

POST OFFICE

CIRCULAR

1913.



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## FOREIGN AND COLONIAL MAILS.

## Parcel Post to Constantinople and Smyrna.

(LONG SEA ROUTE.)

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople .....	8 January .....	Gorsemore .....	Johnstone .....	8.0 a.m.
Constantinople and Smyrna .....	13 January .....	Austrian .....	Ellerman .....	8.0 a.m.
Constantinople and Smyrna .....	25 January .....	Tyria .....	Cunard .....	8.0 a.m.
Constantinople .....	31 January .....	.....	Johnston .....	8.0 a.m.

The service is liable to interruptions on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only.

## Mails for Danish West Indies and Tortola (Leeward Islands).

The dates of despatch from London via Liverpool of Mails for the Danish West Indies and Tortola are incorrectly stated at pages 724 and 738 respectively of the current edition of the Post Office Guide. The entry should be "E., Jan. 8; Feb. 7; Mar. 12"; and working copies of the Guide should be amended accordingly.

## Compulsorily Registered incoming Foreign and Colonial Parcels.

When a parcel received from a place abroad is compulsorily registered the Office at which such registration is effected should not affix one of its own registration number labels; but the parcel should be advised on the Parcel Bills under the number shown on the label affixed to it at the Office of Exchange, prefixed by the letters C.R. (See Rules No. 94 and No. 95 of the Foreign and Colonial Parcel Post Rules for Head Postmasters and No. 92 and No. 93 of the same Rules for Sub-Postmasters).

## Parcel Post with Egypt.

Insured parcels may now be accepted for transmission to Rahad in the Sudan.  
Working copies of the Post Office Guide should be amended as follows:—

Page 789. Egypt.—Col. 8. Observations. Paragraph 1. Insert "Rahad" after "Port Sudan."

## Parcel Post with British South Africa.

Until further notice articles of jewellery not set with precious stones may be forwarded to British South Africa (except Rhodesia) by parcel post. Articles of jewellery of all kinds are, however, prohibited from transmission to Rhodesia by that post.

The following amendments should accordingly be made in column 8 of the entry against South Africa—British—at page 823 of working copies of the Post Office Guide:—

From the first paragraph of "Prohibitions" delete "precious stones; jewellery."

In the following paragraph, after "Additional (except Rhodesia)" add "Precious stones, whether loose or set in articles of jewellery."

In the paragraph commencing "Additional (Rhodesia only)", after "(a) Southern and Northern Rhodesia" add "Precious stones; jewellery."

## Insurance of Letters for Senegal, Upper Senegal and Niger.

Insured letters may now be accepted for Bafoulabé and Bamako-Koulouba but not for Mahina. The list of places in Senegal, Upper Senegal and Niger furnished in Column 9 on page 753 of the Post Office Guide should be amended accordingly in working copies of the Guide.



Mails for Abyssinia, French Somali Coast, Madagascar, Mauritius, Nossi-Bé, Réunion, Seychelles, British East Africa and Uganda, Zanzibar and German East Africa by French Packet.

Attention is directed to the Public Notice with the above heading which is sent with this Circular for exhibition.

The following dates of despatch and arrival of Mails should be inserted in working copies of the Post Office Guide in place of those at present appearing against the countries and routes mentioned:—

### LETTER MAILS.

Page	Country and Route	Dates of Despatch of Outward Mails from London	Homeward Mails due at Port of Arrival
710	Abyssinia ..... *By French Packet.	E. Jan. 7, 10, 21, 24; Feb. 4, 7, 18, 21; Mar. 4, 7, 18, 21; and <i>Supplementary</i> following mornings .....	Jan. 1, 4, 15, 22, 29; Feb. 1, 12, 19, 26; Mar. 1, 12, 13, 26, 29, 31.
716	British East Africa and Uganda ..... By French Packet.	E. Jan. 7; Feb. 4; Mar. 4; and <i>Supplementary</i> following morning	Jan. 22; Feb. 19; Mar. 31.
730	French Somali Coast ..... *By French Packet.	Same as Abyssinia .....	Same as Abyssinia.
730	German East Africa ..... *By French Packet, via Marseilles.	Same as British East Africa .....	Same as British East Africa.
733	Madagascar, via Marseilles .....	E. Jan. 7, 21; Feb. 4, 18; Mar. 4, 18; and <i>Supplementary</i> following mornings .....	Jan. 4, 22; Feb. 1, 19; Mar. 1, 13, 31.
740	Mauritius, by French Packet from Marseilles .....	Same as Madagascar .....	Same as Madagascar.
740	Mauritius, by French Packet from Aden .....	E. Jan. 24; Feb. 21; Mar. 21 .....	—
746	Nossi Bé, via Marseilles.....	Same as Madagascar .....	Same as Madagascar.
750	Reunion, via Marseilles.....	Same as Madagascar .....	Same as Madagascar.
754	Seychelles ..... By French Packet from Marseilles.	E. Jan. 21; Feb. 18; Mar. 18; and <i>Supplementary</i> following mornings ...	Jan. 4; Feb. 1; Mar. 1, 13.
754	By French Packet from Aden .....	E. Jan. 24; Feb. 21; Mar. 21 .....	—
762	Zanzibar ..... *By French Packet.	Same as British East Africa .....	Same as British East Africa.

### PARCEL MAILS.

Page	Country and Route	Dates of Despatch
772	Abyssinia .....	From Marseilles: Jan. 9, 12, 23, 26; Feb. 6, 9, 20, 23; Mar. 6, 9, 20, 23.
792	French Somali Coast .....	Same as Abyssinia.
800	Madagascar .....	From Marseilles: Jan. 9, 23; Feb. 6, 20; Mar. 6, 20.
804	Mauritius via France and thence by French Steamships .....	Same as Madagascar.
814	Réunion .....	Same as Madagascar.
820	Seychelles, P. & O. Line from Marseilles to Aden and thence by French Packet .....	Mornings of Jan. 21; Feb. 18; Mar. 18.



## Post Office Branch of the National Association for the Establishment and Maintenance of Sanatoria for Workers suffering from Tuberculosis.

In accordance with the notice in the Post Office Circular of the 8th January, 1907, arrangements have been made for the half-yearly subscriptions due in January to be made by deduction on the 31st January in respect of monthly salaries, and on the 24th or 25th January, as the case may be, in respect of weekly wages.

The amounts collected should be shown in RED INK on the Salary, or Wages, Sheets, and the total amount charged to Life Insurance should appear in the Summary, thus:—

Ordinary Life Insurance .....	£	:	:
Sanatoria Fund .....	£	:	:
Total.....	£	:	:

Attention is again drawn to the importance of filling in the Schedule attached to Form M. 127 in accordance with the instructions given in the Post Office Circulars of the 14th January, 1908, and of the 16th January, 1912; and Postmasters are reminded that when an Officer, who is a subscriber to the funds of the Association, is transferred, the fact should be notified at once to the Secretary of the Post Office Branch of the Association (Mr. F. E. Durrant, 153, Barking Road, London, E.). The notification, which is intended to be quite independent of that contained in the Schedule attached to Form M. 127, should state the name and rank of the Officer concerned and the Offices from and to which he is being transferred.

### Obliteration of Postage Stamps on Postal Packets. Black and not Violet Ink always to be used.

Notwithstanding the instructions on this subject issued in the Post Office Circular of the 26th November last, cases continue to come under notice in which postage stamps on postal packets have been obliterated with violet ink. Renewed attention is accordingly called to the rule that *postage stamps should always be cancelled with black ink*. It should also be noted that no instrument for impressing a facsimile label on a parcel (such as is in use at certain busy Offices) may be used for obliteration of postage stamps unless it is provided with obliterating bars for the purpose, and is used with black and not violet ink.

Postmasters should take steps to ensure that these instructions are acted upon at all Offices under their control, and should report to the Secretary any case, accompanied if possible by specimen covers, in which it is observed that the instructions are being disregarded at other Offices.

### Rules for Rural Postmen.

A Correction Slip to the Rules for Rural Postmen is being issued with this Circular. Care should be taken that the Slip receives attention.

### Rules for Postmen (except in London) employed on Town Duties.

A Correction Slip to the Rules for Postmen (except in London) employed on Town Duties is being issued with this Circular. Care should be taken that the Slip receives attention.

### Rules for Postmen in London.

A Correction Slip to the Rules for Postmen in London is issued with this Circular. Care should be taken that the Slip receives attention.



### Introduction of ½d. and 4d. adhesive Postage Stamps of new designs.

½d. and 4d. adhesive postage stamps of new designs will be issued to Post Offices in the course of a few days. The new ½d. stamp bears an effigy of His Majesty in profile, but is in other respects similar to the ½d. stamp now in use. The new 4d. stamp is of similar design to that of the new 2d. and 3d. stamps, but its colour is "pearl green," which resembles dark grey.

The new ½d. and 4d. stamps will not be issued simultaneously to all Post Offices, but only where requisitions are made in ordinary course for fresh supplies of postage stamps of those denominations. Where a purchaser asks for stamps of new design, they should be supplied so far as the stock in hand permits, but otherwise stamps of old design should first be disposed of.

### Educational Successes gained by Post Office Servants.

With reference to the notices which appeared in the Post Office Circular of the 16th of January, 1912, and previous Circulars concerning the yearly publication of particulars of the educational successes gained by Post Office servants, members of the Staff are invited to furnish at once, through their Superior Officers, particulars of any successes of the requisite standards which they may have obtained during the past year in the examinations specified below:—

University Examinations (Matriculation, Intermediate and Final).

Board of Education Examinations in Scientific Subjects (First Class in the "Lower" Stage and First or Second Class in the "Higher" Stage.)

City and Guilds of London Institute Examinations in Technical Subjects (Medals in Grade I., Medals and First Class Certificates in "Final.")

Royal Society of Arts Examinations in Commercial Subjects (Certificates in Advanced Stage or Stage III.).

Heads of Departments, Surveyors and Independent Postmasters should forward complete returns to the Secretary as early as possible, in order that the particulars may be published together in the Post Office Circular. Every care should be taken to ensure accuracy in the particulars, which should be furnished in the form in which they were published in the Post Office Circular of the 16th April last. If there are no successes to report, a "nil" return should be forwarded.

### Verification of Surcharges.

The paragraph on page 51 of the Post Office Guide relating to the Verification of Surcharges has been amplified in the current issue by a reference to surcharges on correspondence from abroad. In this connexion the attention of Head Postmasters is directed to the foot-note to Rule 33 of the "Rules for Postmasters in regard to Correspondence with the Public on Postal, Telegraph and Telephone Business."

## FOREIGN AND COLONIAL MAILS.

### Parcel Post to Constantinople and Smyrna.

(LONG SEA ROUTE.)

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	25 January .....	Tyria.....	Cunard .....	8.0 a.m.
Constantinople .....	31 January .....	.....	Johnston .....	8.0 a.m.

The service is liable to interruptions on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only



### Parcel Post to Caroline Islands.

In the entry at page 780 of the Post Office Guide, the asterisk before "Caroline Islands" in column 1 should be deleted.

### Parcels of Game for France.

In continuation of the notices on this subject which have recently appeared in the Post Office Circular it should be noted that parcels containing game in general (except the kinds always admitted) must not, until further notice, be accepted for transmission to the undermentioned Departments of France after the dates mentioned:—

*From the date of this notice.*

Ain, Allier, Côte-d'Or, Creuse, Doubs, Drôme, Hautes-Alpes, Haut-Rhin, Haute-Saône, Haute-Savoie, Isère, Jura, Loire, Marne, Meurthe-et-Moselle, Meuse, Nièvre, Puy-de-Dôme, Rhône, Saône-et-Loire, Savoie, Vosges, Yonne.

*From the 25th instant.*

Aisne, Alpes-Maritimes, Ardèche, Ardennes, Ariège, Aube, Aude, Aveyron, Basses-Alpes, Basses-Pyrénées, Bouches-du-Rhône, Calvados, Cantal, Charente, Charente-Inférieure, Cher, Corrèze, Corsica, Côtes-du-Nord, Deux-Sèvres, Dordogne, Eure, Eure-et-Loir, Finistère, Gard, Gers, Gironde, Haute-Garonne, Haute-Loire, Haute-Marne, Hautes-Pyrénées, Haute-Vienne, Hérault, Ile-et-Vilaine, Indre, Indre-et-Loire, Landes, Loir-et-Cher, Loire-Inférieure, Loiret, Lot, Lot-et-Garonne, Lozère, Maine-et-Loire, Manche, Mayenne, Morbihan, Nord, Oise, Orne, Pas-de-Calais, Pyrénées-Orientales, Sarthe, Seine, Seine-Inférieure, Seine-et-Marne, Seine-et-Oise, Tarn, Tarn-et-Garonne, Var, Vaucluse, Vendée, Vienne.

### Mails for Jamaica, Costa Rica and Colombia.

In consequence of an alteration in the sailing of Messrs. Elders and Fyffes' steamer, there will be no despatch of Letter Mails for Jamaica and Parcel Mails for Jamaica and Costa Rica on Thursday the 16th instant. There will be a despatch of Letter and Parcel Mails for Jamaica and of Mails containing specially addressed correspondence for Colombia by Messrs. Elders and Fyffes' steamer sailing from Bristol on the 20th instant.

### Mail Service to Portuguese East Africa.

Insured letters and insured parcels may now be accepted for Ressano Garcia, Portuguese East Africa; and the entries on pages 749 and 813 of working copies of the Post Office Guide should be amended accordingly.

## POSTAL ORDERS.

### Issue of Orders impressed with the name "Seamen's National Insurance Society."

The Board of Trade will shortly issue Postal Orders on behalf of the Seamen's National Insurance Society, which has been constituted an Approved Society for Health Insurance. Such Orders will bear the issuing stamp of the Board of Trade and will be impressed with the name of the above-mentioned Society, but will in all other respects be subject to the same rules and regulations as ordinary Postal Orders.



### Rent, Office Expenses and Rates on Wires.

Postmasters are requested to note that for the future claims in the Revenue and Voted Service Accounts in respect of Rent and Office Expenses, and also Rates on Wires, should be summarised on separate forms Postmasters No. 35. They should not be included with the general incidental claims.

### Circuits of the Judges.

#### WESTERN CIRCUIT.

The date of the next Bristol Assize has been fixed for Thursday, 13th February, next.

### Instructions to Postmasters of Coast Towns respecting Postal Arrangements for H.M. Ships.

When a number of His Majesty's Ships visit a Home Port the Postmaster should take the earliest opportunity to furnish the Commander with any information that may be useful respecting the postal arrangements, including the times at which postal packets for the Ships will be ready for delivery, the times at which outward postal packets should be received to connect with the principal despatches, and the hours during which the Post Office is open for postal and telegraph business. If special services involving additional expenditure are applied for, the Postmaster should seek instructions from his Surveyor, by telegraph if necessary.

## FOREIGN AND COLONIAL MAILS.

### Parcel Post to Constantinople and Smyrna.

#### (LONG SEA ROUTE.)

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	25 January .....	Tyria.....	Canard .....	8.0 a.m.

The service is liable to interruptions on account of the War, and parcels should be accepted for transmission by this route at sender's risk only.

### South Africa (British).—Letter Post.

Unmanufactured gold is prohibited from transmission by letter post to South Africa (British). The particulars given in column 9 of the entry against South Africa (British) at page 755 of working copies of the Post Office Guide should accordingly be completed by the addition, at the end of the second paragraph, of the sentence "Unmanufactured gold is prohibited."

A notification regarding the prohibition of unmanufactured gold already appears in the Parcel Post entry against South Africa (British).

### Magazine Post to Canada and Newfoundland.

The following alteration should be made in the printed list of periodicals placed on the Register:—

Enter British Review, 14 Henrietta Street, Covent Garden, W.C.  
 „ Financist, 35 Basinghall Street, E.C.



## Mails for New Zealand, Cook Islands, the French Settlements of Oceania and Australia via San Francisco.

In consequence of the substitution of the "Carmania" for the "Lusitania" as the Packet sailing from Liverpool for New York on Saturday next, the 25th instant, the final Mails for New Zealand, Cook Islands, the French Settlements of Oceania and Australia, via San Francisco, will be sent by the Packet leaving Southampton on Wednesday the 22nd instant and Queenstown on Thursday the 23rd, instead of on the 25th as announced in the Post Office Guide; and after the despatch via San Francisco on the 22nd instant, all correspondence for New Zealand received in time (except that specially superscribed for transmission otherwise) will be despatched via Italy on the 24th instant.

Working copies of the Post Office Guide should be amended accordingly.

## Mails for United States, &c.

In consequence of the substitution of the "Carmania" for the "Lusitania" as the Cunard Packet sailing for New York from Liverpool on Saturday the 25th instant there will be a despatch of Mails for the United States, &c. (but not for Canada) by the "Celtic," sailing from Liverpool on the 23rd and from Queenstown on the following morning, in addition to the despatches by White Star steamers on Thursdays announced in the Post Office Circular of the 31st of December last.

The circulation of correspondence for the United States will not be altered.

## POST OFFICE SAVINGS BANK.

### Fraud in connection with Ordinary and On Demand Withdrawals.

The notice under the above heading which appeared in the Post Office Circular of the 31st December last is now cancelled, the offender having been arrested.



### Mails for New Zealand, Cook Islands, the French Settlements of Oceania and Australia viâ San Francisco.

In consequence of the substitution of the "Carmania" for the "Lusitania" as the Packet sailing from Liverpool for New York on Saturday next, the 25th instant, the final Mails for New Zealand, Cook Islands, the French Settlements of Oceania and Australia, viâ San Francisco, will be sent by the Packet leaving Southampton on Wednesday the 22nd instant and Queenstown on Thursday the 23rd, instead of on the 25th as announced in the Post Office Guide; and after the despatch viâ San Francisco on the 22nd instant, all correspondence for New Zealand received in time (except that specially superscribed for transmission otherwise) will be despatched viâ Italy on the 24th instant.

Working copies of the Post Office Guide should be amended accordingly.

### Mails for United States, &c.

In consequence of the substitution of the "Carmania" for the "Lusitania" as the Cunard Packet sailing for New York from Liverpool on Saturday the 25th instant there will be a despatch of Mails for the United States, &c. (but not for Canada) by the "Celtic," sailing from Liverpool on the 23rd and from Queenstown on the following morning, in addition to the despatches by White Star steamers on Thursdays announced in the Post Office Circular of the 31st of December last.

The circulation of correspondence for the United States will not be altered.

## POST OFFICE SAVINGS BANK.

### Fraud in connection with Ordinary and On Demand Withdrawals.

The notice under the above heading which appeared in the Post Office Circular of the 31st December last is now cancelled, the offender having been arrested.



### Sub-Offices—Change of Control.

On the 1st proximo the undermentioned Sub-Offices will be transferred from the control of the Postmaster of Slough to that of the Postmaster of Uxbridge:—

Name of Office.	Character of Office.
Beaconsfield, Bucks. ....	T.Ex. M.T.
Beaconsfield Station, Beaconsfield, Bucks. ....	M.t.
Chalfont St. Giles, Gerrard's Cross, Bucks. ....	T.Ex. M.T.
Chalfont St. Peter, Gerrard's Cross, Bucks. ....	T.Ex. M.T.
Gerrard's Cross, Bucks. ....	T.Ex. M.T.
Seer Green, Beaconsfield, Bucks. ....	nS.

The postal address and the circulation of correspondence will remain unchanged.

### Alphabetical List of Money Order Offices Abroad.

A Correction Slip to the Alphabetical List of Money Order Offices in British Colonies and Foreign Countries is issued with this Circular. Care should be taken that the Slip receives attention.

### Unsaleable Inland Revenue and Insurance Stamps.

In numerous instances, unsaleable Inland Revenue and Insurance Stamps have been returned to the Controller of Stamps, Somerset House, without any indication of the Office from which they were despatched. In order to avoid the inconvenience arising from such omissions, special care should be taken in future to see that all spoiled or unsaleable stamps returned to the Controller of Stamps in London or to the Comptroller of Stamps in Edinburgh or Dublin, as the case may be, are accompanied by a memorandum showing the Office of Origin, the number of stamps at each rate enclosed, and the total amount of the remittance.

### Book of Rules for Sub-Postmasters.

A Slip for the correction of the Book of Rules for Sub-Postmasters is issued with this Circular. Care should be taken that the Slip receives attention and that the necessary entries are made at the beginning of the book and initialled by the Officer responsible.

## FOREIGN AND COLONIAL MAILS.

### Parcel Post to Constantinople and Smyrna via Gibraltar.

#### NEXT DESPATCHES.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	10 February .....	Avon .....	Ellerman .....	8.0 a.m.
Constantinople and Smyrna .....	17 February .....	Fabian .....	Ellerman .....	8.0 a.m.
Constantinople and Smyrna .....	22 February .....	Veria .....	Cunard .....	8.0 a.m.

The service is liable to interruptions on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only.

### TURKEY.

The exchange of parcels and insured letters with the Ottoman Post Offices at Samos, Chio and Ténédos is suspended until further notice.



### Mail Service with the Farøe Islands and Iceland.

With reference to the notice which appeared in the Post Office Circular of the 31st of December last, it should be noted that additional Letter and Parcel Mails for the Farøe Islands and Iceland will be despatched on the following dates:—

Farøe Islands, Letter Mails (page 728, Post Office Guide)	} Feb. 28; Mar. 21.
Parcel Mails ( " 788, " " )	
Iceland, Letter Mails (page 734, Post Office Guide)	} Feb. 25, 28; Mar. 21.
Parcel Mails ( " 796, " " )	

The necessary additions should be made to the relative entries in the Post Office Guide at the pages indicated.

### Post Office Guide.

#### ADDITIONS AND ALTERATIONS.

Page 844. Benadir. Column 5:—Strike out the words "Mogadiscio and Giumbo" and substitute the words "Certain places."

### Parcel Post with French Indo-China and Madagascar and Dependencies—

#### Alteration of Rates of Postage.

On and from the 1st of February next the following rates of postage will be charged on parcels from the United Kingdom for French Indo-China and Madagascar and Dependencies in place of those at present in force:—

Destination.	Parcels not exceeding		
	3-lb.	7-lb.	11-lb.
	s. d.	s. d.	s. d.
French Indo-China .....	2 4	3 1	3 5
Madagascar and Dependencies .....	2 2	2 11	3 3

The necessary amendments should be made at pages 792 and 800 of working copies of the Post Office Guide.

### Mails for Jamaica and Costa Rica.

Full Letter Mails for Jamaica will be despatched by Messrs. Elders & Fyffes' steamers during the remainder of the current quarter on the 6th of February, the 27th of February (from Liverpool), the 6th and 13th of March and the 27th of March (from Belfast), instead of every Thursday as shown at page 736 of the Post Office Guide. Specially addressed correspondence for Jamaica will be forwarded by Messrs. Elders and Fyffes' steamers on the 30th of January (from Liverpool), the 20th of February and the 20th of March.

Parcel Mails for Jamaica and specially addressed correspondence for Costa Rica will be despatched by the steamers mentioned every Thursday except the 13th of February.

Working copies of the Post Office Guide should be amended accordingly.



**Magazine Post to Canada and Newfoundland.**

The following alterations should be made in the printed list of periodicals placed on the Register:—

*Enter* Englishwoman, 3 Adam Street, Adelphi, W.C.

„ My Paper, Fleetway House, Farringdon Street, E.C.

**Mails for New Zealand, Fiji, Australia and Hawaii, via Vancouver.**

As the "Campania" has been appointed as the Packet to sail from Liverpool for New York on the 8th of February, the final Mails for New Zealand, Fiji, Australia and Hawaii, via Vancouver, will be sent by the Packet leaving Southampton on Wednesday, the 5th, and Queenstown on Thursday, the 6th of February, instead of on the 8th of February as announced in the Post Office Guide; and after the despatch via Vancouver on the 5th, all correspondence for New Zealand and Fiji received in time (except that specially superscribed for transmission otherwise) will be despatched via Taranto on the 7th of February.

Working copies of the Post Office Guide should be amended accordingly.

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## VACANCIES—(continued).

## Sorting Clerks and Telegraphists.

Office.	Situation.	Qualifications necessary.	Maximum of Scale.
Coventry.....	2 Male Sorting Clerks and Telegraphists	General knowledge of London District, London Forward and Railway Sorting. Fully proficient in Morse Sounder working, including News Circuits and slip reading .....	48s. a week
Southend-on-Sea ...	Sorting Clerks and Telegraphists (Male)	Good knowledge of Counter, Postal and Telegraph (Sounder) duties	52s.

Candidates should apply through the usual official channels.

Should any established officer be selected he will be required to accept the conditions applicable to voluntary transfers.

## Season Assistants.

Season Assistants are required at the undermentioned Office.

The pay is usually 25s. a week for Men and 21s. a week for Women (3rd Class personal locomotion expenses are allowed).

Full particulars can be obtained from the Postmaster. Candidates should apply through the usual official channels.

BRIGHTON (Postmaster, Brighton).—(Males and Females. Telegraph Work only.)

## Sub-Offices—Change of Address.

On the 26th ultimo the address of the undermentioned Sub-Office was changed:—

FROM	TO	Character of Office
Palmure, Kirkeudbrightshire .....	Palmure, Newton Stewart .....	nS.

## Alteration in Control of Dukinfield and its Sub-Offices.

On the 10th instant the Dukinfield Post Office will become a Salaried Sub-Office and will be placed, together with the Town Offices subordinate to it, under the control of the Postmaster of Ashton-under-Lyne.

There will be no change in circulation, but the address will be changed as follows:—

FROM	TO
DUKINFIELD .....	Dukinfield, Cheshire.

## Alteration in Control of Markinch and its Sub-Offices.

On the 16th instant the Sub-Offices under the control of the Postmaster of Markinch, together with the Markinch Post Office itself, will be placed under the control of the Postmaster of Kirkealdy.

There will be no change in circulation, but the official addresses will be changed as follows:—

FROM	TO
Coaltown, Markinch.....	Coaltown, Markinch, Fife.
MARKINCH .....	Markinch, Fife.
Milton of Balgonie, Markinch .....	Milton of Balgonie, Markinch, Fife.
Star, Markinch.....	Star, Markinch, Fife.

The addresses of Leslie, Fife, and Scotlandwell, Leslie, Fife, the remaining Sub-Offices, will remain unchanged.



**ENGLAND AND WALES.****Death Duty Forms.**

As the Death Duty Forms, A—3, B—3, C, E, F, G, No. 13 and No. 14 are becoming obsolete, it is proposed that they should not be stocked at Post Offices in England and Wales in the future.

Postmasters and Sub-Postmasters concerned are accordingly informed that they should not requisition fresh supplies of these particular Forms, and that, when their present stock of such Forms is exhausted, any applicant for prints of them should be referred to the Secretary, Estate Duty Office, Somerset House, London, W.C.

On a reprint, the list of Death Duty Forms (No. 18) will be altered accordingly.

**NATIONAL HEALTH INSURANCE.**

**Surrendered Cards, Application Forms and Labels No. 304, not properly filled up or date-stamped.**

The attention of all Postmasters and Sub-Postmasters concerned is specially drawn to Rules Nos. 8 (e), 10 (k), 16 (c) and (d), and 22 (a) (b) (c) and (d) of the Book of Rules for the transaction of National Health Insurance business, respecting the particulars to be furnished on surrendered cards, Application forms and labels No. 304 forwarded to the Insurance Commissioners. In some instances cards, Application forms and labels are being received without any indication of the Office from which they are despatched. In order that the payment to be made to Scale-Payment Sub-Postmasters for the work of issuing cards may be calculated correctly, it is essential that every care should be taken in future to ensure strict compliance with the Rules referred to.

**FOREIGN AND COLONIAL MAILS.**

**Parcel Post to Constantinople and Smyrna via Gibraltar.**

**NEXT DESPATCHES.**

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	10 February .....	Avon .....	Ellerman .....	8.0 a.m.
Constantinople and Smyrna .....	17 February .....	Fabian .....	Ellerman .....	8.0 a.m.
Constantinople and Smyrna .....	22 February .....	Veria .....	Cunard .....	8.0 a.m.

The service is liable to interruptions on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only.

**Parcel Post to Belgium.—Game.**

Parcels containing cock pheasants, black-cock and wood-cock must not be accepted for transmission to Belgium until further notice.

**Fanning Island.**

A steamer will leave Honolulu for Fanning Island at the end of the present month; and a Mail containing letters, &c., but not parcels, for the Island will be despatched to Honolulu via New York on the 5th instant, for onward transmission by that steamer.



**Parcel Mails for the Belgian Congo (Katanga Province only), Nyasaland Protectorate, Portuguese East Africa and Rhodesia by the Aberdeen Line.**

Parcel Mails for the Belgian Congo (Katanga Province only), the Nyasaland Protectorate and Rhodesia will be despatched from London by steamers of the Aberdeen Line on the mornings of the 10th and 19th of this month. A Parcel Mail for Portuguese East Africa will also be despatched by the same line of Steamers on the 10th instant. Suitable notes should be made in working copies of the Post Office Guide, column 3, against Belgian Congo (page 776), Nyasaland Protectorate (page 808), Portuguese East Africa (page 812), and South Africa—British II. (a) and (b) (page 822).

**Mails for South America by Italian Steamer.**

Attention is drawn to the notice on this subject which appeared in the Post Office Circular of the 31st of December last. Further despatches by Italian steamer will be made on the undermentioned dates, which should be inserted in working copies of the Post Office Guide:—

Page 712. Argentine Republic.—By Italian Steamer, Col. 4, E., Feb. 6, 11, 17, 24.

„ 716. Brazil.—By Italian Steamer, Col. 4, E., Feb. 6, 11, 12, 17, 24, 26.

The dates of later despatches will be announced in due course.

**Magazine Post to Canada and Newfoundland.**

The following alteration should be made in the printed list of periodicals placed on the Register:—

*Enter Phonographic Monthly, Elgin.*



### Newspapers, Clubs, &c.

The following alterations should be made in the List:—

- Erase* †British Jeweller (Craven House, Kingsway, W.C.).  
 „ †Die Finanz-Chronik.  
*Enter* Direct Press Agency, Ltd. (59, Fleet Street, E.C.).  
*Erase* Evening Herald (Victoria House, Tudor Street, E.C.).  
 „ †Finanz-Chronik (38, Coleman Street, E.C.).  
*Enter* Islander (Ryde).  
 „ (Ryde) Islander.

### Communications sent by Postmasters on Post Office Service.

#### Covers bearing "Official Paid" imprint to be used.

Any Head Postmaster whose Office is not within the London District and who is not entitled to use a certifying stamp will, in the course of the next few days, be supplied with covers, in three sizes—note (318 buff and 319 white), foolscap (320) and demy (321)—bearing the "Official Paid" imprint.

Such a Postmaster is to use one of these covers where, under the instructions which took effect on the 1st April, 1911, or under any other instructions at present in force whether relating to Postal, Telegraph or Telephone business, he has to send a communication upon Post Office Service enclosed in a cover to which, under the regulations relating to Official Postage, he has now to affix a postage stamp of the proper value in order to prevent the cover from being surcharged as unpaid.

Postmasters should requisition further supplies quarterly, quoting the date of last supply and number of covers supplied, and certifying that they have been used only on Post Office Service. The number of each kind of cover required should be estimated according to the number and size of covers used during the previous quarter. Every Postmaster of course will be responsible for the safe keeping and proper use of the covers.

When any matter to be sent on Post Office Service is, though proper to be sent by letter post and requiring prepayment, too bulky to be enclosed in one of the covers in question, postage stamps must be affixed and claimed according to present practice.

The rules will be formally altered after issue of Part II. of the Rules for Head Post Offices.

Every one of these covers bears a printed note that if undelivered it must be returned to the Postmaster of the District in which the letter was posted. A Postmaster must open such a letter himself, or must depute some responsible Officer to do so on his behalf. If in that way or in any other way it becomes clear that a cover has been used to evade payment of postage, a report accompanied by the cover and communication concerned must immediately be made to the Secretary.

### Official Letters.

The following alterations should be made in the List of Government Offices and Officers, dated January, 1909.

The Alphabetical List of the same date should also be amended.

Title.	Name of Officer.	How or by whom the Outward letters, etc., should be certified.
WAR OFFICE.		
DEPARTMENT OF THE QUARTER-MASTER GENERAL.		
Director of Transport.....	Brigadier-General F. W. B. Laudon, C.B..... vice Brigadier-General G. R. C. Paul, C.M.G. ....	} No change.
Director of Supplies .....	Brigadier-General S. S. Long .....	
	vice Brigadier-General G. P. Bourcicault .....	



**Sub-Offices—Changes of Address, &c.**

The address of the undermentioned Sub-Office has been changed:—

FROM	TO	Character of Office.
Gayton, Alford.....	Gayton-le-Marsh, Alford .....	nS.

On the 1st proximo the designation of the undermentioned Sub-Office will be changed:—

FROM	TO	Character of Office.
Hough, Grantham.....	Hough-on-the-Hill, Grantham.....	nS.

**FOREIGN AND COLONIAL MAILS.**

**Parcel Post to Constantinople and Smyrna via Gibraltar.**

**NEXT DESPATCHES.**

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	17 February .....	Fabian .....	Ellerman .....	8.0 a.m.
Constantinople and Smyrna .....	22 February .....	Veria .....	Cunard .....	8.0 a.m.

The service is liable to interruptions on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only.

**Parcel Post to Turkey.**

With reference to the notice on this subject which appeared in the Post Office Circular of the 14th of November, 1911, it should be noted that parcels for the Austrian Agencies in Turkey are again being sent via France and Italy instead of via Germany (direct) and Austria, and should be circulated accordingly. The Post Office Guide should be amended as follows:—

Pages 828-829. Turkey; (b) Austrian Agencies: Col. 2, delete "via Germany (direct) and Austria," and insert "via France and Italy."

Col. 3, delete "From Trieste once a week" and insert "From Brindisi once a week."

Col. 7, delete "C 2" and insert "C 1."

In consequence of the war in the Balkan Peninsula the exchange of parcels with the Austrian Post Office at Cavalla is suspended until further notice. Working copies of the Post Office Guide should be amended accordingly.

**Magazine Post to Canada and Newfoundland.**

The following alteration should be made in the printed list of periodicals placed on the Register:—

*Enter Imprint, 11 Henrietta Street, Covent Garden, W.C.*

**POSTAL ORDER FORMS.****Theft of from Constitution Hill (No. 6) T.S.O., Birmingham.**

Attention is called to the notice under the above heading which appeared in the Post Office Circular of the 28th January last. Notwithstanding this notice a number of the stolen Postal Order forms described have been cashed at Post Offices in London and elsewhere. The forms now bear various forged Issuing Office date-stamp impressions.

Counter Officers are warned carefully to scrutinise in the first instance the impression of the King's head on all Postal Orders tendered for payment. Every Order must be held up to the light to discover whether anything has been pasted over any part of it, especially the impression of the King's head.



## NATIONAL INSURANCE ACT, 1911. PART I.

### (National Health Insurance.)

It should be noted with reference to the instructions of the 15th January, 1913, that it has now been decided that in calculating the period of sick leave with pay at two-thirds rate which may be granted to persons insured under Section 47, as applied by Section 53 (2) of the Act, only sick leave taken after the 14th July, 1912, should be taken into account.

### Return of Insurance Stamps in the hands of Postmasters, &c., in England, Ireland, Scotland and Wales.

Instructions are being sent to all Head and Sub-Postmasters who render a cash account, together with the necessary forms, to enable them to furnish a return of the value of each denomination of Health and Unemployment Insurance Stamps in their hands at the close of business on Saturdays, 22nd February and 1st March.

Any Postmaster who has not received the instructions and forms by Friday next should apply to the Comptroller and Accountant General, London, or the Accountant, Edinburgh or Dublin, by wire if necessary, for copies.

The completed returns must be forwarded with the Cash Accounts for Saturdays, 22nd February and 1st March.

## FOREIGN AND COLONIAL MAILS.

### Parcel Post to Constantinople and Smyrna via Gibraltar.

#### NEXT DESPATCH.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	19 February .....	Avon .....	Ellerman .....	8.0 a.m.

The service is liable to interruptions on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only.

### Mails for Brazil.—Transmission of Cinematograph Films.

The Post Office of Brazil has announced that the importation into the Republic through the post of cinematograph films otherwise than by Parcel Post will henceforth be prohibited.

The words "Cinematograph films" should be inserted in working copies of the Post Office Guide in column 9 at page 717 after "jewellery, &c."

### Turning inside out of Bags containing Parcels only to be discontinued.

Bags containing parcels only need not in future be turned inside out after they are emptied, but each bag should be shaken before being folded in order to prevent parcels being overlooked. The bags used for Combined Letter and Parcel Mails must, however, always be turned inside out after they are emptied.

A slip for the correction of Rule 52 (b) in the "Rules for Sub-Postmasters and other Officers employed on Parcel Duties at Sub-Offices" will be issued.



## FOREIGN AND COLONIAL MAILS.

Parcel Post to Constantinople and Smyrna via Gibraltar.

### NEXT DESPATCHES.

Destination.	Rate of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	3 March .....	Douro .....	Ellerman .....	8.0 a.m.
Constantinople .....	5 March .....	Barnesmore .....	Johnston .....	8.0 a.m.
Constantinople and Smyrna .....	18 March .....	Lycia .....	Cunard .....	8.0 a.m.
Constantinople .....	26 March .....	Kenmore .....	Johnston .....	8.0 a.m.

The service is liable to interruptions on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only.

### Magazine Post to Canada and Newfoundland.

The following alteration should be made in the printed list of periodicals placed on the Register:—

*Enter Mary Bull, 93 and 94 Long Acre, W.C.*

**Parcel Mails for the Belgian Congo (Katanga Province only), Nyasaland Protectorate, Portuguese East Africa and Rhodesia by the Aberdeen Line.**

Parcel Mails for the Belgian Congo (Katanga Province only), the Nyasaland Protectorate and Rhodesia will be despatched from London by steamers of the Aberdeen Line on the mornings of the 4th, the 14th and the 29th of next month. Parcel Mails for Portuguese East Africa will also be despatched by the same line of Steamers on the 14th and the 29th of next month. Suitable notes should be made in working copies of the Post Office Guide, column 3, against Belgian Congo (page 776), Nyasaland Protectorate (page 808), Portuguese East Africa (page 812), and South Africa—British II. (a) and (b) (page 822).

## MONEY ORDERS.

### Advices of Forfeited Money Orders.

As Money Orders issued in February, 1912, and remaining unpaid, will become void on the 1st of March, 1913, Postmasters should forward to their Metropolitan Offices on that date the Advices of such Orders in the yellow envelope provided for that purpose.

### The Advices of Government Money Orders (excepting Bankruptcy Orders\* Printed on Blue Paper)

issued in January, 1913, and not paid on or before the 28th of February, 1913, must be sent to the Metropolitan Offices of the countries upon which the Orders are drawn. All persons presenting Orders relating to such Advices after the latter date should be referred to the respective Government Departments by which the Orders were issued.

\* The Advices of unpaid Bankruptcy Orders printed on blue paper must be retained until the expiration of twelve clear months after the month of issue.



**Worn Silver Coin.**

Postmasters and Sub-Postmasters are informed that Worn Silver Coin provided that it is British Minted, may be accepted at Post Offices and should be claimed as ordinary remittances. Colonial, Foreign or defaced silver coin cannot be accepted.

**Stocktaking of Parcel Post Receptacles.—4th March, 1913.**

Special attention is called to the notice upon this subject which appeared in last week's Circular.

**FOREIGN AND COLONIAL MAILS.****Parcel Post to Constantinople and Smyrna via Gibraltar.****NEXT DESPATCHES.**

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople .....	5 March .....	Barnesmore .....	Johnston .....	8.0 a.m.
Constantinople and Smyrna .....	8 March .....	Douro .....	Ellerman .....	8.0 a.m.
Constantinople .....	26 March .....	Kenmore .....	Johnston .....	8.0 a.m.

The service is liable to interruptions on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only.

**Parcel Post with Egypt.**

Insured parcels may now be accepted for transmission to Wad Bennaga Camp in the Sudan. Working copies of the Post Office Guide should be amended as follows:—

Page 789. EGYPT. Column 8.—

Observations—Between “Um-Ruaba” and “Wad Medani” insert “Wad Bennaga Camp.”

**Insured Boxes.**

The fifth paragraph of the notice relating to Insured Boxes which appears at page 73 of the Post Office Guide should be amended in all working copies as follows:—

After “ends of the string.” in line five, read “The boxes must not be wrapped in paper; but the surfaces &c.”

**Parcel Post with Northern Nigeria.**

The importation of coin into Northern Nigeria by Parcel Post is now prohibited. Working copies of the Post Office Guide should accordingly be amended as follows:—

Page 807. NIGERIA (NORTHERN). Column 8.—After “Prohibitions” insert “coin.”

**Magazine Post to Canada and Newfoundland.**

The following alteration should be made in the printed list of periodicals placed on the Register—

*Enter Church Evangelist and Parish Worker, 29 King Street, Covent Garden, W.C.*



### Mails for South America by Italian Steamer.

Attention is drawn to the notice on this subject which appeared in the Post Office Circular of the 4th of February last. Further despatches by Italian steamer will be made on the undermentioned dates, which should be inserted in working copies of the Post Office Guide:—

- Page 712. Argentine Republic.—By Italian Steamer, Col. 4, E., March 10, 17, 24, 27.  
" 716. Brazil.—By Italian Steamer, Col. 4, E., March 6, 9, 12, 17, 24, 26, 27.  
" 760. Uruguay.—By Italian Steamer, Col. 4, E., March 10, 27.

The dates of later despatches will be announced in due course.

### POSTAL ORDERS.

#### Information respecting Serial Numbers not to be furnished to the Public.

The attention of Postmasters and Counter Officers is again drawn to Rule 14 of the "Rules for Postmasters and Sub-Postmasters at Money Order Offices" which enjoins that without authority no information whatever may be supplied to the purchaser of a Postal Order or to any member of the public from official records respecting the serial numbers or values of Postal Orders issued. Persons requesting such information should be referred to the Controller, Money Order Department (P.O.B.), London.

The disregard of this Rule has resulted in much trouble being occasioned.

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## IMPERIAL SERVICE MEDAL—(continued).

Name.	Rank.	Office.
Sadler, John .....	Sorting Clerk and Telegraphist .....	Dundee.
Saunderson, Tom .....	Postman .....	Nottingham.
Saxbee, Charles Ayling .....	Postman .....	London.
Smith, John Darling .....	Overseer .....	Central Telegraph Office.
Spickernell, Frederick Henry .....	Telegraphist .....	Central Telegraph Office.
Stedham, Edwin .....	Sorting Clerk and Telegraphist .....	Fareham.
Stenning, Stephen .....	Postman .....	Henfield, Brighton.
Stratton, Henry .....	Postman .....	Brimpton, Reading.
Tallant, James William .....	Sorting Clerk and Telegraphist .....	Dublin.
Urquhart, James Cruickshank Easton .....	Postman .....	Old Malden, Inverurie.
Wakefield, Charles .....	Overseer .....	Central Telegraph Office.
Watkins, Charles Henry .....	Postman .....	Jersey.
Webley, Charles .....	Postman .....	St. George, Bristol.
Witcher, John Frederick .....	Postman .....	London.
Woolcott, Henry .....	Postman .....	London.

## Payment of Accounts for Telephone Services at Post Offices.

Postmasters are reminded that when accounts for Telephone Services are paid at Post Offices, they—

- (1) should comply with the instruction to copy the index letter (*see* Post Office Circular of the 3rd December, 1912) on the centre copy of forms Telephones No. 64.
- (2) should forward the top copy of cancelled receipt forms (Telephone No. 64) as well as the under copy to the District Manager.
- (3) should not send Service Money Orders for amounts of less than £5 and
- (4) should use stamps of as high a denomination as possible in making up the amount shown on the centre copy of form Telephones No. 64.

## FOREIGN AND COLONIAL MAILS.

## Parcel Post to Constantinople via Gibraltar.

## NEXT DESPATCH.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople .....	26 March .....	Kenmere .....	Johnston .....	8.0 a.m.

The service is liable to interruptions on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only.

## Mails for Danish West Indies, Dominican Republic and Tortola (Leeward Islands).

There will be a despatch of Parcels for the Danish West Indies and the Dominican Republic by Danish Packet on the 19th of March; and Letter Mails for the Danish West Indies and Tortola (Leeward Islands) will be despatched via Portland on the evening of the 20th of March for conveyance by the same steamer.

Working copies of the Post Office Guide should be noted accordingly.



## Mail Service by French Packet to Abyssinia, French Somali Coast, Madagascar, Mauritius, Nossi Bé, Réunion and Seychelles.

In consequence of the suspension of one of the sailings of the Messageries Maritimes de France, Letter Mails for Abyssinia, French Somali Coast, Madagascar, Mauritius, Nossi Bé, Réunion and Seychelles will not be despatched by French Packet through Marseilles on the evening of the 18th instant or on the morning of the 19th instant, and there will be no despatch to Mauritius and Seychelles on the 21st instant through Brindisi for onward conveyance by French Packet from Aden.

Similarly there will be no despatch of Parcel Mails from Marseilles on the 20th instant for Abyssinia, French Somali Coast, Madagascar, Mauritius and Réunion and from London on the 18th instant for Seychelles.

## Magazine Post to Canada and Newfoundland.

The following alterations should be made in the printed list of periodicals placed on the Register:—

Enter Cassell's Family Circle, Ludgate Hill, E.C.

„ Daily Mirror, Overseas Edition, 23-29 Bouverie Street, E.C.

## STOLEN POSTAL ORDER FORMS.

For the convenience of Counter Officers engaged in paying Postal Orders, a list is issued with this Circular showing, in numerical order, the numbers of Postal Order forms reported to have been stolen from Post Offices, and not yet accounted for.

If any of the forms specified in the list be presented for payment, Counter Officers should act upon Postal Order Rule 37 (f).

Any list, previously issued, of stolen Postal Order forms should be regarded as cancelled; but renewed attention is called to the notices in the Post Office Circulars of the 28th January and 11th February last respecting certain alterations in stolen forms presented for payment.



**GOOD FRIDAY AND EASTER.****Applications for Stamps, Licences and Postal Orders.**

Supplies of Stamps, Licences and Postal Orders will be unobtainable on the following dates, and Postmasters, &c., should regulate their requisitions accordingly:—

	Stamps.	Licences.	Postal Orders.
England .....	21st to 24th March.....	21st to 24th March.....	21st to 25th March.
Ireland* .....	21st and 24th March .....	21st and 24th March .....	Do.
Scotland .....	21st March .....	21st March .....	Do.

\* Only urgent applications for Stamps and Licences will be attended to in Dublin on 22nd and 25th March.

**REMITTANCES, &c.**

The arrangements as regards Remittances, &c., to and from the Chief Offices will be as follows:—

London—Remittances cannot be received on 21st, 22nd and 24th March nor despatched on 21st and 24th March.

Dublin—Remittances can neither be received nor despatched on 21st and 24th March.

Edinburgh—Remittances can neither be received nor despatched on 21st March.

These arrangements do not apply to Accountable Receipts which should be forwarded as usual.

**Instructions to Postmasters in Scotland.**

Stamps and Licences will not be issued from the Inland Revenue Office, Edinburgh, on Good Fridays 21st March, or on Tuesday, 1st April; and Postmasters in Scotland should regulate their requisition, accordingly.

**FOREIGN AND COLONIAL MAILS.****Parcel Post to Constantinople via Gibraltar.****NEXT DESPATCH.**

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople .....	26 March .....	Kenmore .....	Johnston .....	8.0 a.m.

The service is liable to interruptions on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only.

**Mail Service by French Packet to Abyssinia, French Somali Coast, Madagascar, Mauritius, Nossi Bé, Réunion and Seychelles.**

The notice under this heading which appeared in last week's Circular is cancelled. According to later information the sailing referred to of the Messageries Maritimes de France will not be suspended, and the Letter Mails mentioned of the 18th, 19th and 21st instant and the Parcel Mails of the 18th instant from London and of the 20th instant from Marseilles will be despatched as previously arranged.



## Parcel Post with Turkey.

Parcels can no longer be accepted for transmission to the Austrian Post Office at Dedeagh. The necessary correction should be made in column 8 at page 829 of the Post Office Guide.

## Dates of Despatch of Mails.

The lists given below show the dates on which certain Foreign and Colonial Letter and Parcel Mails will be despatched during the first week of April. These particulars are announced in advance in order that they may be communicated to any members of the public who may make enquiry on the subject

## LETTER MAILS.

Destination.	Route.	Dates of Despatch from London.
Guadeloupe, Martinique, *Venezuela, *Colombia, *Panama, *Pacific, &c. (Supplementary)	By French Packet	April 1 (M)
Egypt	By Italian Packet	" 1 (M)
Teneriffe, Grand Canary, and West Coast of Africa	Via Liverpool	" 1 (E)
Dutch East Indies by Dutch Packet	Via Marseilles	" 1 (E)
British East Africa, Zanzibar, Mauritius and Madagascar	By French Packet	" 1 (E)
Do. do. do. (Supplementary)	"	" 2 (M)
Canary Islands	Via Spain	" 2 (M)
Ceylon, Straits Settlements, †China and †Japan	By German Packet	" 2 (M)
Canada	Via Bristol	" 2 (M)
†China and †Japan (Letters and Post-cards only)	Via Siberia	" 2 (Aftn.)
United States, &c.	Via Queenstown	" 2 (E)
*Lisbon, *Grand Canary, Cape Verde Islands, *Rio Janeiro, *Uruguay, *Argentine Republic, *Chile, *Peru and Falkland Islands	Via Liverpool	" 2 (E)
West and South West Coasts of Africa	"	" 2 (E)
Fiji and New Zealand	Via Vancouver	" 2 (E)
Egypt, Beyrout, Jaffa and Jerusalem	By Austrian Packet	" 3 (M)
Do. do. (Supplementary)	"	" 3 (M)
Canary Islands	Via Spain	" 3 (M)
Jamaica	Via Bristol	" 3 (Afternoon)
*Brazil (Santos), *Uruguay and *Argentine Republic	By German Steamer	" 4 (M)
Farøe Islands and Iceland	Via Leith	" 4 (M)
Canada and Turks Islands	By Canadian Packet	" 4 (M)
Senegal, *Rio Janeiro, *Uruguay, and *Argentine Republic	By French Packet	" 4 (M)
*Lisbon, Brazil, Uruguay, Argentine Republic, Chile and Peru	Via Southampton	" 4 (M)
†China and †Japan	Via Vancouver	" 4 (Afternoon)
†China and †Japan (Letters and post-cards only)	Via Siberia	" 4 (E)
Egypt, Cyprus, Jaffa, Beyrout, India, British East Africa and Zanzibar	Via Brindisi	" 4 (E)
Ceylon, Australia, New Zealand, &c.	Via Taranto	" 4 (E)
Straits Settlements, &c.	Via Bombay and Negapatam	" 4 (E)
Madeira, Teneriffe, *Grand Canary, and West Coast of Africa	Via Liverpool	" 4 (E)
*Ceylon, *Straits Settlements, †China and †Japan	By French Packet	" 5 (M)
Ceylon, Straits Settlements, †China and †Japan (Supply.)	"	" 5 (M)
*United States, &c.	Via Southampton	" 5 (M)
Teneriffe	"	" 5 (M)
Senegal, *Rio Janeiro, *Uruguay and *Argentine Republic (Supplementary)	By French Packet (via Lisbon)	" 5 (Aftn.)
Madeira and South Africa	Via Southampton	" 5 (Aftn.)
United States, &c.	Via Queenstown	" 5 (E)
Grand Canary, Cape Verde Islands, Rio Janeiro, Uruguay, Argentine Republic, Chile, *Peru, and Falkland Islands	Via Lisbon	" 5 (E)
†China and †Japan (letters and post-cards only)	Via Siberia	" 5 (E)
Egypt, Beyrout, Jaffa, and Jerusalem	By Austrian Packet	" 6 (M)
Do. do. (Supplementary)	"	" 7 (M)
Beyrout	Via Constantinople	" 7 (M)

\* Correspondence for despatch by these routes must be specially so addressed.  
 † Letters and Post-cards for China and Japan are sent via Siberia unless otherwise addressed. Packets of printed or commercial papers or samples are not sent via Siberia but by the next outgoing mail by other routes (those for China via Vancouver and those for China and Japan via United States must be specially addressed).  
 (Aftn.) signifies Afternoon.  
 (M) signifies Morning. (E) signifies Evening.



### Illegibility of Stamp Impressions on Registration Labels (D).

Instances of illegible stamp impressions have recently been observed in the case of registration labels, "D," used at some Sub-Offices, with the result that errors have subsequently been made in recording the particulars of registration at transmitting and delivering Offices. The attention of all officers concerned is therefore drawn to the necessity for obtaining clear stamp impressions on these labels. In this connection care should be taken to see that the stamp, stamping pad and composition are in good condition, and that when practicable "D" labels are stamped on receipt. See Rules Nos. 147 and 267 for Sub-Postmasters.

### Sub-Office Window Notices.

Two new Window Notice forms have been printed, viz.:—Postmasters—No. 368, for exhibition at Town Sub-Offices, and Postmasters—No. 369, for exhibition at Country Sub-Offices, and the existing forms M.—No. 106 to M.—No. 112 inclusive, will no longer be issued.

It is not intended that the existing window notices should be withdrawn at once. It will suffice if the new pattern forms are brought into use as those now on exhibition require renewal.

### Telephone Call Offices at Post Offices not transacting Telegraph business.

A notice card, T—No. 197, has been printed for exhibition at Telephone Call Offices at Post Offices not transacting Telegraph business, but where telegrams can be dictated to a Telegraph Office. Postmasters should see that copies of the notice, which may be obtained from the Controller of Stores, London, Dublin or Edinburgh, are duly exhibited at all Offices concerned.

### Alphabetical List of Money Order Offices Abroad.

A Correction Slip to the Alphabetical List of Money Order Offices in British Colonies and Foreign Countries is issued with this Circular. Care should be taken that the Slip receives attention.

## FOREIGN AND COLONIAL MAILS.

### Parcel Post to Constantinople via Gibraltar.

#### NEXT DESPATCH.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople .....	29 March .....	Kenmore .....	Johnston .....	8.0 a.m.

The service is liable to interruptions on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only.

### Mails for United States, &c.

In consequence of alterations in the proposed sailings of Cunard Packets on Saturdays, the following list of White Star Steamers by which Mails for the United States, &c. (but not for Canada) will be despatched on Thursdays from Liverpool and on Fridays from Queenstown during April, May and June should be substituted for that shown in the Post Office Circular of the 31st of December last:—

Name of Steamer	Date of Sailing from Liverpool	Name of Steamer	Date of Sailing from Liverpool
Baltic	Thursday, 3rd April.	Cedric	Thursday, 22nd May.
Celtic	" 17th "	Adriatic	" 5th June.
Cedric	" 24th "	Celtic	" 12th "
Baltic	" 1st May.	Baltic	" 26th "
Celtic	" 15th "		

The circulation of correspondence for the United States will not be altered.



## Magazine Post to Canada and Newfoundland.

The following alterations should be made in the printed list of periodicals placed on the Register:—

*Enter* Ecclesia, 45 and 47, Balaam Street, Plaistow, E.  
 „ Golden Hours, Fleetway House, Farringdon Street, E.C.

## Dates of Despatch of Mails.

The lists given below show the dates on which certain Foreign and Colonial Letter and Parcel Mails will be despatched during the first week of April. These particulars are announced in advance in order that they may be communicated to any members of the public who may make enquiry on the subject.

### LETTER MAILS.

Destination.	Route.	Dates of Despatch from London.
Guadeloupe, Martinique, *Venezuela, *Colombia, *Panama, *Pacific, &c. (Supplementary)	By French Packet	April 1 (M)
Egypt	By Italian Packet	" 1 (M)
Teneriffe, Grand Canary, and West Coast of Africa	Via Liverpool	" 1 (E)
Dutch East Indies by Dutch Packet	Via Marseilles	" 1 (E)
British East Africa, Zanzibar, Mauritius and Madagascar	By French Packet	" 1 (E)
Do. do. (Supplementary)	"	" 2 (M)
Canary Islands	Via Spain	" 2 (M)
Ceylon, Straits Settlements, †China and †Japan	By German Packet	" 2 (M)
*Canada	Via Bristol	" 2 (M)
†China and †Japan (Letters and Post-cards only)	Via Siberia	" 2 (Aftn.)
United States, &c.	Via Queenstown	" 2 (E)
*Lisbon, *Grand Canary, Cape Verde Islands, *Rio Janeiro, *Uruguay, *Argentine Republic, *Chile, *Peru and Falkland Islands	Via Liverpool	" 2 (E)
West and South West Coasts of Africa	"	" 2 (E)
Fiji and New Zealand	Via Vancouver	" 2 (E)
Egypt, Beirut, Jaffa and Jerusalem	By Austrian Packet	" 2 (E)
Do. do. (Supplementary)	"	" 3 (M)
Canary Islands	Via Spain	" 3 (M)
Jamaica	Via Bristol	" 3 (M)
*Brazil (Santos), *Uruguay and *Argentine Republic	By German Steamer	" 3 (Afternoon)
Faroe Islands and Iceland	Via Leith	" 4 (M)
Canada and Turks Islands	By Canadian Packet	" 4 (M)
Senegal, *Rio Janeiro, *Uruguay, and *Argentine Republic	By French Packet	" 4 (M)
*Lisbon, Brazil, Uruguay, Argentine Republic, Chile and Peru	Via Southampton	" 4 (M)
†China and †Japan	Via Vancouver	" 4 (M)
†China and †Japan (Letters and post-cards only)	Via Siberia	" 4 (Afternoon)
Egypt, Cyprus, Jaffa, Beirut, India, British East Africa and Zanzibar	Via Brindisi	" 4 (E)
Ceylon, Australia, New Zealand, &c.	Via Taranto	" 4 (E)
Straits Settlements, &c.	Via Bombay and Negapatam	" 4 (E)
Madras, Teneriffe, *Grand Canary, and West Coast of Africa	Via Liverpool	" 4 (E)
*Ceylon, *Straits Settlements, †China and †Japan	By French Packet	" 4 (E)
Ceylon, Straits Settlements, †China and †Japan (Supply.)	"	" 5 (M)
*United States, &c.	Via Southampton	" 5 (M)
Teneriffe	"	" 5 (M)
Senegal, *Rio Janeiro, *Uruguay and *Argentine Republic (Supplementary)	By French Packet (via Lisbon)	" 5 (M)
Madras and South Africa	Via Southampton	" 5 (Aftn.)
United States, &c.	Via Queenstown	" 5 (Aftn.)
Grand Canary, Cape Verde Islands, Rio Janeiro, Uruguay, Argentine Republic, Chile, *Peru, and Falkland Islands	Via Lisbon	" 5 (E)
†China and †Japan (Letters and post-cards only)	Via Siberia	" 5 (E)
Egypt, Beirut, Jaffa, and Jerusalem	By Austrian Packet	" 5 (E)
Do. do. (Supplementary)	"	" 6 (M)
Beirut	Via Constantinople	" 7 (M)

\* Correspondence for despatch by these routes must be specially so addressed.

† Letters and Post-cards for China and Japan are sent via Siberia unless otherwise addressed. Packets of printed or commercial papers or samples are not sent via Siberia but by the next outgoing mail by other routes (those for China via Vancouver and those for China and Japan via United States must be specially addressed).

(M) signifies Morning.

(E) signifies Evening.

(Aftn.) signifies Afternoon.



## Dates of Despatch of Mails—(continued).

## PARCEL MAILS.

Destination.	Date of Despatch (from London unless otherwise stated).	Destination.	Date of Despatch (from London unless otherwise stated).
Abyssinia .....	April	Hong Kong (by Sea) .....	April
Argentine Republic .....	3 and 6 (from Marseilles)	Iceland .....	2
Azores .....	4	Japan .....	4 (from Leith)
Bolivia .....	5 (from Lisbon)	Kiautschou Protectorate (by Sea) .....	4 (from Liverpool)
" (by Royal Mail Packet) .....	3 (from Liverpool)	" (via Germany) .....	2
Brazil (Rio Janeiro and São Paulo only) .....	4	Macao (China) (by Sea) .....	3 (from Hamburg)
British East Africa and Uganda (via France and British Packet) .....	2	Madagascar and Dependencies .....	2
British Honduras .....	3 (from Liverpool)	Malay States (by Sea) .....	3 (from Marseilles)
British North Borneo .....	2	Mauritania .....	5 (from Bordeaux)
Brunei (by Sea) .....	2	Mauritius (by Sea) .....	2
Chile .....	3 (from Liverpool)	" (by French Packet) .....	3 (from Marseilles)
" (by Royal Mail Packet) .....	4	Morocco (by Royal Mail Packet) .....	2
China—Chinese Offices—(by Sea) .....	2	New Caledonia .....	2 and 6 (from Marseilles)
" British Agencies (by Sea) .....	2	Nigeria (Southern) .....	1 (from Liverpool)
" German Agencies .....	3 (from Hamburg)	Paraguay .....	4
Cuba .....	3 (from Hamburg)	Peru .....	3 (from Liverpool)
Dutch East Indies (by Sea) .....	2	Pitcairn Island .....	2 and 6 (from Marseilles)
Ecuador (by Pacific Steam Navigation Line) .....	2	Portugal .....	4
Falkland Islands .....	3 (from Liverpool)	Portuguese East Africa .....	3
Farøe Islands .....	4 (from Leith)	Portuguese Timor .....	2
French Indo-China .....	6 (from Marseilles)	Portuguese West Africa .....	1 and 7 (from Lisbon)
French Settlements of Oceania .....	2 and 6 (from Marseilles)	Réunion .....	3 (from Marseilles)
French Somali Coast .....	3 and 6 (from Marseilles)	Sarawak .....	2
French West Indies .....	2 (from Bordeaux)	Senegal .....	5 (from Bordeaux)
German New Guinea .....	3 (from Bremen)	Siam (by Sea) .....	2
Guatemala .....	3 (from Liverpool)	Straits Settlements (by Sea) .....	2
Honduras, Republic of .....	3 (from Liverpool)	Uruguay .....	4
		Zanzibar (via France and British Packet) .....	2

## Extension of the Parcel Post with Tripoli (Africa). Increase of Rates of Postage.

The Parcel Post with the towns of Benghazi and Tripoli has now been extended to include other towns in Libia (Tripolitana and Cyrenaica); and at the same time the rates of postage have been raised.

Working copies of the Post Office Guide for the present quarter, and also for the next quarter when received, should be amended as follows:—

In the entry "Tripoli (Africa)" at pages 828 and 829 of the Post Office Guide the sub-heading "(Towns of Tripoli and Benghazi only)" in col. 1, and the particulars in the other columns, should be deleted, and a note "See Libia" inserted.

At pages 800 and 801 between the entries "Liberia" and "Luxemburg" the following new entry should be made:—

Page 800.

Col. 1.	Col. 2.	Col. 3.	Col. 4.			Col. 5.	Col. 6.	
			s.	d.	s.	d.	s.	d.
Libia: (Tripolitana & Cyrenaica). Towns of Benghazi, Derna, Homs, Misurata (Misrata), Tobruk and Tripoli only.	Via France and Italy.  11—24 days.	Same as Italy and thence by first oppor- tunity.	2	2	2	6	2	10
							40	2
								4



**POST OFFICE GUIDES.****Return of Unsold Copies.**

The unsold copies of the January edition of the Post Office Guide remaining in the hands of Sub-Postmasters should at once be returned to their Head Postmasters who should send them, together with those remaining at their own Offices, to the Controller of Stores, G.P.O., Studd Street Depot, London, N., Aldborough House Depot, Dublin, or Russell Road Depot, Edinburgh, as the case may be.

A copy of the form of advice and claim was sent on the 1st April to each Postmaster in the United Kingdom and to each Branch Office in London.

The Guides should be securely packed before being despatched, and it should be clearly indicated inside the parcel from what Office it has been sent. Each consignment should be entered in the space provided for express letters, &c., in the Letter Bill that accompanies the Mail by which it is despatched.

Unsold copies should be returned to London, Dublin, or Edinburgh not later than 15th April. They must in all cases be returned in proper saleable condition, and without having been used, or their value will not be allowed.

Out of date Official copies of the Post Office Guide must not be returned to the Controller of Stores, but should be disposed of as waste paper.

**Parliamentary Notices in England, Wales, Scotland and Ireland.**

Parliamentary Notices may only be posted at Offices where Money Order business is transacted.

Notices which by the Standing Orders of either House of Parliament, or by the General Orders for the Regulation of Proceedings under and in pursuance of the Private Legislation Procedure (Scotland) Act, 1899, must be served on or before the 15th of April, must be posted not later than the 11th of April, and Notices which by the same Orders must be served on or before the 21st of April, must be posted not later than the 17th of April.

Parliamentary Notices relating to Tramways in Ireland may be posted in Dublin, Belfast, Cork and Athlone on various dates, which are liable to alteration. Such Notices, when handed in at the Offices stated, must be treated in all respects as other Parliamentary Notices. They should not be accepted at any Office other than the four specified.

The standing instructions concerning Parliamentary Notices will be found in Rules 309 to 318 for Head Post Offices (Part II.), and Rules 260 to 266 for Sub-Postmasters in charge of Money Order Offices.

**FORM 208.**

List of Head Offices in each Surveyor's District, of Independent Sub-Offices, and of Sub-Offices served from Head Offices by which they are not controlled.

The above-mentioned form has recently been reprinted, and a copy will be sent to each Postmaster in the course of a few days.

**FOREIGN AND COLONIAL MAILS.**

Parcel Post to Constantinople and Smyrna via Gibraltar.

**NEXT DESPATCHES.**

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	14 April .....	Belgravian .....	Ellerman .....	8.0 a.m.
Constantinople and Smyrna .....	24 April .....	Veria .....	Cunard .....	8.0 a.m.
Constantinople and Smyrna .....	28 April .....	Avon .....	Ellerman .....	8.0 a.m.

The service is liable to interruptions on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only.



### Parcel Post with Egypt.

Insured parcels can no longer be accepted for transmission to Um-Ruaba in the Sudan, and owing to difficulties of transport the Parcel Post Service to Mvolo and Rumbek, also in the Sudan, is temporarily suspended.

Working copies of the Post Office Guide should be amended as follows:—

Page 789. EGYPT. Column 8. Observations.—Delete "Um-Ruaba."

### Extension of the Parcel Post with Tripoli (Africa). Increase in Rates of Postage.

Care should be taken that working copies of the new issue of the Post Office Guide for the current quarter are altered as directed in the notice with the above heading which appeared in last week's Post Office Circular. In addition the sign "†" should be inserted before "Libia" in Column 1 of the new entry.

### Parcel Mails for the Belgian Congo (Katanga Province only), Nyasaland Protectorate, Portuguese East Africa and Rhodesia by the Aberdeen Line.

Parcel Mails for the Belgian Congo (Katanga Province only), the Nyasaland Protectorate and Rhodesia will be despatched from London by steamers of the Aberdeen Line on the mornings of the 8th, the 18th and the 29th of this month. Parcel Mails for Portuguese East Africa will also be despatched by the same line of steamers on the 8th and the 18th instant. The necessary entries should be made in working copies of the Post Office Guide, column 3, against Belgian Congo (page 776), Nyasaland Protectorate (page 808), Portuguese East Africa (page 812), and South Africa—British II. (a) and (b) (page 822).

### Fanning Island.

A steamer will leave Honolulu for Fanning Island about the 1st of May next; and a Mail containing letters, &c., but not parcels, for the Island will be despatched to Honolulu via New York on the 9th instant, for onward transmission by that steamer.

### Mails for South America by Italian Steamer.

Attention is drawn to the notice on this subject which appeared in the Post Office Circular of the 4th of March. Further despatches by Italian steamer will be made on the undermentioned dates, which should be inserted in working copies of the Post Office Guide:—

- Page 712. Argentine Republic.—By Italian Steamer, Col. 4, E., April 7, 14, 17, 21, 28.
- " 716. Brazil.—By Italian Steamer, Col. 4, E., April 7, 9, 14, 17, 19, 23, 28.
- " 760. Uruguay.—By Italian Steamer, Col. 4, E., April 21.

The dates of later despatches will be announced in due course.

### Mail Service to Mauritius.

The dates of despatch of Mails for conveyance to Mauritius by French Packet from Aden are incorrectly shown in the Post Office Guide. The following alteration should be made in working copies:—

Page 740. Mauritius and Dependencies.

Cols. 3 and 4. Delete "April 4; May 2, 30; June 27" against "By French Packet from Aden." Substitute "April 18; May 16, June 13."



### Newspapers, Clubs, &c.

The following alterations should be made in the List:—

- Enter* (Bristol) South Gloucestershire Gazette.  
*Erase* Evening News (Waterford).  
 " (Hitchin) North Herts. and South Beds. Journal, &c.  
*Enter* Mearns Leader (Stonehaven).  
*Erase* (Morecambe, Lancashire) Morecambe and Heysham Times and Visitors' Illustrated Guide.  
*Alter* address of New Witness to 20-21, Essex Street, Strand, W.C.  
*Erase* North Herts. and South Beds. Journal, &c. (Hitchin).  
*Enter* South Gloucestershire Gazette (Bristol).  
 " (Stonehaven) Mearns Leader.  
*Alter* (Waterford) Evening News to (Waterford) †Evening News.

### Surcharge Returns.

Postmasters are reminded that a return (Form Postmasters—No. 78) of surcharges raised within their districts during the half-year ended 31st March should be forwarded to the Comptroller and Accountant General as soon as possible. Surcharges raised at Sub-Offices should be included. (Rule 218 refers.) The separate record of "Coin" as distinguished from "Ordinary" Letters, &c., surcharged is no longer required.

### Employment of Deliverers, &c., paid under Allowance.

#### Abolition of Form Postmasters No. 114.

Form Postmasters No. 114 has been abolished. Deliverers, &c., paid under Allowance should in future sign Form Postmasters No. 10; and, in the case of vacancies, Form Postmasters No. 56 should be used.

### Lark Hill Camp, Salisbury.

A Branch Office was opened at this Camp on the 31st March for the transaction of all classes of Postal and Telegraph business.

The hours of attendance are:—

Week-days ..	{	{ 8.10 a.m. to 10.30 a.m.	} Monday to Friday.
		{ 1.15 p.m. to 5.45 p.m.	
		{ 6.45 p.m. to 8. 0 p.m.	
Sundays .....	{	{ 8.10 a.m. to Noon.	} Saturdays.
		{ 1.15 p.m. to 5.45 p.m.	
		{ 6.45 p.m. to 8. 0 p.m.	
		8.30 a.m. to 10. 0 a.m.	

On and after the 26th April the hours of attendance will be from 8 a.m. to 8 p.m. on Week-days. The Transmitting Office will be Salisbury. Letters and parcels should circulate via Salisbury.

### Okehampton.—Okehampton Camp B.O.

A Branch Office at Okehampton Camp at which Money Order, Savings Bank and Telegraph business will be transacted, was opened on the 26th March. The hours of attendance are 8 a.m. to 8 p.m. on Week-days and 8.30 a.m. to 10 a.m. on Sundays. Okehampton is the Transmitting Office for telegrams.



### Introduction of Form—Postmasters No. 367.

The above mentioned form has been introduced for reporting accidents on duty, and a supply will be sent to all Head Postmasters. Applications for additional copies should be made to the Controller of Stores, London, Dublin or Edinburgh, as the case may be.

### Trawsfynydd Camp B.O. (Merionethshire).

The above-mentioned Season Office will be opened on the 19th April for the transaction of Money Order, Savings Bank and Telegraph business.

The hours of attendance up to and including the 12th May will be:—

9. 0 a.m. to 1. 0 p.m.	} Week-days.
2. 0 p.m. to 6. 0 p.m.	
8.30 a.m. to 10. 0 a.m.	Sundays.

On and from the 13th May the hours will be:—

8. 0 a.m. to 8. 0 p.m.	Week-days.
8.30 a.m. to 10. 0 a.m.	Sundays.

The Transmitting Office will be Portmadoc.

### Temporary Branch Office at Pirbright Camp, Woking.

A Branch Office will be opened at Pirbright Camp for the Season on the 25th instant, for the transaction of Postal and Telegraph business of all kinds.

The hours of attendance will be 8 a.m. to 8 p.m. on Week-days, and 8.30 a.m. to 10 a.m. on Sundays.

The Code Signal is PBQ, and the Transmitting Office is Stanhope Lines B.O., Aldershot.

## FOREIGN AND COLONIAL MAILS.

### Parcel Post to Constantinople and Smyrna via Gibraltar.

#### NEXT DESPATCHES.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	14 April .....	Belgravian .....	Ellerman .....	8.0 a.m.
Constantinople .....	16 April .....	Heathmore .....	Johnston .....	8.0 a.m.
Constantinople and Smyrna .....	24 April .....	Veria .....	Cunard .....	8.0 a.m.
Constantinople and Smyrna .....	28 April .....	Avon .....	Ellerman .....	8.0 a.m.

The service is liable to interruptions on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only.

### Mails for Canary Islands via Spain.

The particulars of the despatch of Mails to the Canary Islands via Spain shown at page 720 of the Post Office Guide should be cancelled; and the following particulars should be substituted for them:—

Grand Canary—M., May 7; E., 10; M., 14, 22; June 11; E., 21, 28.

Teneriffe—M., Apr. 14, 29; E., May 10; M., 14; June 3, 11; E., 21, 28.



### Mails for the West Coast of Norway.

The Norwegian Mail Packets (Newcastle-Bergen Sea Post Office) now leave the Quay, Newcastle-on-Tyne, at midnight on Tuesdays, Thursdays and Saturdays, instead of North Shields at 7.30 p.m. on the same days, as formerly. Letters for Aandland, and the other places indicated on the Sorting List, L.P.S., F.S.—No. 1, to connect with the outgoing Mails, should reach Newcastle-on-Tyne by 10 p.m. on the dates of sailing. There is a subsequent outlet from places north of Newcastle-on-Tyne through the North Eastern Travelling Post Office.

### POSTAL ORDERS.

#### Stolen Postal Order Forms.

The notice under the above heading which appeared in the Circular of the 11th March last, together with the list issued therewith of numbers of Postal Order Forms reported to have been stolen, is cancelled.



### Examination Papers from the City and Guilds of London Institute.

On the 16th instant, and for several days following, registered letters will be posted by the City and Guilds of London Institute. These letters should receive all the attention which the registration system confers, and special care should be taken to avoid delay.

### Removal of District Manager's Headquarters from Dover to Canterbury.

The District Offices for the Canterbury District will be removed on the 17th instant from 11, Bench Street, Dover, to Wincheap Street, Canterbury.  
On and from that date correspondence should be addressed to the new Offices.

### Payment of Telephone Accounts at Post Offices.

The attention of Postmasters and Sub-Postmasters is drawn to the necessity of informing District Managers of the receipt of money paid on telephone account at the earliest possible moment. To ensure this the forms Nos. 64 and 65 should be forwarded to the District Managers on the same day as that on which the money is received.

### Introduction of an Envelope for use by Exchange or Private Wire Renters, for enclosing copies of Phonograms.

A new envelope—No. 317—similar in size to the ordinary telegram delivery envelope but green in colour, has been provided for supply to those Subscribers who wish to enclose in envelopes telegrams received over their Private Wire or Telephone circuit. These envelopes are for sale only, and the price is 3d. per 100. They are not at present to be kept in stock at Post Offices, but should be obtained as required to meet application from the public. Applications for supplies should be made by Head Postmasters to the Controller of Stores, London, Dublin or Edinburgh, as the case may be, on form Postmasters No. 63 suitably amended.

Envelopes of any kind must not be supplied free of charge for the purpose of enclosing Phonograms.

## FOREIGN AND COLONIAL MAILS.

### Parcel Post to Constantinople and Smyrna via Gibraltar.

#### NEXT DESPATCHES.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	16 April .....	Assiout .....	Ellerman .....	8.0 a.m.
Constantinople .....	18 April .....	Foylemore .....	Johnston .....	8.0 a.m.
Constantinople and Smyrna .....	24 April .....	Veria .....	Cunard .....	8.0 a.m.
Constantinople and Smyrna .....	28 April .....	Avon .....	Ellerman .....	8.0 a.m.

The service is liable to interruption on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only.

### Fanning Island.

A steamer will leave Auckland for Fanning Island early in June next; and correspondence for Fanning Island is now being forwarded to Auckland for onward transmission. The last despatch of letters, &c., to connect with the steamer will be made on the 25th instant.



### Parcels of Plants, &c., for Italy.

Parcels for Italy containing plants and parts of plants, seeds, bulbs, &c., must not be accepted unless the senders have obtained the special permission of the Italian Ministry of Agriculture for their importation.

The entry relating to plants, &c., for Italy in column 8 at page 799 of working copies of the Post Office Guide should be deleted, and the following entry substituted:—

“plants and parts of plants, seeds, bulbs, &c. (unless accompanied by a phylloxera certificate—see page 67—and a special permit from the Italian Ministry of Agriculture).”

### Macao—Prohibited Articles.

Firearms, parts of arms, and ammunition are prohibited from importation into Macao by post.

“Letters and opium” against “Macao” in column 8, page 801 of the Post Office Guide, should be deleted and an entry made as follows:—

“Letters, opium, firearms, parts of arms, and ammunition.”

### Parcel Post with Northern Rhodesia.—Preferential Customs Tariff on British Goods.

According to information received from the Authorities of Northern Rhodesia, the procedure to be followed in order to obtain the benefit in that Territory of the preferential rates of Customs duty on articles produced or manufactured in the United Kingdom and forwarded by Parcel Post is now the same as that applicable to similar articles sent to Southern Rhodesia.

The following alterations should accordingly be made in working copies of the Post Office Guide:—

Page 63. Last paragraph. Substitute “Rhodesia” for “Southern Rhodesia.”

„ 64. Second paragraph. Delete “Northern Rhodesia.”

If any parcels for Northern Rhodesia are tendered for acceptance with the words “British Manufacture” written or stamped on the cover or Customs Declaration, the attention of the senders should be drawn to the alteration of practice indicated above.

### Alteration of Post Office Guide.

The following alteration should be made in working copies of the Post Office Guide:—

Page 793. “French West Indies.” Column 8. Add to “Observations”—

“The delivery of parcels for places in Guadeloupe other than Basse-Terre and Pointe à Pitre gives rise to a charge which is collected from the addressees.”

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### New Cash Account Forms.

TO POSTMASTERS AND SUB-POSTMASTERS IN ENGLAND AND WALES.

Before the 2nd June next, every Post Office rendering a Cash Account will receive a suitable supply of Cash Account Forms to last until the 31st May, 1914, when a further supply will be issued.

The form of acknowledgment sent with the supply should be returned to the Comptroller and Accountant General immediately after the receipt of the Cash Account Forms.

## FOREIGN AND COLONIAL MAILS.

Parcel Post to Constantinople and Smyrna via Gibraltar.

NEXT DESPATCHES.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	26 April .....	Tyria.....	Cunard .....	8.0 a.m.

The service is liable to interruption on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only.

### Parcel Post to China.

The list of Chinese Post Offices in the Appendix to the Books of Rules relating to Foreign and Colonial Parcel Post is out of date; and in its place should be inserted the revised list distributed with this Circular.

### Parcel Post with Southern Nigeria.

The practice referred to in the Post Office Circular of the 10th of December last, relating to parcels addressed to the Gold Coast Colony, has now been extended to all parcels for Southern Nigeria originating in the United Kingdom.

On and from the 1st of May, therefore, the senders of parcels for Southern Nigeria, whether Cash on Delivery or not, are required to indicate at the time of posting by means of a label affixed to the cover of the parcel, whether, in the event of non-acceptance of the parcel when tendered at the premises of the addressee or of failure to withdraw it from the Post Office within 21 days after the issue of a Notice of its arrival at the office of destination, it shall be

(a) Treated as abandoned,

or (b) Returned at the sender's expense.

No other alternative is permissible.

Officers accepting such parcels should satisfy themselves that the senders are acquainted with the new system.

This Notice supersedes the Notices in the Post Office Circulars of the 19th of September, 1911, and the 26th of March, 1912, respecting Cash on Delivery parcels for Southern Nigeria.

A Public Notice on the subject for exhibition is distributed with this Circular.

### Magazine Post to Canada and Newfoundland.

The following alteration should be made in the printed list of periodicals placed on the Register:—

Enter—Sunday Hours, 186 Fleet Street, E.C.



## NATIONAL HEALTH INSURANCE.

### Cards X.

It appears that some Postmasters and Sub-Postmasters are under the impression that Cards X are not proper to be supplied to the public at Post Offices. Particular attention is drawn to Rule 4 in the Rules for the Transaction of National Health Insurance business, where it is stated that Cards X must be kept in stock at all Post Offices, and to Rule 6 (c) where it is stated that these cards must be issued to an employer or to a person acting on his behalf in such numbers as he may require. The employer (or his agent) is not required to make written application for the card or cards, nor to give up a card or cards for the previous quarter.

### GENERAL INFORMATION FOR INTENDING EMIGRANTS.

A revised Notice giving information for intending Emigrants is about to be distributed for exhibition at Post Offices throughout the Country. It should be placed over the present Notice, the back of the paper being gummed for the purpose.

## FOREIGN AND COLONIAL MAILS.

Parcel Post to Constantinople and Smyrna via Gibraltar.

### NEXT DESPATCHES.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople .....	7 May .....	Gersemore .....	Johnston .....	8.0 a.m.
Constantinople and Smyrna .....	12 May .....	Avon .....	Ellerman .....	8.0 a.m.

The service is liable to interruption on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only.

**Parcel Mails for the Belgian Congo (Katanga Province only), Nyasaland Protectorate, Portuguese East Africa and Rhodesia by the Aberdeen Line.**

Parcel Mails for the Belgian Congo (Katanga Province only), the Nyasaland Protectorate and Rhodesia will be despatched from London by steamers of the Aberdeen Line on the mornings of the 10th and the 27th of May. A Parcel Mail for Portuguese East Africa will also be despatched by the same line of steamers on the 10th of next month. The necessary entries should be made in working copies of the Post Office Guide, column 3, against Belgian Congo (page 776), Nyasaland Protectorate (page 898), Portuguese East Africa (page 812), and South Africa—British II. (a) and (b) (page 822).

### Parcel Post to the United States of America.

The following regulations respecting the transmission of nursery stock by Parcel Post to the United States of America are substituted for those announced in the Post Office Circular of the 3rd of December last:—

Parcels containing nursery stock cannot be imported into the United States unless the addressee has obtained a permit from the Secretary of Agriculture, Washington. They must be accompanied by a certificate that the stock has been officially inspected and the sender's declaration, made before a Consul of the United States, that it has been found to be free from plant diseases and insect pests, and must be marked to show the number of the addressee's permit, the nature and quantity of the stock, the country and locality where it was grown, and the names and addresses of the sender and addressee.

The above paragraph should be inserted in place of the entry regarding nursery stock now appearing under the heading "Observations" in column 8 on page 831 (Official Service) and page 833 (Semi-Official Service) of the Post Office Guide.



### Mail Service to Canada.

The Canadian Post Office has concluded an arrangement by which, commencing next month, sailings of direct Packets from this Country for Canada will take place three times a week in summer and twice a week in winter; and full mails for Canada will be sent by these Packets whenever this course will not involve delay.

The following are the sailings of direct Canadian Packets during the first twenty-eight days of May:—

Date of Sailing	Name of Packet	Port of Departure	Latest times for receiving at port of departure	
			Correspondence for inclusion in Mails	Closed Mails
Fri. 2	Empress of Britain	Liverpool	12 noon	2.30 p.m.
Sat. 3	Corsican	Liverpool	11 a.m.	12 noon
Tues. 6	Canada	Liverpool	11.30 a.m.	12.30 p.m.
Fri. 9	Virginian	Liverpool	12 noon	2.30 p.m.
Sat. 10	Hesperian	Glasgow	8 a.m.	9 a.m.
Tues. 13	Megantic	Liverpool	11.30 a.m.	12.30 p.m.
Fri. 16	Empress of Ireland	Liverpool	12 noon	2.30 p.m.
Sat. 17	Tunisian	Liverpool	11 a.m.	12 noon
Tues. 20	Teutonic	Liverpool	11.30 a.m.	12.30 p.m.
Fri. 23	Victorian	Liverpool	12 noon	2.30 p.m.
Sat. 24	Grampian	Glasgow	8 a.m.	9 a.m.
Tues. 27	Laurentic	Liverpool	11.30 a.m.	12.30 p.m.

Full Mails, including Magazines and Parcels, will be sent by all the above-mentioned Packets except the "Hesperian," by which only Magazine and Parcel Mails will be sent. Correspondence for Canada (other than Magazines and Parcels) will also be sent via New York every Wednesday and Saturday.

Commencing on the 1st of May, when the next despatch is to be made by direct Packet correspondence for Canada should circulate to the Office at the port of departure or, when a direct bag is not made up for that Office, to the nearest Canadian Forwarding Office in that direction; when the next despatch is to be made via New York correspondence for Canada, other than Magazines and Parcels, should circulate in the same way as for the United States.

Parcels for Canada should circulate to Liverpool at all times as at present.

A Public Notice on the subject of the Mail Service to Canada is issued with this Circular.

### Express Delivery Service with Sweden.

On and after the 1st of May next, all kinds of postal packets may be accepted for "Express Delivery" in towns in Sweden; but, in the case of parcels, only the advices of their arrival will be delivered by special messenger.

The undermentioned alterations should be made in the Post Office Guide and the Express Delivery Rules:—

**Post Office Guide.** Page 78. International Express Service. Insert "Sweden (towns only)" between the entries relating to South Africa and Switzerland in the list of Countries appearing at the foot of the page.

Page 827. Entry "Sweden," Column 8. Delete note respecting Express Delivery and insert "Express Delivery in Sweden is confined to towns; and only the advice of the arrival of a parcel is delivered by special messenger."

**Express Delivery Rules.** Rule (135). Between the entries relating to Sierra Leone and Switzerland insert "Sweden (towns only)."

Rule (146). The entry relating to Sweden should be amended to read "Sweden (towns only)."



### Corea (Chosen).—Prohibited Articles.

In the list of Prohibitions against "Corea (Chosen)" in column 8 at page 785 of the Post Office Guide should be inserted:—

"Plants and parts of plants."

### Mail Service to Portuguese East Africa.

Insured letters and insured parcels may now be accepted for Marromen, Portuguese East Africa; and the relative entries on pages 749 and 813 of working copies of the Post Office Guide should be amended accordingly.

### Magazine Post to Canada and Newfoundland.

The following alterations should be made in the printed list of periodicals placed on the Register:—

Golden Hours, The Fleetway House, Farringdon Street, E.C.  
Woman's Own, The Fleetway House, Farringdon Street, E.C.

## MONEY ORDERS.

### Alphabetical List of Money Order Offices Abroad.

A Correction Slip to the Alphabetical List of Money Order Offices in British Colonies and Foreign Countries is issued with this Circular. Care should be taken that the Slip receives attention.

### Advices of Forfeited Money Orders.

As Money Orders issued in April, 1912, and remaining unpaid, will become void on the 1st of May, 1913, Postmasters should forward to their Metropolitan Offices on that date the Advices of such Orders in the yellow envelope provided for that purpose.

### The Advices of Government Money Orders (excepting Bankruptcy Orders\* Printed on Blue Paper)

issued in March, 1913, and not paid on or before the 30th of April, 1913, must be sent to the Metropolitan Offices of the countries upon which the Orders are drawn. All persons presenting Orders relating to such Advices after the latter date should be referred to the respective Government Departments by which the Orders were issued.

\* The Advices of unpaid Bankruptcy Orders printed on blue paper must be retained until the expiration of twelve clear months after the month of issue.

### Return of Exceptional Express Services.

A Return covering the period from 1st May to 31st July inclusive, should be kept by Postmasters showing particulars of the services rendered under Rules 10, 11 and 14 of the Express Delivery Rules. It should be kept in the form shown below and should include all services of the kind rendered at any Express Delivery Office under the Postmasters' control. When complete, the Return should be forwarded to the Secretary.

Date.	Particulars of Service.	Fee Charged.	Time Occupied.	Sum advanced to Messenger for Travelling Expenses.



# POST OFFICE CIRCULAR.



TUESDAY, 6 MAY, 1913.

No. 2102.

Mr. J. Normile, Sorting Clerk and Telegraphist, Dublin, acting as Secretary of the Association of Irish Post Office Clerks, recently made a speech which had the effect of repeating charges against the personal and official character of his superior officers. The speech was reported in the journal of the Association.

Mr. Normile was suspended from duty by direction of the Postmaster General and was given an opportunity to state any reasons he might have to urge why he should not be dismissed from the Post Office Service.

The following statement by Mr. Normile is published for the general information of the Staff:—

“In my speech as reported in the Irish Postal and Telegraph Guardian of February 13, I did not intend to re-affirm any suggestion in my evidence before the Select Committee of the House of Commons that bribery accounted for Promotions made in the Dublin Post Office, since my evidence before that Committee was not intended by me to convey such a suggestion, with which I have no sympathy; and I regret if the language used by me, or the report of that language, has conveyed the impression that I publicly made or re-affirmed that suggestion.”

## APPOINTMENTS.

Mr. G. Franklin, Postmaster of Monmouth, to be Postmaster of Tewkesbury.

The appointment of Mr. A. Harvey, Superintendent, Keighley, to be Postmaster of Tewkesbury, has been cancelled at his own request.



### Reorganisation of Scottish Surveyors' Districts.

The reduction in the number of Surveyors' Districts in Scotland from 3 to 2, announced in the Post Office Circular of 24th October, 1911, will be carried out on 13th instant. The new Districts will be as follows:—

	SURVEYOR.	HEADQUARTERS.
Eastern District.....	Mr. H. S. Wooster.....	Edinburgh.
Western District .....	Mr. J. L. Macdonald .....	2, Park Gardens, Glasgow.

### National Health Insurance.

#### Treatment of Surrendered Cards.

The special attention of all Postmasters and Sub-Postmasters is drawn to Rule 22 in the Rules for the Transaction of National Health Insurance business as amended by the notice in the Post Office Circular of the 7th of January last.

The Insurance Commissioners report that they have received from some Post Offices surrendered contribution cards which have been retained at those Offices for a long time before being sent in. At some Offices surrendered cards have been treated as waste instead of being sent in to headquarters. The stamped cards are the evidence of payment of contributions, and no credit can be given to the contributors unless and until the cards are received by the Insurance Commission. They should accordingly be regarded as valuable documents.

It is of the utmost importance that all cards surrendered at Post Offices by the public should be sent in without delay in accordance with Rule 22.

Any Postmaster or Sub-Postmaster at whose Office any cards surrendered by the public have been retained by mistake should send them in at once. Failure to do this will be treated as a serious irregularity.

### Chimney Fires in Crown Post Office Buildings.

It sometimes happens that a summons is issued against a Postmaster or other Post Office servant in respect of a chimney fire in a Crown Post Office building. In any such case the summons should be **immediately** submitted to Headquarters, with a full statement of the circumstances, and a reference to the Act or Bye-Law under which it is issued, and, if possible, a copy of the Bye-Law should be obtained and be forwarded with the summons. Instructions will then be given as to the course to be pursued.

If in the meantime the summons comes on for hearing, the Postmaster, if he be the person summoned, must attend the Court and should ask for a remand to enable the Postmaster General to take the proper steps. He should not admit that he is the occupier or user of the premises, or that the other persons employed there are his servants, and he should urge that he did not cause or suffer the fire. He should, if necessary, state that the Postmaster General is the occupier and user of the premises. If the person summoned be a subordinate officer who may himself have caused the fire he must attend the Court and make the best defence he can in the circumstances.

In Ireland, in such cases, it will be sufficient if the summons be submitted to the Secretary, General Post Office, Dublin, immediately on receipt.

### Old Age Pensions.

#### Prohibition of Payment of Out-of-Date Pension Orders.

Counter Officers are again reminded that they are strictly forbidden to pay Old Age Pension Orders on any day later than three months after the due date. See Rule No. 54 (par. 4) and No. 56 in the Book for Money Order Offices and No. 43 (par. 4) and No. 45 in the Book for Non-Money Order Offices.

### Missending of Postal Packets addressed to Southbourne, Emsworth.

It is observed that postal packets addressed to Southbourne, Emsworth, are frequently missent to Southbourne, Christchurch.

The attention of Officers employed on Sorting duties should be drawn to the matter.



### Applications for Stamps, Licences and Postal Orders.

Supplies of Stamps, Licences and Postal Orders will be unobtainable on the following dates, and Postmasters, &c., should regulate their requisitions accordingly:—

	Stamps.	Licences.	Postal Orders.
England .....	12th and 13th May.....	12th and 13th May.....	10th to 13th May.
Ireland .....	Do. ....	Do. ....	Do.

### Remittances, &c.,

can neither be received at nor despatched from the Chief Offices in London and Dublin on the 12th May. This does not apply to Accountable Receipts, which should be forwarded as usual.

### Kilbride Camp, Dublin.

The above Office was opened temporarily on the 1st May for all classes of Postal and Telegraph business. The hours of attendance are:—

*Week-days:* 9.25 a.m. to 1.25 p.m. and 2.25 p.m. to 6.25 p.m.  
*Sundays:* 8.55 a.m. to 10.25 a.m.

The Transmitting Office is Dublin.

Correspondence for the Camp should circulate *via* Dublin.

## FOREIGN AND COLONIAL MAILS.

Parcel Post to Constantinople and Smyrna *via* Gibraltar.

### NEXT DESPATCHES.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	12 May.....	Avon .....	Ellerman .....	8.0 a.m.
Constantinople .....	21 May.....	Incemore .....	Johnston .....	8.0 a.m.

The service is liable to interruption on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only.

### Mails for South America by Italian Steamer.

Attention is drawn to the notice on this subject which appeared in the Post Office Circular of the 1st of April. Further despatches by Italian steamer will be made on the undermentioned dates, which should be inserted in working copies of the Post Office Guide:—

Page 712. Argentine Republic.—By Italian Steamer, Col. 4, E., May 12, 17, 19, 26, 29.  
 „ 716. Brazil.—By Italian Steamer, Col. 4, E., May 12, 17, 21, 22, 26, 29.  
 „ 760. Uruguay.—By Italian Steamer, Col. 4, E., May 19, 22.

The dates of later despatches will be announced in due course.



X TWO  
**Correspondence for Tristan d'Acunha.**

For a considerable time past, the only means of forwarding correspondence to the Island of Tristan d'Acunha appear to have been afforded—at long intervals—by vessels sailing from ports in the Union of South Africa. In no recent instance has it been possible to give this Department sufficient notice of the departure of these vessels to enable Mails for the Island to be sent from the United Kingdom for inclusion in the Mails made up in South Africa. In these circumstances, it has been arranged to forward letters, newspapers, &c., from this Country for Tristan d'Acunha to the Union of South Africa as received to await onward transmission as opportunity offers, unless a definite means of communicating with the Island by another route presents itself. Mails for South Africa are despatched from London every Saturday afternoon; but past experience shows that no assurance whatever can be given as to how long the correspondence for Tristan d'Acunha may have to lie in South Africa.

The foregoing arrangement does not apply to parcels for Tristan d'Acunha, which will only be accepted by this Department when a definite means of communicating with the Island is available. Due notice will be given of any such opportunity.

The foregoing particulars should be brought to the notice of the public as occasion demands; and a reference to this notice should be inserted in the entry relative to Tristan d'Acunha at page 758 of the Post Office Guide.

**Mails from New Zealand via Italy.**

In consequence of failure to connect in Australia with the Packet leaving for this Country, the Mails despatched from New Zealand on the 4th of last month and due in ordinary course on the 11th instant will probably not reach this Country until the 18th instant.

**Magazine Post to Canada and Newfoundland.**

The following alterations should be made in the printed list of periodicals placed on the Register:—

*Enter* Fun and Fiction, The Fleetway House, Farringdon Street, E.C.

*Erase* Penny Wonder, 25 Bouverie Street, E.C.

*Enter* Wireless World, Marconi House, Strand, W.C.

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**Edinburgh Public Holiday.****To Postmasters and Sub-Postmasters in Scotland.**

Remittances, &c., can neither be received at, nor despatched from, Edinburgh on Tuesday, 20th May. This does not apply to Accountable Receipts, which should be forwarded as usual.

**Coolmoney Camp, Athy.**

An Office was opened on the 10th instant for the Season at Coolmoney Camp, Athy, for the transaction of all classes of Postal business only.

The hours of attendance are as follows:—

7.15 a.m. to 8.15 a.m.	} On Week-days.
11. 0 a.m. to 3. 0 p.m.	
4. 0 p.m. to 7. 0 p.m.	
7.15 a.m. to 8.15 a.m.	} On Sundays.
5.15 p.m. to 6.15 p.m.	

Coolmoney Camp Sub-Office and Knockanarrigan Sub-Office will be Independent Sub-Offices during the Season in which the former is open, and the addresses are:—

Coolmoney Camp, Co. Wicklow, and  
Knockanarrigan, Co. Wicklow.

By the English Night Mail to Ireland (Irish Day Mail) the circulation is as for Naas except on Saturday nights, when letters should circulate as for Athy. By English Day Mail (Irish Night Mail) the circulation is as for Athy.

Parcels should circulate by all despatches as for Athy.

Telegraph business is conducted by the Military Authorities and the Transmitting Offices are Curragh Camp and Donard, Co. Wicklow.

**Stowe Park Camp, Buckingham.**

An Office will be opened from the 10th to the 24th of May inclusive at Stowe Park Camp for the transaction of telegraph business and all kinds of postal business with the exception of Money Order and Savings Bank business and the issue of licences.

The hours of attendance will be from 8 a.m. to 8 p.m. on Week-days, and from 8.30 a.m. to 10 a.m. on Sundays.

The Transmitting Office will be Banbury.

**Packets of Examination Papers, and Parcels containing Bottles of Liquid, &c.,  
from the Board of Education.**

On (or about) the 15th instant and until (about) the 4th of June packets of examination papers will be posted by the Board of Education, Whitehall, as registered letters, addressed to the persons superintending examinations. The packets should receive all the attention which the registration system confers; and special care should be taken to avoid delay. The packets will bear serial number labels with the designation "London, B.E."

Should any packets of examination papers be tendered for return to the Board of Education as registered, the registration fee must be prepaid.

During the same period packets containing specimens of minerals, bottles of liquid for chemical analysis, specimens of plants, &c., will be sent, as in former years, by Parcel Post from the Board of Education, and will subsequently be returned to that Department. The greatest care should be taken to prevent these packets sustaining either damage or delay.

If any such packets, on their return from the various examination centres, are tendered for transmission by Letter Post, care should be taken that the conditions governing the acceptance of glass, liquids, &c., as shown on pages 19 and 20 of the Post Office Guide, are complied with. **If forwarded by Parcel Post, the postage must be prepaid in the ordinary way.**



## FOREIGN AND COLONIAL MAILS.

Parcel Post to Constantinople via Gibraltar.

NEXT DESPATCH.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople .....	21 May.....	Incemore .....	Johnston .....	8.0 a.m.

The service is liable to interruption on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only.

### Importation of Coin into Northern Nigeria by Post.

With reference to the notice which appeared in the Post Office Circular of the 4th of March last, respecting the Parcel Post with Northern Nigeria, it should be noted that coin is now also prohibited from importation into that country by Letter Post; and the Post Office Guide should accordingly be amended as follows:—

**Page 745. Nigeria (Northern).**—Col. 9. Insert as fresh paragraph:—

*Prohibited Articles*—Coin.

### Parcel Post to Brazil.

Parcels for Bello Horizonte (Minas Geraes) may now be accepted for transmission in the Parcel Mails to Rio de Janeiro.

Working copies of the Post Office Guide should be amended as follows:—

**Page 776. BRAZIL.** Col. 1.—After “Petropolis” add “Bello Horizonte (Minas Geraes).”

### Mail Service to Canada.

In the Post Office Circular of the 29th of April the latest times for the receipt of correspondence and closed Mails at Liverpool on Fridays the 2nd, 9th, 16th and 23rd of May, for despatch by direct Canadian Packet, were shown incorrectly as 12 noon and 2.30 p.m. respectively. The correct times are

3. 0 p.m. for correspondence to be included in the Mails made up at Liverpool  
3.15 p.m. for closed Mails.

### Magazine Post to Canada and Newfoundland.

The following alteration should be made in the printed list of periodicals placed on the Register:—

*Enter* Country-Side, 118, Fleet Street, E.C.

## MONEY ORDERS.

### Issue of Money Orders by the National Health Insurance Commissions.

With reference to the notice in the Circulars of the 23rd July, 27th August, 10th September and 8th October last respecting the issue of Money Orders by the National Health Insurance Commissions, it is found necessary to remind Postmasters and others transacting Money Order business that when two persons are named in an Advice as payees the receipting signatures of both persons *must* be obtained on the Order.



**Scotland (South West) Telephone District.—Removal of District Manager's Office.**

On and from the 24th instant the address of the District Manager of the Scotland (S.W.) Telephone District will be altered from 8, Fitzroy Place, Sauchiehall Street, Glasgow, to 2, Park Gardens, Glasgow.

**National Health Insurance.****Arrangements for provision of Medical Benefit in Great Britain.**

It is found that a number of Sub-Offices have not yet been furnished with a supply of the forms of application (Med. 32) referred to in the notice which appeared under the above heading in the Post Office Circular of the 1st April. Any Sub-Postmasters in Great Britain who have not yet received copies of the form should at once make application to their Head Office for a supply.

**Abnormal Sales of Insurance Stamps.**

At Offices where heavy demands for Insurance Stamps occur periodically—e.g., at the end of the Insurance Quarter—special care should be taken to make timely application for adequate supplies of the stamps required, if the stock in hand is not sufficient. It is very important that all applications for Insurance Stamps from the Public should be complied with.

**Sub-Offices—Changes of Address.**

The address of the undermentioned Sub-Office has been changed:—

FROM	TO	Character of Office,
Southbourne, Christchurch.....	Southbourne, Bournemouth.....	M.T.

The circulation should now be as for Bournemouth.

The notice which appeared in the Post Office Circular of the 6th May, 1913, relating to the missending of correspondence addressed "Southbourne, Emsworth," to Southbourne, Christchurch, should now be read as relating to the missending of the correspondence to Southbourne, Bournemouth.

On the 15th June the address of the undermentioned Sub-Office will be changed:—

FROM	TO	Character of Office,
Hayes, Hayes End, Middlesex.....	Hayes, Middlesex .....	T.Ex. M.T.

The circulation of letters and parcels will be the same as that for Hayes End, Middlesex.

**Ballykinler Camp (Downpatrick).**

A temporary Post Office has been opened at the above Camp for the transaction of general Postal and Telegraph business.

The hours of attendance are from 9 a.m. to 1 p.m., 2 p.m. to 5 p.m., 6 p.m. to 7 p.m. on Week-days and 8 a.m. to 9 a.m. on Sundays.

The Transmitting Office is Belfast.

**Leenane (Galway) and Letterfrack (Galway).**

A Season Day Mail Service from Clifden S.O., Co. Galway, to Leenane (Galway) and Letterfrack (Galway) has been authorised, and correspondence addressed to these Offices should circulate as for Clifden S.O., Co. Galway, by all Mails during the period 1st June to 13th September.

**Home Safes.**

The attention of Postmasters and others is directed to the importance of storing Home Safes in a dry place. As a preventive against rust it is advisable to rub the Safes lightly with a rag dipped in ordinary lubricating oil such as is supplied for use on official cycles.



### Standard List of Monthly and Quarterly Payments to Sub-Postmasters.

A new form, Postmasters No. 385, for the purpose of recording fixed monthly and quarterly payments due to Sub-Postmasters has now been printed and should be used at Head Offices in place of any other record now kept for the purpose. The Lists will require amendment only on the occasion of revisions of Scale Payment, &c., and should not be used for a record of actual payments made. No record of actual payments need be kept.

Forms Postmasters 385 should be filed with forms Postmasters 302 and 303 (Record of Sub-Offices) where this can conveniently be done. At other Offices the forms may be filed separately.

Supplies can now be obtained from the Controller of Stores.

## FOREIGN AND COLONIAL MAILS.

### Parcel Post to Constantinople via Gibraltar.

#### NEXT DESPATCH.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople .....	26 May .....	Barnesmore .....	Johnston .....	8.0 a.m.

The service is liable to interruption on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only.

### Mails for Danish West Indies, Dominican Republic and Tortola.

In consequence of alterations in the sailings of the steamers of the Leyland Line, Letter Mails for the Danish West Indies and Tortola, and Parcel Mails for the Danish West Indies, Dominican Republic and Tortola will be despatched by this route on the 23rd instant.

### Magazine Post to Canada and Newfoundland.

The following alterations should be made in the printed list of periodicals placed on the Register:—

*Erase* Book Monthly, 4 Stationers' Hall Court, E.C.  
 „ Englishwoman, 3 Adam Street, Adelphi, W.C.

### Mails for Jamaica and Costa Rica.

In consequence of an alteration in the sailing of a steamer of the Elders and Fyffes' Line, the despatch of Parcel Mails for Jamaica and Costa Rica, announced for the 20th instant, will not be made until the 22nd instant. Full Letter Mails for Jamaica and specially addressed correspondence for Costa Rica will also be despatched by this opportunity on the 22nd instant.

Working copies of the Post Office Guide should be amended accordingly.

### Mail Service to South America.

Full Letter Mails for the Panama Canal Zone, Peru, Ecuador, Bolivia, and the Pacific Departments of Colombia (Cauca and Nariño) are now being made up in London for despatch via the United States of America every Wednesday and Saturday. These Mails are in addition to those sent via Southampton every alternate Wednesday by the Royal Mail Steam Packet Company.

Working copies of the Post Office Guide should be amended accordingly at pages 714, 722, 726, 746, and 748.

Correspondence not otherwise addressed as to route should circulate to the Foreign Section for inclusion in the new Mails up to the latest possible time, after which it should follow the usual American Mail Circulation. The corresponding entries on Form "Postmasters—No. 338" should be shown as "Irregular."



### National Health Insurance (Ireland.)

An announcement was made in the Post Office Circular of the 1st ultimo relative to the exhibition at Head and Sub-Offices in Ireland of notices respecting Medical Certificates. Copies of the notice in question may be handed to members of the public on application.

### Exhibition B.O., Liverpool.

This Office was opened temporarily on the 19th instant for all classes of Postal, Telegraph and Telephone business.

The Office is open on week-days only, from 9.30 a.m. to 8 p.m.

### Kilworth Camp (Ireland).

An Office has been opened for the Season at Kilworth Camp for the transaction of Postal business only. The hours of attendance are as follows:—

Week-days—6.45 a.m. to 9.15 a.m.; 11.45 a.m. to 2.45 p.m.; 6.0 p.m. to 8.30 p.m.

Sundays—6.30 a.m. to 7.30 a.m.; 8.30 a.m. to 10.0 a.m.; 5.15 p.m. to 6.15 p.m.

The designation of the Office is Kilworth Camp (Co. Cork), and the circulation by all Mails is the same as for Kilworth (Co. Cork).

Telegraph business is being conducted by the Military authorities. The Code Signal is KWH, and the Transmitting Offices are Cork (Ck) and Fermoy (Fy).

### Ballykinler Camp (Downpatrick).

The hours of attendance at this Office on Sundays are now 8.30 a.m. to 9.30 a.m.

### Bath and West and Southern Counties' Society Show, Truro.

A temporary Post Office for the transaction of Non-Money Order, Postal and Telegraph business opens on the ground of the above Society's Show, at Truro, on the 27th May, and will be closed on the 3rd June. A Telephone Call Office has been installed. The hours of business are from 8 a.m. to 8 p.m. on Week-days, and from 8.30 a.m. to 10 a.m. on Sundays. The Transmitting Offices are T.S. Plymouth and Truro.

### Sub-Offices—Changes of Address, &c.

On the 1st June, 1913, the addresses of the undermentioned Sub-Offices will be changed:—

FROM	TO	Character of Office.
Ballycastle, Co. Mayo .....	Ballycastle, Ballina .....	M.T.
Belderrig, Ballycastle, Co. Mayo .....	Belderrig, Ballina .....	M.T. nS.
Killala, Co. Mayo .....	Killala, Ballina .....	M.T.
Kincun, Killala, Co. Mayo .....	Kincun, Ballina .....	nS.

The circulation in all cases should be as for Ballina.

### KING'S BIRTHDAY.

To Head Postmasters in England, Wales and Ireland.

Returned Letters, Parcels, &c.

Returned Letter Bags, as well as Returned Parcel Receptacles, should be made up as usual on Monday, the 2nd June, and forwarded to the respective Provincial Returned Letter Branches, or to the Returned Letter Section, London, as the case may be.

To Postmasters, &c., in England and Wales, Ireland and Scotland.

Application for Stamps, Licences and Postal Orders cannot be attended to on Tuesday the 3rd June.



### Pamphlet—"How to join the Royal Navy."

With reference to the notice which appeared in the Post Office Circular of the 13th instant Postmasters are reminded that all copies of old prints of the above-mentioned pamphlet should be treated as waste paper, and that a supply of the latest print should always be kept on hand at every Post Office.

### Missending of Postal Packets addressed to the Channel Islands, to Gillingham, Dorset and to Cheadle, Cheshire.

Letters for the Channel Islands are frequently put out of course and thus delayed, apparently through inattention to the varying circulation, and letters for Jersey are frequently missent to the United States of America, especially from Offices in Ireland.

With reference to the notice in the Post Office Circular of the 5th March, 1912, postal packets addressed to Gillingham, Dorset, are still frequently missent to Gillingham, Kent.

Postal packets addressed to Cheadle, Cheshire, are frequently missent to Cheadle, Stoke-on-Trent.

The attention of Officers employed on sorting duties should be drawn to these matters.

### Woolwich and Eltham—Transfer to London Postal Area.

On 1st June, Woolwich with the two Sub-Offices Abbey Wood and Charlton and the town sub-offices other than those mentioned below, and Eltham with its own sub-offices, will be transferred to the South Eastern District of the London Postal Area. The remaining five sub-offices under Woolwich—viz., Belvedere, Bexleyheath, Crayford, Erith and Welling, together with the town sub-offices included in them, will be transferred to the control of the Postmaster of Dartford.

The only changes in postal address are as follows:—

PRESENT.	PROPOSED.
Woolwich .....	Woolwich, London, S.E.
Eltham .....	Eltham, London, S.E.
Charlton, Kent .....	Charlton, London, S.E.
Abbey Wood, Kent .....	Abbey Wood, London, S.E.

At Offices now vouching direct with these four Offices the circulation arrangements for both letters and parcels will remain unchanged, but at all other Offices the circulation will be similar to that for the other Sub-Districts in the South Eastern District, unless instructions to the contrary are received from the London Postal Service.

Certain direct bags from Woolwich will be discontinued and the Surveyors concerned will be separately notified of the cessation of these bags.

### Pencils for use by Town and Rural Postmen.

Postmen engaged on Town deliveries may be provided with Copying Ink Pencils in place of blue pencils of the small propeller (or screw holder) pattern.

Rural Postmen should continue to use the blue propeller pencils as hitherto.

A careful check should be kept on the issue of pencils.

This instruction supersedes the one which appeared in the Post Office Circular of the 12th November, 1895.



### Channel Islands Mail Service.

The Winter Service under which the Night Mails are sent via Southampton and via Weymouth on alternate days will remain in force until the end of May.

From the 2nd June to the 30th September (inclusive) the Night Mail Boats will be run to and from Southampton, and from the 2nd June to the 30th August (inclusive) the Day Mail Boats will be run to and from Weymouth. During September a Night Mail Boat will be run on week-days from Weymouth at 2.15 a.m. in addition to the Boat from Southampton at 12.30 a.m.

From SOUTHAMPTON at 12.30 a.m. Daily, except on Monday mornings.

" WEYMOUTH at 1.45 p.m. on each week-day.

Arrive at SOUTHAMPTON 4.30 p.m. on each week-day.

" WEYMOUTH at 3. 0 p.m. " "

The Boat will leave Southampton after the arrival of the South Western T.P.O. (Down Night Mail) from London (Waterloo Station) and the Portsmouth Sorting Carriage.

The Day Mail Boat will leave Weymouth upon the arrival of the train leaving Paddington at 9.35 a.m.

Instructions with regard to the alterations of Mails will, when necessary, be issued by the Surveyors, but in the absence of any special notification, it should be understood that the arrangements will be the same as those in force last Summer.

Special care should be taken to notify to the Public the alteration in time of posting, and also to correct the Circulation books and lists.

## FOREIGN AND COLONIAL MAILS.

### Parcel Post to Constantinople and Smyrna via Gibraltar.

#### NEXT DESPATCHES.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople .....	29 May .....	Barnesmore .....	Johnston .....	8.0 a.m.
Constantinople and Smyrna .....	9 June .....	Bavarian .....	Papayanni .....	8.0 a.m.
Constantinople .....	14 June .....	Edenmore .....	Johnston .....	8.0 a.m.
Constantinople and Smyrna .....	23 June .....	Assiout .....	Ellerman .....	8.0 a.m.
Constantinople .....	26 June .....	Kenmore .....	Johnston .....	8.0 a.m.

The service is liable to interruption on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only.

### Mails for Pernambuco and Bahia.

Contrary to the information given at pages 716 and 776 of the Post Office Guide against "Brazil via Southampton by Royal Mail Line," full Letter and Parcel Mails for Pernambuco and Bahia as well as for Rio de Janeiro and Sao Paulo will be despatched by this route on the morning of the 30th instant.

Working copies of the Post Office Guide should be amended accordingly.

### Parcel Mails for the Belgian Congo (Katanga Province only), Nyasaland Protectorate, Portuguese East Africa and Rhodesia by the Aberdeen Line.

Parcel Mails for the Belgian Congo (Katanga Province only), the Nyasaland Protectorate, Portuguese East Africa and Rhodesia will be despatched from London by Steamers of the Aberdeen Line on the mornings of the 7th and the 20th of next month. The necessary entries should be made in working copies of the Post Office Guide, column 3, against Belgian Congo (page 776), Nyasaland Protectorate (page 808), Portuguese East Africa (page 812), and South Africa—British II. (a) and (b) (page 822).



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On and from the 2nd of June, parcels up to 11 pounds in weight may be accepted for transmission to the undermentioned places in Bolivia:—

Parcels for all other places in Bolivia may not exceed 7 pounds in weight, as at present. The following will be the rates of postage on parcels for Bolivia:—

Working copies of the Post Office Guide (page 776) should be amended accordingly.

The following alterations should be made in the printed list of periodicals placed on the Register:—

Express Delivery of Correspondence posted at the British Post Offices  
at Beyrout, Salonica and Smyrna.

ordinary markings, will be impressed with a stamp

Express Fee Prepaid . . . . .d.	the amount of
---------------------------------	---------------

Cash on Delivery Service with Sarawak.

		Amounts not exceeding																								
Name of Country	Maximum Amount of Trade Charge	2/6	5/-	10/-	15/-	£1	£2	£3	£4	£5	£6	£7	£8	£9	£10	£11	£12	£13	£14	£15	£16	£17	£18	£19	£20	
		s. d.	s. d.	s. d.	s. d.	s. d.	s. d.	s. d.	s. d.	s. d.	s. d.	s. d.	s. d.	s. d.	s. d.	s. d.	s. d.	s. d.	s. d.	s. d.	s. d.	s. d.	s. d.	s. d.	s. d.	s. d.
Malaya	£20	7	7	7	9	10	13	17	20	25	31	35	310	43	48	53	58	61	65	611	76	711	84	88	91	
Malaya	£20	7	7	7	9	10	13	17	20	25	31	35	310	43	48	53	58	61	65	611	76	711	84	88	91	
Malaya	£20	7	7	7	9	10	13	17	20	25	31	35	310	43	48	53	58	61	65	611	76	711	84	88	91	
Malaya	£20	7	7	7	9	10	13	17	20	25	31	35	310	43	48	53	58	61	65	611	76	711	84	88	91	
Malaya	£20	7	7	7	9	10	13	17	20	25	31	35	310	43	48	53	58	61	65	611	76	711	84	88	91	
Malaya	£20	7	7	7	9	10	13	17	20	25	31	35	310	43	48	53	58	61	65	611	76	711	84	88	91	
Malaya	£20	7	7	7	9	10	13	17	20	25	31	35	310	43	48	53	58	61	65	611	76	711	84	88	91	
Malaya	£20	7	7	7	9	10	13	17	20	25	31	35	310	43	48	53	58	61	65	611	76	711	84	88	91	
Malaya	£20	7	7	7	9	10	13	17	20	25	31	35	310	43	48	53	58	61	65	611	76	711	84	88	91	
Malaya	£20	7	7	7	9	10	13	17	20	25	31	35	310	43	48	53	58	61	65	611	76	711	84	88	91	
Malaya	£20	7	7	7	9	10	13	17	20	25	31	35	310	43	48	53	58	61	65	611	76	711	84	88	91	
Malaya	£20	7	7	7	9	10	13	17	20	25	31	35	310	43	48	53	58	61	65	611	76	711	84	88	91	
Malaya	£20	7	7	7	9	10	13	17	20	25	31	35	310	43	48	53	58	61	65	611	76	711	84	88	91	
Malaya	£20	7	7	7	9	10	13	17	20	25	31	35	310	43	48	53	58	61	65	611	76	711	84	88	91	
Malaya	£20	7	7	7	9	10	13	17	20	25	31	35	310	43	48	53	58	61	65	611	76	711	84	88	91	
Malaya	£20	7	7	7	9	10	13	17	20	25	31	35	310	43	48	53	58	61	65	611	76	711	84	88	91	
Malaya	£20	7	7	7	9	10	13	17	20	25</																

“†† Service restricted to Kuching, but parcels addressed to per-  
will be accepted if addressed to the care of an Agent at Kuching.”



### Mail Service to Canada.

In continuation of the notices on the subject in the Post Office Circulars of the 29th ultimo and the 13th instant, the following sailings of direct Canadian Packets during the period from the 29th instant to the end of June should be noted:—

to the end of June should be moved.

Date of Sailing	Name of Packet	Port of Departure	Latest times for receiving at port of departure	
			Correspondence for inclusion in Mails	Closed Mails
May.				
Fri. 30 .....	Empress of Britain .....	Liverpool .....	3 p.m.	3.15 p.m.
Sat. 31 .....	*Corsican .....	Liverpool .....	11 a.m.	12 noon
June.				
Tues. 3 .....	Royal Edward .....	Bristol .....	3 p.m.	3.15 p.m.
Fri. 6 .....	Virginian .....	Liverpool .....	3 p.m.	3.15 p.m.
Sat. 7 .....	Hesperian .....	Glasgow .....	8 a.m.	9 a.m.
Tues. 10 .....	Megantic .....	Liverpool .....	11.30 a.m.	12.30 p.m.
Fri. 13 .....	Empress of Ireland .....	Liverpool .....	3 p.m.	3.15 p.m.
Sat. 14 .....	Tunisian .....	Liverpool .....	11 a.m.	12 noon
Tues. 17 .....	Royal George .....	Bristol .....	3 p.m.	3.15 p.m.
Fri. 20 .....	Victorian .....	Liverpool .....	3 p.m.	3.15 p.m.
Sat. 21 .....	*Grampian .....	Glasgow .....	8 a.m.	9 a.m.
Tues. 24 .....	Laurentic .....	Liverpool .....	11.30 a.m.	12.30 p.m.
Fri. 27 .....	Empress of Britain .....	Liverpool .....	3 p.m.	3.15 p.m.
Sat. 28 .....	Corsican .....	Liverpool .....	3.30 p.m.	4.30 p.m.

\* Magazine and Parcel Mails only will be sent by these Packets.

Full Letter, &c. Magazine and Parcel Mails will be sent by all the above-mentioned Packets except where otherwise stated. Letter, &c., Mails will also be sent via New York every Wednesday and Saturday.

The despatches to be made to Canada during the third quarter of this year and regularly thereafter, will be notified in the Post Office Guide.

The instructions regarding the circulation of correspondence for Canada which were given in the notice in the Post Office Circular of the 29th ultimo should be followed in every case.

### Mails for Sweden via Hull.

In consequence of alterations in the sailings of the Wilson Line Steamers for Gothenburg from Hull, it will be necessary, until further notice, to despatch specially addressed letter correspondence and the Parcel Mails for Sweden by sea direct (including Finland via Sweden) on Tuesdays, instead of on Thursdays.

The entries in working copies of the Post Office Guide should be amended as follows:—

Page 756.	Sweden, via Hull	Col. 4	} Amend "Thursday" to "Tuesday" in each case.
" 816.	Russia in Europe (Finland only)	" 3	
" 826.	Sweden, via Hull	" 3	
Pages 836 and 840.	Sweden, via Hull	" 1	

### MONEY ORDERS.

#### Alphabetical List of Money Order Offices Abroad.

A Correction Slip to the Alphabetical List of Money Order Offices in British Colonies and Foreign Countries is issued with this Circular. Care should be taken that the Slip receives attention.



### Designs for Cover of Telephone Literature.

In the competition for designs which was announced in the Post Office Circular of the 8th April last, the Postmaster General has decided to award three prizes, vizt.:—

First prize of five guineas to Mr. F. Rutherford, Sorter, King Edward's Building.

Second prize of three guineas to Mr. H. M. Wilkie, Sorting Clerk and Telegraphist, Maidenhead.

Third prize of two guineas to Mr. A. Shaw, Overseer, Chester.

The designs received numbered 407 and many of them showed great artistic merit.

The Postmaster General thinks that it may be found possible to use other designs in addition to those selected for the prizes above-mentioned. Smaller awards will be made for any designs so utilised.

### National Health Insurance.—Disposal of Unissued Cards at Sub-Offices.

Unissued National Health Insurance cards remaining on hand at Sub-Offices at the end of each quarter should be sent, as hitherto, to the respective Head Office or District Office, provided this can be done without expense.

### National Health Insurance.—Arrangements for Provision of Medical Benefit in Great Britain.

The notices on this subject on page 138 of the Post Office Circular of the 1st of April and on page 213 of the Circular of the 20th of May do not apply to Scotland. Form Med. 32 is not to be stocked at Post Offices in Scotland.

### National Health Insurance.—Renewal of Certificates of Exemption.

Persons who have been granted a Certificate of Exemption from compulsory insurance are reminded that the Certificate is not valid after the 13th July next and, whether a renewal of the Certificate is sought or not, a form relative to renewal, a copy of which should already have been received by each exempt person, must be filled in and returned to the National Health Insurance Commission at once.

If any exempt person has not received a copy of the form he should make immediate application to the National Health Insurance Commission, London, Cardiff, Edinburgh or Dublin as the case may be.

Care should be taken that this announcement is brought to the notice of all exempt persons employed by the Post Office.

Paying Officers should note that such persons must be insured as employed contributors from the commencement of the 5th quarter unless the Certificates of Exemption have been renewed.

### Finner Camp (Donegal).

A temporary Post Office has been opened at the above Camp for the transaction of general Postal and Telegraph business.

The hours of attendance are from 8.10 a.m. to 1.15 p.m. and 3.15 p.m. to 6.15 p.m. There is no attendance on Sundays.

Enniskillen is the Transmitting Office.

### Strensall Camp.

A Branch Post Office was opened for the Season at Strensall Camp, near York, on the 1st instant. Money Order, Savings Bank and Telegraph business is transacted.

The hours of attendance are, until further notice, from 8 a.m. to 12 noon and 1.45 p.m. to 8 p.m. on Week-days, and from 8.30 a.m. to 10 a.m. on Sundays.



### Letter Boxes—Fixing of Notice Plates.

Arrangements have been made for Brass instead of Iron Screws to be supplied in future with new Letter Boxes for fixing the Notice Plates. In the case of existing boxes, if the Notice Plate is removed for any purpose it should be refixed with brass screws which should be obtained locally.

## FOREIGN AND COLONIAL MAILS.

Parcel Post to Constantinople and Smyrna via Gibraltar. .

### NEXT DESPATCHES.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	10 June .....	Asturian .....	Ellerman .....	8.0 a.m.
Constantinople .....	14 June .....	Edenmore .....	Johnston .....	8.0 a.m.
Constantinople and Smyrna .....	23 June .....	Assiout .....	Ellerman .....	8.0 a.m.
Constantinople .....	26 June .....	Kenmore .....	Johnston .....	8.0 a.m.

The service is liable to interruption on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only.

### Magazine Post to Canada and Newfoundland.

The following alterations should be made in the printed list of periodicals placed on the Register:—

*Enter* Patrician, 1 York Street, Covent Garden, W.C.  
 „ Girls' Weekly, 170 Fleet Street, E.C.

### Mails for South America by German Steamer.

In consequence of alterations in the sailings of the Steamships of the Hamburg-America and Hamburg-South America Lines correspondence for the Argentine Republic, Brazil (Rio de Janeiro and Santos) and Uruguay specially superscribed for conveyance by German Steamer will be despatched from London as shown below instead of on the dates announced in the current edition of the Post Office Guide:—

Evening, June 7; Afternoon, 19, 26.

### Mails for South America by Italian Steamer.

Attention is drawn to the notice on this subject which appeared in the Post Office Circular of the 6th of May. Further despatches by Italian steamer will be made on the undermentioned dates, which should be inserted in working copies of the Post Office Guide:—

Page 712. Argentine Republic.—By Italian Steamer, Col. 4, E., June 8, 9, 16, 23.  
 „ 716. Brazil.—By Italian Steamer, Col. 4, E., June 4, 8, 9, 12, 18, 23.  
 „ 760. Uruguay.—By Italian Steamer, Col. 4, E., June 16.

The dates of later despatches will be announced in due course.



**Missending of Correspondence.**

It is observed that Postal Packets addressed to Shipley, Derby, are frequently sent to Shipley (Yorks.) The attention of officers employed on sorting duties should be drawn to the matter.

**Buddon Camp, Dundee.**

A temporary Post and Telegraph Office has been opened at Buddon Camp, Dundee. Postal Order business is transacted.

The hours of attendance are from 8 a.m. to 8 p.m. on Week-days, and from 9 a.m. to 10 a.m. on Sundays.

**Lark Hill Camp, Salisbury.**

The Transmitting Office is now Tidworth Barracks.

**Mytchett Camp, Aldershot.**

A Branch Office will be opened at this Camp from the 10th to the 27th June for the transaction of all classes of Postal business.

The hours of attendance will be from 7 a.m. to 1 p.m. and 4 p.m. to 8 p.m. on Week-days, and from 7 a.m. to 7.30 a.m. and 6.30 p.m. to 7.30 p.m. on Sundays.

Letters and parcels should circulate via Farnborough S.O. (Hants.).

**Sub-Offices—Changes of Address, &c.**

On the 15th June the address of the undermentioned Sub-Office will be changed:—

FROM	TO	Character of Office.
Colinsburgh, Fife.....	Colinsburgh, Kileconquhar, Fife .....	T.Ex. M.T.

The circulation will be the same as that for Kileconquhar at all times except on Saturday nights when the present circulation should be followed.

**FOREIGN AND COLONIAL MAILS.**

Parcel Post to Constantinople and Smyrna via Gibraltar.

**NEXT DESPATCHES.**

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople ..	14 June .....	Edenmore.....	Johnston .....	8.0 a.m.
Constantinople and Smyrna ..	23 June .....	Assiout .....	Ellerman .....	8.0 a.m.
Constantinople .....	26 June .....	Kenmore .....	Johnston .....	8.0 a.m.

The service is liable to interruption on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only.

**Mail Service with Iceland.**

With reference to the notice which appeared in the Post Office Circular of the 28th of January last, it should be noted that Letter and Parcel Mails for Iceland will be despatched by the steamer "Ermine" appointed to leave Glasgow on the afternoon of the 21st instant for the Westmann Islands and Reykjavik.

The necessary additions should be made to the entries relating to Iceland at pages 734 and 796 of the Post Office Guide.



**VACANCIES—(continued).****Season Assistants—(continued).**

**EASTERN DISTRICT** (Surveyor, Ipswich).

Aldeburgh (S) (Saxmundham), Cromer (including Sheringham (S)), Great Yarmouth, Southwold (S) (Halesworth).

**NORTH MIDLAND DISTRICT** (Surveyor, Leicester).

Skegness (S) Boston (Males only; Qualified Telegraphists; June to September).

**NORTH WESTERN DISTRICT** (Surveyor, Preston).

Fleetwood, Morecambe (S) (Lancaster), Preston.

**SOUTH EASTERN DISTRICT** (Surveyor, Croydon).

Bexhill-on-Sea (S), Hastings, Bognor, Herne Bay (S) (Males only) and Whitstable (S) (Males only) (Canterbury), Folkestone (Females only), Gillingham (S) (Chatham), Margate (including Westgate-on-Sea (S)), Ramsgate.

**SOUTH WALES DISTRICT** (Surveyor, Cardiff). (Males and Females). Various Offices.

**SOUTH WESTERN DISTRICT** (Surveyor, Portsmouth).

Aldershot (including Farnborough S.O.), Tidworth Barracks S.O. (Andover), Portsmouth (Males; Postal Work only), Weymouth, Pirbright Camp (Woking) (Males only).

**WESTERN DISTRICT** (Surveyor, Exeter).

Bideford (Female), Bude (S), Holsworthy (Female), Ilfracombe, Minehead (S) Taunton, Taunton (Male), Weston-super-Mare (Male).

**NORTHERN DISTRICT** (SCOTLAND), (Surveyor, Aberdeen). Various Offices.

**ABERDEEN** (Postmaster, Aberdeen). (Males).

**EDINBURGH** (Controller, Telegraphs, Edinburgh). (Males and Females; Telegraph Work only; May to October).

**DUBLIN POSTAL DISTRICT** (Controller, Dublin). Blackrock (Male).

### **Dublin.—Female Sorting Clerks and Telegraphists.**

It has been found necessary to close the list of applicants for transfer. Due notice will be given of the re-opening of the list.

### **Criminal Offences against the Post Office—Rewards for Assistance in Detection.**

On the 20th March last at the Meadow Lane T.S.O., Leeds, a man presented four Postal Order forms for payment. Miss Giles, the Sub-Postmistress, at once noticed that the forms were four of those which had been notified by circular to all Money Order Offices as having been stolen from the Marston Road T.S.O., Stafford, during the night of 3—4 March. Miss Giles quietly conveyed the information to her Assistant, Miss D. M. Bailey, who on the plea of obtaining some small change at once left the office and fetched a police officer. The arrest of the man who had broken into the Marston Road T.S.O. and stolen Post Office stock was the result.

The Postmaster General has conveyed to Miss Giles and Miss Bailey his appreciation of the services rendered by them, and has awarded each of them a sum of £2 2s.

### **Temporary Post and Telegraph Office at the Royal Agricultural Society's Show Ground, Bristol.**

The Branch Office, which is designated "Royal Show B.O., Bristol," will be open each week-day from 8 a.m. to 8 p.m. from the 23rd June to the 12th July, inclusive.

On Sundays, the 29th June and 7th July, the Office will be open from 8.30 a.m. to 10 a.m. For Telegraph purposes Bristol will be the Transmitting Office. From June 30th to July 5th inclusive London, Manchester and Leeds will be added as Transmitting Offices.



## Metal Date-Stamps showing Clock-Time. Discontinuance of issue of such Stamps of "single" pattern for use in impressing Postal Packets.

### Arrangements for custody of Date-Stamps.

Hitherto it has been the practice to issue two patterns of metal date-stamps showing clock-time for use in impressing postal packets, viz., the "combined" date-stamp containing an inner and an outer ring, for obliterating postage stamps, and the "single" date-stamp, having no inner ring, for inward date-stamping. It has now been decided that the "combined" date-stamp, while securing more effective obliteration of postage stamps and affording better protection to the type than the "single" date-stamp, is equally suitable for inward date-stamping and may be used for that purpose. The issue of single metal date-stamps showing clock-time for impressing postal packets will therefore be discontinued, but any such date-stamps now in use should continue in use until they are worn out. No change will be made as regards the issue of date-stamps which do not show clock-time, for use at the counter only.

Attention has been called to a practice which prevails at some Offices of assigning permanently to each Officer engaged on stamping duties a particular date-stamp or set of date-stamps. Experience has shown that at large Offices a considerable saving in the number of date-stamps in use, and in the labour and cost of maintaining them, can be effected if they are placed primarily in the keeping of only two or three Officers, whose attendances should be such that one is always on duty while the date-stamps are required, and who will be held responsible for their safe custody, for their correction and issue to the proper Officers, and for their return in due course. The date-stamps would under this system be regarded as proper to particular duties rather than to particular Officers; and the same date-stamp could be used by different Officers succeeding each other on the same duty. Precautions should be taken to insure that date-stamps are not used by any unauthorised person or in any unauthorised way; and the arrangements should be such that it will be possible to ascertain, in the event of subsequent enquiry, what Officer was using a particular date-stamp at a particular time and date.

### Circuits of the Judges.

The following Judges will remain in Town:—The Lord Chief Justice of England, Pickford, J., Scrutton, J., and Bankes, J., during the whole of the Circuits; the other Judges till their respective Commission Days.

SUMMER ASSIZES, 1913.	WESTERN.	MIDLAND.	OXFORD.	N. WALES.	S. WALES.	S. EASTERN.	NORTHERN.	N. EASTERN.
COMMISSION DAYS.	Ridley, J. (1) Bucknill, J. (2)	Darling, J. (2) Avery, J. (1)	Bray, J. (1) Horridge, J. (2)	Channell, J.	Lord Coleridge J.	Phillimore, J. (2) A. T. Lawrence, J. (1)	Lush, J. (2) Baillhache, J. (1)	Rowlatt, J. Mr. Commissioner
Wed'day June 18	Winchester		Monmouth			Maidstone		Durham 2
Thursday " 19		Nottingham	Hereford			Mon. June 23		
Monday " 23			Shrewsbury			Guildford		Newcastle 2
Thursday " 26		Derby				Tues. July 1	Manchester 2	
Friday " 27								
Monday " 30						Lewes		York 2
Tuesday July 1			Stafford					
Wednesday " 2		Warwick			Chester 2			Leeds 2
Saturday " 5								
Monday " 7	Bristol 2		Birmingham 2		Swansea 2			
Thursday " 10								
Saturday " 12								



### Postal Order Requisitions.

In future, when applying for fresh supplies of Postal Orders, Postmasters, &c., must enter on their requisitions, immediately below the value of the Orders requisitioned, the total value of all the unissued Orders in hand.

For example:—

	Number	£	s.	d.
Total number and value of Orders requisitioned.....				
Total value of all unissued Orders in hand .....				

Space will be provided for this entry when the requisition form is reprinted.

### Parcels of Soft Fruit.

The Inland Parcel Post Rules (Head Postmasters No. 10 (a) Section (5) and Sub-Postmasters No. 14 (a) Section (5)) direct that articles likely to injure other postal packets may not be sent by post at all.

Rules 11 (a) and (b) for Head Postmasters, and 19 (a) and (b) for Sub-Postmasters instruct Counter Officers and Sub-Postmasters not to accept parcels which, in their opinion are likely to cause damage to other postal packets in the post, and to refuse such parcels if they are tendered for transmission; and Rules 11 (k) for Head Postmasters and 19 (k) for Sub-Postmasters point out that serious damage may be done to the Mails by soft fruit unless so packed that juice will not exude.

Damage has been done in previous seasons by badly packed parcels of soft fruit accepted in spite of these rules. Notice is, therefore, distinctly given that no soft fruit can be regarded as satisfying the condition laid down in Rules 11 (k) and 19 (k) if it be merely enclosed in chip baskets or cardboard boxes. **It should be packed in tin boxes with tightly fitting lids, and plainly marked "Fruit—with care."**

Any parcel of soft fruit which has been accepted but which cannot be despatched without risk of damage to other parcels should, if it has not already caused damage to other parcels, be dealt with at a Head Office under Rule 139 (l) or 139 (m) of the Inland Parcel Post Rules for Head Postmasters or at a Sub-Office under Rule 38 (b) of the Inland Parcel Post Rules for Sub-Postmasters.

If the parcel has actually caused damage by the leakage of the juice it must be dealt with at the Head Office concerned as directed by Rule 10 (b), that is to say, the parcel must be withheld from transmission or delivery, must be reported to the Secretary (London, Dublin or Edinburgh), and must be detained pending instructions. The report must give precise particulars as to the Office and date of posting, address, contents, sender's name and address if known, nature and extent of damage done, and kind of packing used.

Any Office which has a number of fruit parcels to despatch should use a separate receptacle, if possible, for them.

Any parcel which has been damaged by fruit juice should, of course, be reported on Form Postmasters No. 66, and where the parcel which has caused the damage can be identified, care should be taken to prepare Form No. 66 respecting that parcel also.

The attention of all Officers who deal with parcels should be called to this notice.

## FOREIGN AND COLONIAL MAILS.

### Parcel Post to Constantinople and Smyrna via Gibraltar.

#### NEXT DESPATCHES.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	23 June .....	Persian .....	Ellerman .....	8.0 a.m.
Constantinople .....	28 June .....	Craunmore .....	Johnston .....	8.0 a.m.

The service is liable to interruption on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only.



## Missending of Articles for Canada and Newfoundland.

A large number of letters and other articles for Newfoundland, and of packets for Canada and Newfoundland prepaid at the Magazine Post rate, are observed to reach the London and Holyhead United States Mail T.P.O. out of course. Such articles are not despatched by way of New York, and they should be forwarded to reach the direct Packets for Canada and Newfoundland at their port of departure—Liverpool, Bristol or Glasgow—as the case may be. They should not be sent to any Travelling Post Office except when connection cannot be secured through a stationary Office.

## Dates of Despatch of Mails.

The lists given below show the dates on which certain Foreign and Colonial Letter and Parcel Mails will be despatched during the first week in July. These particulars are announced in advance in order that they may be communicated to any members of the public who may make enquiry on the subject.

### LETTER MAILS.

Destination.	Route.	Date of Despatch from London.
Dutch East Indies by Dutch Packet	Via Genoa	July 1 (M)
Farøe Islands and Iceland	Via Leith	" 1 (M)
Egypt by Italian Packet	Via Naples	" 1 (M)
Canada by Canadian Packet	Via Bristol	" 1 (M)
West Coast of Africa	Via Liverpool	" 1 (E)
West Indies and Pacific	Via Southampton	" 2 (M)
*United States, &c., by German Packet	"	" 2 (M)
†China and †Japan (Letters and Post-cards only)	Via Siberia	" 2 (Aftn.)
United States, &c.	Via Queenstown	" 2 (E)
Egypt, Beyrout, Jaffa and Jerusalem	By Austrian Packet	" 2 (E)
Do. do. (Supplementary)	"	" 3 (M)
Dutch Guiana by Dutch Packet	Via Amsterdam	" 3 (M)
Jamaica	Via Bristol	" 3 (M)
*Brazil (Rio Janeiro and Santos), *Argentine Republic and *Uruguay	By German Steamer	" 3 (Aftn.)
Canada by Canadian Packet	Via Liverpool	" 4 (M)
*Lisbon, Cape Verde Islands, Brazil, Uruguay, Argentine Republic, Chile and *Peru	Via Southampton	" 4 (M)
*United States, &c., by German Packet	"	" 4 (M)
†China and †Japan (Letters and Post-cards only)	Via Siberia	" 4 (Aftn.)
Egypt, Cyprus, Jaffa, Beyrout, India, Ceylon, Straits Settlements, †China, †Japan, Australia, New Zealand, Fiji, &c.	Via Brindisi	" 4 (E)
Mauritius	Via Ceylon	" 4 (E)
Teneriffe, *Grand Canary and West Coast of Africa	Via Liverpool	" 4 (E)
Teneriffe	Via Plymouth	" 4 (M)
Cape Verde Islands	Via Lisbon	" 4 (E)
Canada by Canadian Packet	Via Glasgow	" 4 (Midt.)
*United States, &c., by American Packet	Via Southampton	" 5 (M)
Canary Islands	"	" 5 (M)
Madeira and South Africa	"	" 5 (Aftn.)
United States, &c.	Via Queenstown	" 5 (Aftn.)
†China and †Japan (Letters and Post-cards only)	Via Siberia	" 5 (E)
Egypt, Beyrout, Jaffa and Jerusalem	By Austrian Packet	" 5 (E)
Do. do. (Supplementary)	"	" 6 (M)
Guadeloupe, Martinique, St. Thomas, *Porto Rico, *San Domingo, *Hayti, *Venezuela, *Panama, *Colombia, *Pacific, &c.	By French Packet	" 7 (E)
Rio Janeiro, Uruguay, Argentine Republic, Chile and Peru	Via Lisbon	" 7 (E)

\* Correspondence for despatch by these routes must be specially addressed.

† Letters and Post-cards for China and Japan are sent via Siberia unless otherwise addressed. Packets of printed or commercial papers or samples are not sent via Siberia but by the next outgoing mail by other routes (those for China via Vancouver and those for China and Japan via the United States must be specially addressed).

(M) signifies Morning.

(E) signifies Evening.

(Aftn.) signifies Afternoon.

(Midt.) signifies Midnight.



## Dates of Despatch of Mails—(continued).

## PARCEL MAILS.

Destination.	Date of Despatch (from London unless otherwise stated).	Destination.	Date of Despatch (from London unless otherwise stated).
	July		July
Argentine Republic .....	4	Kiautschow Protectorate (Overland) .....	2
Asores .....	5 (from Lisbon)	Leeward Islands (except Tortola) .....	1
Barbados .....	1	Liberia .....	1 and 4 (from Liverpool)
Belgian Congo (via Belgium) .....	5 (from Antwerp)	Macao (China) (Overland) .....	2
Bolivia (by Royal Mail Line) .....	4	Malay States (Overland) .....	2
Brazil .....	4	Mauritius (Overland) .....	1
British Guiana .....	1	New Zealand .....	2
British Honduras .....	5 (from Liverpool)	Nicaragua .....	1
Brunei (Overland) .....	2	Panama, Republic of .....	1
Chile (by Royal Mail Line) .....	4	Paraguay .....	4
China—Chinese Offices—(Overland) .....	2	Peru (Royal Mail Line) .....	1
British Agencies (Overland) .....	2	Portugal .....	4
Colombia, Republic of .....	1	Portuguese West Africa .....	1 and 7 (from Lisbon)
Cuba .....	3 (from Hamburg)	St. Lucia .....	1
Dutch East Indies (Overland) .....	2	St. Vincent (West Indies) .....	1
Dutch Guiana .....	1	Salvador .....	1
Dutch West Indies .....	4 (from Amsterdam)	Samoa (Apia) (German) (via New Zealand) .....	2
Ecuador (by Royal Mail Line) .....	1	Samoa (Apia) (German) .....	2 (from Bremen)
Faroe Islands .....	1 (from Edinburgh)	Siam (Overland) .....	2
Gambia .....	4	Straits Settlements (Overland) .....	2
German New Guinea .....	2 (from Bremen)	Tobago .....	1
Grenada .....	1	Tonga (Friendly Islands) .....	2
Guatemala .....	5 (from Liverpool)	Trinidad .....	1
Honduras, Republic of .....	5 (from Liverpool)	Uruguay .....	4
Hong Kong (Overland) .....	2	Venezuela .....	1
Iceland .....	1 (from Edinburgh)		

## “Australian Mail” and “New Zealand Mail” Labelled Bundles.

The practice of sorting letters for Australia and New Zealand together in one bundle labelled “Australasian Mails” should cease, and separate labelled bundles for the “Australian Mail” and “New Zealand Mail” should be prepared by all despatches where the number of letters available is sufficient.

New printed labels for the “Australian Mail” and the “New Zealand Mail” have been introduced and supplies can be obtained on requisition from the Controller of Stores, London, Dublin or Edinburgh, as the case may be.

When the despatches to New Zealand are made via San Francisco or via Vancouver (see page 744 of the Post Office Guide) letters, &c., for New Zealand are due to follow the special circulation for the American and Canadian Mails; and bundles bearing the “New Zealand Mail” label should follow that circulation in similar conditions.

## POSTAL ORDERS.

Theft of Postal Order Forms from Buckingham Gate T.S.O., London, S.W.

A notice giving particulars of the numbers of the stolen forms was forwarded to all Money Order Offices on the 11th instant. Any Sub-Postmaster of a Money Order Office who has not received a copy of the notice should communicate with his Head Postmaster at once.



## VACANCIES—(continued).

### Season Assistants—(continued).

- EASTERN DISTRICT** (Surveyor, Ipswich).  
 Aldeburgh (S) (Saxmundham), Cromer (including Sheringham (S)), Great Yarmouth, Southwold (S) (Halesworth).
- NORTH MIDLAND DISTRICT** (Surveyor, Leicester).  
 Skegness (S) Boston (Males only; Qualified Telegraphists; June to September).
- NORTH WESTERN DISTRICT** (Surveyor, Preston).  
 Fleetwood, Morecambe (S) (Lancaster), Preston.
- SOUTH EASTERN DISTRICT** (Surveyor, Croydon).  
 Bexhill-on-Sea (S), Hastings, Bognor, Herne Bay (S) (Males only) and Whitstable (S) (Canterbury) (Males only), Folkestone (Females only), Gillingham (S) (Chatham), Margate (including Westgate-on-Sea (S)), Ramsgate.
- SOUTH WALES DISTRICT** (Surveyor, Cardiff). (Males and Females). Various Offices.
- SOUTH WESTERN DISTRICT** (Surveyor, Portsmouth).  
 Aldershot (including Farnborough S.O.), Tidworth Barracks S.O. (Andover), Portsmouth (Males; Postal Work only), Weymouth, Pirbright Camp (Woking) (Males only).
- WESTERN DISTRICT** (Surveyor, Exeter).  
 Ilfracombe.
- EASTERN DISTRICT (SCOTLAND)**, (Surveyor, Edinburgh). Various Offices.
- ABERDEEN** (Postmaster, Aberdeen). (Males).
- EDINBURGH** (Controller, Telegraphs, Edinburgh). (Males and Females; Telegraph Work only; May to October).
- DUBLIN POSTAL DISTRICT** (Controller, Dublin). Blackrock (Male).

### Nomination of Girl Probationers for Civil Service Certificates on their attaining the age of 16.

A new form numbered T.—No. 201, to be signed by the Girl Probationer and her Parent or Guardian, has now been printed and should be brought into use at once.

### Introduction of George V. Postage Stamps.

5d. and 9d. adhesive postage stamps of new design will be ready for issue to Post Offices in the course of the week. The 2s. 6d. and 5s. postage stamps will probably be ready for issue on the 1st July. Stamps of other denominations will be issued shortly.

The 5d. postage stamp is printed in fawn and will be issued in sheets of 240 stamps.

The 9d. postage stamp is printed in agate and will be issued in sheets of 120 stamps. Postmasters and Sub-Postmasters should amend their requisition forms accordingly, pending the introduction of new forms.

The 2s. 6d. stamp and 5s. stamp are oblong in shape and bear the effigy of His Majesty on the left hand side. The 2s. 6d. stamp is printed in brown, and the 5s. stamp in crimson. Both stamps will be issued in sheets of 40.

The stamps of new design will not be issued simultaneously to all Post Offices, but only where requisitions are made for fresh supplies of postage stamps of these denominations.

Where a purchaser asks for stamps of the new design they should be supplied so far as the stock in hand permits, but otherwise stamps of the old design should first be disposed of.



## FOREIGN AND COLONIAL MAILS.

Parcel Post to Constantinople and Smyrna via Gibraltar.  
NEXT DESPATCHES.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople .....	28 June .....	Cranmore .....	Johnston .....	8.0 a.m.
Constantinople and Smyrna .....	5 July .....	Tyria .....	Cunard .....	8.0 a.m.
Constantinople and Smyrna .....	28 July .....	Castilian .....	Ellerman .....	8.0 a.m.

The service is liable to interruption on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only.

### Parcel Post with Northern Nigeria.—Extension of Insurance System.

Attention is drawn to the fact that, on and from the 1st of July next, parcels addressed to certain places in Northern Nigeria may be accepted for insurance. The limit of insured value will be £120.

A list of the places for which such parcels can be accepted will be found in the July edition of the Post Office Guide.

Advices of delivery of insured parcels for the places in question are obtainable; and the sign † should be inserted before "Northern Nigeria" in column 1 of page 806 of working copies of the new issue of the Post Office Guide.

### Mails for United States, &c.

With reference to the announcements on the subject in the Post Office Circulars of the 31st of December and the 25th of March last, it should be noted that Mails for the United States, &c. (but not for Canada) will be despatched by the undermentioned Steamers of the White Star Line sailing from Liverpool on Thursdays and Queenstown on Fridays during the six months July-December, 1913:—

Steamer.	Date of Sailing.	Steamer.	Date of Sailing.
Adriatic ....	Thursday, 3rd July.	Baltic .....	Thursday, 16th October.
Cedric .....	" 17th "	Adriatic ....	" 23rd "
Baltic .....	" 24th "	Baltic .....	" 13th November.
Adriatic ....	" 31st "	Celtic .....	" 27th "
Cedric .....	" 14th August.	Adriatic ....	" 18th December.
Celtic .....	" 4th September.	Celtic .....	" 25th "
Adriatic ....	" 25th "		

The circulation of correspondence for the United States will not be altered.

### Parcel Post to the United States of America.

With reference to the notice in the Post Office Circular of the 29th of April last, the Post Office of the United States of America has now announced that the importation of nursery stock reaching that Country by Parcel Post after the 1st of July will not be allowed. The acceptance of parcels containing nursery stock for the United States of America should therefore cease forthwith.

Parcels addressed to the Department of Agriculture, Washington, are excepted from this prohibition; and the words "unless addressed to the Department of Agriculture, Washington" should be inserted after "nursery stock" in the lists of prohibitions against the United States of America—Official Service and Semi-Official Service—in column 8 on page 831 of the July issue of the Post Office Guide.



## Parcel Mails for the Belgian Congo (Katanga Province only), Nyasaland Protectorate, Portuguese East Africa and Rhodesia by the Aberdeen Line.

Parcel Mails for the Belgian Congo (Katanga Province only), the Nyasaland Protectorate, Portuguese East Africa and Rhodesia will be despatched from London by Steamers of the Aberdeen Line on the mornings of the 2nd, the 15th and the 26th of next month. Suitable note should be made of the matter as regards working copies of the July edition of the Post Office Guide.

### Dates of Despatch of Mails.

The lists given below show the dates on which certain Foreign and Colonial Letter and Parcel Mails will be despatched during the first week in July. These particulars are announced in advance in order that they may be communicated to any members of the public who may make enquiry on the subject.

### LETTER MAILS.

Destination.	Route.	Date of Despatch from London.
Dutch East Indies by Dutch Packet .....	Viâ Genoa.....	July 1 (M)
Farøe Islands and Iceland .....	Viâ Leith .....	" 1 (M)
Egypt by Italian Packet.....	Viâ Naples .....	" 1 (M)
Canada by Canadian Packet .....	Viâ Bristol .....	" 1 (E)
West Coast of Africa .....	Viâ Liverpool .....	" 2 (M)
West Indies and Pacific .....	Viâ Southampton.....	" 2 (M)
*United States, &c., by German Packet.....	" .....	" 2 (Aftn.)
†China and †Japan (Letters and Post-cards only) .....	Viâ Siberia .....	" 2 (E)
United States, &c. ....	Viâ Queenstown .....	" 2 (E)
Egypt, Beyrout, Jaffa and Jerusalem .....	By Austrian Packet.....	" 3 (M)
Do. do. (Supplementary) .....	" .....	" 3 (M)
Dutch Guiana by Dutch Packet .....	Viâ Amsterdam .....	" 3 (M)
Jamaica .....	Viâ Bristol .....	" 3 (Aftn.)
*Brazil (Rio Janeiro and Santos), *Argentine Republic and *Uruguay.....	By German Steamer .....	" 4 (M)
Canada by Canadian Packet .....	Viâ Liverpool .....	" 4 (M)
*Lisbon, Cape Verde Islands, Brazil, Uruguay, Argentine Republic, Chile and *Peru .....	Viâ Southampton.....	" 4 (M)
*United States, &c., by German Packet.....	" .....	" 4 (Aftn.)
†China and †Japan (Letters and Post-cards only) .....	Viâ Siberia .....	" 4 (E)
Egypt, Cyprus, Jaffa, Beyrout, India, Ceylon, Straits Settlements, †China, †Japan, Australia, New Zealand, Fiji, &c. ....	Viâ Brindisi .....	" 4 (E)
Mauritius .....	Viâ Ceylon .....	" 4 (E)
Teneriffe, *Grand Canary and West Coast of Africa .....	Viâ Liverpool .....	" 4 (M)
Teneriffe .....	Viâ Plymouth .....	" 4 (E)
Cape Verde Islands .....	Viâ Lisbon .....	" 4 (Midt.)
Canada by Canadian Packet .....	Viâ Glasgow .....	" 5 (M)
*United States, &c., by American Packet .....	Viâ Southampton.....	" 5 (M)
Canary Islands .....	" .....	" 5 (Aftn.)
Madeira and South Africa .....	" .....	" 5 (Aftn.)
United States, &c. ....	Viâ Queenstown .....	" 5 (E)
†China and †Japan (Letters and Post-cards only) .....	Viâ Siberia .....	" 5 (E)
Egypt, Beyrout, Jaffa and Jerusalem .....	By Austrian Packet .....	" 6 (M)
Do. do. (Supplementary) .....	" .....	" 6 (M)
Guadeloupe, Martinique, St. Thomas, *Porto Rico *San Domingo, *Hayti, *Venezuela, *Panama, *Colombia, *Pacific, &c. ....	By French Packet .....	" 7 (E)
Rio Janeiro, Uruguay, Argentine Republic, Chile and Peru .....	Viâ Lisbon .....	" 7 (E)

\* Correspondence for despatch by these routes must be specially addressed. Packets of printed or commercial papers or samples are not sent via Siberia but by the next outgoing mail by other routes (those for China via Vancouver and those for China and Japan via the United States must be specially addressed).

(M) signifies Morning.

(E) signifies Evening.

(Aftn.) signifies Afternoon.

(Midt.) signifies Midnight.



# Dates of Despatch of Mails—(continued).

## PARCEL MAILS.

Destination.	Date of Despatch (from London unless otherwise stated).	Destination.	Date of Despatch (from London unless otherwise stated).
Argentine Republic .....	July 4	Kiautschou Protectorate (Overland)	July 2
Azores .....	5 (from Lisbon)	Leeward Islands (except Tortola) ...	1
Barbados .....	1	Liberia .....	1 and 4 (from Liverpool)
Belgian Congo (via Belgium) .....	5 (from Antwerp)	Macao (China) (Overland) .....	2
Bolivia (by Royal Mail Line) .....	4	Malay States (Overland) .....	2
Brazil .....	4	Mauritius (Overland) .....	1
British Guiana .....	1	New Zealand .....	2
British Honduras .....	5 (from Liverpool)	Nicaragua .....	1
Brunei (Overland) .....	2	Panama, Republic of .....	1
Chile (by Royal Mail Line) .....	4	Paraguay .....	4
China—Chinese Offices—(Overland) ...	2	Peru (Royal Mail Line) .....	1
British Agencies (Overland) .....	2	Portugal .....	4
Colombia, Republic of .....	1	Portuguese West Africa .....	1 and 7 (from Lisbon)
Cuba .....	3 (from Hamburg)	St. Lucia .....	1
Dutch East Indies (Overland) .....	2	St. Vincent (West Indies) .....	1
Dutch Guiana .....	1	Salvador .....	1
Dutch West Indies .....	4 (from Amsterdam)	Samoa (Apia) (German) (via New Zealand) .....	2
Ecuador (by Royal Mail Line) .....	1	Samoa (Apia) (German) .....	2 (from Bremen)
Farøe Islands .....	1 (from Edinburgh)	Siam (Overland) .....	2
Gambia .....	4	Straits Settlements (Overland) .....	2
German New Guinea .....	2 (from Bremen)	Tobago .....	1
Grenada .....	1	Tonga (Friendly Islands) .....	2
Guatemala .....	5 (from Liverpool)	Trinidad .....	1
Honduras, Republic of .....	5 (from Liverpool)	Uruguay .....	4
Hong Kong (Overland) .....	2	Venezuela .....	1
Iceland .....	1 (from Edinburgh)		

## Magazine Post to Canada and Newfoundland.

The following alterations should be made in the printed list of periodicals placed on the Register:—

- Enter* Catholic Junior, 92, Fleet Street, E.C.  
 „ Grocery, 150, Holborn, E.C.  
*Erase* Ally Sloper's Half Holiday, 13, Milford Lane, Strand, W.C.  
 „ Financist, 35, Basinghall Street, E.C.  
 „ Imprint, 11, Henrietta Street, Covent Garden, W.C.  
 „ Needlecraft Monthly Magazine, Cannon Street, Manchester.  
 „ Our Work, 28, Paternoster Row, E.C.  
 „ Quarry, 30 & 31, Farnival Street, Holborn, E.C.  
 „ Retail Trader, Harp Alley, Farringdon Street, E.C.  
 „ Stationer, Printer and Fancy Trades Register, 26a, Tudor Street, E.C.  
 „ T.P.'s Magazine, 5, Tavistock Street, W.C.  
 „ Young Man, Temple House, Temple Avenue, E.C.  
 „ Young Woman, Temple House, Temple Avenue, E.C.

## Foreign and Colonial Parcel Post Rules.—Head and Sub-Postmasters.

Correction Slips to the above-named Rules are issued with this Circular and the books should be amended accordingly.



**Doonfoot Camp, Ayr.**

A temporary Post Office will be opened at this Camp from the 12th to the 26th July for the transaction of Postal and Telegraph business. Money Order business will not be transacted. The hours of attendance will be 8 a.m. to 8 p.m. on Week-days, and 9 a.m. to 10 a.m. on Sundays. Letters and parcels for the Camp should circulate to Ayr. The Transmitting Office for telegrams will be Ayr.

**Bisley Camp (Woking).**

A Branch Office will be opened at this Camp from 7th July to 29th July for the transaction of all classes of Postal and Telegraph business.

7th July to 12th July .....	8. 0 a.m. to 8. 0 p.m.
13th July (Sunday) .....	8.30 a.m. to 10. 0 a.m.
14th July to 19th July .....	8. 0 a.m. to 8.30 p.m.
20th July (Sunday) .....	8.30 a.m. to 10. 0 a.m.,
	5. 0 p.m. to 6. 0 p.m.
21st July to 26th July .....	8. 0 a.m. to 8.30 p.m.
27th July (Sunday) .....	8.30 a.m. to 10. 0 a.m.
28th July to 29th July .....	8. 0 a.m. to 8. 0 p.m.

The Transmitting Office is TS.

Letters and parcels should circulate via Woking.

A Mail will be despatched from the South Western Travelling Post Office Day Mail Down at Woking for the Post Office temporarily established at Bisley Camp, and Offices north of Woking vouching with the Day Mail Down, or with Up Night Mails for London vouching with the said Day Mail Down, should circulate correspondence thereon instead of as for Woking or through London, as earlier delivery is thus afforded.

A Schools' Camp will follow the Bisley Meeting, and a temporary Office will be opened from 8.0 a.m. on the 2nd August until 6.0 p.m. on the 9th August. The Transmitting Office is Woking.

**Finner Camp (Donegal).**

The Postal and Telegraph Office at the above-mentioned Camp was closed on the 28th ultimo.

**Ball's Bridge B.O., Dublin.**

The designation of the above-mentioned Office has been changed from Ball's Bridge B.O., Dublin, to Ballsbridge B.O., Dublin.

**"Hull and Bridlington Sorting Carriage." Change of Designation.**

In future, this Sorting Carriage will be designated the "Leeds to Bridlington Sorting Carriage."

**Inland Parcel Post.—Imperfect obliteration of Postage Stamps on Parcels.**

A number of cases have recently been brought under notice in which the postage stamps on parcels have been imperfectly obliterated, thus exposing the Revenue to the risk of loss. Officers employed on the duty of cancelling postage stamps on parcels should be careful to see that all the stamps are properly cancelled.



### Post Office Guides.—Return of Unsold Copies.

The unsold copies of the April edition of the Post Office Guide remaining in the hands of Sub-Postmasters should at once be returned to their Head Postmasters who should send them, together with those remaining at their own Offices, to the Controller of Stores, G.P.O., Studd Street Depot, London, N., Aldborough House Depot, Dublin, or Russell Road Depot, Edinburgh, as the case may be.

A copy of the form of advice and claim was sent on the 1st July to each Postmaster in the United Kingdom and to each Branch Office in London.

The Guides should be securely packed before being despatched, and it should be clearly indicated inside the parcel from what Office it has been sent. Each consignment should be entered in the space provided for express letters, &c., in the Letter Bill that accompanies the Mail by which it is despatched.

Unsold copies should be returned to London, Dublin, or Edinburgh not later than 15th July. They must in all cases be returned in proper saleable condition, and without having been used, or their value will not be allowed.

Out of date Official copies of the Post Office Guide must not be returned to the Controller of Stores, but should be disposed of as waste paper.

## FOREIGN AND COLONIAL MAILS.

### Parcel Post to Constantinople and Smyrna via Gibraltar.

#### NEXT DESPATCHES.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	5 July .....	Tyria .....	Cunard .....	8.0 a.m.
Constantinople and Smyrna .....	28 July .....	Castilian .....	Ellerman .....	8.0 a.m.

The service is liable to interruption on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only.

### China.—Kiautschou Protectorate.

The following alterations should be made in the Post Office Guide:—

Page 723. Under "China," column 9—

Delete "Syfang" in the parenthesis after "Kiautschou Protectorate."

" 801. Under "Kiautschou Protectorate," column 8—

For "Syfang" substitute "Tsangkou."

Add a paragraph as follows:—

"Insured parcels cannot be accepted for Tsangkou."

Under the figures in column 5 on page 800 insert:—

"(See Col. 8)."

### Parcels for Tetuan.

It will be seen on referring to the present edition of the Post Office Guide that the acceptance of parcels for Tetuan has been made subject to the same restrictions as those applicable to parcels for Alcazar and Fez. It is, however, necessary to suspend for the time being this alteration of practice; and, for the present, parcels for Tetuan should be accepted on the same conditions as heretofore.

Working copies of the Guide should be noted accordingly.



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## FOREIGN AND COLONIAL MAILS.

### Parcel Post to Constantinople and Smyrna via Gibraltar.

#### NEXT DESPATCHES.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	5 July.....	Tyria .....	Cunard .....	8.0 a.m.
Constantinople and Smyrna .....	28 July.....	Castilian .....	Ellerman .....	8.0 a.m.

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Working copies of the Guide should be noted accordingly.



### Mails for Canary Islands.

The Post Office Guide should be amended as shewn below:—

Page 720. Canary Islands.—Viâ Liverpool:—Grand Canary. Amend present entry to read as follows:—E. every Tues.; and July 9, 23; Aug. 20; Sept. 3, 17; and for specially superscribed correspondence, E. every Friday, and Aug. 6. Tenerife:—After "Sept." insert "2."

Viâ Spain:—Teneriffe:—Delete the indication of a despatch on July 22.

### Alterations of Post Office Guide.

The undermentioned alterations should be made in working copies of the July edition of the Post Office Guide:—

- Page 726. Dutch East Indies. Col. 3. Delete the symbol "†" which appears against the route of Brindisi and Straits Settlements.
- " 748. Porto Rico, viâ Spain. Col. 4. Delete "M."
- " 748. Portugal, viâ France and Spain. The entry in Col. 4 should read "M. and E. daily."
- " 756. Tobago. Col. 4. Insert "M."
- " 829. Tunis. Col. 7. Insert "C 2."
- " 829. Turkey (British Agencies). Col. 7. Delete "C 2."

## MONEY ORDERS.

### Alphabetical List of Money Order Offices Abroad.

A Correction Slip to the Alphabetical List of Money Order Offices in British Colonies and Foreign Countries is issued with this Circular. Care should be taken that the Slip receives attention.

## POSTAL ORDERS.

### Perforation of 20s. Orders.

With reference to the notices in the Circulars of the 17th and 24th June respecting the perforation of certain 20s. Postal Orders, it has not been found practicable to perforate all the Orders of the series W/43. Some of these will therefore be supplied to Postmasters without perforations and should be paid on presentation under the usual conditions.

In the circumstances it has been decided to perforate a number of 20s. Orders of the next series, viz.:—W 44, and the instructions in the notices quoted above must be held to apply to these Orders.

## POST OFFICE SAVINGS BANK.

### Return of Savings Bank Advices, &c.

In accordance with No. 72 of the Rules for Postmasters and Sub-Postmasters engaged in Savings Bank business, all advices and instructions (including forms S.B. No. 71c) relating to the payment of warrants which were issued before the 1st of April, 1913, and which remain unpaid, should now be returned to the Controller of the Savings Bank Department. Payment of any warrant issued before that date should be withheld and the warrant should be forwarded to the Controller with a report.

When warrants, advices, or forms are returned in accordance with these instructions, a note as to the contents should be made in the left-hand top corner of the cover.



### Sub-Offices—Changes of Address.

The addresses of the undermentioned Sub-Offices have been changed:—

FROM	TO	Character of Office.
Clyst St. George, Topsham, Devon .....	Clyst St. George, Exeter .....	—
Exton, Topsham, Devon .....	Exton, Exeter.....	—
Lympstone, Devon.....	Lympstone, Exeter.....	M.T.
Topsham, Devon.....	Topsham, Exeter .....	M.T.
Woodbury, Devon .....	Woodbury, Exeter ....	M.T.
Woodbury Salterton, Woodbury, Devon ....	Woodbury Salterton, Exeter .....	nS.

The circulation should be as for Exeter by all Mails.

### Ballykinler Camp, Downpatrick.

This temporary Office was closed on the 6th instant.

### Seaford Camp, Sussex.

An Office will be opened from 27th July to 10th August inclusive at Seaford Camp, Sussex, for the transaction of telegraph business and postal business with the exception of Money Order and Savings Bank business, and the issue of licences. The hours of business will be from 7.0 a.m. to 7.0 p.m. on week-days and 7.0 a.m. to 10.0 a.m. and 3.15 p.m. to 4.15 p.m. on Sundays.

Letters, &c., should circulate as for Lewes. The transmitting office for telegrams will be Brighton.

### Form Postmasters No. 111. Assistants employed on Full-time Duties at Head Offices and Salaried Sub-Offices.

This form has been revised. Postmasters at whose Offices or Sub-Offices the employment of full-time Assistants is authorised, should apply to the Controller of Stores for a supply of the new forms. Existing supplies of the forms should be treated as waste.

## FOREIGN AND COLONIAL MAILS.

### Parcel Post to Constantinople and Smyrna via Gibraltar.

#### NEXT DESPATCHES.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople .....	16 July.....	Fenmore .....	Johnston .....	8.0 a.m.
Constantinople and Smyrna .....	28 July.....	Castilian .....	Ellerman .....	8.0 a.m.

The service is liable to interruption on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only.

### Parcel Post with France.

Renewed attention is drawn to the notice which appeared in the Post Office Circular of the 10th of December last, announcing that the Customs Declarations relative to parcels for France should invariably contain particulars of both the gross and net weight of the parcels. Failure to comply with this regulation results in the delay of the parcels in the French Customs Service.

The matter should be brought to the notice of the public whenever parcels are tendered for transmission to France.



### Packing of Parcels for the Republic of Colombia.

Attention is drawn to the note in column 8 at page 785 of the Post Office Guide concerning the packing of parcels for the Republic of Colombia. The responsibility for packing parcels adequately rests with the senders; and Counter Officers should not accept, unless at the sender's risk, parcels tendered for transmission to the Republic that are not packed substantially, with due regard to the length of the journey and the exceptional conditions of transit in Colombia.

### Parcel Post with Egypt.

Insured parcels may now be accepted for transmission to Geteina.

Working copies of the Post Office Guide should be amended as follows:—

Page 789. EGYPT. Column 8. Observations—Between "Geili" and "Halfa" insert "Geteina."

### Parcel Post to Greece.

Sugar is prohibited from transmission to Greece by Parcel Post. The necessary addition should be made in column 8 on page 795 of the Post Office Guide.

### Mail Service to Tripoli (Africa).

In working copies of the Post Office Guide the entries in columns 3 and 4 against "Tripoli (Africa)" at page 758 should be deleted and the following substituted:—

Column 3	Column 4
Tripoli, Homs and Misurata. . . Viâ Italy.	El., Mon., Wed. and Sat.
Benghazi, Derna and Tobruk.. Viâ Italy.	Daily.

### Magazine Post to Canada and Newfoundland.

The following alterations should be made in the printed list of periodicals placed on the Register:—

*Enter* Ally Sloper's Half Holiday, 13 Milford Lane, Strand, W.C.  
 „ Cigar and Tobacco World, 150, Holborn, E.C.

### Mails for Canada.

During the present month Mails for Canada viâ Liverpool will be despatched from London on the mornings of the 9th, 11th, 16th, 23rd, 25th and 30th and at midnight on the 11th and 18th instead of as shown in column 4 on page 718 of the Post Office Guide.

The times of posting in London for the morning despatches will be the same as those shown for Canada (entry No. 7) on page 764 of the Post Office Guide.

### Parcel Post with Morocco.

As there is no sailing by the Royal Mail Line to Morocco this week, the Parcel Mail of the 9th instant for Casablanca, Larache, Marrakesh, Mazagan, Mogador, Rabat and Saffi will not be despatched. The next Mail will be despatched on the 23rd instant.

In working copies of the Post Office Guide the date, July 9, should be deleted in the entry under "Morocco" at page 804, column 3.

### Turkey.

Insured letters may now be accepted for transmission to the Ottoman Post Office at Adalia, Turkey in Asia. The necessary addition should be made in the list of Ottoman Post Offices participating in the insurance service which is given in column 9 on page 759 of the Post Office Guide.



## Post Office Branch of the National Association for the Establishment and Maintenance of Sanatoria for Workers suffering from Tuberculosis.

In accordance with the notice in the Post Office Circular of the 8th January, 1907, arrangements have been made for the half-yearly subscriptions due in July to be made by deduction on the 31st July in respect of monthly salaries, and on the 25th or 26th July, as the case may be, in respect of weekly wages.

The amounts collected should be shown in RED INK on the Salary, or Wages, Sheets, and the total amount charged to Life Insurance should appear in the Summary, thus:—

Ordinary Life Insurance .....	£	:	:
Sanatoria Fund .....	£	:	:
Total .....	£	:	:

Attention is again drawn to the importance of filling in the Schedule attached to Form M. 127 in accordance with the instructions given in the Post Office Circulars of the 14th January, 1908, and of the 16th January, 1912; and Postmasters are reminded that when an Officer, who is a subscriber to the funds of the Association, is transferred, the fact should be notified at once to the Secretary of the Post Office Branch of the Association (Mr. F. E. Durrant, 153, Barking Road, London, E.). The notification, which is intended to be quite independent of that contained in the Schedule attached to Form M. 127, should state the name and rank of the Officer concerned and the Offices from and to which he is being transferred.

### Boards Camp, Denny S.O., Stirlingshire.

A temporary Post Office will be opened at this Camp from the 19th July to the 3rd August for the transaction of Postal and Telegraph business. Money Order business will not be transacted. The hours of attendance will be 8 a.m. to 8 p.m. on Week-days, and 9 a.m. to 10 a.m. on Sundays. Letters and parcels for the Camp should circulate as for Denny, Stirlingshire. The Transmitting Office for telegrams will be Glasgow.

### Gailes Camp, Irvine.

A temporary Post Office will be opened at this Camp from the 18th July to the 1st August for the transaction of Postal and Telegraph business. Money Order business will not be transacted. The hours of attendance will be 8 a.m. to 8 p.m. on Week-days, and 9 a.m. to 10 a.m. on Sundays. Letters and parcels for the Camp should circulate to Glasgow. The Transmitting Office will be Glasgow.

### Lovesgrove Camp, Cardiganshire.

A temporary Post Office for the transaction of all classes of Postal and Telegraph business will be established at Lovesgrove Camp from the 27th July to the 9th August, inclusive. The hours of attendance will be from 8 a.m. to 8 p.m., on Week-days, and from 8.30 a.m. to 10 a.m. on Sundays. Letters and Parcels should circulate as for Aberystwyth by all Mails, but the Letters should be made up into labelled bundles where practicable. For telegrams the Transmitting Office will be Aberystwyth.

### Hagley Park Camp, Rugeley.

A temporary Post Office for the transaction of all classes of Postal and Telegraph business will be opened at the above-mentioned Camp from the 23rd July to the 7th August inclusive. The hours of attendance will be from 8 a.m. to 8 p.m. on Week-days and from 8.30 a.m. to 10 a.m. on Sundays. Letters and parcels should circulate as for Rugeley, which will also be the Transmitting Office for telegrams.



### Old Age Pension Orders.—Payment to Pensioners who cannot write.

Many cases occur where Old Age Pension Orders are receipted by marks which have not been properly attested. The attention of Postmasters and Counter Officers is specially directed to the necessity for the witness to write his name and address on the Order in every case where a pensioner receipts an Order by a mark. (See Rule 62 (a) in the Book for Money Order Offices and 51 (a) in the Book for Non-Money Order Offices.)

### Allowance for Spoiled Stamps.

The Postmaster of Southend-on-Sea should now be added to the list issued with the Post Office Circular of 31st December, 1912, of Postmasters and Sub-Postmasters in the United Kingdom authorised to deal with claims for allowance for spoiled stamps.

## FOREIGN AND COLONIAL MAILS.

### Mails for Turkey.—Interruption of certain Services.

On account of hostilities in the Balkan States the route via Vienna for Letter Mails for the British Post Offices at Constantinople, Smyrna and Salonica is not for the present available. The Mails for Constantinople and Smyrna usually sent by this route are being despatched from London on the morning of every Sunday, Monday, Wednesday and Friday for conveyance via Odessa, and those for Salonica are being despatched hence via Piraeus on the morning of each week-day.

The route via Constantza for Parcel Mails for the British Post Offices at Constantinople and Smyrna is also interrupted, but the other routes to these Offices shown at page 828 of the Post Office Guide are still available.

The necessary amendments should be made on pages 758 and 828 of the Guide.

The references to insured letters for the British Post Offices at Constantinople and Smyrna in Column 9 of page 759 of the Guide should be deleted.

### Parcel Post to Constantinople and Smyrna via Gibraltar.

#### NEXT DESPATCHES.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople .....	16 July .....	Fenmore .....	Johnston .....	8.0 a.m.
Constantinople and Smyrna .....	28 July .....	Castilian .....	Ellerman .....	8.0 a.m.

The service is liable to interruption on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only.

### Mail Service to Japan and China via Vancouver.

The next despatch of Mails for the Far East via Vancouver, including Parcel Mails for Japan, will be made by the Packet "Victorian" leaving Liverpool for Canada on Wednesday, the 16th instant.

The dates for subsequent despatches by this service will be announced later.

### Reply Coupons.

Portuguese East Africa is now included in the Reply Coupon System. The necessary note should be made at page 748 of the Post Office Guide.



**Sub-Offices—Changes of Address.**

The addresses of the undermentioned Sub-Offices have been changed:—

FROM	TO	Character of Office.
Ahascragh, Co. Galway.....	Ahascragh, Ballinasloe .....	M.T.
Castleblakeney, Co. Galway .....	Castleblakeney, Ballinasloe .....	M.T.
Mount Bellew, Co. Galway .....	Mount Bellew, Ballinasloe.....	M.T.

The circulation should be as for Ballinasloe by all Mails.

The address of the undermentioned Sub-Office has been changed:—

FROM	TO	Character of Office.
Crowborough, Tunbridge Wells .....	Crowborough, Sussex .....	T.Ex. M.T.

On and from the 1st August the address of the undermentioned Sub-Office will be changed:—

FROM	TO	Character of Office.
Birts Street, Tewkesbury.....	Birtsmortop, Tewkesbury.....	nS.

**Woodbury Common Camp, Woodbury, Exeter.**

A temporary Post Office for the transaction of all classes of Postal and Telegraph business will be established at this Camp from the 26th July to the 9th August.

The hours of attendance will be from 8 a.m. to 8 p.m. on Week-days, and from 8.30 a.m. to 10 a.m. and 4.30 p.m. to 6.30 p.m. on Sundays.

Letters and parcels for the Camp should circulate to Exeter.

The Transmitting Office for telegrams will be Exeter.

**Tidworth Pennings Camp, Andover.**

A Branch Office will be opened at this Camp from 28th July to 7th August for the transaction of all kinds of Postal and Telegraph business.

The hours of attendance will be from 8 a.m. to 8 p.m. on Week-days and from 8.30 a.m. to 10 a.m. on Sundays.

The Transmitting Office will be Tidworth Barracks S.O., Andover.

Letters and parcels should circulate via Andover.

**Mytchett Camp, Aldershot.**

A temporary Office for the transaction of all kinds of Postal business will be opened at this Camp from the 29th July to the 7th August.

The hours of attendance will be from 7 a.m. to 1 p.m., and 4 p.m. to 8 p.m. on Week-days, and 7 a.m. to 7.30 a.m. and 6.30 p.m. to 7.30 p.m. on Sundays.

Letters and parcels should circulate via Farnborough S.O. (Hants.)

**Strensall Camp Branch Office, York.**

On the 21st instant, the hours of attendance at the Strensall Camp B.O. were changed to 8 a.m. to 12 noon, and 4 p.m. to 7 p.m. on Week-days, and 8.30 a.m. to 10 a.m. on Sundays. (See Post Office Circular, 3rd June, 1913.)



## FOREIGN AND COLONIAL MAILS.

### Parcel Post to Constantinople and Smyrna via Gibraltar. NEXT DESPATCHES.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	28 July .....	Castilian .....	Ellerman .....	8.0 a.m.
Constantinople and Smyrna .....	4 August .....	City of Perth .....	Ellerman .....	8.0 a.m.
Constantinople .....	6 August .....	Arramore .....	Johnston .....	8.0 a.m.
Constantinople and Smyrna .....	18 August .....	Alexandria .....	Ellerman .....	8.0 a.m.

The service is liable to interruption on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only.

### Parcel Post to the United States of America.

The scale of postage on parcels sent by the semi-official service to places in the United States other than New York City, Brooklyn, Jersey City or Hoboken is somewhat indistinctly printed in column 4 at the foot of page 830 of the current issue of the Post Office Guide. The scale is as follows:—

Parcels not exceeding—

3 lb.	7 lb.	11 lb.
s. d.	s. d.	s. d.
3 6	4 6	5 6

This should be made clear in working copies of the Guide.

### Mails for Turkey and Bulgaria.

With reference to the notice which appeared in last Tuesday's Post Office Circular under the heading "Mails for Turkey" it should be noted that letter Mails for the British Post Offices at Constantinople and Smyrna are again being despatched from London every morning and evening for conveyance via Vienna. The remainder of the notice still holds good.

The regular Mail Service between this country and Bulgaria is interrupted. Letter Mails for Bulgaria are being sent to the British Post Office at Constantinople for disposal as opportunity offers; but the service to Bulgaria for parcels and insured letters and boxes is temporarily suspended.



**Sub-Offices—Changes of Address.**

The address of the undermentioned Sub-Office was changed on the 27th instant:—

FROM	TO	Character of Office.
Dungeness, New Romney, Kent .....	Dungeness, Lydd, Kent .....	M.T.

The circulation should be as for Lydd, Kent, by all Mails.

**Perham Down Camp, Andover.**

A Branch Office will be opened at this Camp from 2nd to 16th August for the transaction of all kinds of Postal and Telegraph business.

The hours of attendance will be from 8 a.m. to 8 p.m. on Week-days and from 8.30 a.m. to 10 a.m. on Sundays.

The Transmitting Office will be Tidworth Barracks S.O., Andover.

Letters and parcels should circulate via Andover.

**Woolwich and Eltham.—Transfer to London Postal Area.**

With reference to the notice in the issue of the 27th May last regarding the circulation of correspondence for Woolwich, Eltham, Charlton and Abbey Wood, on and from the 1st June, it is found that a considerable quantity of correspondence for the above-mentioned places is still being missent to the Inland Section daily. Attention is, therefore, drawn to the fact that the correct circulation of letters, &c., for the places in question is now the same as that for the other Sub-Districts in the South Eastern District of London, viz., to the South Eastern District Office—except at Offices making up direct bags for these places.

**Barmouth.—Revised circulation for, on Saturday nights and night preceding Good Friday.**

On **Saturday** nights on and from the night of the 2nd of August, and on the night preceding Good Friday, letters and packets for Barmouth should circulate to Chester (in mails due up to and including the 12.34 a.m. arrival) instead of to Shrewsbury.

On Sundays, on and from the 3rd of August, and on Good Fridays, the despatch of the letter mails for Barmouth from the undermentioned T.P.O.'s will be altered as shown, and the circulation should be amended where necessary:—

	NOW DESPATCHED AT	WILL BE DESPATCHED AT
Bangor and Crewe T.P.O. going West .....	Bangor .....	Chester.
Cardiff and York T.P.O. going West .....	Shrewsbury .....	Crewe.

Offices not vouching with Chester may circulate letters on Saturday nights and the night preceding Good Friday to—

Crewe in mails due up to and including the 1.17 a.m. arrivals,  
Bangor and Crewe T.P.O. going West at Crewe  
or the Cardiff and York T.P.O. going West at Stockport.

A circulation on Chester is preferable to a circulation on Crewe or either of the T.P.O.'s named above. After the despatch on Saturday nights and the night preceding Good Friday connecting with the latest outlets shown above, the week-day circulation on Shrewsbury should be reverted to.

The **parcel** circulation remains unchanged.

**Staff Rule Book.**

A Correction Slip (No. 4) to the Staff Rule Book is issued with this Circular. Care should be taken that the Slip receives attention.



## General Information for Intending Emigrants.

A revised Notice giving information for intending Emigrants is about to be distributed for exhibition at Post Offices throughout the Country. It should be placed over the present Notice, the back of the paper being gummed for the purpose.

### Licences.

Numerous applications for Gun and Game Licences will be received after the end of this month, when existing Licences expire. Care should be taken that Officers dealing with the issue of these Licences are fully conversant with the rules on the subject.

Special attention is directed to Rules 91 to 93 and 96 in the Book of Rules for Head Post Offices, Part II, and to Rules 350 and 353 to 355 in Book of Rules for Sub-Postmasters.

### Old Age Pensions.—Prohibition of Payment of Out-of-Date Pension Orders.

In view of numerous irregular payments of out-of-date Old Age Pension Orders, it is necessary once again to remind Postmasters and other Officers concerned that they are strictly forbidden to pay Pension Orders after the lapse of three months from the due date. (See Rule No. 54 (par. 4) and No. 56 in the Book for Money Order Offices, and No. 43 (par. 4) and No. 45 in the Book for Non-Money Order Offices.) Such payments are contrary to the Old Age Pension Act of 1911 and the Paying Officer may be required to make good the value of any Old Age Pension Order paid after it has ceased to be valid.

When a Pension Order Book is found to contain Orders not presented for payment within three months from the due date, the out-of-date Pension Orders should be left in the book and the words "Out-of-date" should be written across the face of each such Order together with the initials of the Postmaster or Counter Officer. Books containing such Orders should be disposed of in the usual manner when all the valid Orders have been paid.

### Applications for Stamps, Licences and Postal Orders, and Remittances.

Applications for

#### Stamps, Licences and Postal Orders

cannot be attended to on Monday, the 4th August, and requisitions must be regulated accordingly.

#### Remittances, &c.,

can neither be received at nor despatched from the Chief Offices in London, Edinburgh and Dublin, on the 4th August. This does not apply to Accountable Receipts, which should be forwarded as usual.

### Completion of issue of George V. Postage Stamps.

On and after the 1st August, the remaining denominations of George V. adhesive postage stamps—6d., 7d., 8d., 10d., 1s., 10s. and £1—will be issued to Postmasters by the Inland Revenue Department.

The 8d. stamp is being issued for the first time. It is printed in sheets of 240, value £8, and Postmasters in requisitioning supplies should make the necessary entry in manuscript on the requisition form pending a reprint of that form.

The 10s. stamp and the £1 stamp are printed in sheets of 40, but they will be supplied to Postmasters in half, quarter, or even smaller fractions of sheets.

The colours of the George V. adhesive postage stamps are as shown below:—

½d. green	4d. grey	10d. light blue
1d. red	5d. fawn	1s. umber
1½d. brown	6d. purple	2s. 6d. brown
2d. orange	7d. bronze green	5s. crimson lake
2½d. blue	8d. black on yellow paper	10s. blue
3d. violet	9d. agate	£1 green

Postmasters, Sub-Postmasters and Counter Officers should note that where a stock consists partly of Edward VII. and partly of George V. stamps, they should supply George V. stamps when specially asked for, but otherwise should supply Edward VII. stamps until the stock of such stamps is exhausted.



## FOREIGN AND COLONIAL MAILS.

Parcel Post to Constantinople and Smyrna via Gibraltar.  
NEXT DESPATCHES.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople .....	6 August .....	Arranmore .....	Johnston .....	8.0 a.m.
Constantinople and Smyrna .....	18 August .....	Alexandria .....	Ellerman .....	8.0 a.m.

The service is liable to interruption on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only.

Enquiries relating to Registered and Insured Packets exchanged between the  
United Kingdom and Germany.

It has been arranged that, on and after the 1st of August, 1913, forms of enquiry (including "AR" forms applied for after posting) relative to registered and insured packets exchanged between the United Kingdom and Germany are to be sent by the Office of origin direct to that of destination in all cases, particulars of circulation being furnished only when the packet cannot be traced at the Office of destination.

## I.—OUTWARD PACKETS.

In cases of enquiries for outward packets addressed to Germany, the form Postmasters—No. 68 (at Offices which are also Offices of Exchange, form Postmasters—No. 67) should be used. After having been filled up at the Office of origin, the form should be sent directly to the Office of destination in Germany under cover, addressed "The Director of Posts, ....."

Applications received at an Office of Exchange should still be dealt with under the Rules for Correspondence with the Public (Foreign and Colonial Post) issued for Postmasters at Offices of Exchange, except that the enquiry forms (Postmasters—No. 67) should be forwarded without the insertion of the particulars of circulation.

If the Office of destination returns the form with a statement that the packet cannot be traced, the form should be forwarded to the despatching Office of Exchange in this country in accordance with Rule 6 (a) of the Book of Rules for Postmasters in regard to Correspondence with the Public.

## II.—INWARD PACKETS.

As regards inward packets, if the particulars of the receipt of the packet can be traced, after a reasonable amount of search, the form received from Germany should be completed in the usual manner to show the particulars of delivery, and should be returned under cover directly to the Office of origin.

If, however, it should not be possible to trace the receipt of the packet, after due enquiry and search, the form may be returned directly to the Office of origin.

In such a case, Part IV. of the German Enquiry Form (at the foot of the second page) should be completed by deleting all but the last line. This will then read—

"La remise de l'envoi n'a pu être établie."  
(The delivery of the packet cannot be established.)

The form should be signed, impressed with the date stamp, and returned under cover addressed to the Post Office of origin thus—

The Director of Posts,  
(Name of Town),  
Germany.

Care should be taken to carry out the instructions given above.



### Mail Service to Japan and China viâ Vancouver.

The next despatches of Mails for the Far East viâ Vancouver, including Parcel Mails for Japan, will be made from Liverpool on Wednesday the 30th instant and Wednesday the 13th of August.

### Post Office Guide.—Additions and Alterations.

Page 850. After "Portuguese India" insert "Portuguese Timor | 10 | C | AP | See Portuguese Colonies."

### Parcel Post with Morocco.

There will be no sailing by the Royal Mail Line to Morocco next week, and the despatch of the Parcel Mail of the 6th of August for Casablanca, Larache, Marrakesh, Mazagan, Mogador, Rabat and Saffi, is therefore cancelled. The next Mail will be despatched on the 20th of August.

In working copies of the Post Office Guide the date, August 6th, should be deleted in the entry under "Morocco" at page 304, column 3.

### Parcel Mails for the Belgian Congo (Katanga Province only), Nyasaland Protectorate, Portuguese East Africa and Rhodesia by the Aberdeen Line.

Parcel Mails for the Belgian Congo (Katanga Province only), the Nyasaland Protectorate and Rhodesia will be despatched from London by Steamers of the Aberdeen Line on the mornings of the 8th, 20th and 30th of August, and for Portuguese East Africa by the same line on the mornings of the 8th and 30th of August.

Suitable notes should be made in the working copies of the Post Office Guide.

## MONEY ORDERS.

### Advices of Forfeited Money Orders.

As Money Orders issued in July, 1912, and remaining unpaid, will become void on the 1st of August, 1913, Postmasters should forward to their Metropolitan Offices on that date the Advices of such Orders in the yellow envelope provided for that purpose.

### The Advices of Government Money Orders (excepting Bankruptcy Orders\* Printed on Blue Paper)

issued in June, 1913, and not paid on or before the 31st of July, 1913, must be sent to the Metropolitan Offices of the countries upon which the Orders are drawn. All persons presenting Orders relating to such Advices after the latter date should be referred to the respective Government Departments by which the Orders were issued.

\* The Advices of unpaid Bankruptcy Orders printed on blue paper must be retained until the expiration of twelve clear months after the month of issue.

### Alphabetical List of Money Order Offices Abroad.

A Correction Slip to the Alphabetical List of Money Order Offices in British Colonies and Foreign Countries is issued with this Circular. Care should be taken that the Slip receives attention.



**VACANCIES—(continued).****Season Assistants—(continued).**

**NORTH WESTERN DISTRICT** (Surveyor, Preston).  
Preston.

**SOUTH EASTERN DISTRICT** (Surveyor, Croydon).

Bexhill-on-Sea (S), Hastings, Bognor, Herne Bay (S) (Males only) and Whitstable (S) (Canterbury) (Males only), Margate (including Westgate-on-Sea (S)), Ramsgate.

**SOUTH WALES DISTRICT** (Surveyor, Cardiff). (Males and Females). Various Offices.

**SOUTH WESTERN DISTRICT** (Surveyor, Portsmouth).

Aldershot (including Farnborough S.O.), Bournemouth (Females only), Tidworth Barracks S.O. (Andover), Portsmouth (Males; Postal Work only), Weymouth, Pirbright Camp (Woking) (Males only).

**EASTERN DISTRICT (SCOTLAND)**, (Surveyor, Edinburgh). Various Offices.

**ABERDEEN** (Postmaster, Aberdeen). (Males).

**DUBLIN POSTAL DISTRICT** (Controller, Dublin). Blackrock (Male).

**BELFAST** (Postmaster-Surveyor). Males and Females; Telegraph Work.

**Tidworth Pennings Camp, Andover.**

A Branch Office was opened at this Camp from 28th July to 7th August for the transaction of all kinds of Postal and Telegraph business.

The hours of attendance are from 8 a.m. to 8 p.m. on Week-days and from 8.30 a.m. to 10 a.m. on Sundays.

The Transmitting Office is Tidworth Barracks S.O., Andover.

Letters and parcels should circulate via Andover.

**Bourley Camp, Aldershot.**

A Branch Office will be opened at this Camp from 10th August to 25th August for the transaction of all kinds of Postal business.

The hours of attendance will be from 7 a.m. to 11 a.m. and 4 p.m. to 8 p.m. on Week-days, and from 7 a.m. to 8 a.m. and 5 p.m. to 6 p.m. on Sundays.

Letters and parcels should circulate via Aldershot.

**Millquarter Cottage Camp (Fermoy) and Lisnegar Camp (Fermoy).**

A temporary Non-Money Order Sub-Office will be opened at each of the above-named Camps from the 9th to the 23rd August. Telegraph business will not be transacted. Letters, parcels, and telegrams should circulate to Fermoy.

**Moore Park Camp, Kilworth, Co. Cork.**

A temporary Non-Money Order Sub-Office has been opened at this Camp and will be continued until the 31st August. Telegraph business will not be transacted. Letters, parcels, and telegrams should circulate to Kilworth, Co. Cork.

**Supply of Copying Pencils to Scale Payment Sub-Postmasters.**

Soft copying pencils should in future be supplied by Postmasters to Sub-Postmasters who are required to prepare Telephone receipts. Sub-Postmasters should not use them for other purposes.



## FOREIGN AND COLONIAL MAILS.

### Parcel Post to Constantinople and Smyrna via Gibraltar.

#### NEXT DESPATCHES.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople .....	6 August .....	Arranmore .....	Johnston .....	8.0 a.m.
Constantinople and Smyrna .....	18 August .....	Alexandria .....	Ellerman .....	8.0 a.m.

The service is liable to interruption on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only.

### Mail Service to Japan and China via Vancouver.

The next despatch of Mails for the Far East via Vancouver, including Parcel Mails for Japan, will be made from Liverpool on Wednesday the 13th of August.

### Mails for the Danish West Indies, Dominican Republic and Tortola (Leeward Islands).

The despatches by Leyland Line steamer sailing from Liverpool of Letter Mails for the Danish West Indies and Tortola and of Parcel Mails for the Danish West Indies, Dominican Republic and Tortola during the remainder of the present quarter will be made from London on the evenings of the 15th of August and the 17th of September. The necessary amendments should be made at pages 724, 738, 786 and 800 of the Post Office Guide.

### Mails for South America by Italian Steamer.

Attention is drawn to the notice on this subject which appeared in the Post Office Circular of the 1st of July. Further despatches by Italian steamer will be made on the undermentioned dates, which should be inserted in working copies of the Post Office Guide:—

- Page 712. Argentine Republic.—By Italian Steamer, Col. 4, E., August 11, 14, 18, 25, 28.  
 „ 716. Brazil.—By Italian Steamer, Col. 4, E., August 7, 14, 18, 21, 25, 28.  
 „ 760. Uruguay.—By Italian Steamer, Col. 4, E., August 11, 21.

The dates of later despatches will be announced in due course.

### Parcel Post with Egypt.

Parcels containing living plants are now subject to fumigation on entry into Egypt. All possible precautions are taken to prevent injury to the plants; but no responsibility is accepted for any damage which may result from the fumigation.

Senders of parcels of plants for Egypt should be warned accordingly; and working copies of the Post Office Guide should be amended as follows:—

- Page 789. Egypt. Column 8. Observations. Insert after third paragraph:—“Parcels containing living plants are subject to fumigation; and no responsibility is admitted for any injury to the plants resulting therefrom.”



## Competitions for Direct Appointment, &c.—(Continued).

### SPECIAL REGULATIONS GOVERNING THE ABOVE COMPETITIONS.

The minimum height for Female Sorting Clerks and Telegraphists is 5 feet.

Officers are not eligible to compete unless they have given a year's continuous Post Office service for not less than three hours a day at a Provincial Office.

No hope of appointment can be held out to any unsuccessful candidate who secures a qualifying number of marks.

Candidates should understand that the vacancies are prospective and that the appointment of a successful candidate may be delayed because a vacancy is not available at the time when the result of the Competition is announced. Every effort will be made to appoint successful candidates as soon as possible, but no promise of appointment within a definite time can be given.

Candidates will have to pay their own travelling expenses to and from the examination centres fixed by the Civil Service Commissioners.

Copies of the Regulations (Form Postmasters No. 239) can be obtained from the local Postmasters. Intending candidates should make early application through their own Postmasters to compete.

Each candidate should state in her application the District for appointment in which she desires to compete. A candidate can compete for appointment in one only of the Districts specified.

**The last day for handing in applications is the 22nd of August, 1913.**

The applications, accompanied by a Form A and a Form Postmasters No. 45 regarding each candidate, should be sent **without delay** by the applicants' Postmaster direct to the Surveyor concerned. (The modified Form A (P.) should be used in the case of candidates who have already been certificated by the Civil Service Commissioners for a situation in the Post Office.)

The entries on the back of Form No. 45 should include the attendance record and the annual number of major irregularities for the last three years only. The serious offences, if any, for the whole of the candidate's career should be shown.

Before the forms are sent to the Surveyors, they should be carefully examined, and, if the particulars furnished are found to be incorrect or incomplete, the necessary corrections or additions should be made.

Candidates who are nominated to compete will not receive any communication in reply to their applications until about a week before the date of the examination.

### Sub-Offices—Changes of Address

On and from the 1st September next the designations of the undermentioned Sub-Offices will be changed as follows:—

FROM	TO
Immingham, Grimsby .....	Immingham West, Grimsby.
Humberville, Grimsby .....	Immingham East, Grimsby.

On the 17th instant the address of the undermentioned Sub-Office will be changed:—

FROM	TO	Character of Office.
Newbridge, Newport, Isle of Wight .....	Newbridge, Yarmouth, Isle of Wight .....	nS.

The circulation should be as for Yarmouth, Isle of Wight, by all Mails.

### Swanage Camp, Wareham.

A Branch Office has been opened at this Camp from 3rd to 17th August for the transaction of all kinds of Postal and Telegraph business.

The hours of attendance are from 8 a.m. to 8 p.m. on Week-days and from 8.30 a.m. to 10 a.m. on Sundays.

The Transmitting Office is Swanage, Wareham.

Letters and parcels should circulate via Swanage S.O., Dorset.

### Strensall Camp Branch Office, York.

The temporary Branch Office at Strensall Camp was closed on the 9th instant.



### Appointment of Director of Army Signals, Home Defence.

The Postmaster General has arranged with the Secretary of State for War that a responsible officer of the Post Office shall be appointed "Director of Army Signals, Home Defence." Amongst other duties he will be authorised to settle the details of special Post Office Telegraphic arrangements in connection with Army Manœuvres. All instructions with reference to staff, special circuits or extensions of the ordinary hours of business which may be necessary will be given by and in the name of the Director of Army Signals, Home Defence, and all communications whether by telegram or letter with reference to such telegraphic arrangements for military purposes should be addressed to this officer at the General Post Office, London. For telegrams the address "Home Signals, London," should be used.

Mr. A. M. J. Ogilvie, C.B., Third Secretary, has been appointed Director of Army Signals, Home Defence, with the honorary rank of Colonel in the Army, as from the 14th July.

### Alteration in size of sheets of 10d. Postage Stamps.

The 10d. adhesive postage stamps are now printed in sheets of 120, value £5, instead of in sheets of 96, value £4. Postmasters and Sub-Postmasters should amend their stamp requisition forms accordingly, pending a reprint of those forms.

### Method of returning spoiled and useless Insurance Stamps from Provincial Head Offices and London Head and Sub-Offices to the Controller of Stamps (Stamps Allowance Branch).

In order to facilitate the examination of these stamps Postmasters are requested, before transmitting the stamps to Somerset House, to arrange them as shewn below:—

- (A) In complete whole sheets of 240 stamps, or complete half sheets of 120; or
- (B) Affixed to sheets of paper containing 120 stamps of one denomination in 10 rows of 12 stamps; or
- (C) Odd stamps to be affixed to sheets of paper, each denomination to be on a separate sheet.

This instruction applies only to stamps returned from a Postmaster's stock, and not to spoiled or useless stamps claimed by the Public. The stamps should be forwarded by registered post.

### Rural Postman's Cart for Sale.

Length .....	2 ft. 9 ins.	} Inside measurements.
Width .....	2 ft. 9 ins.	
Height .....	1 ft. 8 ins.	
Height of Wheels .....	4 ft. 5 ins.	
Weight .....	4 cwt. 3 qrs.	
Price .....	£3 10s.	

In good condition. Private seat and cushions. Collinge's patent axle. Can be converted into private cart by removing bolted top. Regulation pattern. Apply Mr. H. J. Overett, 84, Ransford End, Chelmsford.

## FOREIGN AND COLONIAL MAILS.

### Mails for Turkey.

With reference to the notice which appeared in the Post Office Circular of the 15th of July last, it should be noted that Letter Mails for the British Post Office at Salonica are again being despatched from London every evening for conveyance viâ Vienna.



### Parcel Post to Constantinople and Smyrna via Gibraltar.

#### NEXT DESPATCH.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	19 August .....	Alexandria .....	Ellerman .....	8.0 a.m.

The service is liable to interruption on account of the War in the Balkan Peninsula, and parcels should be accepted for transmission by this route at sender's risk only.

#### Fanning Island.

A steamer will leave Honolulu for Fanning Island about the 12th of September next; and Mails containing letters, &c., but not parcels, for the Island will be despatched from the London and Holyhead Travelling Post Office (United States Mail) to Honolulu via New York on the 20th and 23rd instant, for onward transmission by that steamer.

Correspondence for the Island should be circulated accordingly.

#### Parcel Post to British East Africa and Zanzibar.

In consequence of alterations in the steamship service from Aden, the Parcel Mails for British East Africa and Zanzibar due to be despatched from the Thames on the 13th instant will be despatched a week later, on the 20th; and the Overland Mail due to be despatched on the 20th instant will be despatched on the 27th. No Parcel Mails will be despatched on the 26th instant for onward conveyance from Aden by German Packet. Senders of parcels for the destinations named should be informed accordingly; and the following alterations should be made in working copies of the Post Office Guide:—

Page 778. British East Africa and Uganda—

„ 832. Zanzibar—

Column 3. *First route.* Substitute "Aug. 20" for "Aug. 13."

*Second route.* Substitute "Aug. 27" for "Aug. 20."

*Third route.* Delete "Aug. 26."

#### Parcel Post with Brazil.—Extension to Pará.

Parcels can now be accepted for transmission to Pará (Belem) by steamships of the Booth Line sailing from Liverpool three times a month. The first despatch will be made on the 18th instant. The rates of postage and general conditions applicable to such parcels are the same as those applicable to parcels for other places in Brazil.

The undermentioned special entries should be made at page 776 of working copies of the Post Office Guide, against "Brazil," after the present entries:—

Column 1.—[Pará].

„ 2.—Booth Line.

„ 3.—From Liverpool: Aug. 18; Sept. 1, 11, 20.

Brackets should be inserted in columns 4, 5, and 6, so as to make the particulars given in those columns extend to the new entries with regard to Pará. The words "Brazil (Pará only)" should be inserted between "Bolivia" and "Canada" in the list of places headed "Bahamas" at pages 838 and 842 of the Guide.

All parcels for Pará should circulate to Liverpool.

#### Parcels of Game for France.

On and from the 15th instant, game may be accepted for the undermentioned Departments:—

Alpes (Basses), Alpes-Maritimes, Ariège, Bouches-du-Rhône, Corsica, Haute-Garonne, Gers, Gironde, Hérault, Landes, Lot-et-Garonne, Pyrénées (Basses), Pyrénées (Hautes), Tarn-et-Garonne, Var, and Vaucluse.



### Imperfect Date Stamping.

The Postmaster General directs that the special attention of all stamping Officers shall again be called to the necessity for using care in the stamping of postal packets of all kinds, so as to secure effectual obliteration of the postage stamps and a clear and legible impression of the date stamp—see Rules for Head Post Offices, Part II., Rule No. 120.

### NATIONAL HEALTH INSURANCE.—TREATMENT OF SURRENDERED CARDS.

There is reason to believe that surrendered contribution cards bearing stamps are still being retained at some Offices instead of being disposed of as provided in Rule 22 in the Book of Rules for the Transaction of National Health Insurance business.

Careful search should be made at all Post Offices and any cards which may be found should be sent in at once in accordance with the Rule.

### Missending of Letters for Controller of Stamps.

Large numbers of letters addressed to the Controller of Stamps, Somerset House, W.C., are being missent by the Late Day and the Night Mails to the Western Central District Office. Special attention is therefore directed to Rules 286 and 288 in Part II. of the Rules for Head Post Offices, which show that the proper circulation of both unregistered and registered letters for the Controller of Stamps by the Mails in question is to the Inland Section.

### Army Manœuvres, 1913.

Correspondence, &c., for the troops engaged will be addressed as follows:—

Name.....  
Unit.....  
"On Manœuvres."

The Base Army Post Office will be established at BLETCHLEY as on and from the 25th August. Correspondence (letters and parcels) for the Army addressed "On Manœuvres" should circulate as for BLETCHLEY.

"On" Dockets in connection with re-directed parcels should be made out on the Base Army Post Office and not on BLETCHLEY.

In all cases bundles labelled "For the Army" should be made up, but where correspondence is sufficiently numerous bags addressed "Base Army Post Office, BLETCHLEY," should be made up and should follow the circulation for that Office enclosed if possible in the ordinary despatches.

The Postal work during Manœuvres will be carried out by detachments of the R.E. Postal Section under the control of the Director of Army Postal Services.

### Transfer of Purley, Surrey, to the Croydon Town Area.

Purley, Surrey, is now a Town Sub-Office of Croydon with an Independent address. No alteration in circulation is involved by the change.



### Trawsfynydd Camp B.O., Merionethshire.

The hours of attendance at this Camp Office are now:—

Week-days—9 a.m. to 1 p.m.; 2 p.m. to 6 p.m.      Sundays—8.30 a.m. to 10 a.m.

### Post Office (Ireland) Convalescent Homes and Sanatoria Fund.

In accordance with the notice in the Post Office Circular of the 16th February, 1909, arrangements have been made for the half-yearly subscriptions due in August to be made by deduction on the 30th August in respect of monthly salaries, and on the 22nd or 23rd August, as the case may be, in respect of weekly wages.

The amounts collected should be shown in RED INK on the Salary, or Wages, Sheets, and the total amount charged to Life Insurance, &c., should appear in the Summary, thus:—

Ordinary Life Insurance .....	£	:	:
Sanatoria Fund .....	£	:	:
Total .....	£	:	:

Form 127A giving particulars of the subscriptions collected should be forwarded to the Accountant with the relative Revenue and Voted Service Account. Postmasters should make early application to the Controller of Stores (Dublin) for a supply of the form.

Attention is drawn to the importance of forwarding a List of Subscribers with Form M. 127A.

Postmasters are also reminded that when an officer who is a subscriber to the Fund has been transferred, the fact should be notified at once to the Hon. Secretary (Mr. C. Lynch, G.P.O., Dublin). This notification which is intended to be independent of that contained in the schedule attached to Form M. 127A should state the name and rank of the officer concerned and the Offices from, and to which he or she has been transferred.

### Stocktaking of Parcel Post Receptacles.—2nd September, 1913.

A return must be made at every Post Office of the Parcel Post Receptacles which are in stock at 10 a.m. on Tuesday, the 2nd September, 1913. The return should include all the receptacles held in reserve.

Each Head Postmaster will be supplied with forms for the purpose. He should then issue one of the proper kind to each of his Branch Offices and Sub-Offices, and these forms should, when filled up, be returned immediately to him.

The information furnished on these forms must be incorporated in the return prepared at the Head Office, of which two copies should be made. One copy, when completed, must be at once forwarded to the Controller of Stores, Studd Street, Islington, N., in the case of Offices in England and Wales; to the Controller of Stores, Aldborough House, Dublin, in the case of Offices in Ireland; and to the Controller of Stores, Russell Road Depot, Edinburgh, in the case of Offices in Scotland. The other copy should be retained at the Head Office for the information of the Postmaster.

Care should be taken that all receptacles which are not due to arrive at their destinations until after 10 a.m. are included in the return made by the Despatching Office.

Care too should be taken that all receptacles are correctly classified in accordance with descriptions shown at the head of the columns in the return.

It must be distinctly understood that the number of receptacles must be actually counted, not estimated.

As the recent stocktaking returns have shown serious deficits in the stock of Parcel Post Bags and Umbrella Boards, the greatest care should be taken in compiling this part of the new return.

All Parcel Post Bags held in reserve must be included, and stocks of Letter Bags must be examined to ensure that no Parcel Bags have been mis-sorted and overlooked in consequence. It should be borne in mind that Parcel Post Bags are square-bottomed, whereas Letter Bags are of ordinary sack shape.

Particular care should be taken to see that all bags that may be held of the old "Double Canvas" type (48 in. by 41 in. with double canvas bottom) shall be included in the column provided in the return.

Postmasters are enjoined to use every effort to furnish accurate figures, and to make the return as complete as possible.



## FOREIGN AND COLONIAL MAILS.

### Fanning Island.

A steamer will leave Honolulu for Fanning Island about the 12th of September next; and Mails containing letters, &c., but not parcels, for the Island will be despatched from the London and Holyhead Travelling Post Office (United States Mail) to Honolulu via New York on the 20th and 23rd instant, for onward transmission by that steamer.

Correspondence for the Island should be circulated accordingly.

### Parcel Post to British East Africa and Zanzibar.

In continuation of the notice on this subject which appeared in the Post Office Circular of the 12th instant, Parcel Mails for British East Africa and Zanzibar will in future be despatched once a fortnight, commencing on the 20th instant, by the long sea route and once a fortnight, commencing on the 27th instant, by the overland route for onward conveyance from Aden by British Steamship. The despatch of Parcel Mails for these destinations for conveyance from Aden by German Steamship will be discontinued. In addition to the alterations already announced, the following amendments should be made in working copies of the Post Office Guide:—

Page 778. British East Africa—

„ 832. Zanzibar—

*First route.* Column 2. Delete “Indian” after “British.”

Column 3. Delete “Sep. 10.” Insert “Sep. 3, 17.”

*Second route.* Column 3. Delete “Sep. 17.” Insert “Sep. 10, 24.”

*Third route.* Column 3. Delete “Sep. 9, 23.”

### Mail Service to Egypt.

Mails for Egypt are not now despatched on Tuesday mornings for conveyance from Naples by Italian Packet; and the corresponding entry under “Egypt” at page 728 (Columns 3 and 4) should be deleted; and the entry “7 and 21 each month” in Column 5 should be shown against the next entry “By Italian Packet via Brindisi” in working copies of the Post Office Guide.

### Magazine Post to Canada and Newfoundland.

The following alteration should be made in the printed list of periodicals placed on the Register:—

*Enter* Message of the Church, 42, Hill Street, Birmingham.

### Mail Service to Japan and China via Vancouver.

The next despatches of Mails for the Far East via Vancouver, including Parcel Mails for Japan, will be made from Liverpool on Wednesday the 27th instant and Wednesday the 10th of September.

These dates should be inserted in working copies of the Post Office Guide at pages 722, 734, 736 and 798.

### Parcel Post with Brazil.

Parcels for Brazil cannot henceforth be accepted by this Office if addressed to a Poste Restante, the Brazilian Post Office having announced that it is not in a position to receive such parcels.

Counter Officers should refuse to accept for transmission any parcels addressed to a Poste Restante in Brazil; and working copies of the Post Office Guide should be amplified as follows:—

Page 777. Brazil. Column 8. Insert after present entry:—“Observations.—Parcels addressed to a Poste Restante are not admitted.”



### Vacancies for Telephonists, Southampton.

Applications are invited from fully qualified and expert Trunk Telephonists who desire transfer to the Class of Telephonists at Southampton—Scale 10s. to 26s. a week.

Applicants for transfer should understand that they will have to enter at the foot of the class, and that they will have to pay their own removal expenses.

Application should be made through the usual channels, and a Form No. 120 should be furnished in respect of each applicant.

### Payment of Post Office Pensions.

Paying Officers are again reminded that when the last day of a month or quarter falls on a Sunday (as on the 31st instant) pensions for the relative period must not be paid until the Monday following.

Care should be taken to see that the Life Certificate embodied in certain of the pension forms is *not* dated before the last day of the period for which payment is due.

Postmasters are requested to call the attention of their paying Officers specially to this notice.

### Army Manœuvres, 1913.

Correspondence, &c., for the troops engaged will be addressed as follows:—

Name.....  
Unit .....  
"On Manœuvres."

The Base Army Post Office will be established at BLETCHLEY as on and from the 25th August.

Correspondence (letters and parcels) for the Army addressed "On Manœuvres" should circulate as for BLETCHLEY.

"C" Dockets in connection with re-directed parcels should be made out on the Base Army Post Office and not on BLETCHLEY.

In all cases bundles labelled "For the Army" should be made up, but where correspondence is sufficiently numerous bags addressed "Base Army Post Office, BLETCHLEY," should be made up and should follow the circulation for that Office enclosed if possible in the ordinary despatches.

The Postal work during Manœuvres will be carried out by detachments of the R.E. Postal Section under the control of the Director of Army Postal Services.

### National Health Insurance.—Boy Messengers.

Cases have come under notice in which a considerable period has elapsed after a Boy Messenger attained the age of 16 before the necessary steps were taken to insure him. Special attention is directed in this connexion to Rule 11 of the Instructions to Postmasters and others, National Insurance Act, 1911, Part I. Head Postmasters are responsible for the lists of Insured Officers being kept up to date, and particular care should be taken to include Boy Messengers as soon as they attain the age of 16.

### Preparation of Requisitions for Stamps.

Whenever a requisition for stamps of any description is forwarded to the Controller of Stamps, care should be taken that the full and correct address of the Post Office as shown in the Post Office Guide is inserted in manuscript in the space provided for that purpose on the Requisition forms. Omissions in this respect have caused inconvenience in the Inland Section, and have resulted in registered letters containing stamps being delayed.



**Sub-Offices—Changes of Address, &c.**

The addresses of the undermentioned Sub-Offices have been changed:—

FROM	TO	Character of Office.
Clonelly, Co. Fermanagh.....	Clonelly, Pettigo, Co. Tyrone .....	—
Letter, Co. Fermanagh .....	Letter, Pettigo, Co. Tyrone.....	—

There will be no change in the circulation.

On and from the 31st August the address of the undermentioned Sub-Office will be changed:—

FROM	TO	Character of Office.
Normanby, Yorks.....	Normanby, Easton, Yorks. ....	T. M.T. nS.

The addresses of the undermentioned Sub-Offices have been changed:—

FROM	TO	Character of Office.
Drumnadrochit, Inverness.....	Drumnadrochit, Inverness-shire.....	M.T.
Glen Urquhart, Inverness.....	Glen Urquhart, Drumnadrochit, Inverness-shire ....	M.T. nS.

The circulation by the Down Night Mail should be to the Highland S.C. (Division 2) and by all other Mails to Inverness.

**Alteration in Control of Manningtree and its Sub-Offices.**

On and from the 1st September, the undermentioned Sub-Offices now under the control of the Postmaster of Manningtree will be transferred, together with the Manningtree Office itself, to the control of the Postmaster of Harwich.

The official addresses will be changed as follows:—

FROM	TO	Character of Office.
Manningtree.....	Manningtree, Essex .....	T.Ex. M.T.
Bradfield, Manningtree .....	Bradfield, Manningtree, Essex .....	T.Ex. M.T.
Brantham, Manningtree .....	Brantham, Manningtree, Essex .....	T.
Cattawade, Manningtree.....	Cattawade, Manningtree, Essex .....	M.T.
Horsley Cross, Manningtree .....	Horsley Cross, Manningtree, Essex .....	nS.
Lawford, Manningtree.....	Lawford, Manningtree, Essex .....	—
Little Bromley, Manningtree .....	Little Bromley, Manningtree, Essex .....	M.T.
Wix, Manningtree .....	Wix, Manningtree, Essex .....	M.T.
Wrabness, Manningtree .....	Wrabness, Manningtree, Essex.....	nS.

The circulation will remain unchanged.

**Trawsfynydd Camp B.O., Merionethshire.**

The above-named Office was closed on the 23rd instant.

**Pirbright Camp B.O., Woking.**

The temporary Branch Office at this Camp will be closed at 8.0 p.m. on the 30th instant.

**Parcel Post.—Parcels containing Soft Fruit.**

Reports indicate that, notwithstanding the notice in the Post Office Circular of the 17th of June last, many parcels containing soft fruit packed in cardboard boxes continue to be accepted. Now that the blackberry season is approaching the attention of all Officers who deal with parcels is again drawn to that notice and especially to the rule that soft fruit should be packed in metal boxes with tightly fitting lids and plainly marked "Fruit—with care." No parcel containing blackberries or other soft fruit should be accepted if the juice is likely to exude and thus cause injury to other articles in the Mails.



# Stocktaking of Parcel Post Receptacles.—2nd September, 1913.

Special attention is called to the notice upon this subject which appeared in last week's Circular.

## FOREIGN AND COLONIAL MAILS.

Parcel Post to Constantinople and Smyrna via Gibraltar.

### NEXT DESPATCHES.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	2 September .....	Pavia .....	Cunard .....	8.0 a.m.
Constantinople and Smyrna .....	22 September .....	Assiout .....	Ellerman .....	8.0 a.m.
Constantinople and Smyrna .....	29 September .....	Venetian .....	Ellerman .....	8.0 a.m.

### Parcel Post with Morocco.

There will be no sailing by the Royal Mail Line to Morocco next week, and the despatch of the Parcel Mail of the 3rd of September for Casablanca, Larache, Marrakesh, Mazagan, Mogador, Rabat and Safi is therefore cancelled. The next Mail will be despatched on the 17th of September.

In working copies of the Post Office Guide the date, September 3, should be deleted from the entry under "Morocco" at page 804, column 3.

### Parcels of Game for France.

In continuation of the notice on this subject which appeared in the Post Office Circular of the 12th instant, it should be noted that, on and from the 1st of September, game may be accepted for the undermentioned places:—

Departments of Ain, Aisne, Allier, Alpes (Hautes), Ardèche, Ardennes, Aube, Aude, Aveyron, Cantal, Charente, Charente-Inférieure, Cher, Corrèze, Côte-d'Or, Creuse, Dordogne, Doubs, Drôme, Eure, Eure-et-Loir, Gard, Indre, Indre-et-Loire, Isère, Jura, Loir-et-Cher, Loire, Loire (Haute), Loiret, Lot, Lozère, Maine-et-Loire, Marne, Marne (Haute), Mayenne, Meurthe-et-Moselle, Meuse, Nièvre, Nord, Oise, Pas-de-Calais, Puy-de-Dôme, Pyrénées-Orientales, Rhône, Saône (Haute), Saône-et-Loire, Sarthe, Savoie, Savoie (Haute), Seine, Seine-Inférieure, Seine-et-Marne, Seine-et-Oise, Sèvres (Deux), Somme, Tarn, Vendée, Vienne, Vienne (Haute), Vosges and Yonne, and the district of Belfort (Territoire-de-Belfort).

### Mails for South America by Italian Steamer.

The final despatch of correspondence for South America, specially superscribed for transmission by Italian Steamer, will in future be made in the afternoon instead of the evening of the second day before the advertised date of departure of the steamer from Genoa.

The entries on pages 712, 716 and 760 of the Post Office Guide should be amended accordingly.

### Parcel Post to Brazil.—Extension to Pará.

With reference to the notice on this subject which appeared in the Post Office Circular of the 12th instant, it should be noted that, in consequence of an alteration in the date of sailing of the steamer appointed to convey Parcel Mails for Pará (Belem) from this country on the 1st of next month, Parcel Mails for Pará will be despatched from Liverpool on the morning of the 30th instant instead of on the 1st proximo.



### Army Manœuvres, 1913.

Correspondence, &c., for the troops engaged will be addressed as follows:—

Name.....  
Unit .....  
"On Manœuvres."

The Base Army Post Office will be established at BLETCHLEY as on and from the 25th August.

Correspondence (letters and parcels) for the Army addressed "On Manœuvres" should circulate as for BLETCHLEY.

"C" Dockets in connection with re-directed parcels should be made out on the Base Army Post Office and not on BLETCHLEY.

In all cases bundles labelled "For the Army" should be made up, but where correspondence is sufficiently numerous bags addressed "Base Army Post Office, BLETCHLEY," should be made up and should follow the circulation for that Office enclosed if possible in the ordinary despatches.

The Postal work during Manœuvres will be carried out by detachments of the R.E. Postal Section under the control of the Director of Army Postal Services.

### Army Manœuvres, Ireland.

In connection with Army Manœuvres which will take place from about the 11th to the 20th September, correspondence for the troops will be addressed as follows:—

Name.....  
Unit .....  
On Manœuvres, Ireland.

Correspondence (including parcels) should be circulated on Dublin, bundles labelled "Troops on Manœuvres, Ireland," being made up when the letters are sufficiently numerous.

As Army Manœuvres in England are being held concurrently care should be taken that correspondence for troops in Ireland is not missorted as for the English Manœuvre Area.

### West Kensington (100, North End Road) B.O., W.

On the 1st instant a new Branch Post Office was opened at West Kensington (100, North End Road), W., in place of the Town Sub-Office, West Kensington, near Railway Station. The new Office takes the Code—WGA—of the Town Sub-Office which it has replaced. The hours of business at the new Branch Office are from 8 a.m. to 8 p.m. on week-days only.

### Sub-Offices—Change of Address.

On the 7th instant the address of the undermentioned Sub-Office will be changed:—

FROM	TO	Character of Office.
Easington, Yorkshire.....	Easington, Loftus, Yorkshire.....	—

### Old Age Pensions.—Irregularities in Payment of Old Age Pension Orders.

Much trouble has been occasioned by irregularities in the payment of Old Age Pension Orders. The following are some of the irregularities of more frequent occurrence:—

- Orders receipted by persons other than the pensioners.
- Pensioners' receipting marks not properly attested.
- Orders paid before due-date, or after the expiration of three months from due-date.
- Orders paid to agents without the certificates on the back of the Orders being properly filled in.
- Orders not initialled by the paying officers.

Postmasters and Counter Officers are informed that it is of the utmost importance that the rules laid down for their guidance in the payment of Old Age Pension Orders should be strictly observed.



### Climax Daters.—Year Bands for 1914.

Every Sub-Postmaster supplied with an India Rubber Date Stamp with revolving bands should examine the year-band, and, unless it already contains type for the year 1914, he should at once inform his Head Postmaster that a new year-band will be required for 1914.

The Head Postmaster should then requisition from the Controller of Stores, London, Dublin, or Edinburgh, on form Postmasters No. 16, the number of bands required for the Sub-Offices under his control.

The new bands will contain type for 1913 onwards, so that they may be fitted and used before the end of the present year. Instructions as to the method of fixing will be sent with the bands, and it should be arranged for this work to be done either at the Head Office or, as opportunity offers, by some Officer from the Head Office who has occasion to visit the Sub-Office. The Dater should not be withdrawn from the Sub-Office during any period when it may be needed for use.

If, in addition to year-bands, a Climax Dater is found to need repair, separate application in respect of such stamps should be made, as hitherto, on form Postmasters No. 16.

## FOREIGN AND COLONIAL MAILS.

Parcel Post to Constantinople and Smyrna via Gibraltar.

### NEXT DESPATCHES.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	4 September .....	Pavia .....	Cunard .....	8.0 a.m.
Constantinople .. .....	10 September .....	Fennore .....	Johnston .....	8.0 a.m.
Constantinople and Smyrna .....	22 September .....	Assout .....	Ellerman .....	8.0 a.m.
Constantinople and Smyrna .....	29 September .....	Venetian .....	Ellerman .....	8.0 a.m.

### Mails for the United States, &c.

The Cunard Steamship "Caronia" will leave Liverpool for New York at 5.0 p.m. on Tuesday the 9th instant, calling at Queenstown.

Mails for the United States of America, &c. (as regards Canada see separate Notice) will be made up at all the Forwarding and Exchange Offices in Great Britain except Southampton, Cardiff, the London and Holyhead T.P.O. and the Glasgow and Carlisle Sorting Carriage for despatch via Liverpool on Tuesday morning; and similar Mails will be made up at the Irish Offices for despatch via Queenstown by the Night Mail on Tuesday.

There will be no despatch from Great Britain via Queenstown on Tuesday evening.

After the last despatch via Queenstown from Offices in Great Britain on Saturday the 6th instant, correspondence for the United States, &c., should circulate in the same way as similar correspondence on Thursday.

The latest times at which unsorted correspondence can be received at the Forwarding Offices on Tuesday for inclusion in the Mails sent by the "Caronia" are as follows:—

London .....	8. 0 a.m.	Bristol .....	8. 0 a.m.
Liverpool .....	1. 0 p.m.	Edinburgh .....	9. 0 a.m.
Manchester .....	12.30 p.m.	Glasgow .....	8.45 a.m.
Birmingham ....	11. 0 a.m.		

The usual Mails will be made up for despatch via Southampton on Wednesday morning the 10th instant and via Queenstown by the Night Mail on the same day; and after the last despatch to the Forwarding Offices connecting with the despatch by the "Caronia" on Tuesday the circulation for the Southampton route should be resumed.



## Mails for Canada.

During the month of September Mails for Canada will be despatched as follows, instead of on the dates shown in the Post Office Guide:—

Date of Sailing.	Name of Packet.	Ports of Departure.	Mails to be sent.
3 Wednesday ...	Tunisian .....	Liverpool .....	Magazines only.
3 Wednesday ...	Olympic .....	*Southampton ...	Letters, &c. (excluding magazines), for all parts of Canada.
5 Friday .....	Empress of Ireland .....	Liverpool .....	Letters, &c., and magazines for all parts.
6 Saturday .....	Royal George .....	Bristol .....	Do.
9 Tuesday .....	Caronia .....	*†Liverpool .....	Letters, &c. (excluding magazines) for all parts except the Maritime Provinces.
10 Wednesday ...	Victorian .....	Liverpool .....	Letters, &c., and magazines for all parts.
10 Wednesday ...	Majestic .....	*Southampton ...	Letters, &c. (excluding magazines) for all parts.
12 Friday .....	Grampian .....	Glasgow .....	Magazines only.
13 Saturday .....	Laurentic .....	Liverpool .....	Do.
13 Saturday .....	Lusitania .....	*Liverpool .....	Letters &c. (excluding magazines), for all parts.
17 Wednesday ...	Corsican .....	Liverpool .....	Magazines only.
17 Wednesday ...	Oceanic .....	*Southampton .....	Letters, &c. (excluding magazines), for all parts.
19 Friday .....	Empress of Britain .....	Liverpool .....	Letters, &c., and magazines for all parts.
20 Saturday .....	Royal Edward .....	Bristol .....	(a) Magazines only for all parts.
20 Saturday .....	Mauretania .....	*Liverpool .....	(b) Letters, &c., for Maritime Provinces only.
24 Wednesday ...	Virginian .....	Liverpool .....	Letters, &c. (excluding magazines) for Canada, except the Maritime Provinces.
24 Wednesday ...	Olympic .....	*Southampton .....	(a) Magazines for all parts.
26 Friday .....	Hesperian .....	Glasgow .....	(b) Letters, &c., for Maritime Provinces only.
27 Saturday .....	Megantic .....	Liverpool .....	Letters, &c. (excluding magazines) for Canada, except the Maritime Provinces.
27 Saturday .....	Campania .....	*Liverpool .....	Letters, &c., and magazines for all parts.

\* Calls at Queenstown the following day.

† Only Mails from Ireland will be embarked on board this Packet at Queenstown.

Correspondence for mails conveyed by the "Tunisian," "Victorian," "Corsican" and "Virginian" should reach Liverpool not later than 1.30 p.m., and for mails conveyed by the "Laurentic" and "Megantic" not later than 10.30 a.m. on the dates of sailing.

Correspondence for mails conveyed by the "Grampian" should reach Glasgow not later than 5.0 p.m. and for the "Hesperian" not later than 3.30 p.m. on the dates of sailing.

Correspondence for mails conveyed by the "Royal George" and "Royal Edward" should reach Bristol not later than 6.0 p.m. on the date of sailing.

Correspondence for mails conveyed by the other Steamers should circulate in accordance with the standing instructions.

Forwarding Offices should ascertain from the Offices at the ports of departure the latest trains by which closed mails can be received in those cases in which the times are not at present scheduled.

Parcels for Canada should continue to circulate as before to Liverpool for despatch by direct Packets only.

### South African Mail Service.—Alteration in the day of arrival in this Country.

Commencing on the 23rd of this month, the Mails from South Africa for this Country will be due at Southampton on Tuesday morning in each week instead of on Saturday morning as at present. The last Mail to reach this Country on Saturday will be that due at Southampton on the 13th instant; and there will accordingly be an interval of ten days between the arrival of that Mail and the arrival of the first Mail under the new conditions.

Mails from this Country for South Africa will continue to be embarked at Southampton on Saturday afternoon, as hitherto.

A Public Notice on the subject for exhibition is distributed with this Circular. Offices receiving Mails from South Africa should make any arrangements necessary in connexion with the alteration indicated.



### Mails for South America by Italian Steamer.

Attention is drawn to the notice on this subject which appeared in the Post Office Circular of the 5th of August. Further despatches by Italian steamer will be made on the undermentioned dates, which should be inserted in working copies of the Post Office Guide:—

- Page 712. Argentine Republic.—By Italian Steamer, Col. 4, A., Sept. 4, 8, 15, 22, 23, 25.  
" 716. Brazil.—By Italian Steamer, Col. 4, A., Sept. 4, 5, 15, 18, 23, 25.  
" 760. Uruguay.—By Italian Steamer, Col. 4, A., Sept. 8, 22.

The dates of later despatches will be announced in due course.

### Parcel Mails for the Belgian Congo (Katanga Province only), Nyasaland Protectorate, Portuguese East Africa and Rhodesia by the Aberdeen Line.

Parcel Mails for the Belgian Congo (Katanga Province only), the Nyasaland Protectorate, Portuguese East Africa and Rhodesia will be despatched from London by Steamers of the Aberdeen Line on the mornings of the 9th and 19th of this month.

Suitable notes should be made in the working copies of the Post Office Guide.

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### Sub-Offices—Changes of Address.

In the Post Office Circular of the 26th August the address of the Normanby Sub-Post Office as from the 31st August was incorrectly shown as Normanby, Easton, Yorks. The correct postal address is Normanby, Easton, Yorks.

On the 14th instant the addresses of the undermentioned Sub-Offices will be changed:—

FROM	TO	Character of Office.
Achiltibuie, Ullapool, Ross-shire.....	Achiltibuie, Garve, Ross-shire .....	M.T. nS.
Dundonnell, Ullapool, Ross-shire .....	Dundonnell, Garve, Ross-shire.....	M.T. nS.
Strathkanaird, Ullapool, Ross-shire .....	Strathkanaird, Garve, Ross-shire .....	nS.
Ullapool, Ross-shire .....	Ullapool, Garve, Ross-shire .....	M.T. nS.

The circulation should be as for Garve, Ross-shire, by all Mails.

The address of the undermentioned Sub-Office has been changed as follows:—

FROM	TO	Character of Office.
Daviot, Old Meldrum, Aberdeenshire.....	Daviot, Inverurie .....	nS.

On the 14th instant the addresses of the undermentioned Sub-Offices will be changed as follows:—

FROM	TO	Character of Office.
Kinlochewe, Ross-shire.....	Kinlochewe, Achnasheen, Ross-shire* ....	M.T. nS.
Portmahomack, Ross-shire .....	Portmahomack, Fearn, Ross-shire† .....	M.T. nS.

\* The circulation for Kinlochewe will be as for Achnasheen, Ross-shire, by all Mails.

† The circulation for Portmahomack will be as for Fearn, Ross-shire, by all Mails.

### To Postmasters and Sub-Postmasters in Scotland.

#### STAMPS AND LICENCES

cannot be supplied on the 15th September by the Office of Inland Revenue, Edinburgh.

#### REMITTANCES, &c.,

can neither be received at, nor despatched from, Edinburgh on the 15th September. This does not apply to accountable receipts which should be forwarded as usual.

### FOREIGN AND COLONIAL MAILS.

Parcel Post to Constantinople and Smyrna via Gibraltar.

#### NEXT DESPATCHES.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople .....	10 September .....	Fenmore .....	Johnston .....	8.0 a.m.
Constantinople and Smyrna .....	22 September .....	Assiout .....	Ellerman .....	8.0 a.m.
Constantinople and Smyrna .....	29 September .....	Venetian .....	Ellerman .....	8.0 a.m.

#### Parcel Post to Belgium.—Game.

Parcels containing game, except pheasants and grouse, properly packed, may be accepted for transmission by Parcel Post to Belgium until further notice.

Pheasants and grouse may be accepted on and after the 6th of October until further notice.



### Correspondence for Sierra Leone.

The Post Office of Sierra Leone announces that the following articles are now prohibited from transmission to the Colony by Letter Post:—

Coin, gold, silver, precious stones, jewellery, &c.; tobacco, medicine and drugs, and stationery; and all articles liable to Customs Duty.

A suitable note should be made in column 9 at page 755 of working copies of the Post Office Guide.

### Mails for Pará and Manaós.

In consequence of alterations in the dates of sailing of steamers of the Booth Line, Letter Mails for Pará and Manaós will be despatched from London on the evenings of September 18 and 24 instead of on the evenings of September 16 and 26, as shown at page 716 of the Post Office Guide, and a Parcel Mail for Pará will be despatched from Liverpool on the morning of September 13 instead of September 11, as previously announced. An additional Parcel Mail for Pará will be despatched from Liverpool on the 30th of September.

Working copies of the Guide should be amended accordingly.

### Mails for Canada.

The latest time for receiving at Liverpool correspondence for Mails conveyed by the "Tunisian," "Victorian," "Corsican" and "Virginian" is 3.0 p.m., and for the "Laurentic" and "Megantic" 11.30 a.m. on the dates of sailing. These times should be substituted for the incorrect times, 1.30 p.m. and 10.30 a.m., given in the second paragraph of the notice on the subject which appeared in last week's Circular.

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### Change in Control of Sub-Offices.

On the 1st proximo the undermentioned Sub-Offices will be transferred from the control of the Postmaster of Gloucester to that of the Postmaster of Lydney:—

Name of Office.	Character of Office.
Broadwell Lane End, Coleford, Glos.....	M. nS.
Christchurch, Coleford, Glos. ....	M. nS.
Clearwell, Coleford, Glos. ....	M.T., nS.
Coalway Lane End, Coleford, Glos. ....	nS.
Coleford, Glos. ....	T.Ex. M.T.
Ellwood, Coleford, Glos. ....	nS.
English Bicknor, Coleford, Glos. ....	nS.
Five Acres, Coleford, Glos. ....	nS.
Milkwall, Coleford, Glos.....	M. nS.
Newland, Coleford, Glos.....	nS.
Staunton, Coleford, Glos. ....	nS.

The postal address and the circulation of correspondence will remain unchanged.

### Army Manœuvres, 1913.

Correspondence, &c., for the troops engaged will be addressed as follows:—

Name.....  
Unit .....  
"On Manœuvres."

The Base Army Post Office is at BLETCHLEY.

Correspondence (letters and parcels) for the Army addressed "On Manœuvres" should circulate as for BLETCHLEY.

"C" Dockets in connection with re-directed parcels should be made out on the Base Army Post Office and not on BLETCHLEY.

In all cases bundles labelled "For the Army" should be made up, but where correspondence is sufficiently numerous bags addressed "Base Army Post Office, BLETCHLEY," should be made up and should follow the circulation for that Office enclosed if possible in the ordinary despatches.

The Postal work during Manœuvres will be carried out by detachments of the R.E. Postal Section under the control of the Director of Army Postal Services.

### India-Rubber Stamps.—Black Indelible Ink to be used with all such Stamps in Parcel Offices.

With reference to the notice in the Post Office Circular of the 26th November last, it has now been decided that, so far as Parcel Offices are concerned, the black "Obliterating Fluid" only should in future be used with all kinds of India-rubber stamps.

This ink will also be supplied for use with India-rubber stamps for other purposes in place of violet ink, which is not indelible and which should in no case be used for the obliteration of postage stamps.

### Reports of the missending of Postal Packets (Form Postmasters—No. 17).

It has come under notice that frequently several days have been allowed to elapse before the missending of a postal packet has been reported on form Postmasters—No. 17. The special attention of all Officers concerned is therefore directed to the necessity for forwarding reports of missending to the Offices in fault as promptly as possible in order that the earliest opportunity may be taken to instruct the despatching Officers if they are under any misapprehension as to the proper circulation.



**Express Delivery Rules.**

A Correction Slip (No. 11) to the Express Delivery Rules is issued with this Circular. Care should be taken that the Slip receives attention and that the Officer responsible initials the table at the commencement of the book.

**FOREIGN AND COLONIAL MAILS.**

Parcel Post to Constantinople and Smyrna via Gibraltar.

**NEXT DESPATCHES.**

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	22 September .....	Assiout .....	Ellerman .....	8.0 a.m.
Constantinople and Smyrna .....	29 September .....	Venetian .....	Ellerman .....	8.0 a.m.

Parcel Post to China (German Agencies), Kiautschou Protectorate and Seychelles.

The following additional dates of despatch during the current quarter should be shown in working copies of the Post Office Guide:—

Page 782. China. (C) German Agencies. Col. 3. From Bremen.—Add "Sep. 30."  
 " 800. Kiautschou Protectorate. Via Germany. Col. 3. From Bremen.—Add "Sep. 30."  
 " 820. Seychelles. Col. 3.—Add "Sep. 30."

**Mail Service to Japan and China via Vancouver.**

The next despatches of Mails for the Far East via Vancouver, including Parcel Mails for Japan, will be made from Liverpool on Wednesday the 24th instant and Wednesday the 8th of October.

**Alteration of Post Office Guide.**

The following alteration should be made in working copies of the Post Office Guide:—

Page 805. Mexico. Col. 8. Prohibitions.—Delete from the word "arms" to the end of the paragraph and substitute "firearms and ammunition and parts thereof, as well as machines for filling or re-making cartridges, except with the special permission of the Mexican Minister for War."

**Parcels of Game for France.**

In continuation of the notices on this subject which appeared in the Post Office Circulars of the 12th and the 26th of last month, it should be noted that game may be accepted for the undermentioned places from the dates specified.

*From the date of this notice for:—*

The Departments of Calvados, Ille-et-Vilaine, Loire-Inférieure, Manche, Morbihan and Orne.

*From the 22nd instant for:—*

The Departments of Côtes-du-Nord and Finistère.

*From the 13th of October for:—*

The Islands of Oléron and Ré.



### Army Manœuvres, 1913.

Correspondence, &c., for the troops engaged will be addressed as follows:—

Name.....  
Unit .....  
"On Manœuvres."

The Base Army Post Office is at BLETCHLEY.

Correspondence (letters and parcels) for the Army addressed "On Manœuvres" should circulate as for BLETCHLEY.

"C" Dockets in connection with re-directed parcels should be made out on the Base Army Post Office and not on BLETCHLEY.

In all cases bundles labelled "For the Army" should be made up, but where correspondence is sufficiently numerous bags addressed "Base Army Post Office, BLETCHLEY," should be made up and should follow the circulation for that Office enclosed if possible in the ordinary despatches.

The Postal work during Manœuvres will be carried out by detachments of the R.E. Postal Section under the control of the Director of Army Postal Services.

### Change in Control of Sub-Offices.

On the 1st October the undermentioned Sub-Offices will be transferred from the control of the Postmaster of Skipton to that of the Postmaster of Settle:—

Name of Office.	Character of Office.
Airton, Leeds .....	T. nS.
Bell Busk, Leeds.....	M.
Coniston Cold, Leeds .....	—
Hellifield, Leeds .....	M.T.
Kirkby Malham, Leeds .....	nS.
Malham, Leeds.....	T. nS.

The postal addresses and the circulation of correspondence will remain unchanged.

### Alteration in the Control of Micheldever Station and its Sub-Offices.

On and from the 28th instant the undermentioned Sub-Offices now under the control of the Postmaster of Micheldever Station will be transferred, together with the Micheldever Station Office itself, to the control of the Postmaster of Winchester. The postal addresses will be changed as follows:—

FROM	TO	Character of Office.
East Stratton, Micheldever Station.....	East Stratton, Micheldever Station, Hants. ....	M.T.
Micheldever Village, " .....	Micheldever Village, " .....	M.T.
Micheldever Station .....	Micheldever Station, Hants. ....	M.T.
North Waltham, Micheldever Station.....	North Waltham, Micheldever Station, Hants. ...	M.T.
Woodmancote, " .....	Woodmancote, " .....	T.
Barton Stacey, Sutton Scotney, Hants. ....	No change in postal address.....	—
Stoke Charity, " .....	" .....	M.T.
Sutton, Scotney, Hants. ....	" .....	—

The circulation of correspondence will remain unchanged.

On and from the same date the undermentioned Sub-Offices now under the control of the Postmaster of Micheldever Station will be transferred to the control of the Postmaster of Basingstoke:—

Name of Office.	Character of Office.
Freefolk, Whitechurch, Hants.....	—
Hurstbourne Priors, Whitechurch, Hants. ....	M.T.
Longparish, Whitechurch, Hants. ....	—
North Litchfield, Whitechurch, Hants. ....	T. Ex. M.T.
Whitechurch, Hants. ....	—

The postal addresses and the circulation of correspondence will remain unchanged.



### London.—Highbury (4, Highbury Place) B.O., N.

On the 29th instant a new Branch Office will be opened at 4, Highbury Place, N., to take the place of the present Branch Office at 312, St. Paul's Road, Highbury (Highbury, near Station, B.O.). The new office will take the code—HIY—of the present Branch Office, which will be closed after 9 p.m. on the 27th instant. The hours of business at the new Branch Office will be from 8 a.m. to 9 p.m. on week days only.

## LICENCES.

### To Postmasters and Sub-Postmasters in charge of Money Order Offices.

#### Declaration Forms for Part-Year Licences.

With reference to the notice on page 520 of the Post Office Circular of 3rd December, 1912, the following declaration forms for part-year Licences for Carriages and Motor Cars have also been revised, and supplies should be requisitioned on the proper form without delay from the Controller of Stamps, Inland Revenue, London, W.C., or from the Comptroller of Stamps and Taxes, Edinburgh or Dublin, as the case may be:—

	ENGLAND & WALES.	SCOTLAND.	IRELAND.
Part-Year Declaration Form for Carriage and Motor Car Licences ..	No. 2	No. 132A	No. 2
Part-Year Declaration Form for Motor Car Licences issued at the reduced rates to Medical Practitioners.....	No. 2A	No. 132E	No. 2A

The new forms should be brought into use on and from the 1st October, and the obsolete forms in hand on that date should without fail be treated as waste.

## FOREIGN AND COLONIAL MAILS.

### Special Record to be taken in October, 1913.

It will be necessary for all Offices exchanging Mails with British Colonies or with Foreign Countries to record the net weights (1) of Letters and Post-cards and (2) of Other Articles (excluding parcels) despatched or received during the first 28 days of October. These weights should include the weights of Registered correspondence, but the number of Registered packets must also be recorded.

In the case of Mails exchanged daily, particulars should be recorded for the week 9-15 October only.

Detailed instructions and the necessary forms for taking the Returns will be sent direct to the Offices concerned from the Accountant General's Department.

### Parcel Post to Constantinople and Smyrna via Gibraltar.

#### NEXT DESPATCH.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	29 September .....	Britannia .....	Ellerman .....	8.0 a.m.

### Parcel Post to Belgium.—Game.

With reference to the notice which appeared in the Post Office Circular of the 9th instant, it should be noted that parcels containing Scotch or Red Grouse may now be accepted for transmission by Parcel Post to Belgium.

Pheasants may be accepted on and after the 6th of October until further notice.

### Magazine Post to Canada and Newfoundland.

The following alteration should be made in the printed list of periodicals placed on the Register:—

Coming Fashions, 12 Salisbury Square, E.C.



### Parcel Post to China viâ Siberia.

On and after the 1st of October 1913 parcels will be accepted for transmission viâ Germany and Siberia for delivery by the Chinese Post Office at the rate of 6s. 6d. per parcel and for delivery from the British Post Office Agencies at Chefoo, Shanghai, Tientsin and Wei-hai-wei at the rate of 6s. per parcel.

The maximum dimensions admissible are 2 feet for length, breadth or depth, and 4 feet for length and girth combined.

The time of transit to the north of China will be from 3 to 4 weeks.

A Public Notice on the subject is distributed with this Circular.

Full information as to the special conditions for the new service as regards packing, mode of address, &c., will be given in the forthcoming issue of the Post Office Guide; and before accepting a parcel for transmission Counter Officers should take care that the regulations have been fully carried out.

### Dates of Despatch of Mails.

The lists given below show the dates on which certain Foreign and Colonial Letter and Parcel Mails will be despatched during the first week of October. These particulars are announced in advance in order that they may be communicated to any members of the public who may make enquiry on the subject.

#### LETTER MAILS.

Destination.	Route.	Date of Despatch from London.
Canada by Canadian Packet .....	Viâ Liverpool .....	October 1 (M)
Ceylon, *Straits Settlements, †China and †Japan by German Packet .....	Viâ Naples .....	" 1 (M)
Seychelles, Mauritius and Madagascar by French Packet .....	Viâ Marseilles .....	" 1 (M)
*United States, &c., by German Packet .....	Viâ Southampton .....	" 1 (M)
†China and †Japan (Letters and Post-cards only) .....	Viâ Siberia .....	" 1 (Aftn.)
*Lisbon, Grand Canary, Cape Verd Islands, *Brazil, *Uruguay, *Argentine Republic, *Chile and *Peru .....	Viâ Liverpool .....	" 1 (E)
United States, &c. ....	Viâ Queenstown .....	" 1 (E)
Egypt, Beyrout, Jaffa and Jerusalem by Austrian Packet .....	Viâ Brindisi .....	" 1 (E)
Do. do. do. (Supply) .....	" .....	" 2 (M)
*Jamaica .....	Viâ Bristol .....	" 2 (M)
*United States, &c., by German Packet .....	Viâ Southampton .....	" 2 (M)
*Rio de Janeiro, *Santos, *Uruguay and *Argentine Republic by German Steamer .....	" .....	" 2 (Aftn.)
Canada by Canadian Packet .....	Viâ Liverpool .....	" 3 (M)
Senegal, *Rio de Janeiro, *Uruguay and *Argentine Republic by French Packet .....	Viâ Bordeaux .....	" 3 (M)
*Lisbon, Brazil, Uruguay, Argentine Republic, Chile and *Peru .....	Viâ Southampton .....	" 3 (M)
†China and †Japan (Letters and Post-cards only) .....	Viâ Siberia .....	" 3 (Aftn.)
Egypt, Cyprus, Jaffa, Jerusalem, Beyrout, India, Mauritius, Seychelles, &c. ....	Viâ Brindisi .....	" 3 (E)
Ceylon, Australia, *New Zealand and Fiji .....	Viâ Taranto .....	" 3 (E)
Straits Settlements, &c. ....	Viâ Bombay and Negapatam .....	" 3 (E)
*Madeira, Tenerife, Grand Canary and West Coast of Africa .....	Viâ Liverpool .....	" 3 (E)
Ceylon, Straits Settlements, †China and †Japan by French Packet .....	" .....	" 3 (E)
Supplementary Mails to Senegal, *Rio de Janeiro, *Uruguay and *Argentine Republic by French Packet .....	Viâ Marseilles .....	" 4 (M)
*United States, &c., by American Packet .....	Viâ Lisbon .....	" 4 (M)
Madeira and South Africa .....	Viâ Southampton .....	" 4 (M)
United States, &c. ....	" .....	" 4 (Aftn.)
New Zealand .....	Viâ Queenstown .....	" 4 (Aftn.)
Canada by Canadian Packet .....	Viâ San Francisco .....	" 4 (Aftn.)
Grand Canary, Cape Verd Islands, Brazil, Uruguay, Argentine Republic, Chile and *Peru .....	Viâ Bristol .....	" 4 (Aftn.)
†China and †Japan (Letters and Post-cards only) .....	Viâ Lisbon .....	" 4 (E)
Para and Manaus .....	Viâ Siberia .....	" 4 (E)
Egypt, Beyrout, Jaffa and Jerusalem by Austrian Packet .....	Viâ Lisbon .....	" 4 (E)
Do. do. do. (Supply) .....	Viâ Brindisi .....	" 4 (E)
Beyrout .....	" .....	" 5 (M)
Ceylon by German Packet .....	Viâ Constantinople .....	" 6 (M)
Dutch East Indies by Dutch Packet .....	Viâ Naples .....	" 6 (M)
Grand Canary and West Coast of Africa .....	Viâ Genoa .....	" 7 (E)
" .....	Viâ Liverpool .....	" 7 (E)

\* Correspondence for these routes must be specially addressed.

† Letters and Post-cards for China and Japan are sent viâ Siberia unless otherwise addressed. Packets of printed or commercial papers or samples are not sent viâ Siberia, but by the next outgoing mail by other routes (those for China viâ Vancouver and those for China and Japan viâ the United States must be specially addressed).

(M) signifies Morning.

(E) signifies Evening.

(Aftn.) signifies Afternoon.



## Dates of Despatch of Mails—(continued).

## PARCEL MAILS.

Destination.	Date of Despatch (from London unless otherwise stated).	Destination.	Date of Despatch (from London unless otherwise stated).
	October		October
Abyssinia .....	2 and 5 (from Marseilles)	Leeward Islands .....	7
Argentine Republic .....	3	Liberia .....	7 (from Liverpool)
Azores .....	5 (from Lisbon)	Macao (China) by sea .....	1
Barbados .....	7	Madagascar and Dependencies .....	2 (from Marseilles)
Belgian Congo (Katanga Province) by sea .....	1	Malay States (by sea) .....	1
Belgian Congo (Katanga Province) via Marseilles and Aden .....	7	Mauritania .....	4 (from Bordeaux)
Bolivia .....	2 (from Liverpool)	Mauritius (via France and French Steamship) .....	2 (from Marseilles)
" (via Andes) .....	3	Mexico .....	2 (from Liverpool)
Brazil (Bahia, Rio de Janeiro and São Paulo only) .....	3	Morocco (by Royal Mail Line) .....	1
Brazil (Pernambuco only) .....	1	Nicaragua .....	7
British East Africa & Uganda (by sea) .....	1	Nyasaland Protectorate (by sea) .....	1
British Guiana .....	7	" (via France and Aden) .....	7
British North Borneo .....	1	Panama, Republic of .....	7
Brunei (by sea) .....	1	Paraguay .....	3
Chile .....	2 (from Liverpool)	Peru (except Loreto) .....	2 (from Liverpool)
" (via Andes) .....	3	" (by Royal Mail Line) .....	7
China (British Agencies and Chinese Offices) by sea .....	1	Portugal (by sea) .....	3
Colombia (all parts) .....	7	Portuguese East Africa .....	2
Costa Rica .....	2	Portuguese Timor .....	1
Cuba .....	3 (from Hamburg)	Portuguese West Africa .....	1 and 7 (from Lisbon)
Dutch East Indies (by sea) .....	1	Réunion .....	2 (from Marseilles)
Dutch Guiana .....	7	Rhodesia (by Aberdeen Line) .....	1
Ecuador (by Pacific Steam Navigation Line) .....	1	" (via France and Aden) .....	7
Ecuador (by Royal Mail Line) .....	7	St. Lucia .....	7
French Guiana .....	1 (from St. Nazaire)	St. Vincent (West Indies) .....	7
French Indo-China .....	5 (from Marseilles)	Salvador .....	7
French Somali Coast .....	2 and 5 (from Marseilles)	Sarawak .....	1
French West Indies .....	1 (from St. Nazaire)	Senegal and Upper Senegal & Niger .....	4 (from Bordeaux)
Grenada .....	7	Siam (by sea) .....	1
Hong Kong (by sea) .....	1	Straits Settlements (by sea) .....	1
Jamaica .....	2	Tobago .....	7
Kiautschou Protectorate (by P. & O. Line direct) .....	1	Trinidad .....	7
		Uruguay .....	3
		Venezuela .....	7
		Zanzibar (by sea) .....	1

## MONEY ORDERS (FOREIGN AND COLONIAL SERVICE).

Irregular issue of ordinary\* Money Orders on the United States for amounts in excess of the maximum of £20.

Notwithstanding the instructions on this subject in the Post Office Circular of the 12th of November last, ordinary\* Money Orders payable in the United States—or in those places to which Orders are advised through the United States Post Office, viz.:—Cuba, Guam, Hawaii, Panama Canal Zone, Philippine Islands and Porto Rico—are still being issued for amounts in excess of the limit of £20.

As much trouble is caused both to the United States Post Office and to the Payees by these irregularities, Postmasters and others concerned should be careful to see that the authorized limit of £20 is not exceeded when Orders for the places in question are issued.

\* Telegraph Money Orders for the United States may be accepted up to a maximum of £40.



### Return of Parcel Mails conveyed by Railway.

During the week commencing at 6.0 a.m. on Sunday the 12th October, and ending at 6.0 a.m. on Sunday the 19th October, a return will be taken of all Parcel Mails sent by railway in the United Kingdom. As regards through Mails, the Railway Companies will take an account of the number and destination of all Parcel Baskets, full or empty, and also of Combined Letter and Parcel Mails, at the stations at which they are dealt with.

In taking this return, the Railway Officials are not in any way to impede the transfer of the Baskets and Bags; and all Post Office Messengers, Sorters, and Sorting Clerks concerned should be instructed to afford the Railway Officials any information they may require, especially as regards the bags containing Combined Letter and Parcel Mails.

In order to enable the Railway Companies to distinguish those bags which contain Combined Letter and Parcel Mails, special neck labels with the words "Combined Mail" printed in red should be used. These labels should be attached to all bags authorised to contain combined Mails which are despatched during the week in question or on Saturday the 11th October, and they should be attached to such bags even on those occasions when they do not contain parcels. Postmasters who require a further supply of the labels should apply at once for them to the Controller of Postal Stores, but the labels should each be used as many times as possible, and any remaining unused should be retained for future returns.

Postmasters should satisfy themselves that all Sub-Postmasters under their control clearly understand these instructions.

The account of the Parcel Receptacles made up and opened in Travelling Post Offices and Sorting Carriages is to be taken by the Travelling Post Office Sorters and Sorting Clerks, who should insert on forms, which will be supplied through the Surveyors, the number of Parcel Receptacles and also of Combined Letter and Parcel Mails. Direct Receptacles which pass through the Travelling Post Offices and Sorting Carriages unopened should not be included.

### Winter Mail Service to and from the Channel Islands.

The Winter Service to and from the Channel Islands will come into operation on the 1st October, and will remain in force until the 31st May, 1914. The Service will be as follows:—

#### OUTWARD SERVICE.

Via SOUTHAMPTON on Monday, Wednesday and Friday nights (Steamer leaves at 12.30 a.m.)  
 „ WEYMOUTH on Tuesday, Thursday and Saturday nights (Steamer leaves at 2.15 a.m.)

#### INWARD SERVICE.

Arrive at Southampton Monday, Wednesday and Friday at 4.30 p.m.  
 „ Weymouth Tuesday, Thursday and Saturday at 3.0 p.m.

The Packet leaves Southampton upon the arrival of the train conveying the South Western T.P.O. (Down Night Mail), leaving Waterloo at 9.50 p.m.

The Packet leaves Weymouth upon the arrival of the Great Western train leaving Paddington at 9.15 p.m. The Great Western T.P.O. despatches the Mails for the Channel Islands at Swindon. Neither the South Western T.P.O. (Night Mail) nor the Portsmouth Sorting Carriage connects with the Packet from Weymouth.

The latest time for posting correspondence is in many cases curtailed on 3 days a week. When this is the case, special instructions will be issued by Surveyors together with any necessary instructions as to changes in circulation.

Special care should be taken that any alteration in the hours of posting is duly notified to the Public.

### FOREIGN AND COLONIAL MAILS.

#### Mails for the Gold Coast Colony.

The Post Office of the Gold Coast Colony announces that empty cartridges are prohibited from transmission to the Colony by post.

A suitable note should be made at pages 735 and 805 of working copies of the new edition of the Post Office Guide.



## Parcel Post to Constantinople and Smyrna via Gibraltar.

### NEXT DESPATCHES.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	3 October .....	Britannia .....	Ellerman .....	8.0 a.m.
Constantinople and Smyrna .....	6 October .....	Caria .....	Cunard .....	8.0 a.m.
Constantinople .....	11 October .....	Gorsemore .....	Johnston .....	8.0 a.m.
Constantinople and Smyrna .....	20 October .....	Bosnian .....	Ellerman .....	8.0 a.m.
Constantinople and Smyrna .....	27 October .....	Bavarian .....	Ellerman .....	8.0 a.m.

### Mails for South America by Dutch Packet via Dover.

In consequence of alterations in the sailings of the Dutch Packets of the Royal Holland Lloyd, correspondence for South America specially superscribed by the senders for conveyance by these ships will be despatched from London on the mornings of the 9th and 30th of October, the 6th and 20th of November, and the 11th of December next, instead of on the dates announced in the Post Office Guide for the fourth quarter of the present year.

Working copies of the Guide should be amended accordingly at pages 712 (Argentine Republic), 716 (Brazil) and 766 (Uruguay).

### Mails for South America by Italian Steamer.

Attention is drawn to the notice on this subject which appeared in the Post Office Circular of the 2nd of September. Further despatches by Italian steamer will be made on the undermentioned dates, which should be inserted in working copies of the Post Office Guide:—

- Page 712. Argentine Republic.—By Italian Steamer, Col. 4, A., Oct. 1, 2, 6, 13, 16, 20, 22, 27.  
 „ 716. Brazil.—By Italian Steamer, Col. 4, A., Oct. 1, 13, 16, 22, 23, 27.  
 „ 766. Uruguay.—By Italian Steamer, Col. 4, A., Oct. 6, 11, 16, 20, 23.

The dates of later despatches will be announced in due course.

### Alteration of Post Office Guide.

The following alteration should be made in working copies of the October edition of the Guide now being issued:—

- Page 815. Mexico. Column 8. Prohibitions.—Delete from the word “arms” to the end of the paragraph and substitute “firearms and ammunition and parts thereof, as well as machines for filling or re-making cartridges, except with the special permission of the Mexican Minister for War.”

### Mail Service to the Persian Gulf.

Agencies of the Indian Post Office are now maintained at Chahbar (or Charbar) and Henjam, both of which are places of call on the Persian Gulf Mail Service from Bombay.

For letters, &c., the postage and other conditions are the same as for Persia, via Bombay.

For parcels, the conditions are the same as for parcels for other Agencies of the Indian Post Office on the Persian Gulf.

The following alterations should be made in working copies of the Post Office Guide for next quarter:—

- Page 753. PERSIA. Column 9. In first paragraph insert “Chahbar (Charbar)” and “Henjam” in proper order.  
 „ 806. INDIA. Column 1. After “Bunder Abbas” insert “Chahbar, Henjam.”  
 „ 820. PERSIA. Column 1. (a) Indian Post Office Agencies. After “Bunder Abbas” insert “Chahbar, Henjam.”



## Customs Declarations relative to parcels for certain places abroad sent via France.

On and after the 1st of October an additional Customs Declaration will be required for parcels addressed to certain places abroad which are forwarded to their destination via France.

The places affected are Balearic Isles, Benadir, Egypt, Erithrea, Greece, Italy, Libia, Spain, Switzerland and Turkey (Austrian Agencies), and persons posting parcels addressed to those places should be requested to fill up the number of forms specified in the relative entries of the Parcel Post Tables of the October issue of the Post Office Guide.

## Dates of Despatch of Mails.

The lists given below show the dates on which certain Foreign and Colonial Letter and Parcel Mails will be despatched during the first week of October. These particulars are announced in advance in order that they may be communicated to any members of the public who may make enquiry on the subject.

### LETTER MAILS.

Destination.	Route.	Date of Despatch from London.
Canada by Canadian Packet .....	Via Liverpool .....	October 1 (M)
Ceylon, *Straits Settlements, †China and †Japan by German Packet .....	Via Naples .....	" 1 (M)
Seychelles, Mauritius and Madagascar by French Packet..	Via Marseilles .....	" 1 (M)
*United States, &c., by German Packet .....	Via Southampton .....	" 1 (M)
†China and †Japan (Letters and Post-cards only) .....	Via Siberia .....	" 1 (Aftn.)
*Lisbon, Grand Canary, Cape Verd Islands, *Brazil, *Uruguay, *Argentine Republic, *Chile and *Peru .....	Via Liverpool .....	" 1 (E)
United States, &c. ....	Via Queenstown .....	" 1 (E)
Egypt, Beyrout, Jaffa and Jerusalem by Austrian Packet..	Via Brindisi .....	" 1 (E)
Do. do. do. (Supply) .....	" .....	" 2 (M)
*Jamaica .....	Via Bristol .....	" 2 (M)
*United States, &c., by German Packet .....	Via Southampton .....	" 2 (M)
*Rio de Janeiro, *Santos, *Uruguay and *Argentine Republic by German Steamer .....	" .....	" 2 (Aftn.)
Canada by Canadian Packet .....	Via Liverpool .....	" 3 (M)
Senegal, *Rio de Janeiro, *Uruguay and *Argentine Republic by French Packet .....	Via Bordeaux .....	" 3 (M)
*Lisbon, Brazil, Uruguay, Argentine Republic, Chile and *Peru .....	Via Southampton .....	" 3 (M)
†China and †Japan (Letters and Post-cards only) .....	Via Siberia .....	" 3 (Aftn.)
Egypt, Cyprus, Jaffa, Jerusalem, Beyrout, India, Mauritius, Seychelles, &c. ....	Via Brindisi .....	" 3 (E)
Ceylon, Australia, *New Zealand and Fiji .....	Via Taranto .....	" 3 (E)
Straits Settlements, &c. ....	Via Bombay and Negapatam .....	" 3 (E)
*Madeira, Teneriffe, Grand Canary and West Coast of Africa .....	Via Liverpool .....	" 3 (E)
Ceylon, Straits Settlements, †China and †Japan by French Packet .....	Via Marseilles .....	" 4 (M)
Supplementary Mails to Senegal, *Rio de Janeiro, *Uruguay and *Argentine Republic by French Packet .....	Via Lisbon .....	" 4 (M)
*United States, &c., by American Packet .....	Via Southampton .....	" 4 (M)
Madeira and South Africa .....	" .....	" 4 (Aftn.)
United States, &c. ....	Via Queenstown .....	" 4 (Aftn.)
New Zealand .....	Via San Francisco .....	" 4 (Aftn.)
Canada by Canadian Packet .....	Via Bristol .....	" 4 (Aftn.)
Grand Canary, Cape Verd Islands, Brazil, Uruguay, Argentine Republic, Chile and *Peru .....	Via Lisbon .....	" 4 (E)
†China and †Japan (Letters and Post-cards only) .....	Via Siberia .....	" 4 (E)
Para and Manaoas .....	Via Lisbon .....	" 4 (E)
Egypt, Beyrout, Jaffa and Jerusalem by Austrian Packet..	Via Brindisi .....	" 5 (M)
Do. do. do. (Supply) .....	" .....	" 6 (M)
Beyrout .....	Via Constantinople .....	" 6 (M)
Ceylon by German Packet .....	Via Naples .....	" 7 (E)
Dutch East Indies by Dutch Packet .....	Via Genoa .....	" 7 (E)
Grand Canary and West Coast of Africa .....	Via Liverpool .....	" 7 (E)

\* Correspondence for these routes must be specially addressed.  
 † Letters and Post-cards for China and Japan are sent via Siberia unless otherwise addressed. Packets of printed or commercial papers or samples are not sent via Siberia, but by the next outgoing mail by other routes (those for China via Vancouver and those for China and Japan via the United States must be specially addressed).  
 (M) signifies Morning. (E) signifies Evening. (Aftn.) signifies Afternoon.



## Dates of Despatch of Mails—(continued).

## PARCEL MAILS.

Destination.	Date of Despatch (from London unless otherwise stated).	Destination.	Date of Despatch (from London unless otherwise stated).
	October		October
Abyssinia .....	2 and 5 (from Marseilles)	Leeward Islands .....	7
Argentine Republic .....	3	Liberia .....	7 (from Liverpool)
Azores .....	5 (from Lisbon)	Macao (China) by sea .....	1
Barbados .....	7	Madagascar and Dependencies .....	2 (from Marseilles)
Belgian Congo (Katanga Province) by sea .....	1	Malay States (by sea) .....	1
Belgian Congo (Katanga Province) via Marseilles and Aden .....	7	Mauritania .....	4 (from Bordeaux)
Bolivia .....	2 (from Liverpool)	Mauritius (via France and French Steamship) .....	2 (from Marseilles)
„ (via Andes) .....	3	Mexico .....	2 (from Liverpool)
Brazil (Bahia, Rio de Janeiro and São Paulo only) .....	3	Morocco (by Royal Mail Line) .....	1
Brazil (Pernambuco only) .....	1	Nicaragua .....	7
British East Africa & Uganda (by sea) .....	1	Nyasaland Protectorate (by sea) .....	1
British Guiana .....	7	„ (via France and Aden) .....	7
British North Borneo .....	1	Panama, Republic of .....	7
Brunei (by sea) .....	1	Paraguay .....	3
Chile .....	2 (from Liverpool)	Peru (except Loreto) .....	2 (from Liverpool)
„ (via Andes) .....	3	„ (by Royal Mail Line) .....	7
China (British Agencies and Chinese Offices) by sea .....	1	Portugal (by sea) .....	3
Colombia (all parts) .....	7	Portuguese East Africa .....	2
Costa Rica .....	2	Portuguese Timor .....	1
Cuba .....	3 (from Hamburg)	Portuguese West Africa .....	1 and 7 (from Lisbon)
Dutch East Indies (by sea) .....	1	Réunion .....	2 (from Marseilles)
Dutch Guiana .....	7	Rhodesia (by Aberdeen Line) .....	1
Ecuador (by Pacific Steam Navigation Line) .....	1	„ (via France and Aden) .....	7
Ecuador (by Royal Mail Line) .....	7	St. Lucia .....	7
French Guiana .....	1 (from St. Nazaire)	St. Vincent (West Indies) .....	7
French Indo-China .....	5 (from Marseilles)	Salvador .....	7
French Somali Coast .....	2 and 5 (from Marseilles)	Sarawak .....	1
French West Indies .....	1 (from St. Nazaire)	Senegal and Upper Senegal & Niger .....	4 (from Bordeaux)
Grenada .....	7	Siam (by sea) .....	1
Hong Kong (by sea) .....	1	Straits Settlements (by sea) .....	1
Jamaica .....	2	Tobago .....	7
Kiautschou Protectorate (by P. & O. Line direct) .....	1	Trinidad .....	7
		Uruguay .....	3
		Venezuela .....	7
		Zanzibar (by sea) .....	1

## Parcel Mails for Gambia and Liberia.

Working copies of the new edition of the Post Office Guide should be amended as follows:—

Page 800: GAMBIA.—Column 3: Delete present particulars and insert “From Liverpool: Oct. 1, 15, 29; Nov. 12, 26; Dec. 10, 24.”

Page 810: LIBERIA.—Column 3: Delete present particulars and insert “From Liverpool: Oct. 1, 7, 15, 21, 29; Nov. 4, 12, 18, 26; Dec. 2, 10, 16, 24, 30.”

## Magazine Post to Canada and Newfoundland.

The following alterations should be made in the printed list of periodicals placed on the Register:—

Enter Boy's Journal, Fleetway House, Farringdon Street, E.C.

„ Child of Mary and St. Agnes' Magazine, Paternoster Row, E.C.



## Circulation of Correspondence for Canada.

During the month of October Mails for Canada will be despatched as follows:—

Date of Sailing.	Name of Packet.	Port of Departure.	Mails to be sent.
1 Wednesday ...	Tunisian .....	Liverpool .....	(a) Magazines only for all parts.
1 Wednesday ...	Majestic .....	*Southampton ...	(b) Letters &c. for Maritime Provinces only.
3 Friday .....	Empress of Ireland.....	Liverpool .....	Letters &c. (excluding magazines) for all parts of Canada except Maritime Provinces.
4 Saturday .....	Royal George .....	Bristol .....	Letters &c. and magazines for all parts.
4 Saturday .....	Lusitania .....	*Liverpool .....	(a) Magazines only for all parts.
8 Wednesday ...	Victorian .....	Liverpool .....	(b) Letters &c. for Maritime Provinces only.
8 Wednesday ...	Oceanic .....	*Southampton ...	Letters &c. (excluding magazines) for all parts except the Maritime Provinces.
10 Friday .....	Grampian .....	Glasgow .....	Letters &c. and magazines for all parts.
11 Saturday .....	Laurentic .....	Liverpool .....	Letters &c. (excluding magazines) for all parts.
11 Saturday .....	Mauretania .....	*Liverpool .....	Magazines only.
15 Wednesday ...	Corsican .....	Liverpool .....	Do.
15 Wednesday ...	Olympic .....	*Southampton .....	Letters &c. (excluding magazines) for all parts.
17 Friday .....	Empress of Britain.....	Liverpool .....	Magazines only.
18 Saturday .....	Royal Edward.....	Bristol .....	Letters &c. (excluding magazines) for all parts.
18 Saturday .....	Carmania .....	*Liverpool .....	Letters &c. and magazines for all parts.
22 Wednesday ...	Virginian .....	Liverpool .....	Letters &c. (excluding magazines) for all parts.
22 Wednesday ...	Majestic .....	*Southampton .....	Magazines only.
24 Friday .....	Hesperian .....	Glasgow .....	Letters &c. (excluding magazines) for all parts.
25 Saturday .....	Megantic .....	Liverpool .....	Magazines only.
25 Saturday .....	Lusitania .....	*Liverpool .....	Do.
29 Wednesday ...	Tunisian .....	Liverpool .....	Letters &c. (excluding magazines) for all parts.
29 Wednesday ...	Oceanic .....	*Southampton .....	Magazines only.
31 Friday .....	Empress of Ireland.....	Liverpool .....	Letters &c. (excluding magazines) for all parts.
			Letters &c. and magazines for all parts.

\* Calls at Queenstown the following day.

Correspondence for mails conveyed by the "Tunisian," "Victorian," "Corsican" and "Virginian" should reach Liverpool not later than 3.0 p.m., and for mails conveyed by the "Laurentic" and "Megantic" not later than 11.30 a.m. on the dates of sailing.

Correspondence for mails conveyed by the "Grampian" and the "Hesperian" should reach Glasgow not later than 3.5 p.m. on the dates of sailing.

Correspondence for mails conveyed by the "Royal George" should reach Bristol not later than 6.15 p.m., and for mails conveyed by the "Royal Edward" not later than 5.30 p.m. on the date of sailing.

Correspondence for mails conveyed by the other Steamers should circulate in accordance with the standing instructions.

Forwarding Offices should ascertain from the Offices at the ports of departure the latest trains by which closed mails can be received in those cases in which the times are not at present scheduled.

Parcels for Canada should continue to circulate to Liverpool for despatch by direct Packets only.

The foregoing particulars should be referred to in connexion with the entry relating to Canada on page 720 of the October edition of the Post Office Guide; and members of the public should be informed accordingly whenever necessary.

## MONEY ORDERS.

## Money Orders issued by Government Departments.

Postmasters, &c., transacting Money Order business are reminded that, although in some instances the Advices of Government Money Orders (and, in the case of Naval Allotments, the Orders themselves) reach the Paying Offices a few days before the payments are due, under no circumstances should the Orders be paid before the date shown in the Stamp of the Office of Issue. (See Rule 57a.)

## Alphabetical List of Money Order Offices Abroad.

A Correction Slip to the Alphabetical List of Money Order Offices in British Colonies and Foreign Countries is issued with this Circular. Care should be taken that the Slip receives attention.



## VACANCIES—(continued).

### Vacancies for Female Counter Clerks and Telegraphists, London Postal Service.

Applications are invited from qualified Female Sorting Clerks and Telegraphists who desire transfer to the class of Counter Clerks and Telegraphists in the London Postal Service.

The scale of pay is as follows:—

Under 18 years of age	.....	16s. a week.
At 18	„	18s. „
At 19	„	20s. „
At 20	„	22s. „
At 21	„	24s. „

Then by 2s. a week, annually, to 30s., and then by 1s. a week, annually, to 40s., with an efficiency bar at 30s.

An allowance of 3s. a week, to be carried beyond the maximum of the scale, is granted to Officers of 25 years of age and over on passing an examination in manipulative and technical Telegraphy. Officers in receipt of more than the age pay at 21 will, on transfer, enter the London scale at their present pay.

Applicants for transfer should understand that they will have to enter at the foot of the class, which numbers about 1000, and that they will have to pay their own removal expenses.

Applications should be made through the usual official channels; and a Form No. 120 should be furnished in respect of each applicant.

### Change in Control of Sub-Offices.

On the 1st instant the undermentioned Sub-Offices were transferred from the control of the Postmaster of Skipton to that of the Postmaster of Settle:—

Airton.	Coniston Cold.	Kirkby Malham.
Bell Busk.	Hellifield.	Malham.

There are no alterations in the circulation of correspondence or in the postal addresses.

### Circulation of Correspondence for Alderney.

At the present time there is a service from Poole to Alderney every Saturday evening. On and from the 4th October this service will be given fortnightly instead of weekly.

The dates of the service, so far as they are known at present, are,

4th and 18th October.  
1st, 15th and 29th November.  
13th and 27th December.

Particulars of the sailings after the 27th December will be notified later on.

After the despatches connecting with the Channel Islands service from Southampton on the Fridays preceding the Saturdays mentioned above, correspondence (except parcels) should circulate as for Poole by all Mails reaching that Office in time to connect with the Steamer leaving for Alderney at 10.0 p.m.

The last Mail from London to Poole connecting with the despatch to Alderney leaves Waterloo Station at 4.10 p.m., arriving at Poole at 6.24 p.m. To secure inclusion in this Mail, postal packets for Alderney can be accepted at the Inland Section and S.W.D.O. as follows:—

#### INLAND SECTION—

In unsorted bundles up to	.....	1.40 p.m.
In S.W. Railway Divisional bundles up to	.....	1.55 p.m.

#### S.W.D.O.—

In unsorted bundles up to	.....	2. 0 p.m.
In S.W. Railway Divisional bundles up to	.....	2.30 p.m.



### National Insurance Acts, 1911 to 1913.—Sick Pay to Boy Messengers, &c.

With reference to the Notice in the Post Office Circular of the 22nd of April last, it should be noted that, on and from the 13th of October next, Sunday will not be counted as one of the three waiting days before Sickness Benefit is payable unless, apart from the incapacity, the Officer concerned would have worked on that day.

### Circuits of the Judges.

The following Judges will remain in Town:—The Lord Chief Justice of England, Ridley, J., Channell, J., A. T. Lawrence, J., Pickford, J., Lush, J., and Atkin, J., during the whole of the Circuits; the other Judges till their respective Commission Days.

AUTUMN ASSIZES, 1913.	N. EASTERN.	WESTERN.	S. EASTERN.	OXFORD.	MIDLAND.	N. AND S. WALES.	NORTHERN.
COMMISSION DAYS.	<i>Darling, J.</i> <i>Scrutton, J.</i> (1) (2)	<i>Phillimore, J.</i> <i>Horridge, J.</i> (1) (2)	<i>Bray, J.</i> <i>Bucknill, J.</i> (1) (2)	<i>Lord Coleridge</i> <i>J.</i>	<i>Rowlatt, J.</i>	<i>Banks, J.</i>	<i>Avery, J.</i> <i>Bailhache, J.</i> (1) (2)
Monday Oct. 13		Devizes	Cambridge	Reading	Aylesbury	Carmarvon	.....
Wednesday „ 15		.....	.....	.....	.....	Rathfriland	.....
Thursday „ 16		.....	Norwich	.....	Bedford	.....	.....
Friday „ 17		Dorchester	.....	Oxford	.....	.....	.....
Saturday „ 18		.....	.....	.....	Northampton	Chester	Carlisle
Tuesday „ 21		Wells	.....	Worcester	.....	(Civ. & Crim.)	.....
Wednesday „ 22	Dates	.....	B. S. Edmunds	.....	Leicester	.....	Lancaster
Thursday „ 23		.....	.....	.....	Lincoln	.....	.....
Saturday „ 25		Bodmin	.....	.....	.....	.....	Liverpool 2
Monday „ 27	not	.....	.....	Gloucester	.....	.....	.....
Tuesday „ 28		.....	Chelmsford	.....	.....	.....	.....
Wednesday „ 29		Exeter	.....	.....	Nottingham	.....	.....
Saturday Nov. 1	yet	Civil Nov. 3	.....	Monmouth	Derby	.....	.....
Wednesday „ 5		Winchester	.....	Hereford	.....	.....	.....
Thursday „ 6		.....	.....	.....	Warwick	.....	.....
Saturday „ 8	fixed	.....	.....	Shrewsbury	.....	.....	.....
Wednesday „ 12		.....	.....	Stafford	.....	.....	.....
Friday „ 14		Bristol 2	.....	.....	.....	.....	Manchester 2
Monday „ 17		.....	.....	.....	.....	.....	.....
				..... Birmingham 2 .....	.....	.....	.....
				not yet fixed.			

### FOREIGN AND COLONIAL MAILS.

Parcel Post to Constantinople and Smyrna via Gibraltar.

#### NEXT DESPATCHES.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople .....	11 October .....	Gossmore .....	Johnston .....	8.0 a.m.
Constantinople and Smyrna .....	20 October .....	Bosnian .....	Ellerman .....	8.0 a.m.
Constantinople and Smyrna .....	27 October .....	Bavarian .....	Ellerman .....	8.0 a.m.



**Parcel Mails for Egypt, India, Ceylon, Straits Settlements, China and Australia  
by the Overland Route.**

A Public Notice is issued with this Circular inviting the earlier posting of parcels intended for transmission by the overland route to the Far East. The attention of persons posting such parcels should be called to the Notice.

**Cash on Delivery Service with Sarawak.**

With reference to the notice which appeared in the Post Office Circular of the 27th of May last, it should be noted that the senders of Cash on Delivery parcels for Sarawak must indicate by means of a label attached to the cover of the parcel whether, in the event of non-delivery within 28 days of its arrival at the Office of destination, it shall be (a) treated as abandoned, (b) returned at the sender's expense. No other alternative is permissible.

A note to the above effect should be added to the foot-note relative to Sarawak appearing in the table on page 868 of the Post Office Guide; and the attention of any firms posting parcels for Sarawak should be drawn to the regulation.

**Parcel Post to Egypt.**

Insured parcels may now be accepted for transmission to Um-Ruaba in the Egyptian Sudan.

Working copies of the Post Office Guide should be amended as follows:—

Page 797. EGYPT, Column 8. After "Taufikia (Sudan)" insert "Um-Ruaba."

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### National Health Insurance.—Insurance of Scale Payment Sub-Postmasters (except in the Channel Islands and the Isle of Man).

The National Health Insurance Commissioners have made a Special Order, dated 9th October, 1913, altering the conditions under which Scale Payment Sub-Postmasters will be insured after that date.

A notice explaining the alteration should be sent to each Scale Payment Sub-Postmaster with this Circular, together with a form of declaration (Postmasters—No. 409) which must be filled up, signed, and returned to the Head Postmaster immediately.

### Disposal of Used Lead Seals.

The quantity of used lead seals sold locally or returned to store falls far short of the quantity of new seals issued, and the monetary loss incurred thereby is considerable. Head Postmasters are requested to give the matter serious attention with a view of reducing the wastage to a minimum, not only at their Head Offices but also at the Sub-Offices under their control.

Sub-Postmasters are requested to see that used lead seals are collected daily and put into store. Where it is possible to send them in to the Head Office without expense this should be done periodically. In other cases instructions should be sought from the Head Postmaster.

### Notification of Alterations in Despatch and Arrival of Mails.

With reference to the notices on this subject which appeared in the Post Office Circular on the 22nd October, 1912, and the 19th August last, Postmasters should also note that alterations in existing mail services which are carried into effect regularly at certain periods of the year (season alterations) need not be notified to the Postmaster of the Office of arrival by the Postmaster of the Office of despatch and need not be reported to the Secretary. When a new mail is established, however, any regular seasonal variations in the new service should be notified as a matter of course by the Postmaster of the Office of despatch to the Postmaster of the Office of arrival (on Form Postmasters No. 372) and by the Postmaster of the Office of arrival to the Secretary (on Form No. 371).

### Parcel Post Labels.

Postmasters whose stocks of Parcel Post Labels will require to be replenished before the next Christmas season should make early application for them to the Controller of Stores, London, Dublin, or Edinburgh, as the case may be. Sub-Postmasters should apply through their Head Postmasters in the usual manner.

## FOREIGN AND COLONIAL MAILS.

Parcel Post to Constantinople and Smyrna via Gibraltar.

### NEXT DESPATCHES.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	20 October .....	Bosnian.....	Ellerman .....	8.0 a.m.
Constantinople and Smyrna .....	27 October .....	Bavarian .....	Ellerman .....	8.0 a.m.

### Christmas and New Year Mails for Places Abroad.

A Public Notice showing the latest dates for posting letters and parcels for places abroad, so as to reach their destination by Christmas or by the New Year, is distributed with this Circular. The notice should be prominently exhibited.



### Mail Service to Japan and China viâ Vancouver.

The next despatches of Mails for the Far East viâ Vancouver, including Parcel Mails for Japan, will be made from Liverpool on Wednesday the 22nd instant and Wednesday the 5th of November.

### Parcel Post to Sweden and to Russia (Finland only).

In consequence of an alteration in the sailings of Wilson Line Steamships from Hull, Parcel Mails for Sweden and for Russia (Finland only) will, until further notice, be despatched from London and Hull on Thursday of each week instead of on Tuesday as shown in the Post Office Guide. There will be no change in the hour of despatch.

Working copies of the Post Office Guide should be amended accordingly.

### Parcel Post to Jamaica and Costa Rica.

Parcel Mails for Jamaica and Costa Rica will be despatched from London on the evening of the 18th instant, instead of on the morning of Monday the 20th instant as shown in the Post Office Guide. Parcels intended for inclusion in these Mails should reach the Chief Parcel Office, London, not later than 8 p.m. on the date of despatch.

Working copies of the Post Office Guide should be amended accordingly.

### Magazine Post to Canada and Newfoundland.

The following alterations should be made in the printed list of periodicals placed on the Register:—

*Enter* Boy's Journal (Monthly Magazine Edition), Fleetway House, Farringdon Street, E.C.

*Alter* Boy's Journal to Boy's Journal (weekly part), Fleetway House, Farringdon Street, E.C.

### Mails for West Africa.

Working copies of the Post Office Guide should be amended as follows:—

Page 732. FRENCH GUINEA. Column 4. For the present entry relating to the route viâ Liverpool substitute the following:—

E., Oct. 15, 29; Nov. 12, 26; Dec. 10, 24.

„ 732. GAMBIA. Column 4. For the present entry substitute the following:—

E., Oct. 15, 29; Nov. 12, 26; Dec. 10, 24.

„ 740. IVORY COAST. Column 4. For the present entry relating to Lahou, Cape Lahou, &c. (viâ Liverpool) substitute the following:—

E., Oct. 15, 29; Nov. 12, 26; Dec. 10, 24.

„ 758. SENEGAL AND UPPER SENEGAL AND NIGER. Column 4. For the present entry as regards the route viâ Liverpool substitute the following:—

E., Oct. 15, 29; Nov. 12, 26; Dec. 10, 24.

„ 760. SIERRA LEONE. Column 4. Delete all after "Tuesday" and insert "and Friday."

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## FOREIGN AND COLONIAL MAILS.

Parcel Post to Constantinople and Smyrna via Gibraltar.

### NEXT DESPATCHES.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	27 October .....	Bavarian .....	Ellerman .....	8.0 a.m.
Constantinople and Smyrna .....	1 November .....	Lycia .....	Cunard .....	8.0 a.m.
Constantinople .....	8 November .....	Barrowmore .....	Johnston .....	8.0 a.m.
Constantinople and Smyrna .....	17 November .....	Maronian .....	Ellerman .....	8.0 a.m.
Constantinople and Smyrna .....	24 November .....	Persian .....	Ellerman .....	8.0 a.m.

### Mails for United States, &c.

The following list of White Star Line steamers sailing from Liverpool on Thursdays and Queenstown on Fridays, by which Mails for the United States, &c. (but not for Canada) will be despatched during the rest of the year, should be substituted for the latter portion of the list given in the Post Office Circular of the 24th of June last:—

Steamer.	Date of Sailing, 1913.	Steamer.	Date of Sailing, 1913.
Celtic .....	Thursday, 30th October.	Celtic .....	Thursday, 27th November.
Adriatic .....	„ 13th November.	Cedric .....	„ 18th December.

The circulation of correspondence for the United States will not be altered.

### Mails for Pará and Manáos.

In consequence of alterations in the dates of sailing of steamers of the Booth Line, Letter Mails for Pará and Manáos will be despatched from London on the evenings of October 29 and November 12 instead of on the evenings of October 24 and November 5, as shown on page 716 of the Post Office Guide; and Parcel Mails for Pará will be despatched from Liverpool on October 25 and November 8, instead of on October 20 and 30 as shown on page 784 of the Post Office Guide.

Working copies of the Guide should be amended accordingly.

## POSTAL ORDERS.

**Book of Rules for Postmasters and Sub-Postmasters at Money Order Offices.**

A slip for the correction of the above-mentioned Book of Rules is issued with this Circular. Care should be taken that the books are amended accordingly.



### Suspension of Combined Vouching during the Christmas Season.

This year the arrangement for suspending Combined Letter and Parcel Mails and substituting separate Letter and Parcel Mails will be confined to the following offices during the period from the 19th to the 24th December (inclusive), except where otherwise indicated:—

#### LONDON OFFICES.

Inland Section	South Western District Office	Northern District Office
Western District Office	Eastern                   "           "	North Western       "       "
Paddington       "       "		

The following T.P.O.'s and Sorting Carriages under the control of the Controller L.P.S.:—

Bangor and Crewe T.P.O.	Caledonian & North Western T.P.O. Up Special
Birmingham and Crewe S.C.	Portsmouth S.C.
Cardiff and York T.P.O.	South Wales T.P.O. Night Mail
Bristol and Penzance T.P.O.	South Wales T.P.O. North Mail
Gloucester and Bristol T.P.O.	South Western T.P.O. (Night)
Great Western T.P.O.	Truro and Falmouth S.C.
Midland T.P.O.	London and Derby S.C. Down
North Western & Caledonian T.P.O. Down Special	

N.B.—The parcel duty at ordinary times performed in the undermentioned T.P.O.'s and Sorting Carriages will be suspended from the 19th to the 24th December.

Caledonian Up Night T.P.O.	North Eastern T.P.O. (Down and Up)
N.W. Day Mail (Down and Up)	London and Leeds S.C. Down
Caledonian Day Mail (Down and Up)	Great Northern Mid-day Down T.P.O.
Liverpool and London T.P.O.	London and Bristol S.C. Up
N.W. Mid-day Up T.P.O.	Bristol and Exeter T.P.O.
London and Crewe S.C. Up	South Western Day Mail Up
London and Holyhead Day Mail	

#### PROVINCIAL OFFICES.

##### NORTH EASTERN DISTRICT.

Darlington  
Durham  
Hull  
Leeds  
Lincoln  
Lincoln S.C.  
Middlesbrough  
Newcastle-on-Tyne  
South Shields  
Stockton-on-Tees  
York (18th—25th Dec.)  
Hull S.C.

##### NORTH WESTERN DISTRICT.

Bradford  
Carlisle  
Carnforth  
Oldham  
Preston

22nd, 23rd and  
24th Dec.

##### NORTH WALES DISTRICT.

Bangor  
Chester  
Crewe

##### NORTH WALES DIST. (contd.)

Llandudno  
Shrewsbury  
Stafford  
Shrewsbury & Aberystwyth  
S.C., also including despatches  
from Sorting Carriage on  
Christmas morning  
Tamworth and Hereford S.C.

##### SOUTH WALES DISTRICT.

Bridgend  
Cardiff  
Cheltenham  
Gloucester  
Hereford  
Llanelli  
Malvern  
Merthyr Tydvil  
Neath  
Newport (Mon.)  
Port Talbot  
Ross  
Stroud (Glos.)  
Swansea  
Worcester

##### NORTH MIDLAND DISTRICT.

Chesterfield  
Derby  
Leamington Spa  
Leicester  
Nottingham  
Northampton  
Peterborough  
Peterborough & Ely S.C.  
Rotherham  
Sheffield

##### SOUTH MIDLAND DISTRICT.

Bletchley  
Oxford  
Reading  
Slough  
Watford (Inward only)

##### EASTERN DISTRICT.

Bury St. Edmunds  
Cambridge  
Great Yarmouth  
Ipswich



## PROVINCIAL OFFICES—(continued.)

## EASTERN DISTRICT (contd.)

King's Lynn  
 Lowestoft  
 Newmarket  
 Norwich  
 Norwich S.C. Up  
 Norwich S.C. Down  
 Southend-on-Sea

## SOUTH EASTERN DISTRICT.

Bexhill-on-Sea  
 Brighton  
 Bromley  
 Cranbrook  
 Croydon  
 Eastbourne  
 Folkestone  
 Gravesend  
 Hastings  
 Haywards Heath  
 Lewes  
 Maidstone  
 Red Hill  
 St. Leonards-on-Sea  
 Sevenoaks  
 Tonbridge  
 Tunbridge Wells

## SOUTH WESTERN DISTRICT.

Bournemouth  
 Guildford (22nd—24th Dec.)  
 Parkstone S.O. (Poole)  
 Portsmouth  
 Salisbury  
 Southampton  
 Woking

## WESTERN DISTRICT.

Bath  
 Bristol  
 Devonport  
 Exeter  
 Newton Abbot  
 Plymouth  
 Swindon  
 Taunton  
 Weston-super-Mare

## LIVERPOOL DISTRICT.

Birkenhead  
 Douglas  
 Liverpool  
 Warrington

## MANCHESTER DISTRICT.

Manchester  
 Stockport

## BIRMINGHAM DISTRICT.

Birmingham  
 Wolverhampton

## SCOTLAND.

Glasgow  
 A further notice will be issued  
 as regards the other Offices in  
 Scotland.

## IRELAND.

Belfast  
 Cork  
 Dublin  
 Dundalk  
 Killarney  
 Mallow  
 Tralee

Postmasters are of course at liberty to make up separate Letter and Parcel Mails for Offices other than those mentioned above where the parcels are too numerous or bulky for inclusion in a normal combined mail. The separate mails should be advised in the usual manner.

## Plain Mail Bags for use during the forthcoming Christmas Season.

Postmasters requiring Plain Mail Bags for use during the approaching Christmas Season should apply for them without delay to the Controller of Stores in London, Edinburgh, or Dublin, as the case may be. The applications should be made on form Postmasters—No. 3, which should be endorsed "Plain Bags for use during Christmas Pressure." Applications for stencilled bags should not be included on the same form.

Labels for use with the bags will also be provided, if required, on receipt of applications on form Postmasters No. 84b. (Attention is called to the notice on page 214 of the Post Office Circular of 20th May, 1913.)

The bags should all be returned after the Christmas pressure; and a further notice on this subject will appear in due course.

It should be borne in mind that applications for Parcel Post Bags No. 49 and No. 49a should be addressed to the "centre" proper to the Office.

## Exchange of Misfitting Uniform.—Amended Measurements.

Attention is drawn to the instructions on the measurement forms, Postmasters No. 163 and T. No. 79, and invoice form, Postmasters No. 53, in regard to the necessity for attaching to the invoice the form furnishing the amended measurements. Failure to carry out these instructions causes inconvenience, and delays the exchange of the misfitting uniform.



## Inland Newspaper Post—(continued).

## CAPE COLONY.

- Enter Cape Times—*Cape Town* (14, St. Mary Axe, E.C.).  
 " Weekly Cape Times and Farmers' Record—*Cape Town* (14, St. Mary Axe, E.C.).  
 " Diamond Fields Advertiser—*Kimberley* (14, St. Mary Axe, E.C.).  
 " Diamond Fields Advertiser, Weekly Edition—*Kimberley* (14, St. Mary Axe, E.C.).

## CEYLON.

- Enter Times of Ceylon—*Colombo* (27, Mincing Lane, E.C.).  
 " Times of Ceylon, Weekly Edition—*Colombo* (27, Mincing Lane, E.C.).

## EAST AND CENTRAL AFRICA.

- Enter East African Standard, Weekly Edition—*Nairobi* (99, Shoe Lane, E.C.).

## HONGKONG.

- Enter Hongkong Daily Press—*Victoria* (131, Fleet Street, E.C.).  
 " Hongkong Weekly Press—*Victoria* (131, Fleet Street, E.C.).

## NEW ZEALAND.

- Enter Auckland Star—*Auckland* (134, Fleet Street, E.C.).  
 " Canterbury Times—*Christchurch* (134, Fleet Street, E.C.).  
 " Lyttleton Times—*Christchurch* (134, Fleet Street, E.C.).  
 " New Zealand Times—*Wellington* (134, Fleet Street, E.C.).  
 " Oamaru Mail—*Oamaru* (134, Fleet Street, E.C.).  
 " Southlander—*Invercargill* (134, Fleet Street, E.C.).

## TRANSVAAL.

- Enter Transvaal Leader—*Johannesburg* (14, St. Mary Axe, E.C.).  
 " Sunday Post—*Johannesburg* (14, St. Mary Axe, E.C.).

## Notice regarding Infectious Diseases.—Form Postmasters No. 152.

This notice has been revised and a copy of the new print is enclosed with this Circular. Postmasters and others should see that the attention of the staff is drawn to the revised notice and that all copies of previous prints are withdrawn and made waste.

Further copies of the revised notice can be obtained on application to the Controller of Stores.

## Tinselled Post-cards.

It appears that cards ornamented with tinsel, mica, powdered glass or other substances are still being posted without covers and renewed attention is therefore drawn to the notice which appeared in the Post Office Circular of the 14th June, 1907.

Any cards of the kind found in the post not enclosed in covers, whether addressed to a place in the United Kingdom or to a place abroad, must be withheld from delivery and sent to the Returned Letter Branch for disposal. Tinselled cards enclosed in covers and bearing written communications are, of course, liable to the letter rate of postage and if insufficiently prepaid should be surcharged accordingly; but cards which, though superscribed "Post-card," bear no written communication may be allowed to pass in open covers by the Halfpenny Packet Post, or if addressed to a place abroad at the rate for Printed Papers, provided that they conform in other respects to the regulations.



### Night Mail Circulation for Chipping Norton.

Since the 14th October, mails which connect with the first delivery at Chipping Norton have been made up at Worcester (depart 4.15 a.m. train), Birmingham (depart 2.45 a.m. train), the Midland Travelling Post Office going South, and the Gloucester and Bristol Travelling Post Office. The circulation for Chipping Norton should be examined at all Offices and should be amended where necessary.

### Sub-Offices—Changes of Address.

On the 1st November the addresses of the undermentioned Sub-Offices will be changed:—

FROM	TO	Character of Office.
Delph, Yorks. ....	Delph, Oldham ....	M.T.
Dobcross, Yorks. ....	Dobcross, Oldham ....	M.T.
Greenfield, Yorks. ....	Greenfield, Oldham ....	M.T.
Shaw, Lancs. ....	Shaw, Oldham ....	T.Ex. M.T.
Uppermill, Yorks. ....	Uppermill, Oldham ....	M.T.

The circulation will remain unchanged.

On the 2nd November the addresses of the undermentioned Sub-Offices will be changed:—

FROM	TO	Character of Office.
Corbally, Co. Sligo ....	Corbally, Ballina ....	—
Culleens, Co. Sligo ....	Culleens, Ballina ....	—
Dromore West, Co. Sligo ....	Dromore West, Ballina ....	M.T.
Easky, Co. Sligo ....	Easky, Ballina ....	M.T.
Owenbeg, Co. Sligo ....	Owenbeg, Ballina ....	nS.

The circulation should be as for Ballina by all Mails.

On and from the 2nd November the addresses of the undermentioned Sub-Offices will be changed:—

FROM	TO	Character of Office.
Easington Colliery, Castle Eden, Co. Durham. ....	Easington Colliery, Co. Durham ....	T.Ex. M.T. nS.
Easington, Castle Eden, Co. Durham ....	Easington, Easington Colliery, Co. Durham ....	T.Ex. M.T. nS.

The circulation for Easington Colliery, which will still be under the control of the Postmaster of Sunderland, should be similar to that obtaining for Horden, except in the case of offices specially advised.

### Alteration in Control of Hoddesdon and its Sub-Offices.

On and from the 2nd November, the undermentioned Sub-Offices now under the control of the Postmaster of Hoddesdon will be transferred, together with the Hoddesdon Office itself, to the control of the Postmaster of Waltham Cross.

The Official addresses will be changed as follows:—

FROM	TO	Character of Office.
Hoddesdon ....	Hoddesdon, Herts. ....	T.Ex. M.T.
Amwell Street, Hoddesdon ....	Amwell Street, Hoddesdon, Herts. ....	T.Ex. M.T.
Broxbourne, Herts. ....	No change ....	M.
Rye Park, Hoddesdon ....	Rye Park, Hoddesdon, Herts. ....	M.
Turnford, Broxbourne, Herts. ....	No change ....	M.T.
Wormley, Broxbourne, Herts. ....	No change ....	

The circulation will remain unchanged.



### National Health Insurance.—Insured Persons desirous of changing their Doctor.

Head Postmasters in England, Scotland, and Wales will shortly receive a supply of forms of notice (Form Med. 35), for the use of insured persons who desire to change their doctor. Head Postmasters in London should issue a supply to each of their Branch Offices. One of these forms should be issued to any person on application at a Head Office or (in London) at a Branch Office.

If any person applies for one of these forms at a Sub-Office or at a Provincial Branch Office he should be referred to the Head Post Office of the district (in the case of London, to the nearest Head or Branch Office) or to the nearest Customs and Excise Officer.

### Correction to Post Office Guide.—Table of Principal London Streets.

A displacement has occurred in printing page 659 of the current edition of the Post Office Guide, and in consequence the first nine entries in columns 2, 3, 4, and 5 do not refer to the names against which they appear but in each case to the street, &c., entered in the line next above. Working copies of the Guide should be amended to show the correct alignment of these entries.

### Packing of Parcels.

A Public Notice relating to the packing of parcels for places abroad is distributed with this Circular and should be prominently exhibited at all Post Offices.

### Mail Service to Alderney via Cherbourg.

With reference to the notice shown on page 603 of the Post Office Guide it should be noted that Alderney receives mails from England via Cherbourg on the first Wednesday only in each of the winter months, November to March inclusive. These mails are conveyed by the Steamer sailing from Southampton at 11.15 p.m. on the first Tuesday in each of the months mentioned.

The undermentioned English offices despatch bags to Alderney by this Service:—

London, Inland Section.  
 „ S.W.D.O.  
 Southampton.

The circulation throughout the country on the Tuesdays referred to, viz., the 4th November, 2nd December, 6th January, 3rd February and the 3rd March, should be adapted to one or other of these despatches. Letters posted in the North or West too late to connect with the Services via Cherbourg and Poole (*see* Post Office Circular of the 7th October), should circulate in the same way as letters for Guernsey.

## FOREIGN AND COLONIAL MAILS.

### Parcel Post to Constantinople and Smyrna via Gibraltar.

#### NEXT DESPATCHES.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	1 November .....	Lycia .....	Cunard .....	8.0 a.m.
Constantinople .....	8 November .....	Barrowmore .....	Johnston .....	8.0 a.m.
Constantinople and Smyrna .....	17 November .....	Maronian .....	Ellerman .....	8.0 a.m.
Constantinople and Smyrna .....	24 November .....	Persian .....	Ellerman .....	8.0 a.m.



## Circulation of Correspondence for Canada.

During the month of November Mails for Canada will be despatched as follows; and the dates shown should, where necessary, be substituted for those given in Column 4 at page 720 of the Post Office Guide:—

Date of Sailing.	Name of Packet.	Port of Departure.	Mails to be sent.
1913 November			
1 Saturday .....	Royal George .....	Bristol .....	Letter &c. Mails (including Magazines) for all parts.
2 Sunday .....	Caronia .....	Queenstown .....	Letter &c. Mails (excluding Magazines) for all parts.
5 Wednesday .....	Victorian .....	Liverpool .....	(a) Magazines for all parts; (b) Letter &c. Mails for Maritime Provinces only.
6 Thursday .....	Olympic .....	Queenstown .....	Letter &c. Mails (excluding Magazines) for all parts.
7 Friday .....	Grampian .....	Glasgow .....	Magazines only.
8 Saturday .....	Laurentic .....	Liverpool .....	Do.
9 Sunday .....	Mauretania .....	Queenstown .....	Letter &c. Mails (excluding Magazines) for all parts.
12 Wednesday .....	Corsican .....	Liverpool .....	(a) Magazines for all parts; (b) Letter &c. Mails for Maritime Provinces only.
13 Thursday .....	Majestic .....	Queenstown .....	Letter &c. Mails (excluding Magazines) for all parts.
14 Friday .....	Empress of Britain .....	Liverpool .....	Letter &c. Mails (including Magazines) for all parts.
16 Sunday .....	Carmania .....	Queenstown .....	Letter &c. Mails (excluding Magazines) for all parts.
19 Wednesday .....	Royal Edward .....	Bristol .....	(a) Magazines for all parts; (b) Letter &c. Mails for Maritime Provinces only.
20 Thursday .....	Oceanic .....	Queenstown .....	Letter &c. Mails (excluding Magazines) for all parts.
22 Saturday .....	Virginian .....	Liverpool .....	(a) Magazines for all parts; (b) Letter &c. Mails for Maritime Provinces only.
23 Sunday .....	Lusitania .....	Queenstown .....	Letter &c. Mails (excluding Magazines) for all parts.
26 Wednesday .....	Tunisian .....	Liverpool .....	(a) Magazines for all parts; (b) Letter &c. Mails for Maritime Provinces only.
27 Thursday .....	New York .....	Queenstown .....	Letter &c. Mails (excluding Magazines) for all parts.
29 Saturday .....	Empress of Ireland .....	Liverpool .....	Letter &c. Mails (including Magazines) for all parts.
30 Sunday .....	Caronia .....	Queenstown .....	Letter &c. Mails (excluding Magazines) for all parts.

NOTE.—The Maritime Provinces of Canada are Nova Scotia, New Brunswick and Prince Edward Island.

Correspondence for Mails conveyed by the "Victorian" and "Empress of Britain" should reach Liverpool not later than 3.0 p.m., for Mails conveyed by the "Corsican" and "Tunisian" not later than 1.45 p.m., and for Mails conveyed by the "Laurentic," "Virginian," and "Empress of Ireland" not later than 11.30 a.m. on the date of sailing.

Correspondence for Mails conveyed by the "Grampian" should reach Glasgow not later than 3.5 p.m. on the date of sailing.

Correspondence for Mails conveyed by the "Royal George" should reach Bristol not later than 5.30 p.m. and for Mails conveyed by the "Royal Edward" not later than 6.15 p.m. on the date of sailing.

Correspondence for Mails conveyed by the other Steamers should circulate in accordance with the standing instructions.

Forwarding Offices should ascertain from the Offices at the ports of departure the latest trains by which closed Mails can be received in those cases in which the times are not at present scheduled.

Parcels for Canada should continue to circulate to Liverpool for despatch by direct Packets only.

### Mails for Australia and New Zealand.—Prohibition of Wedding-Cake unless Packed in Tin Boxes.

A large number of cases have again come under notice in which wedding-cake packed in cardboard boxes has been irregularly accepted for transmission to Australia and New Zealand. As stated at pages 713 and 749 of the Post Office Guide and in the Post Office Circular of the 15th of May, 1911, and the 24th of September, 1912, wedding-cake is prohibited from transmission by post to Australia and New Zealand unless securely packed in tin boxes; and care should be taken to intercept all packets of wedding-cake for Australia and New Zealand which are not so packed.



## Circulation of Correspondence for Norway.

The following alterations should be made in the list of Towns in Norway (L.P.S., F.S.—Sorting List No. 1), correspondence for which circulates from this country via Newcastle-on-Tyne and Bergen on all occasions:—

### Add:—

Bergen-Laksevaag.  
Bergen-Solheimsviken.  
Flekke-i-Søndfjord.  
Haavik.  
Hille-i-Ryfylke.  
Hommersaak.  
Kaartveit.  
Krohnstad.

Nor-i-Nordfjord.  
Opstad-paa-Jaederen.  
Rubbestadneset.  
Tastad.  
Vaareneset.  
Vestvold.  
Vinnesvaag, Vestre.

### Delete:—

Riskekverven.

Vinnesvaagen.

### Amend:—

Mall-paa-Jaederen	to	Malle-paa-Jaederen.
Skjolddestrømmen	"	Skjolddestrømmen.
Sunde-Dalsfjorden	"	Sunde-i-Dalsfjorden.
Vasenden-Jølster	"	Vassenden-i-Jølster.
Vatke-i-Nordhordland	"	Vatle-i-Nordhordland.

## Foreign and Colonial Parcel Post.—Conditions of Acceptance.

Officers accepting and despatching parcels for places abroad are reminded that such parcels must be fully prepaid and properly packed, must be in accordance with the regulations given on pages 62—63 and in the table of Parcel Post Rates at pages 778—845 of the Post Office Guide, must bear a number label firmly affixed, and must be provided with one or more Customs Declarations and in many cases accompanied by a Despatch Note also. The Declarations and Despatch Notes are to be prepared by the senders as directed at pages 62 and 63 of the Guide. Special care should be taken to ensure that the required number of Customs Declarations for parcels sent through France is supplied (*see* Post Office Circular of the 30th of September, 1913).

Adhesive Customs Declarations without Despatch Notes are required for parcels for British Colonies and Possessions (except Mauritius, by French Packet, and Pitcairn Island), for the British Post Offices in Turkey, for China (including Kiautschou Protectorate) via Hong Kong, for Macao, Mexico, Morocco, Samoa (via New Zealand), Siam, and for the United States of America by the Official Service, including Alaska, Guam (Marian Islands), Pago-Pago (Samoa), Panama (U.S. Territory), Philippine Islands and Porto Rico.

In all other cases non-adhesive Customs Declarations as well as Despatch Notes are required, as specified in the seventh column on pages 778—845 of the Guide (*see* Foreign and Colonial Parcel Post Rules: Head Postmasters and Sub-Postmasters 21—29). The route a parcel is intended to follow should be indicated by the sender on the parcel itself, and also on the Despatch Note, if one is required.

Counter Officers to whom parcels are tendered for insurance must see that the conditions and limitations of the insurance system for parcels are strictly observed (pages 74—77 of the Guide and columns 5 and 8 on pages 778—845).

For the Cash on Delivery Service special Books of Rules are in use and should be consulted in connection with pages 80—82 and 868—869 of the Guide.

Postmasters are requested to impress on their subordinates the importance of acting on these rules in every case.

## MONEY ORDERS.

### Alphabetical List of Money Order Offices Abroad.

A Correction Slip to the Alphabetical List of Money Order Offices in British Colonies and Foreign Countries is issued with this Circular. Care should be taken that the Slip receives attention.



## COMPETITIONS FOR APPOINTMENTS, &c.—(continued).

Each candidate should state in his application the Office or District for appointment at or in which he desires to compete. A candidate can compete for appointment only at one of the Offices or in one of the Districts specified.

The last day for handing in applications is the 14th of November, 1913.

The applications, accompanied by a Form A and a Form Postmasters No. 45 regarding each candidate, should be sent without delay by the applicants' Postmaster direct to the Surveyor of the District, or to the Independent Postmaster concerned. (The modified Form A (P) (S. 297) should be used in the case of candidates who have already been certified by the Civil Service Commissioners for any situation.)

The entries on the back of Form No. 45 should include the attendance record and the annual number of major irregularities for the last three years only. The serious offences, if any, for the whole of the candidate's career should be shown.

Before the forms are sent to the Surveyor (or Independent Postmaster) they should be carefully examined, and, if the particulars furnished are found to be incorrect or incomplete, the necessary corrections or additions should be made.

Candidates who are nominated to compete will not receive any communication in reply to their applications until about a week before the date of the examination.

### Competition Correspondence.

Letters and circulars in connection with Competitions addressed to the London E.C. and W.C. Districts should be made up into separate bundles distinctly labelled "E.C. District—Competition Letters," "W.C. District—Competition Letters" whenever as many as 25 such letters or circulars are despatched at the same time.

If the letters or circulars are too bulky to be made up into bundles an enclosure bag should be used.

## FOREIGN AND COLONIAL MAILS.

### Fanning Island.

A steamer will leave Honolulu for Fanning Island on the 4th of December next; and a Mail containing letters, &c., but not parcels, for the Island will be despatched from the London and Holyhead Travelling Post Office (United States Mail) to Honolulu via New York on the 12th instant for onward transmission by that steamer.

Correspondence for the Island should be circulated accordingly.

### Parcel Post to Constantinople and Smyrna via Gibraltar.

#### NEXT DESPATCHES.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	7 November .....	Lycia.....	Cunard .....	8.0 a.m.
Constantinople .....	8 November .....	Barrowmore .....	Johnston .....	8.0 a.m.
Constantinople and Smyrna .....	17 November .....	Maronian .....	Ellerman .....	8.0 a.m.
Constantinople and Smyrna .....	24 November .....	Persian .....	Ellerman .....	8.0 a.m.

### Mails for Pará and Manáos.

In consequence of further alterations in the dates of sailing of steamers of the Booth Line, Letter Mails for Pará and Manáos will be despatched from London on the evenings of November 26, December 10 and 24 instead of on the evenings of November 17 and 24 and December 5, 18 and 24, as shown at page 716 of the Post Office Guide; and Parcel Mails for Pará will be despatched from Liverpool on November 21, December 6 and 20, instead of on November 12, 20 and 29 and December 13, 17 and 31, as shown at page 784 of the Post Office Guide.

Working copies of the Guide should be amended accordingly.



### **"Christmas Crackers" and "Parlour Fireworks" by Post.**

Packets or parcels containing "Christmas Crackers" (sometimes described as "Bonbons" or "Cosaques") or "Parlour Fireworks" must not be accepted for transmission by Post to any place abroad.

### **Mails for South America by Italian Steamer.**

Attention is drawn to the notice on this subject which appeared in the Post Office Circular of the 30th of September. Further despatches by Italian steamer will be made on the undermentioned dates, which should be inserted in working copies of the Post Office Guide:—

Page 712. Argentine Republic.—By Italian Steamer, Col. 4, A., Nov. 6, 10, 15, 17, 20, 24, 25, 27, 28.

„ 716. Brazil.—By Italian Steamer, Col. 4, A., Nov. 7, 10, 15, 20, 24, 25, 27, 28.

„ 766. Uruguay.—By Italian Steamer, Col. 4, A., Nov. 6, 7, 17, 20.

The dates of later despatches will be announced in due course.

### **Parcels of Game for France.**

Parcels containing partridges must no longer be accepted for the Department of Pas-de-Calais.

### **Parcel Post to Russia.—Customs Declarations must be free from Erasures.**

The Russian Customs Authorities will not accept parcels accompanied by Customs Declarations on which an alteration or erasure has been made in the description, number, gross weight, or net weight of the contents. Counter Officers should therefore refuse all Declarations bearing any such alteration or erasure, and should see that the sender furnishes proper Customs Declarations in all such cases.

### **Letters for Switzerland.**

Until further notice letters for Switzerland sent to the Foreign Section, London, enclosed with correspondence for other places abroad should be made up in separate labelled bundles in all cases where more than 25 letters for Switzerland are despatched at the same time.

### **Parcel Mails for the Belgian Congo (Katanga Province only), Nyasaland Protectorate, Portuguese East Africa and Rhodesia by the Aberdeen Line.**

In consequence of alterations in the sailings from the Thames, Parcel Mails for the Belgian Congo (Katanga Province only), the Nyasaland Protectorate and Rhodesia will be despatched from London for conveyance by Steamships of the Aberdeen Line on the mornings of the 5th, the 13th and the 25th instant, and for Portuguese East Africa on the 5th instant, instead of on the dates for November at present shown in the Post Office Guide.

The entries at pages 782, 818, 824, 832 and 834 relative to the Territories in question should be altered accordingly in the working copies of the Post Office Guide.

### **Mails for South America by German Steamer.**

In consequence of alterations in the dates of sailing of steamers of the Hamburg-Südamerikanische and Hamburg-Amerika Line, there will be no despatch from this country by German Steamer of Mails for the Argentine Republic and Brazil (Rio de Janeiro and Santos) on the 4th of December next or for Santos on the 13th instant, as announced at pages 712 and 716 of the Post Office Guide; but there will be additional despatches to Santos by German Steamer on the 6th and the 27th of this month. Working copies of the Post Office Guide should be amended accordingly.



## FOREIGN AND COLONIAL MAILS.

### Fanning Island.

A steamer will leave Honolulu for Fanning Island on the 4th of December next; and a Mail containing letters, &c., but not parcels, for the Island will be despatched from the London and Holyhead Travelling Post Office (United States Mail) to Honolulu via New York on the 12th instant for onward transmission by that steamer.

Correspondence for the Island should be circulated accordingly.

### Mail Service to Japan and China via Vancouver.

The next despatches of Mails for the Far East via Vancouver, including Parcel Mails for Japan, will be made from Liverpool on Saturday the 22nd instant and Saturday the 6th of December.

### Circulation of Correspondence for Canada.

The steamer "Canada" sailing from Liverpool has been substituted as the direct Canadian Packet for the "Royal Edward," which was announced in the Post Office Circular of the 28th ultimo to sail from Bristol on Wednesday, the 19th instant.

Magazines for all parts of Canada and Letter &c. Mails for the Maritime Provinces only will be conveyed by the "Canada" on this occasion; and correspondence should reach Liverpool not later than 11.30 a.m. on the 19th to be included in the Mails made up there.

### Parcel Post to Constantinople and Smyrna via Gibraltar.

#### NEXT DESPATCHES.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	17 November .....	Maronian .....	Ellerman .....	8.0 a.m.
Constantinople and Smyrna .....	24 November .....	Persian .....	Ellerman .....	8.0 a.m.

### Parcel Post to the Turks and Caicos Islands.

A Parcel Mail for the Turks and Caicos Islands will be despatched from Liverpool on the 14th instant instead of the 15th instant, as shown at page 840 of the Post Office Guide.

### Parcel Post to United States.—Prohibitions.

The United States Post Office has announced that potatoes from the United Kingdom are prohibited from importation into the United States.

For the entry "nursery stock (unless addressed to the Department of Agriculture, Washington)" in column 8 on page 843 of the Post Office Guide against United States of America—Official Service and Semi-Official Service—the following should be substituted:—

"Nursery stock (i.e., woody plants and parts of plants, but not field, vegetable and flower seeds, bedding and other herbaceous plants, bulbs and roots), unless addressed to the Department of Agriculture, Washington; potatoes."



**Sunday Delivery at Kirkcudbright.**

Letters for Kirkcudbright should in future be forwarded to Carlisle on Saturday nights by all Mails reaching Carlisle not later than 3.22 a.m. Offices in England which vouch with Carlisle should make up labelled bundles, where justified.

Previous notices on the subject are cancelled.

**LICENCES FOR 1914.**

**To Postmasters and Sub-Postmasters in charge of Money Order Offices.**

**(1.) England and Wales.**

Applications for supplies of Licences for issue during the year 1914 should reach the Controller of Stamps not later than 5th December next.

A separate Requisition should be used for Licences required for immediate use and should be specially marked to that effect.

**(2.) Scotland.****Issue of numbered Dog Licences.**

Postmasters and Sub-Postmasters in charge of Money Order Offices in Scotland are hereby notified that on and after 1st January, 1914, only Dog Licences which bear printed numbers may be issued to the public.

On receipt of this Circular Postmasters and Sub-Postmasters concerned should at once requisition a supply of the new licences sufficient to meet the probable requirements of their district at the beginning of the year. A special form of requisition is being distributed for the purpose. The new licences will be consigned during the last week in December, but they must not be issued before 1st January, 1914.

At the close of business on the 31st December next, all Dog Licences of the old pattern should be returned by registered post to the Assistant Secretary and Comptroller, Inland Revenue, Edinburgh, and an advice note (on the blue form which is being distributed for the purpose) stating the number of licences returned, and the total value thereof, should be enclosed with each packet. With a view to earmark the packets, the special address label supplied for the purpose should be used. The value of the licences returned should be entered in the Cash Account of the 31st December under the heading of "Returned Licences."

**FOREIGN AND COLONIAL MAILS.**

**Parcel Post to Constantinople and Smyrna via Gibraltar.**

**NEXT DESPATCH.**

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	24 November .....	Persian .....	Ellerman .....	8.0 a.m.

**Parcel Post to India.**

The Post Office of India has complained of the trouble caused by the failure of senders of parcels from the United Kingdom for India to state the value of the contents on the form of Customs Declaration prepared at the time of posting.

Officers accepting parcels for places abroad are instructed to exercise particular care that the sender describes the contents and value of every parcel clearly and fully, as directed by Rule 21 (b), Foreign and Colonial Parcel Post Rule Book.

**Parcel Post via Russia.**

In the case of certain services via Russia the number of Customs Declarations required has been reduced.

The following alterations should be made in working copies of the Post Office Guide and may be brought to the notice of any firms known to send parcels to the destinations mentioned:—

Page 791. CHINA (A) and (B).—Siberian route. Column 7. For "C 6" substitute "C 4."  
 " 809. JAPAN—via Russia.—Column 7. For "C 6" substitute "C 4."  
 " 821. PERSIA (b)—Persian Post Offices in Northern Persia. Column 7. For "C 8" substitute "C 4."



### Turkey.—Parcel Post to the Austrian Post Offices at Cavalla and Dedeagh.

Parcels may now be accepted for transmission to the Austrian Post Offices at Cavalla and Dedeagh; and the necessary additions should be made to the list of Austrian Post Offices in Turkey given in column 8 at page 841 of the Post Office Guide.

### Mails for the United States, &c.

In view of the possibility of failure to embark the Mails for the United States, &c., at Queenstown on the Packets "Lusitania" and "Mauretania" of the Cunard Line and "Olympic" of the White Star Line, it has been decided that for the present all correspondence posted in time shall be embarked on these Packets at Liverpool on Saturdays and at Southampton on Wednesdays respectively. This arrangement will obtain in connexion with the following sailings during the remainder of this year:—

Date of Sailing. 1913.	Name of Packet.
Saturday, 22nd November .....	Lusitania.
Wednesday, 3rd December .....	Olympic.
Saturday, 6th .....	Mauretania.
" 13th .....	Lusitania.

After the last despatch via Queenstown on the previous Wednesday or Saturday correspondence for the United States &c. should circulate from Offices in Great Britain for the "Lusitania" and "Mauretania" to Liverpool, and for the "Olympic" to Southampton, or to the nearest Forwarding Office in the direction of Liverpool or Southampton, and from Offices in Ireland to Dublin up to the Night Mail on Friday and the Day Mail on Tuesday.

The latest time at which unsorted correspondence can be received at the Forwarding Offices for inclusion in the Mails to be embarked at Liverpool and Southampton are as follows:—

Saturdays 22 November 6, 13 December		
London .....	7. 0 a.m. ....	6.30 a.m., Wednesday, 3rd Dec.
Birmingham .....	10.45 a.m. ....	12.0 midnt., Tuesday, 2nd Dec.
Bristol .....	8. 0 a.m. ....	5.0 a.m., Wednesday, 3rd Dec.
Cardiff .....	7.30 a.m. ....	11.30 p.m., Tuesday, 2nd Dec.
Dublin .....	5.30 a.m. ....	7.30 p.m., Tuesday, 2nd Dec.
Edinburgh .....	9. 0 a.m. ....	9.30 p.m., Tuesday, 2nd Dec.
Glasgow .....	9.15 a.m. ....	9.45 p.m., Tuesday, 2nd Dec.
Liverpool .....	1. 0 p.m. ....	12.0 midnt., Tuesday, 2nd Dec.
Manchester .....	12. 0 noon .....	9.30 p.m., Tuesday, 2nd Dec.
Southampton .....	— .....	10.0 a.m., Wednesday, 3rd Dec.

After the last despatch for embarkation at Liverpool or Southampton the normal circulation for despatch via Queenstown should be resumed.

At every suitable opportunity the public should be advised to post their correspondence intended for conveyance by the Packets in question in time for embarkation at Liverpool or Southampton.

### Mails for Jamaica and Costa Rica.

After the sailing from Bristol on Monday the 24th instant the steamers of the Elders and Fyffes' Line will cease to call at Kingston, Jamaica; and, as a consequence, correspondence and parcels for Jamaica will not be forwarded by these steamers. Letter Mails for Jamaica will be forwarded via New York only; and arrangements have been made for the despatch of Parcel Mails for Jamaica by the steamers of the Harrison and Leyland Lines and of the Royal Mail Steam Packet Co., which will also be available for the despatch of specially addressed correspondence for Jamaica. The dates of despatch from London of Parcel Mails during December will be:—

By Royal Mail Line:—E., 2, 16, 30;

By Harrison or Leyland Line:—4, 13, 24;

and these dates should be inserted at page 808 of working copies of the Post Office Guide.

Specially addressed correspondence and parcels for Costa Rica will continue to be despatched by Elders and Fyffes' Steamers as announced.



## Retention of Letters, &c., and Parcels for inclusion in direct despatches during the approaching Christmas Season.

At the large Forwarding Offices the usual connections for Letters, &c., and Parcels cannot in many cases be maintained on the 20th, 21st, 22nd, 23rd and 24th December. Postmasters should therefore consider the circulation with a view to withholding from despatches to Forwarding Offices on the dates named Letters, &c., or Parcels which would be likely to be delivered equally early if retained for a direct despatch.

If Letters, &c., for a particular place are in ordinary circumstances selected at any special period of the day for inclusion in a direct bag or labelled bundle, it will probably be found advantageous to make the selection throughout the day on the 20th, 21st, 22nd, 23rd and 24th December, and to send the letters to the intermediate Office in a through labelled bundle, subject of course to the instruction given above as to suspension of the ordinary forward circulation.

### Sub-Offices—Changes of Address.

On the 1st January, 1914, the addresses of the undermentioned Sub-Offices will be changed:—

FROM	TO	Character of Office.
Dove Holes, Buxton .....	Dove Holes, Stockport .....	M.T.
Peak Dale, Buxton .....	Peak Dale, Stockport .....	M.

The circulation will be as for Stockport, but the Sub-Offices will remain under the control of the Postmaster of Buxton.

### Change in Control of Sub-Offices.

On and from the 1st January, 1914, the undermentioned Sub-Offices now under the control of the Postmaster of Belper will be transferred, together with the Belper Office itself, to the control of the Postmaster of Derby.

The official addresses will be as follows:—

FROM	TO	Character of Office.
Belper .....	Belper, Derbyshire .....	T. Ex. M.T.
Heage, Belper .....	Heage, Belper, Derbyshire .....	M. nS.
Openwoodgate, Belper .....	Openwoodgate, Belper, Derbyshire .....	—

The circulation will remain unchanged.

### Ecclefechan.—Alteration in Control.

On the 1st proximo Ecclefechan will become a Salaried Sub-Office and will be placed, together with its subordinate offices, under the control of the Postmaster of Lockerbie.

The postal addresses will be changed as follows:—

FROM	TO
Ecclefechan .....	Ecclefechan, Dumfriesshire.
Eaglesfield, Ecclefechan .....	Eaglesfield, Ecclefechan, Dumfriesshire.
Kirkpatrick-Fleming, " .....	Kirkpatrick-Fleming, " "
Kirtlebridge, " .....	Kirtlebridge, " "
Middlebie, " .....	Middlebie, " "
Waterbeck, " .....	Waterbeck, " "

The circulation of correspondence will remain unchanged.

### Kingsway Branch Office, W.C.

On the 1st proximo a new Branch Post Office will be opened at Windsor House, Kingsway, W.C., to take the place of the Great Queen Street Town Sub-Office.

The designation of the new Office will be "Kingsway Branch Office, W.C." It will take the code KSW, and the hours of business will be from 8 a.m. to 8 p.m. Monday to Friday, and 8 a.m. to 2 p.m. on Saturdays. The Office will not be open on Sundays.



## IMPERIAL SERVICE MEDAL—(continued).

Name.	Rank.	Office.
Ward, William E.....	Postman .....	Boston.
Weir, P. ....	Asst. Inspector of Postmen .....	Glasgow.
White, Michael .....	Postman .....	Tipperary.
Wilde, John V. ....	Postman .....	Denton, Manchester.
Williams, Robert .....	Postman .....	Denbigh.
Wood, William .....	Postman .....	Newcastle, Staffs.
Wright, Arthur .....	Foreman Porter .....	London.

## Rural Postman's Cart for Sale.

Length of body .....	5 ft. 2 in.	} Inside Measurements.
Width at top .....	3 ft. 5 in.	
"    bottom .....	2 ft. 11½ in.	
Depth .....	1 ft. 5¾ in.	
Height of Wheels .....	4 ft. 0 in.	
Weight .....	4 cwt. 3 qrs. 15 lb.	
Price .....	£5 10s.	

The cart was renovated in August, 1912, and is in good condition except that the tyres require renewing.

Apply Mr. W. B. McLoughlin, Postman (R), Ripon.

## FOREIGN AND COLONIAL MAILS.

## Mails for Jamaica and Costa Rica.

After the sailing from Bristol on Monday the 24th instant the steamers of the Elders and Fyffes' Line will cease to call at Kingston, Jamaica; and, as a consequence, correspondence and parcels for Jamaica will not be forwarded by these steamers. Letter Mails for Jamaica will be forwarded via New York only; and arrangements have been made for the despatch of Parcel Mails for Jamaica by the steamers of the Harrison and Leyland Lines and of the Royal Mail Steam Packet Co., which will also be available for the despatch of specially addressed correspondence for Jamaica. The dates of despatch from London of Parcel Mails during December will be:—

By Royal Mail Line:—E., 2, 16, 30;

By Harrison or Leyland Line:—4, 13, 24;

and these dates should be inserted at page 808 of working copies of the Post Office Guide.

Specially addressed correspondence and parcels for Costa Rica will continue to be despatched by Elders and Fyffes' Steamers as announced.

## Parcel Post to Constantinople and Smyrna via Gibraltar.

## NEXT DESPATCHES.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople .....	1 December .....	Barnesmore .....	Johnston .....	8.0 a.m.
Constantinople and Smyrna .....	15 December .....	Avon .....	Ellerman .....	8.0 a.m.
Constantinople and Smyrna .....	22 December .....	Belgravian .....	Ellerman .....	8.0 a.m.



### Parcel Mails for the Belgian Congo (Katanga Province only), Nyasaland Protectorate, Portuguese East Africa and Rhodesia by the Aberdeen Line.

In consequence of alterations in the sailings from the Thames, Parcel Mails for the Belgian Congo (Katanga Province only), the Nyasaland Protectorate, Portuguese East Africa and Rhodesia will be despatched from London for conveyance by Steamships of the Aberdeen Line on the mornings of the 6th and the 18th of December, instead of on the dates for December at present shown in the Post Office Guide.

The entries at pages 782, 818, 824, 832 and 834 relative to the Territories in question should be altered accordingly in the working copies of the Post Office Guide.

### Circulation of Correspondence for Canada.

During the month of December Mails for Canada will be despatched as follows; and the dates shown should, where necessary, be substituted for those given in Column 4 at page 720 of the Post Office Guide:—

Date of Sailing.	Name of Packet.	Port of Departure.	Mails to be sent.
1913 December			
3 Wednesday	Olympic	Southampton	Letter &c. Mails (excluding Magazines) for all parts except Maritime Provinces.
3 Wednesday	Royal George	Bristol	Letter &c. Mails (including Magazines) for all parts.
4 Thursday	Olympic	Queenstown	Letter &c. Mails (excluding Magazines) for all parts.
6 Saturday	Victorian	Liverpool	(a) Magazines for all parts. (b) Letter &c. Mails for Maritime Provinces only.
6 Saturday	Mauretania	Liverpool	Letter &c. Mails (excluding Magazines) for all parts.
7 Sunday	Mauretania	Queenstown	Letter &c. Mails (excluding Magazines) for all parts.
10 Wednesday	Corsican	Liverpool	(a) Magazines for all parts; (b) Letter &c. Mails for Maritime Provinces only.
11 Thursday	St. Louis	Queenstown	Letter &c. Mails (excluding Magazines) for all parts.
13 Saturday	Empress of Britain	Liverpool	(a) Magazines for all parts; (b) Letter &c. Mails for Maritime Provinces only.
13 Saturday	Lusitania	Liverpool	Letter &c. Mails (excluding Magazines) for all parts.
14 Sunday	Lusitania	Queenstown	Letter &c. Mails (excluding Magazines) for all parts.
17 Wednesday	Grampian	Liverpool	(a) Magazines for all parts; (b) Letter &c. Mails for Maritime Provinces only.
18 Thursday	Majestic	Queenstown	Letter &c. Mails (excluding Magazines) for all parts.
20 Saturday	Virginian	Liverpool	(a) Magazines for all parts; (b) Letter &c. Mails for Maritime Provinces only.
21 Sunday	Campania	Queenstown	Letter &c. Mails (excluding Magazines) for all parts.
24 Wednesday	Scandinavian	Liverpool	(a) Magazines for all parts. (b) Letter &c. Mails for Maritime Provinces only.
25 Thursday	New York	Queenstown	Letter &c. Mails (excluding Magazines) for all parts.
27 Saturday	Empress of Ireland	Liverpool	Letter &c. Mails (including Magazines) for all parts.
28 Sunday	Carmania	Queenstown	Letter &c. Mails (excluding Magazines) for all parts.
31 Wednesday	Royal George	Bristol	Letter &c. Mails (including Magazines) for all parts.
1914 January			
1 Thursday	St. Paul	Queenstown	Letter &c. Mails (excluding Magazines) for all parts.

NOTE.—The Maritime Provinces of Canada are Nova Scotia, New Brunswick and Prince Edward Island.

Correspondence for Mails conveyed by the "Royal George" should reach Bristol not later than 6.15 p.m. on the dates of sailing.

Correspondence for Mails conveyed by the "Victorian," "Empress of Britain," "Virginian" and "Empress of Ireland" should reach Liverpool not later than 11.30 a.m. and for mails conveyed by the "Corsican," "Grampian" and "Scandinavian" not later than 1.45 p.m. on the date of sailing.

Correspondence for Mails conveyed by the other Steamers should circulate in accordance with the standing instructions (modified in the case of the "Olympic," "Lusitania" and "Mauretania" by the instructions issued in the Post Office Circular of the 18th instant).

Forwarding Offices should ascertain from the Offices at the ports of departure the latest trains by which closed Mails can be received in those cases in which the times are not at present scheduled.

Parcels for Canada should continue to circulate to Liverpool for despatch by direct Packets only.



### Payment of Postage on Notices despatched by Local Registrars of Births.

Cases have recently been reported in which notices printed on forms bearing on the address side the heading "On His Majesty's Service" have been posted unpaid by Local Registrars of Births, and have been delivered without charge. The forms in question do not bear the "Official Paid" design, and are therefore not entitled to transmission unpaid. Local Registrars are required to prepay the postage on such forms; and if the forms are posted unpaid and are not addressed to a Metropolitan Government Office, they should be charged on delivery with double the deficient postage.

### Telephone Reorganization.—Changes in boundary between Western and South Midland Surveying Districts and South Western and South Midland Engineering Districts.

On and from the 1st January, Faringdon and Swindon, together with their Sub-Offices, will be transferred from the Western Surveying District and South Western Engineering District to the South Midland Surveying and Engineering District.

At the same time the following Exchanges will be transferred from the Bristol Telephone District and Engineering Section to the Reading Telephone District and Engineering Section:—Faringdon, Swindon, Coln St. Alwyns, Fairford, Highworth, Lechlade, Shrivenham, Stratton St. Margaret, Wootton Bassett and Wroughton.

## FOREIGN AND COLONIAL MAILS.

### Mails for South America by Italian Steamer.

Attention is drawn to the notice on this subject which appeared in the Post Office Circular of the 4th of November. Further despatches by Italian steamer will be made on the undermentioned dates, which should be inserted in working copies of the Post Office Guide:—

- Page 712. Argentine Republic.—By Italian Steamer, Col. 4, A., Dec. 3, 8, 14, 15, 19, 29.  
 " 716. Brazil.—By Italian Steamer, Col. 4, A., Dec. 8, 14, 19, 29.  
 " 766. Uruguay.—By Italian Steamer, Col. 4, A., Dec. 8, 15, 18, 26.

The dates of later despatches will be announced in due course.

### Mails from New Zealand via San Francisco.

In consequence of the late departure of the steamer from New Zealand, the Mails from that Dominion via San Francisco, due in ordinary course on the 8th instant, will probably not reach this country until the 18th instant.

### Ottoman Post Offices in Turkey.

Insured letters and boxes may now be accepted for transmission to the Ottoman Post Offices at Adrianople and Prinkipo (Princes' Island) in Turkey-in-Europe, and insured letters (but *not* insured boxes) to Djebel in Turkey-in-Asia. Parcels, insured and uninsured, may be accepted for transmission to all three places, and to Hudeida in Turkey-in-Asia.

The necessary additions should be made to the lists of Ottoman Post Offices given in column 9 on pages 765 and 767 of the Post Office Guide and in column 8 on page 841.



**Parcel Post to Constantinople and Smyrna via Gibraltar.**  
**NEXT DESPATCHES.**

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	15 December .....	Avon .....	Ellerman .....	8.0 a.m.
Constantinople and Smyrna .....	22 December .....	Belgravian .....	Ellerman .....	8.0 a.m.

**Parcel Mails for India, Australia, China, Straits Settlements, Ceylon, Gibraltar, Egypt, Cyprus, British East Africa, Uganda, Zanzibar and South Africa.**

Two Public Notices relating to the despatch of Parcel Mails to the above-mentioned places are distributed with this Circular, and should be prominently exhibited at all Post Offices.

**Parcels of Game for France.**

In continuation of the notice on this subject which appeared in the Post Office Circular of the 4th of last month, it should be noted that parcels containing partridges must no longer be accepted for the Departments of Haute-Marne and Nord, and that, on and from the 6th instant, such parcels must not be accepted for the Departments of Calvados and Meurthe-et-Moselle.

**Parcel Post to Belgium.—Game.**

Parcels containing partridges and hen-pheasants must not be accepted for transmission to Belgium until further notice.

**Magazine Post to Canada and Newfoundland.**

The following alterations should be made in the printed list of periodicals placed on the Register:—

*Enter* Dominion of Canada, 5, Chancery Lane, W.C.

**Mails for Antigua, Nevis, St. Kitts (Leeward Islands), Dutch West Indies and Bermuda, via Halifax, Nova Scotia.**

In consequence of alterations in the Mail service from Halifax to Bermuda and the West Indies, Letter Mails for Bermuda for transmission via Halifax will be forwarded on Wednesdays, the 10th and 24th of December by Canadian Packet from Liverpool, instead of by White Star Packet for transmission via New York as indicated at page 714 of the Post Office Guide.

Specially addressed correspondence for Antigua, Nevis, St. Kitts and the Dutch West Indies (Saba, St. Eustatius and St. Martin) will be forwarded via Halifax on the 10th and 24th of December instead of the dates shown at pages 728 and 742 of the Post Office Guide.

**Parcel Mails for Jamaica.**

Parcel Mails for Jamaica for conveyance by Leyland or Harrison Line steamers will be despatched from London on the evenings of the 5th, 12th, and 23rd of December, instead of on the dates stated in the notice on the subject which appeared in the Post Office Circulars of the 18th and 25th of November. Working copies of the Post Office Guide should be noted accordingly.



### Parcel Mails for Mexico.

Parcel Mails for Mexico will be despatched from Liverpool on the 6th of December instead of on the 4th, the date shown at page 814 of the Post Office Guide, working copies of which should be amended accordingly.

### Foreign and Colonial Parcel Post.—Conditions of Acceptance.

Officers accepting and despatching parcels for places abroad are reminded that such parcels must be fully prepaid and properly packed, must be in accordance with the regulations given on pages 62—68 and in the table of Parcel Post Rates at pages 778—845 of the Post Office Guide, must bear a number label firmly affixed, and must be provided with one or more Customs Declarations and in many cases accompanied by a Despatch Note also. The Declarations and Despatch Notes are to be prepared by the senders as directed at pages 62 and 63 of the Guide. Special care should be taken to ensure that the required number of Customs Declarations for parcels sent through France is supplied (*see* Post Office Circular of the 30th of September, 1913).

Adhesive Customs Declarations without Despatch Notes are required for parcels for British Colonies and Possessions (except Mauritius, by French Packet, and Pitcairn Island), for the British Post Offices in Turkey, for China (including Kiautschou Protectorate) *viâ* Hong Kong, for Macao, Mexico, Morocco, Samoa (*viâ* New Zealand), Siam, and for the United States of America by the Official Service, including Alaska, Guam (Marian Islands), Pago-Pago (Samoa), Panama (U.S. Territory), Philippine Islands and Porto Rico.

In all other cases non-adhesive Customs Declarations as well as Despatch Notes are required, as specified in the seventh column on pages 778—845 of the Guide (*see* Foreign and Colonial Parcel Post Rules: Head Postmasters and Sub-Postmasters 21—29). The route a parcel is intended to follow should be indicated by the sender on the parcel itself, and also on the Despatch Note, if one is required.

Counter Officers to whom parcels are tendered for insurance must see that the conditions and limitations of the insurance system for parcels are strictly observed (pages 74—77 of the Guide and columns 5 and 8 on pages 778—845).

For the Cash on Delivery Service special Books of Rules are in use and should be consulted in connection with pages 80—82 and 868—869 of the Guide.

Postmasters are requested to impress on their subordinates the importance of acting on these rules in every case.

## POSTAL ORDERS.

### Perforation of 20s. Orders.

Postal Orders of the value of 20s. bearing the cypher number W/50, which will shortly be in course of supply to Postmasters, will be found to have four small holes about  $\frac{1}{8}$ th of an inch in diameter near the margin, two in the upper and two in the lower part of the orders. These holes have been made for official purposes and must not be regarded as mutilations. Any of these orders presented for payment should be paid under the usual conditions.

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### Mail Service to Japan and China via Vancouver.

The next despatch of Mails for the Far East via Vancouver, including Parcel Mails for Japan, will be made from Liverpool on Saturday the 20th instant.

### Parcel Post to Constantinople and Smyrna via Gibraltar.

#### NEXT DESPATCHES.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	15 December .....	Avon .....	Ellerman .....	8.0 a.m.
Constantinople and Smyrna .....	22 December .....	Belgravian .....	Ellerman .....	8.0 a.m.

### Parcel Post to German East Africa.

The rate of postage to be charged in future on parcels addressed to Bukoba, Muansa and Schirati is 3s. for parcels not exceeding 3lb.; 5s. for parcels exceeding 3lb. and not exceeding 7lb.; and 7s. for parcels exceeding 7lb. and not exceeding 11lb. in weight.

The postage on parcels for other places in German East Africa will remain unchanged.

Working copies of the Post Office Guide should be amended accordingly at page 802.

### Magazine Post to Canada and Newfoundland.

The following alteration should be made in the printed list of periodicals placed on the Register:—

*Enter* Regiment, 7, Rosebery Avenue, E.C.

### Foreign and Colonial Parcel Post.—Conditions of Acceptance.

Officers accepting and despatching parcels for places abroad are reminded that such parcels must be fully prepaid and properly packed, must be in accordance with the regulations given on pages 62—68 and in the table of Parcel Post Rates at pages 778—845 of the Post Office Guide, must bear a number label firmly affixed, and must be provided with one or more Customs Declarations and in many cases accompanied by a Despatch Note also. The Declarations and Despatch Notes are to be prepared by the senders as directed at pages 62 and 63 of the Guide. Special care should be taken to ensure that the required number of Customs Declarations for parcels sent through France is supplied (*see* Post Office Circular of the 30th of September, 1913).

Adhesive Customs Declarations without Despatch Notes are required for parcels for British Colonies and Possessions (except Mauritius, by French Packet, and Pitcairn Island), for the British Post Offices in Turkey, for China (including Kiautschou Protectorate) via Hong Kong, for Macao, Mexico, Morocco, Samoa (via New Zealand), Siam, and for the United States of America by the Official Service, including Alaska, Guam (Marian Islands), Pago-Pago (Samoa), Panama (U.S. Territory), Philippine Islands and Porto Rico.

In all other cases non-adhesive Customs Declarations as well as Despatch Notes are required, as specified in the seventh column on pages 778—845 of the Guide (*see* Foreign and Colonial Parcel Post Rules: Head Postmasters and Sub-Postmasters 21—29). The route a parcel is intended to follow should be indicated by the sender on the parcel itself, and also on the Despatch Note, if one is required.

Counter Officers to whom parcels are tendered for insurance must see that the conditions and limitations of the insurance system for parcels are strictly observed (pages 74—77 of the Guide and columns 5 and 8 on pages 778—845).

For the Cash on Delivery Service special Books of Rules are in use and should be consulted in connection with pages 80—82 and 868—869 of the Guide.

Postmasters are requested to impress on their subordinates the importance of acting on these rules in every case.



### Woolwich, Eltham, Charlton and Abbey Wood.—Transfer to London Postal Area.

Letters, &c., for the above places are still being missent; the attention of Officers employed on sorting duties should again be drawn to the correct circulation. Whenever there is a direct Mail to any of the Offices named, correspondence should of course be sent in that Mail; and where there is a special circulation through a Travelling Post Office or Sorting Carriage, this circulation should be maintained; but, in other cases, the correspondence in question should circulate as for the South Eastern District Office at all times.

### Treatment of Inland Undelivered Letters and Parcels bearing on the outside the Sender's Initials and Address.

Inland undelivered letters and parcels bearing on the outside the sender's initials and address should in future be dealt with in the same way as those bearing on the outside the sender's name and address which are returned direct to the sender by every Head Postmaster.

### Registered Letter Lists.—Forms Postmasters No. 50 and No. 406.

Form Postmasters No. 50 has been revised so as to provide for 25 entries, instead of 30; and a new form (Postmasters No. 406) has been introduced providing for 10 entries. The new form is intended for use between one Stationary Office and another when the number of registered packets despatched does not exceed 10.

Supplies should be obtained in the ordinary way from the Controller of Stores in London, Dublin and Edinburgh.

### Newspapers, Clubs, &c.

The following alterations should be made in the List:—

- Erase* Hunstanton News and County Press (King's Lynn).
- " (King's Lynn) Hunstanton News and County Press.
- Alter* (Leicester) Pioneer to Leicester Pioneer.
- " address of London Corn Circular to 3, Church Street, Minories, E.
- Enter* (Manchester) Pictures and Pleasures.
- Alter* Pathé's Cine Journal to Pathé Cinema Journal (103-109, Wardour Street, W.).
- " address of Pharmaceutical Journal and Pharmacist to 72, Great Russell Street, W.C.
- Enter* Pictures and Pleasures (Manchester).
- Erase* Pioneer (Leicester).

### Christmas Numbers.

The Christmas Numbers of the undermentioned registered newspapers are *not* transmissible at the newspaper rate of postage. Any copies prepaid at that rate should be charged in accordance with the regulations:—

Amateur Gardening.	Popular Science Siftings Annual.
Cork Weekly News (Cork Holly Bough).	Sunday School Chronicle.
Dublin Evening Mail.	Weekly Scotsman.
Illustrated Western Weekly News.	Western Weekly Mercury.
John Bull and Mary Bull (John and Mary).	Yorkshire Gazette (Winter Budget).

The Christmas Numbers of the Sunday School Chronicle and the Weekly Scotsman are, however, transmissible by Magazine Post to Canada and Newfoundland.



### Mails for South America.

The Mail Packet "Orita" due to convey Letter Mails for Brazil, the Argentine Republic, Chile, &c., and Parcel Mails for Portugal, Brazil, Uruguay and Ecuador, will sail from Liverpool on Wednesday, the 24th instant, instead of on Christmas Day. The Letter Mails from London for embarkation at Liverpool will therefore be despatched on the evening of Tuesday, the 23rd instant, instead of on the 24th instant.

The Parcel Mails will be despatched from London on the evening of the 23rd instant, and from Liverpool on the morning of the 24th, as shown in the Post Office Guide.

The final despatch via Lisbon of the Letter Mails for conveyance by the "Orita" will be made from London on the evening of Saturday, the 27th instant, as shown in the Post Office Guide.

### Mail Service to Japan and China via Vancouver.

The next despatch of Mails for the Far East via Vancouver, after that of the 20th instant advertized in last week's Post Office Circular, will be made by the "Royal George" leaving Bristol on Wednesday the 31st instant. The Parcel Mails for Japan will be made up at Liverpool as usual; and parcels for Japan should on this occasion be posted in time to arrive at Liverpool not later than the evening of the 30th instant.

### Cash on Delivery Service with Jamaica.

Considerable inconvenience has been experienced in the Post Office of Jamaica on account of the length of time during which undelivered Cash on Delivery parcels have often to be retained in the Colony pending the receipt from this Country of the senders' instructions for their disposal.

With the view of obviating this difficulty and of securing the prompt disposal of the parcels, it has been found necessary to require the senders of Cash on Delivery parcels addressed to Jamaica to indicate at the time of posting, by means of a label affixed to the cover of the parcel, whether, in the event of (a) the non-acceptance of the parcel when tendered at the premises of the addressee, or (b) failure to withdraw it from the Post Office within 28 days after the issue of a notice of its arrival at the Office of destination, it shall be—

- (1) treated as abandoned.
- (2) returned at the sender's expense.

No other alternative is permissible.

The labels should be supplied by the senders; and no parcel should be accepted which does not bear a label of this description.

The arrangement will apply to all Cash on Delivery parcels for Jamaica posted on and after the 1st of January, 1914; and Officers accepting such parcels should satisfy themselves that the senders are acquainted with the new system.

### Customs Declarations relative to Parcels for certain places abroad sent via France.

It is found that considerable numbers of parcels intended for transmission by way of France to the Balearic Isles, Benadir, Egypt, Eritrea, Greece, Italy, Libia, Spain, Switzerland and Turkey (Austrian Agencies) continue to reach London with less than the number of forms of Customs Declaration specified in the relative entries of the Parcel Post Tables of the Post Office Guide.

Renewed attention is, therefore, drawn to the notice on this subject which appeared in the Post Office Circular of the 30th of September last. Postmasters are requested to impress upon all Counter Officers the necessity of strict conformity with the requirements laid down in the Post Office Guide respecting parcels for the places in question.



## Correspondence for Fernando Po.

Correspondence (except parcels) for Fernando Po not superscribed for transmission by any other route will in future be despatched from London via Cadiz or via Lisbon as follows:—

Via Cadiz: Morning of 3rd of each month.

Via Lisbon: Evening of 19th

The route via Liverpool will be used for specially superscribed correspondence only.

In working copies of the Post Office Guide the following addition should be made to the entry "Fernando Po" at page 730:—

Column 3: "via Lisbon;" Column 4: "E. Dec. 19."

## Parcel Post to Constantinople and Smyrna via Gibraltar.

## NEXT DESPATCH.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople and Smyrna .....	22 December .....	Belgravian .....	Ellerman .....	8.0 a.m.

## Parcel Post with the Sudan.—New Regulations as to the Packing of Groceries and Greasy Substances.

Groceries and provisions sent to the Sudan by Parcel Post, even when in tins, must now be packed in strong wooden boxes or barrels. In view of the climatic conditions in the Sudan, it is further required that bacon and other greasy substances, the outer packing of which should be as mentioned, should first be enclosed in a hermetically sealed tin, or else surrounded with sufficient absorbent material to absorb any grease which might melt.

Any parcels not packed strictly in accordance with these requirements should be refused; and the attention of any provision merchants, &c., known to send parcels to the Sudan should be drawn to the new regulations.

## Foreign and Colonial Parcel Post.—Conditions of Acceptance.

Officers accepting and despatching parcels for places abroad are reminded that such parcels must be fully prepaid and properly packed, must be in accordance with the regulations given on pages 62—68 and in the table of Parcel Post Rates at pages 778—845 of the Post Office Guide, must bear a number label firmly affixed, and must be provided with one or more Customs Declarations and in many cases accompanied by a Despatch Note also. The Declarations and Despatch Notes are to be prepared by the senders as directed at pages 62 and 63 of the Guide. Special care should be taken to ensure that the required number of Customs Declarations for parcels sent through Franco is supplied.

Adhesive Customs Declarations without Despatch Notes are required for parcels for British Colonies and Possessions (except Mauritius, by French Packet, and Pitcairn Island), for the British Post Offices in Turkey, for China (including Kiautschou Protectorate) via Hong Kong, for Macao, Mexico, Morocco, Samoa (via New Zealand), Siam, and for the United States of America by the Official Service, including Alaska, Guam (Marian Islands), Pago-Pago (Samoa), Panama (U.S. Territory), Philippine Islands and Porto Rico.

In all other cases non-adhesive Customs Declarations as well as Despatch Notes are required, as specified in the seventh column on pages 778—845 of the Guide (*see* Foreign and Colonial Parcel Post Rules; Head Postmasters and Sub-Postmasters 21—29). The route a parcel is intended to follow should be indicated by the sender on the parcel itself, and also on the Despatch Note, if one is required.

Counter Officers to whom parcels are tendered for insurance must see that the conditions and limitations of the insurance system for parcels are strictly observed (pages 74—77 of the Guide and columns 5 and 8 on pages 778—845).

For the Cash on Delivery Service special Books of Rules are in use and should be consulted in connection with pages 80—82 and 868—869 of the Guide.

Postmasters are requested to impress on their subordinates the importance of acting on these rules in every case.



# POST OFFICE



# CIRCULAR.

WEDNESDAY, 17 DECEMBER, 1913.

No. 2135.

## CHRISTMAS ARRANGEMENTS, 1913.

Postmasters have been or will be informed by their Surveyors of all alterations in ordinary vouching, and of all special vouching arrangements (with the exception of those referred to in this Circular) that will be necessary during the Christmas Season.

Special care must be taken that the ordinary regulations relating to the following important matters are not overlooked during the period of pressure:—

Ambassadors' Letters, circulation of—vide page 564.

Discretionary power of Postmasters to detain Circulars.

Earlier return of Postmen (R) on the 25th and 26th of December; and, in Scotland, on the 1st of January.

Preparation of Mail Bags for despatch by apparatus.

Secure tying of bundles of letters; very large bundles not to be made up.

The addressing legibly in ink without abbreviations of labels attached to Letter and Parcel Mails.

### Despatch of Mails to London.

Special  
Newspaper,  
Enclosure,  
and Regis-  
tered Letter  
Bags.

Arrangements have already been made with the Postmasters of all Offices concerned regarding the making up (a) of special newspaper bags by all despatches to the Inland Section, (b) of special enclosure bags by certain despatches for inclusion in the bags for the Inland Section, Eastern Central District Office, and other London District Offices, and (c) of special registered letter bags. Care should be taken that those arrangements are properly carried out.

Letters to be  
sorted by  
Day Mails.

At Offices where, for the Night Mails, "London" letters are usually sorted into Postal Districts, and "London Forward" letters into Railway Divisions, the same sorting should be performed for all other Mails on the 20th, 21st, 22nd, 23rd and 24th December, whether such a course be usually followed or not; and the Foreign and Colonial letters should be tied up in a separate bundle labelled "Foreign."

### Despatch of Mails from London.

**Christmas and New Year's Season.**—Many of the Bags despatched from London to the Provinces will be plain or unstencilled, with linen labels attached to the neck. These Bags should be returned to London without delay.

Registered Letters sent from London by both ordinary and special despatches will be enclosed in Green Registered Letter Bags during the Christmas and New Year Season when there are more than four in number. No R. L. I. Reports should be made by Postmasters in such cases.

**Newspaper Bags.**—Newspaper Bags containing Newspapers and Packets will be made up by all despatches from London (Inland Section), both to Head and Sub-Offices, between midnight on the 22nd December and 12 noon on the 25th December. These bags will be sent singly and will not be advised on the pink Letter Bill, but will contain a green Newspaper Bill, on which will be indicated the number of such Bags sent by each despatch.



### Saturday, 20th December.

**Letter Mails to London.**—The Night Mails for London on Saturday, 20th December, should be made up as on an ordinary Saturday.

**Express Letters, Ambassadors' Letters and Official Registered Letters** for delivery in London on Sunday should circulate as on an ordinary Saturday night.

### Sunday, 21st, Monday, 22nd, Tuesday, 23rd, and Wednesday, 24th December.

**Letter Mails to London.**—The Night Mails for London on Sunday, the 21st December, should be made up as on an ordinary Sunday night—with the exception referred to below in the case of those for the Ipswich Sorting Carriage Down Day Mail.

No bags or labelled bundles should be made up at Provincial Offices for the—

Great Northern Sorting Carriage,  
London and Bristol Sorting Carriage,  
London and Crewe Sorting Carriage,  
or the South Western T.P.O. Day Mail,

by the Night Mail despatches of the 22nd, 23rd, and 24th December, or for the Ipswich Sorting Carriage by the Night Mail despatches of the 24th December. Correspondence usually sent in such bags and bundles should circulate as "London Forward" on the dates in question, and the letters should be sorted into the proper Railway Division bundles at Offices where such sorting is performed.

All "Through" bags and all "Through" labelled bundles for Post Towns usually made up for transmission through the above Sorting Carriages, or through the South Western T.P.O. Day Mail should be made up as usual on the nights of the 22nd, 23rd, and 24th December, but should be sent to the Night Mail Travelling Post Offices for disposal, except where otherwise arranged.

Offices making up bags or bundles for the—

#### Ipswich Sorting Carriage Down Day Mail

(excepting those Offices circulating correspondence for that carriage through the Norwich S.C. and Peterboro' S.C. Night Mails) should not, on the nights of the 21st, 22nd, and 23rd December, include correspondence for the First Division in such bags or bundles, and the First Division bags should accordingly be suspended. The correspondence for places in the First Division should be circulated "London Forward," Suburban or Great Eastern Division, as the case may be—separate labelled bundles being made up as usual in the case of those towns the correspondence for which is ordinarily sent to the Ipswich S.C. in separate labelled bundles. The places in the First Division are:—

Battles Bridge.  
Billericay.  
Brentwood.

Chadwell Heath.  
Chelmsford.  
Ilford.

Ingatestone.  
Romford.  
Southend-on-Sea.

Upminster.  
Wickford.

With the exception of the Mails for the Sorting Carriages and T.P.O. mentioned above, the Up Night Mails on the night of the 24th December should be made up as on an ordinary week night.

No **Stamp Parcel Bags** will be despatched from the **Postal Stamp Branch, Somerset House**, on the 24th December.

**Mails for South America.**—The Mail Packet "Orita," due to convey Letter Mails for Brazil, the Argentine Republic, Chile, &c., and Parcel Mails for Portugal, Brazil, Uruguay and Ecuador, will sail from Liverpool on Wednesday, the 24th instant, instead of on Christmas Day. The Letter Mails from London for embarkation at Liverpool will, therefore, be despatched on the evening of Tuesday, the 23rd instant, instead of on the 24th instant.

The Parcel Mails will be despatched from London on the evening of the 23rd instant, and from Liverpool on the morning of the 24th, as shewn in the Post Office Guide.

The final despatch via Lisbon of the Letter Mails for conveyance by the "Orita" will be made from London on the evening of Saturday, the 27th instant, as shewn in the Post Office Guide.



## CHRISTMAS DAY (THURSDAY).

**The Mail Packet between Stranraer and Larne** will run in both directions on Christmas Day, and the circulation for both Letters and Parcels should, therefore, on the night of 24th December, be the same from Great Britain to Ireland as on ordinary Wednesday nights, and on the 25th December, the same from Ireland to Great Britain as on ordinary week nights.

**Letter Mails from London.**—The Night Mails from London (Inland Section and District Offices) will be despatched as on Good Friday last, except where otherwise arranged. No Midnight Mails will, however, be despatched from London.

**Letter Mails to London.**—With certain exceptions specially arranged for, the Up Night Mails, and any other Mails due to reach London up to 8.30 a.m. on the 26th December, should be made up as on a Sunday night or Monday morning. In the case of Scotland, however, these Mails should be made up as on an ordinary Thursday night.

**Foreign Mails.**—The Mails for the Continent via Boulogne, and via Ostend, usually despatched by the 10.0 a.m. and 2.5 p.m. trains from Charing Cross will be suspended. All other Mails for places abroad will be made up, and Inward Mails will be due to arrive, as usual.

### Letter Bills contained in Special Bags during the Christmas and New Year Season.

The Letter Bills enclosed in all Special Bags made up at stationary Offices, during the Christmas and New Year Season should be marked "Special," together with the time of despatch, *but should on no account be numbered.*

The consecutive numbering of the ordinary letter bills should not be interfered with.

### Return of Stencilled Bags.

Inconvenience has been experienced in past years through the surplus *Stencilled* Bags for London being retained at Provincial Offices until late in January. Postmasters are requested to return all such Bags to the Bag Room, Inland Section, London, not later than January 6th, 1914.

### Insufficiently Prepaid Letters, &c., at Christmas.

There is reason to believe that large numbers of letters, &c., insufficiently prepaid, escape detection during the Christmas Season, owing perhaps in a great measure to pressure of business. Such letters should be searched for with special vigilance, not only at the Office of posting or delivery, but also at the forwarding Offices, and should be duly surcharged. Postmasters are requested to make every possible effort to prevent loss of revenue being occasioned by inattention to this duty.

Postmasters should take care to make the public acquainted, as far as possible, with the proper amount of postage to be prepaid on letters, newspapers, &c., whether for delivery in this country or for transmission abroad.

### Christmas and New Year Cards prepaid at the halfpenny rate.

Special attention is directed to the fact that large numbers of the Christmas and New Year Cards which are posted every year for transmission to places abroad at the reduced rate of postage applicable to printed papers ( $\frac{1}{2}$ d. per 2 oz.) have to be stopped and returned to the senders (or destroyed if they do not bear the senders' names and addresses) because they contravene the Postal Union regulations respecting printed matter set forth on pages 55 to 57 of the Post Office Guide. It should be particularly borne in mind that Christmas or New Year Cards cannot be sent at the rate for printed papers unless they can be easily withdrawn from their covers for examination, or if they bear writing other than a dedication to the addressee within the limit specified in the next paragraph. Cards sent in closed envelopes which merely have the corners cut off infringe the regulations; and many packets made up in this manner are stopped and returned to the senders (or destroyed) every year.

Both in the Inland and Foreign Services the regulations allow conventional complimentary greetings, not exceeding five words or initials, to be written on Christmas and New Year Cards sent by the Halfpenny Post.



### Plain Letter Packet Protectors.

A supply of plain Letter Packet Protectors has been provided for despatch from London, as required, during the Christmas Season, and the Postmasters of towns at which these Protectors are received are requested to have them returned to London as part of the Letter Mail, as soon after receipt as possible.

## PARCEL POST.

**Inland Parcel Post.**—19th December to 1st January inclusive (excepting Sunday, 21st December and Christmas Day).

**Mails from and to London.**—Arrangements have been made for special relief and supplementary Parcel Mails between London and Provincial Towns, and each Postmaster will be instructed by his Surveyor as to the times of despatch and receipt of such Mails. By the Night Mail despatches of Saturday the 20th and Wednesday the 24th December, all Provincial Offices vouching with London should make up Mails for the various London Parcel Offices as on an ordinary week night. Despatches from London on the nights of Saturday 20th and Wednesday 24th of December will also be as on an ordinary week night, so far as the train service will allow.

**Sunday, 21st December, and Christmas Day (Thursday).**

**Mails from London.**—Special arrangements have been made with regard to the despatch of Mails from London throughout the day, and each Postmaster will be instructed by his Surveyor as to the times of receipt.

**Mails to London.**—The ordinary Sunday Mails should be made up on these days, except in a few cases where additional Mails have been arranged for.

**Tuesday, 23rd December.**

**Parcel Mails for South America.**—See Notice at page 564, under 24th December.

### Packing.

Attention is called to the necessity of securing, as far as possible, that all parcels tendered for transmission shall be packed in such a manner as efficiently to protect their contents against injury or loss in the post. Damage is frequently caused through the neglect of these precautions, and the attention of senders of any parcels which appear to be inadequately protected should be drawn to the matter.

Insufficiently protected parcels should only be accepted at the sender's risk. In such cases the counter clerk must write the words "Sender's risk" with his initials on the official label and on the certificate of posting, if one is given. (See Inland Parcel Post Rules.)

### Use of "Tie-on" Labels.

Counter Officers should call the attention of the senders of parcels with "tie-on" labels to the risk of loss and delay likely to result through such labels becoming detached in transit; and should warn them that the Postmaster General does not accept liability for any loss arising from the detachment of "tie-on" labels. If a "tie-on" label is used the address should also be written by the sender on the cover of the parcel.

Cases frequently occur in which detached "tie-on" labels are fastened to the wrong parcels, and such mistakes give rise to much trouble and expense.

It is distinctly forbidden (see Inland Parcel Post Rules) to connect loose labels at random with parcels found without addresses, and care must be taken only to attach a loose label to an unaddressed parcel when it is absolutely certain that the label belongs to that particular parcel.

In no circumstances should a parcel be lifted by the label.



### Omission of Entry of Addresses on X Lists during Christmas Period.

During the period from Friday the 19th December to Friday the 26th December inclusive the column on X Lists headed "Address" need not be filled in. The surname of the addressee of each parcel and other particulars should be entered as usual.

The ordinary practice of entering addresses should be resumed on Saturday the 27th December.

### Overdue Parcel Mails.

The pressure is so great at some Railway Stations during the Christmas Season that it is not always possible to forward parcel receptacles by the trains pre-arranged. If a receptacle is not received by the proper train it may often be as well, before telegraphing to the office of despatch, to await the arrival of the following train, if this is due within a reasonable time.

### Despatch of Direct Relief Mails at Christmas.

If it is observed that a large number of letters or parcels can be sent to any particular office for which ordinary or special mails have not been arranged, Postmasters are at liberty to despatch a special Mail, using the best means of advising the office of destination. A direct bag should be made up for the relief of a Travelling Post Office when there are as many as 100 letters available, and for the relief of a Forward Office when there are 150 letters available. A special Parcel Mail may be despatched when there are eight parcels for direct despatch.

### General Arrangements of Parcel Post Service.

A delivery of Parcels will be made on Christmas Day in London and, with a few exceptions, in all Towns and rural districts in England and Wales, and Ireland. Scotland will not be affected as the arrangements in that country are the same on Christmas Day as on ordinary week-days.

Additional space will be required for Parcel Post Receptacles in the trains by which Parcel Mails are conveyed but, as the actual requirements cannot be foreseen with any approach to accuracy, the Postmasters at large Offices should, as soon as the final arrangements are made, place themselves in communication with the Station Masters, and furnish them with all the information in their power to enable them to judge what provision should be made.

The use of bags for all parcels which are not exceptionally fragile should of course be continued during the Christmas Season. The parcels should be placed in the bags as carefully as in baskets or protectors; and the bags should be tied close down to the parcels, so that the parcels may be kept in position throughout the journey.

### Registered, "Charged," Foreign and Colonial, Cash on Delivery, and Express Mail Parcels.

During the Christmas and New Year Season, commencing on 20th December, those Foreign and Colonial Parcels which are still advised on the "N" Bill, and Registered, Charged, Cash on Delivery, and Express Parcels despatched to any Office should be placed in an **Enclosure Bag** when there are **four or more** parcels for despatch at one time in respect of which entries have to be made upon the Parcel Bill "N."

The Enclosure Bag should be forwarded in the final receptacle, but the Bill sent in the latter should not be placed in the Enclosure Bag.

If **no Registered or Insured Parcels** are sent in the Enclosure Bag *it should not be sealed*, and care should be taken in such cases to advise the parcels enclosed in it in the proper spaces on the Bill sent in the outer receptacle.

But if **any Registered or Insured Parcels** are sent in the Enclosure Bag *it should be sealed*, and should contain a separate "N" Bill on which the parcels contained in the Enclosure Bag should be advised instead of on the Bill sent in the outer receptacle.

The Bill sent in the Enclosure Bag should be endorsed "Enclosure Bill" and should not be numbered or finalled. The sealed Enclosure Bags should be specially advised at the top of the ordinary Parcel Bill, in the ordinary Parcel receptacle, thus: "One Enclosure Bag." Old Mail Bags can be used for the Enclosure Bags.

If it is necessary to make up more than one Enclosure Bag, and to forward one or more of them in a receptacle other than the final one, every such receptacle should, of course, contain an "N" Bill, upon which the appropriate advice of the Enclosure Bag or of the parcels (as the case may be) sent in it should be made.

It should be understood that at offices where separate Foreign and Colonial Parcel Receptacles are made up during the Christmas Season, only the Registered, Charged, and Express Parcels should be placed in the Enclosure Bag.



### G.P.O. Parcel Office, London.—Liverpool Street Division.

As the work of the G.P.O. Liverpool Street Division will, from noon on the 19th to the 26th December inclusive, be carried out in a separate building (the Territorial Drill Hall, Bunhill Row, E.C.), it will be necessary during this period for all Officers making up receptacles for the Liverpool Street Division to include in such receptacles, instead of in those made up for the G.P.O. Parcel Office, all Registered, Express, and Charged Parcels proper to the Liverpool Street Division.

From the 19th to the 26th December also, Rail-borne Parcels for delivery at Barking, Chadwell Heath, Enfield, Ilford, Ponders End, Romford, Upminster and Waltham Cross, and also Road and Rail-borne parcels for Rainham (Essex), should be placed in the receptacles for the G.P.O. Liverpool Street Division, whenever such are made up, instead of in those for the G.P.O. Parcel Office.

Telegrams relating to parcels for the G.P.O. Liverpool Street Division and to parcel mails made up on that Division should be addressed to the Officer in Charge, Temporary Parcel Office, Drill Hall, Bunhill Row, E.C.

### G.P.O. Euston Division.

The work of the G.P.O. Euston Division will, from noon on the 19th to the 26th December, inclusive, be performed in a separate building. During this period, therefore, it will be necessary for all officers making up receptacles for the Euston Division to include in such receptacles, instead of in those made up for the G.P.O. Parcel Office, all Registered, Express and Charged Parcels proper to the Euston Division.

Such receptacles should be very clearly labelled "**Euston Division**" to facilitate their selection at the London Railway Stations.

Telegrams relating to parcels for the G.P.O. Euston Division and to Parcel Mails made up on that Division should be addressed to the Officer in Charge, Euston Division Temporary Office, Mount Pleasant, E.C.

### G.P.O. King's Cross Division.

The work of the King's Cross Division will be removed from the G.P.O. Parcel Office, during the period from noon on the 19th to the 26th December (inclusive), and will be performed in the Basement of the Northern District Office. During this period, therefore, all officers making up receptacles for the King's Cross Division should include in such receptacles, instead of in those made up for the G.P.O. Parcel Office, all Registered, Express and charged Parcels proper to the King's Cross Division.

From the 19th to the 26th December also, Rail-borne parcels for Barnet, New Barnet and Potters Bar should be placed in the receptacles for the G.P.O. King's Cross Division, whenever such are made up, instead of in the receptacles for G.P.O. Parcel Office.

Telegrams relating to parcels for the G.P.O. King's Cross Division, or to Parcel Mails made up on that Division, should be addressed to the Officer in Charge, King's Cross Division, N.D.O., London.

### Disposal of Empty Parcel Receptacles after Christmas.

Receptacles should be stored in sufficient numbers to provide for the Christmas Season of 1914. After this provision has been made, surplus receptacles should be sent to the Central Office with which each office is associated. It is very desirable that Empties for which room can be found in the Provinces should not be returned to London after Christmas.

Baskets and Protectors provided for use on Continental Services, which are readily distinguished by a letter and number painted in white on a black ground, should not be stored with Inland receptacles, but should be returned as soon as possible to the G.P.O. Parcel Office, London. Foreign baskets and protectors known to belong to other British Exchanging Offices should be sent to those offices.

No empty receptacles should be returned to London before the 29th instant, as their arrival before that date would cause serious difficulty. It should be so arranged that too many of these empty receptacles are not forwarded to London at one time, but should the number sent at any time be unavoidably larger than usual a telegram should be sent to the Head Porter at the London Terminus advising him of the number and of the train by which they are forwarded. It should be clearly understood, however, that no empty protectors should be sent to London while storage space is available at the Office at which they have accumulated.

Express Parcel Bags not required for regular services after the season of pressure should be sent to the G.P.O. Parcel Office.

Umbrella Baskets and Boards should be returned to the proper Central Office.



## Despatch of Express Mail Letters and Parcels on Bank Holiday, Friday, 26th December.

Express Mail Letters and Parcels should be accepted as usual at such Offices as may be open, but the senders should be informed that many of the ordinary Day Mails are suspended on Bank Holidays, and that the Letters and Parcels will not in most cases be despatched to their destination until the Night Mails.

### Express Delivery.

Care should be taken that all Express Mail Letters and Parcels are treated during the Christmas Season in accordance with the Express Delivery rules. Postmasters should see that all officers, both regular and temporary, employed in despatching and receiving Letter and Parcel Mails at the Christmas Season are made acquainted with Express Delivery Rules Nos. 103 to 112 inclusive.

As opportunity offers, the public should be advised during the Christmas Season to hand Express Mail Letters over the counter of a Post Office, also to mark and prepay for "Express Delivery" Letters and Parcels, &c., the prompt delivery of which is of importance, and thus avoid as far as possible the risk of their being delayed in consequence of getting mixed with Christmas Cards and Parcels. The advantages of Service I.—by special messenger all the way—in securing the immediate delivery of urgent local letters and parcels during the Season of pressure should also be pointed out when occasion offers.

### Articles found loose.

Attention is drawn to the importance of dealing promptly and carefully with articles found loose in the Post, especially during the Christmas pressure. The number of these articles is now so great that they cannot be identified when applications for them are received, unless accurate particulars of the date and place of finding (whether in a Letter Sorting Office, Parcel Office, Pillar Box, &c.), are stated. These particulars should be supplied on Form 122 which should be forwarded with the articles as early as possible to the proper Returned Letter Branch—[see Rule 166, Rules for Head Post Offices, Part II]. It would be well to enter coin, jewellery, postal orders, and postage stamps on a separate list, and these should be forwarded, when the rule requires it, under registered cover.

### Travelling Post Office Arrangements.

Special printed instructions relating to the exchange of Mails with Travelling Post Offices are being sent by the Controller of the London Postal Service direct to the Postmaster or Sub-Postmaster of every office affected. Careful attention should be paid to these instructions at each office at which a copy is received.

### ~~Correspondence for the Money Order Department, London.~~

~~At all Money Order Post bags or bundles are made up for the Northern Postal Office, London, all correspondence for the Money Order Department should be selected from the 1st to the 25th of December inclusive, and on the 31st December, and be forwarded either in a separate labelled bundle tied up with the letter bill.~~

### Returned Letters, Parcels, &c.

#### TO HEAD POSTMASTERS IN ENGLAND, WALES, AND IRELAND.

**Letters.**—No Returned Letter Bags (or Bundles) are to be made up on the 24th or 25th instant, but the letters which would in ordinary course be forwarded to the Returned Letter Section on those days are to be included in the Return which will be made up on the 26th instant. Only one Returned Letter Claim Form dated the 26th instant is to accompany this Return.

**Parcels.**—It is important that all Parcels should be sent to the Returned Letter Section on the nights of the 25th and 26th instant.

These instructions apply to Letters and Parcels for the Provincial Returned Letter Branches as well as to those for the Returned Letter Section, London.



### Inland Unregistered Parcels.—Preparation of Form Postmasters—No. 66.

Until further notice this Form should not be made out in respect of any unregistered parcel not packed in accordance with the regulations (Rule 21 of Inland Parcel Post Rules for Head Postmasters (new edition); Rule 19 of Inland Parcel Post Rules for Sub-Postmasters; and Form P.P. No. 24); unless either—

- (a) the parcel in question is in a condition likely to cause, or has caused, damage to other postal packets conveyed with it, or to Post Office servants; or unless
- (b) the parcel in question has been damaged by such a parcel as is described in (a); or unless
- (c) the parcel in question has, in the opinion of the proper reporting officer, been damaged through want of care while in the post.

### Suspension of Date-Stamping of Inward Letters during Christmas and New Year Season.

The date-stamping of inward letters, both inland and those from places abroad, may be suspended at all Offices from the 20th December to 26th December, and from 30th December to 2nd January inclusive. It is left to the discretion of the Postmaster whether the date-stamping shall be suspended for the whole or for only a portion of this period at the various Offices under his control.

### Omission of Clock-Time from obliterating Date Stamps during the Christmas Season.

On the 22nd, 23rd and 24th December, clock time should be omitted from all obliterating date-stamps at Head Offices. The arrangement may also be extended to any Sub-Offices where ordinarily there are not less than six changes of type during the day, if, in the opinion of the Postmaster, an appreciable saving of time and labour would be effected thereby.

### Suspension of use of Letter-box tablets on 22nd, 23rd and 24th December.

The use of time indicator tablets for posting boxes in Head Office and Salaried Sub-Office town delivery areas may be suspended on the 22nd, 23rd and 24th December at the discretion of Postmasters, subject to the condition that in all cases, when the final collections are made, tablets shall be exhibited showing the hour of the first collection on the following day.

### Applications for Stamps, Licences and Postal Orders.

With the view of reducing the extraordinary pressure of Post Office work at the Christmas Season, Postmasters, &c., should as far as possible avoid making applications as above during the period from the 20th to the 27th December, both dates included. If it should be found necessary in certain cases to make exceptions to this rule it must be borne in mind that on the dates shown as under supplies will be unobtainable:—

	Stamps.	Licences.	Postal Orders.
England .....	24th to 27th December .....	24th December to 1st January .....	23rd to 27th December.
Ireland* .....	24th to 27th December .....	24th to 27th December .....	do.
Scotland .....	25th December .....	25th December .....	do.

\* Exceptionally urgent requisitions for Stamps and Licences can be dealt with in Dublin on 24th and 27th December.

It should be further noted by Postmasters, &c., in Scotland that Stamps and Licences cannot be supplied from Edinburgh on 1st and 2nd January, 1914.



**Remittances, &c.**

The arrangements as regards Remittances, &c., to and from the Chief Offices will be as follows:—  
 London and Dublin—Remittances cannot be received or despatched on 25th or 26th December.  
 Edinburgh—Remittances cannot be received or despatched on 25th December or 1st January.  
 These arrangements do not apply to Accountable Receipts which should be forwarded as usual.

**Money Order and Advice Forms.**

Postmasters transacting Money Order business are requested to examine the stock of unused Money Order and Advice Forms in their possession and, in case of its not being sufficient to last over Christmas, to make immediate application for a fresh supply, as these Forms cannot be sent through the Post between the 23rd and 27th instant (inclusive).

**Old Age Pensions.**

Postmasters in England and Wales, and in Ireland, are reminded that Old Age Pensions falling due on Boxing Day (the 26th instant) cannot be paid before the 27th instant.

A notice to this effect should be exhibited and the attention of pensioners should be directed to it when they cash their orders during the current week.

**TELEGRAPHS.****Christmas Day.—England, Wales and Ireland.**

Telegraph and Telephone business will be transacted at all Telegraph Offices on Christmas Day as on a Sunday, but at Provincial Offices in direct communication with the Central Telegraph Office the staff should be kept on duty after the hours of closing for public business, whether morning or evening, until the circuits in use are clear of work.

**Christmas Day.—Scotland.**

All Telegraph Offices will be open as on ordinary week-days for the transaction of Telegraph and Telephone business. Counter Clerks at Offices in Scotland should warn the senders of telegrams or persons making trunk calls to places in England, Wales and Ireland that Offices in those parts of the Kingdom are open only as on Sunday.

**Bank Holiday.**

Friday, the 26th December, is a Bank Holiday in England, Wales and Ireland; and business will be subject to the General Bank Holiday rules.

Telephone Exchange business will be transacted as on other week-days.

**Posting of Late Telegrams.**

The arrangements for posting late telegrams should be suspended from the 22nd of December to the 26th of December inclusive, and telegrams received too late for transmission by wire should be held over till the morning.

**New Year's Day.—Scotland.**

All Telegraph Offices will be open on New Year's Day as on a Sunday for the transaction of Telegraph and Telephone business. Counter Clerks at English, Welsh and Irish Offices should warn the senders of telegrams or persons making trunk calls to places in Scotland that Offices in that part of the Kingdom are open only as on Sunday.

**Issue and Payment of Telegraph Money Orders within Scotland on Christmas Day.**

Telegraph Money Order business is not transacted in England, Wales, or Ireland on Christmas Day; but Telegraph Money Orders can be both issued and paid in Scotland on that day.

In the case of Telegraph Money Orders issued in Scotland on Christmas Day for payment at offices in England, Wales, or Ireland, the Remitters should be warned that they cannot be paid on the same day.



**Sub-Offices—Changes of Address.**

The address of the undermentioned Sub-Office has been changed:—

FROM	TO	Character of Office.
Churchdown, Cheltenham .....	Churchdown, Gloucester .....	T. M.T.

The circulation should be as for Gloucester by all Mails.

The address of the undermentioned Sub-Office has been changed:—

FROM	TO	Character of Office.
Scalloway, Shetland .....	Scalloway, Lerwick .....	M.T. nS.

The circulation should be as for Lerwick by all Mails.

On the 4th proximo the address of the undermentioned Office will be changed:—

FROM	TO	Character of Office.
Gringley-on-the-Hill, Doncaster .....	Gringley-on-the-Hill, Gainsborough .....	M.T. nS.

**Circulation of correspondence for Alderney.**

With reference to the notice in the Post Office Circular of the 7th October, 1913, it should be noted that there will be a service from Poole to Alderney on the 3rd proximo (Saturday), and thenceforward on alternate Saturdays until further notice. The Steamer will leave Poole at 6.0 p.m. on the days mentioned, instead of at 10.0 p.m.

After the despatch connecting with the Channel Islands Service from Southampton on the Fridays, immediately preceding the days mentioned, correspondence (except parcels) should circulate as for Poole by all mails reaching that office in time to connect with the Steamer leaving for Alderney at 6.0 p.m.

The last Mail from London to Poole connecting with the despatch to Alderney leaves Waterloo Station at 2.0 p.m., arriving at Poole at 4.28 p.m.

**FOREIGN AND COLONIAL MAILS.****Mail Service to Japan and China via Vancouver.**

The next despatch of Mails for the Far East via Vancouver, will be made by the "Royal George" leaving Bristol on Wednesday the 31st instant. The Parcel Mails for Japan will be made up at Liverpool as usual; and parcels for Japan should on this occasion be posted in time to arrive at Liverpool not later than the evening of the 30th instant.

**Customs Declarations relative to Parcels for certain places abroad sent via France.**

It is found that considerable numbers of parcels intended for transmission by way of France to the Balearic Isles, Benadir, Egypt, Eritrea, Greece, Italy, Libia, Spain, Switzerland and Turkey (Austrian Agencies) continue to reach London with less than the number of forms of Customs Declaration specified in the relative entries of the Parcel Post Tables of the Post Office Guide.

Renewed attention is, therefore, drawn to the notice on this subject which appeared in the Post Office Circular of the 30th of September last. Postmasters are requested to impress upon all Counter Officers the necessity of strict conformity with the requirements laid down in the Post Office Guide respecting parcels for the places in question.

**Magazine Post to Canada and Newfoundland.**

The following alteration should be made in the printed list of periodicals placed on the Register:—

*Enter Herald of the Star, 1 Upper Woburn Place, W.C.*



### Mails for South America.

The Mail Packet "Orita" due to convey Letter Mails for Brazil, the Argentine Republic, Chile, &c., and Parcel Mails for Portugal, Brazil, Uruguay, Chile, Bolivia, Peru and Ecuador, will sail from Liverpool on Wednesday, the 24th instant, instead of on Christmas Day. The Letter Mails from London for embarkation at Liverpool will therefore be despatched on the evening of Tuesday, the 23rd instant, instead of on the 24th instant.

The Parcel Mails will be despatched from London, on the evening of the 23rd instant, and from Liverpool on the morning of the 24th, as shown in the Post Office Guide.

The final despatch via Lisbon of the Letter Mails for conveyance by the "Orita" will be made from London, on the evening of Saturday, the 27th instant, as shown in the Post Office Guide.

### Dates of Despatch of Mails.

The lists given below show the dates on which certain Foreign and Colonial Letter and Parcel Mails will be despatched during the first week of January. These particulars are announced in advance in order that they may be communicated to any members of the public who may make enquiry on the subject.

#### LETTER MAILS.

Destination.	Route.	Date of Despatch from London.
*Argentina, *Uruguay, and *Chile.....	By Nelson Line .....	January 1 (M)
Egypt, Beyrout, Jaffa and Jerusalem by Austrian Packet.	Via Brindisi .....	" 1 (M)
*Rio de Janeiro, *Santos, *Argentina and *Uruguay by German Steamer.....	Via Southampton .....	" 1 (Aftn.)
Dutch Guiana .....	Via Amsterdam .....	" 1 (E)
*Lisbon, Cape Verd Islands, Brazil, Uruguay, Argentina, Chile and *Peru .....	Via Southampton.....	" 2 (M)
†China and †Japan .....	Via Siberia .....	" 2 (Aftn.)
Egypt, Cyprus, Jaffa, Jerusalem, Beyrout, India, British East Africa, Zanzibar, Seychelles, Ceylon, Straits Settlements, †China, †Japan, Australia, New Zealand, &c. ....	Via Brindisi .....	" 2 (E)
Teneriffe, Grand Canary and West Coast of Africa .....	Via Liverpool .....	" 2 (E)
Canada by Canadian Packet .....	Via " .....	" 2 (Midt.)
†China and †Japan .....	Via Vancouver .....	" 2 (Midt.)
Canary Islands, Ascension and St. Helena .....	Via Southampton.....	" 3 (M)
Madeira and South Africa .....	" .....	" 3 (Aftn.)
United States, Canada, &c.....	Via Queenstown .....	" 3 (Aftn.)
†China and †Japan .....	Via Siberia .....	" 3 (E)
Egypt, Jaffa, Jerusalem and Beyrout by Austrian Packet.	Via Brindisi .....	" 3 (E)
Do. do. (Supplementary) .....	" .....	" 4 (M)
Rio de Janeiro, Uruguay, Argentina, Chile and *Peru.....	Via Lisbon .....	" 5 (E)
French West Indies, Central America and Pacific.	By French Packet .....	" 5 (E)
Do. do. (Supplementary) .....	" .....	" 6 (M)
Para and Manaos .....	Via Lisbon .....	" 6 (E)
Zanzibar, Mauritius and Madagascar .....	By French Packet .....	" 6 (E)
Do. do. (Supplementary) .....	" .....	" 7 (M)
Canada by Canadian Packet .....	Via Liverpool .....	" 6 (Midt.)
Canary Islands and West Coast of Africa .....	" .....	" 7 (M)
Ceylon, Straits Settlements, †China and †Japan .....	By German Packet .....	" 7 (M)
Dutch East Indies by Dutch Packet .....	Via Marseilles .....	" 7 (M)
†China and †Japan .....	Via Siberia .....	" 7 (Aftn.)
United States, Canada, .....	Via Queenstown .....	" 7 (E)
*Lisbon, Grand Canary, Cape Verd Islands, Rio de Janeiro, Uruguay, Argentina, Falkland Islands, Chile and *Peru .....	" .....	" 7 (E)
Teneriffe, Gambia, W. & S.W. Coasts of Africa .....	Via Liverpool .....	" 7 (E)
Egypt, Jaffa, Jerusalem and Beyrout by Austrian Packet.	Via Brindisi .....	" 7 (E)

\* Correspondence for these routes must be specially addressed.

† Letters and Post-cards for China and Japan are sent via Siberia unless otherwise addressed. Packets of Printed and Commercial papers or Samples are not sent via Siberia but by the next outgoing Mail by other routes (those for China via Vancouver, and those for China and Japan via the United States must be specially addressed).

(M) signifies Morning.

(E) signifies Evening.

(Aftn.) signifies Afternoon.

(Midt.) signifies Midnight.



# Dates of Despatch of Mails—(continued).

## PARCEL MAILS.

Destination.	Date of Despatch (from London unless otherwise stated).	Destination.	Date of Despatch (from London unless otherwise stated).
Argentine Republic .....	January 2	Kiautschou Protectorate (by P. & O. Line direct) .....	January 7
Assension .....	3	Macao (China) (by sea) .....	7
Azores .....	5 (from Lisbon)	Malay States (by sea) .....	7
Belgian Congo (Katanga Province) by sea .....	3	Mauritius (P. & O. Line from the Thames) .....	7
Belgian Congo (Katanga Province) via Marseilles and Aden .....	6	Mexico .....	3 (from Liverpool)
Bolivia (via Andes) .....	2	Morocco (by Royal Mail Line) .....	7
Brazil (by Royal Mail) .....	2	New Caledonia .....	7 (from Marseilles)
Brazil (Para) .....	2 (from Liverpool)	New Zealand .....	7
British East Africa & Uganda (by sea) .....	7	Nyasaland Protectorate (by sea) .....	3
British North Borneo .....	7	" " (via France and Aden) .....	6
Brunei (by sea) .....	7	Paraguay .....	2
Chile (via Andes) .....	2	Pitcairn Island .....	7 from Marseilles
China (British Agencies and Chinese Offices) by sea .....	7	Portugal (by sea) .....	2
Cuba .....	3 (from Hamburg)	Portuguese East Africa .....	3
Dutch East Indies (by sea) .....	7	Portuguese Timor .....	7
Dutch West Indies .....	2 from Amsterdam	Portuguese West Africa .....	1 and 7 (from Lisbon)
Ecuador (by Pacific Steam Nav. Line) .....	7	Rhodesia (by Aberdeen Line) .....	3
Fiji .....	3 from Liverpool	" (via France and Aden) .....	6
French Settlements of Oceania .....	7 from Marseilles	St. Helena .....	3
French West Indies .....	7 from Bordeaux	Samoa (via New Zealand) .....	7
Gambia .....	7 from Liverpool	Sarawak .....	7
German New Guinea .....	7 (from Bremen)	Siam (by sea) .....	7
Hong Kong (by sea) .....	7	Straits Settlements (by sea) .....	7
Jamaica .....	2	Tonga .....	7
		Uruguay .....	2
		Zanzibar (by sea) .....	7

# Parcel Post to Constantinople and Smyrna via Gibraltar.

## NEXT DESPATCHES.

Destination.	Date of Despatch from Liverpool.	Name of Steamer.	Line.	Time of making up Mails.
Constantinople .....	1 January .....	Fenmore .....	Johnston .....	8.0 a.m.
Constantinople and Smyrna .....	12 January .....	Bavarian .....	Ellerman .....	8.0 a.m.
Constantinople and Smyrna .....	19 January .....	Castilian .....	Ellerman .....	8.0 a.m.
Constantinople and Smyrna .....	27 January .....	Lycia .....	Cunard .....	8.0 a.m.

# Parcel Mails for New Zealand, Samoa (German) and Tonga.

In consequence of the postponement of the sailing of the Shaw, Savill and Albion Company's Steamer, the Parcel Mails for New Zealand, German Samoa (via New Zealand) and Tonga will be despatched on the 7th proximo, instead of the 31st instant, the date shown at pages 816, 828 and 838 of the Post Office Guide.

Working copies of the Post Office Guide should be amended accordingly.



## LICENCES, &c.—(continued).

### TO POSTMASTERS AND SUB-POSTMASTERS IN SCOTLAND.

It should be noted that neither Stamps nor Licences will be issued from the Inland Revenue Office, Edinburgh, on Thursday and Friday, the 1st and 2nd January, 1914. Requisitions should be regulated accordingly.

### Issue of numbered Dog Licences.

The attention of Postmasters and Sub-Postmasters in charge of Money Order Offices in SCOTLAND is called to the notices on this subject which appeared in the Post Office Circulars of the 18th ultimo and 23rd instant. Licences of the old pattern should be returned to the Inland Revenue Office, Edinburgh, as directed in the Notice of the 18th ultimo, at the close of business on the 31st instant.

### Wareham.—Alteration in Control.

On the 4th proximo the offices subordinate to the Postmaster of Wareham will be placed, together with the Wareham Office itself, under the control of the Postmaster of Poole.

The postal addresses will be altered as follows:—

FROM	TO	Character of Office.
Wareham .....	Wareham, Dorset .....	T.Ex.
Bere Regis, Wareham .....	Bere Regis, Wareham, Dorset .....	M.T.
Bloxworth, Wareham .....	Bloxworth, Wareham, Dorset .....	T.
Church Knowle, Wareham .....	Church Knowle, Wareham, Dorset .....	—
Corfe Castle, Wareham .....	Corfe Castle, Wareham, Dorset .....	M.T.
Court Hill, Swanage, Dorset .....	No change .....	M.
Creech, Wareham .....	Creech, Wareham, Dorset .....	T.
East Lulworth, Wareham .....	East Lulworth, Wareham, Dorset .....	T.
East Stoke, Wareham .....	East Stoke, Wareham, Dorset .....	—
Herston, Swanage, Dorset .....	No change .....	—
Kimmeridge, Wareham .....	Kimmeridge, Wareham, Dorset .....	—
Kingston, Wareham .....	Kingston, Wareham, Dorset .....	—
Langton Matravers, Wareham .....	Langton Matravers, Wareham, Dorset .....	M.T.
Morden, Wareham .....	Morden, Wareham, Dorset .....	M.T.
Organford, Wareham .....	Organford, Wareham, Dorset .....	—
Stoborough, Wareham .....	Stoborough, Wareham, Dorset .....	—
Studland, Wareham .....	Studland, Wareham, Dorset .....	M.T.
Swanage, Dorset .....	No change .....	T.Ex. M.T.
Tyneham, Wareham .....	Tyneham, Wareham, Dorset .....	T.
Ullwell Road, Swanage, Dorset .....	No change .....	M.T.
West Lulworth, Wareham .....	West Lulworth, Wareham, Dorset .....	M.T.
Wool, Wareham .....	Wool, Wareham, Dorset .....	M.T.
Worth Matravers, Wareham .....	Worth Matravers, Wareham, Dorset .....	—

The circulation of correspondence will remain unchanged.

### Sub-Offices—Changes of Address.

On the 1st January the address of the undermentioned Sub-Office will be changed:—

FROM	TO	Character of Office
Arlesey, Hitchin .....	Arlesey, Herts. ....	T.Ex. M.T.

On the 11th January the address of the undermentioned Sub-Office will be changed:—

FROM	TO	Character of Office
Brucklay, Aberdeenshire .....	Brucklay, Maud, Aberdeenshire .....	nS.

The circulation should be as for Maud by all Mails.



## Government Life Insurance.

Attention is called to the instructions issued separately with this Circular concerning Government Life Insurance. Postmasters should see that the officers concerned make themselves acquainted with these instructions.

## INLAND PARCEL POST.

## Imperfect Obliteration of Postage Stamps.

Notwithstanding the notice which appeared in the Post Office Circular of the 1st of July last, postage stamps on parcels continue to be *imperfectly* or *faintly* obliterated. The special attention of all Officers concerned should be drawn to the necessity for securing effective obliteration in every case, and the following instructions should be carefully observed.

The contents of the bottles or tins of obliterating fluid should be well stirred or shaken before being poured out. Care should be taken that the stamping-pads are kept properly inked, and that the obliterating stamp is applied to the inking-pad with sufficient frequency to ensure a legible and complete cancellation. Special care is necessary in applying the stamp when the postage stamps are affixed to parcels with an uneven or yielding surface. If such a parcel is tendered, without postage stamps affixed, at an office where a label-stamp with obliterating bars is used, and if difficulty is anticipated in securing a good obliteration of the postage stamps, if affixed on the cover of the parcel, an ordinary label should be used in place of the label-stamp.

## FOREIGN AND COLONIAL MAILS.

## Mails for United States, &amp;c.

In view of the possibility of failure to embark the Mails for the United States, &c., at Queenstown on the Packets "Lusitania" and "Mauretania" of the Cunard Line and "Olympic" of the White Star Line, the practice announced in the Post Office Circular of the 18th ultimo of embarking all correspondence posted in time on these Packets at Liverpool on Saturdays and at Southampton on Wednesdays will be continued in connexion with the following sailings during the month of January, 1914:—

Date of Sailing.	Name of Packet.
1914.	
Saturday, 3rd January.....	Lusitania.
Wednesday, 21st „ .....	Olympic.
Saturday, 31st „ .....	Mauretania.

After the last despatch via Queenstown on the previous Wednesday or Saturday correspondence for the United States, &c., should circulate from Offices in Great Britain for the "Lusitania" and "Mauretania" to Liverpool and for the "Olympic" to Southampton, or to the nearest Forwarding Office in the direction of Liverpool or Southampton, and from Offices in Ireland to Dublin up to the Night Mail on Friday and the Day Mail on Tuesday.

The latest times at which unsorted correspondence can be received at the Forwarding Offices for inclusion in the Mails to be embarked at Liverpool and Southampton are as follows:—

Saturdays		
3, 31 January.		
London.....	7. 0 a.m. ....	6.30 a.m., Wednesday, 21st Jan.
Birmingham ....	10.45 a.m. ....	12.0 midnt., Tuesday, 20th Jan.
Bristol .....	8. 0 a.m. ....	5.0 a.m., Wednesday, 21st Jan.
Cardiff .....	7.30 a.m. ....	11.30 p.m., Tuesday, 20th Jan.
Dublin .....	5.30 a.m. ....	7.30 p.m., Tuesday, 20th Jan.
Edinburgh .....	9. 0 a.m. ....	9.30 p.m., Tuesday, 20th Jan.
Glasgow .....	9.15 a.m. ....	9.45 p.m., Tuesday, 20th Jan.
Liverpool .....	1. 0 p.m. ....	12.0 midnt., Tuesday, 20th Jan.
Manchester .....	12. 0 noon .....	9.30 p.m., Tuesday, 20th Jan.
Southampton ....	— .....	10.0 a.m., Wednesday, 21st Jan.

After the last despatch for embarkation at Liverpool or Southampton the normal circulation for despatch via Queenstown should be resumed.

At every suitable opportunity the public should be advised to post their correspondence intended for conveyance by the Packets in question in time for embarkation at Liverpool or Southampton.



## Mails for United States, &c.

With reference to the announcements on the subject in the Post Office Circulars of the 24th of June and the 21st of October last, it should be noted that Mails for the United States, &c. (but not for Canada) will be despatched by the undermentioned steamers of the White Star Line sailing from Liverpool on Thursdays and Queenstown on Fridays during the three months January-March, 1914:—

Steamer.	Date of Sailing.
Celtic.....	Thursday, 8th January.
Cedric .....	" 15th "
Cedric .....	" 12th March.

The circulation of correspondence for the United States will not be altered.

## Dates of Despatch of Mails.

The lists given below show the dates on which certain Foreign and Colonial Letter and Parcel Mails will be despatched during the first week of January. These particulars are announced in advance in order that they may be communicated to any members of the public who may make enquiry on the subject.

### LETTER MAILS.

Destination.	Route.	Date of Despatch from London.
*Argentina, *Uruguay, and *Chile.....	By Nelson Line .....	January 1 (M)
Egypt, Beyrout, Jaffa and Jerusalem by Austrian Packet.	Via Brindisi.....	" 1 (M)
*Rio de Janeiro, *Santos, *Argentina and *Uruguay by German Steamer.....	Via Southampton .....	" 1 (Aftn.)
Dutch Guiana .....	Via Amsterdam .....	" 1 (E)
*Lisbon, Cape Verd Islands, Brazil, Uruguay, Argentina, Chile and *Peru .....	Via Southampton.....	" 2 (M)
†China and †Japan .....	Via Siberia .....	" 2 (Aftn.)
Egypt, Cyprus, Jaffa, Jerusalem, Beyrout, India, British East Africa, Zanzibar, Seychelles, Ceylon, Straits Settlements, †China, †Japan, Australia, New Zealand, &c. ....	Via Brindisi.....	" 2 (E)
Teneriffe, Grand Canary and West Coast of Africa .....	Via Liverpool .....	" 2 (E)
Canada by Canadian Packet .....	" .....	" 2 (Midt.)
†China and †Japan .....	Via Vancouver.....	" 2 (Midt.)
Canary Islands, Ascension and St. Helena .....	Via Southampton.....	" 3 (M)
Madeira and South Africa .....	" .....	" 3 (Aftn.)
United States, Canada, &c.....	Via Queenstown .....	" 3 (Aftn.)
†China and †Japan .....	Via Siberia .....	" 3 (E)
Egypt, Jaffa, Jerusalem and Beyrout by Austrian Packet.	Via Brindisi .....	" 3 (E)
Do. do. (Supplementary).....	" .....	" 4 (M)
Rio de Janeiro, Uruguay, Argentina, Chile and *Peru.....	Via Lisbon .....	" 5 (E)
French West Indies, Central America and Pacific.....	By French Packet .....	" 5 (E)
Do. do. (Supplementary).....	" .....	" 6 (M)
Para and Manaus .....	Via Lisbon .....	" 6 (E)
Zanzibar, Mauritius and Madagascar .....	By French Packet .....	" 6 (E)
Do. do. (Supplementary).....	" .....	" 7 (M)
Canada by Canadian Packet .....	Via Liverpool .....	" 6 (Midt.)
Canary Islands and West Coast of Africa .....	" .....	" 7 (M)
Ceylon, Straits Settlements, †China and †Japan .....	By German Packet .....	" 7 (M)
Dutch East Indies by Dutch Packet .....	Via Marseilles .....	" 7 (M)
†China and †Japan .....	Via Siberia .....	" 7 (Aftn.)
United States, Canada, .....	Via Queenstown .....	" 7 (E)
*Lisbon, Grand Canary, Cape Verd Islands, Rio de Janeiro, Uruguay, Argentina, Falkland Islands, Chile and *Peru .....	Via Liverpool .....	" 7 (E)
Teneriffe, Gambia, W. & S.W. Coasts of Africa .....	" .....	" 7 (E)
Egypt, Jaffa, Jerusalem and Beyrout by Austrian Packet.	Via Brindisi.....	" 7 (E)

\* Correspondence for these routes must be specially addressed.

† Letters and Post-cards for China and Japan are sent via Siberia unless otherwise addressed. Packets of Printed and Commercial papers or Samples are not sent via Siberia but by the next outgoing Mail by other routes (those for China via Vancouver, and those for China and Japan via the United States must be specially addressed).

(M) signifies Morning. (E) signifies Evening. (Aftn.) signifies Afternoon. (Midt.) signifies Midnight.



## Dates of Despatch of Mails—(continued).

## PARCEL MAILS.

Destination.	Date of Despatch (from London unless otherwise stated).	Destination.	Date of Despatch (from London unless otherwise stated).
Argentina Republic .....	January	Kiautschou Protectorate (by P. & O. Line direct) .....	January
Ascension .....	2	Macao (China) (by sea) .....	7
Azores .....	3	Malay States (by sea) .....	7
Belgian Congo (Katanga Province) by sea .....	5 (from Lisbon)	Mauritius (P. & O. Line from the Thames) .....	7
Belgian Congo (Katanga Province) via Marseilles and Aden .....	3	Mexico .....	7
Bolivia (via Andes) .....	6	Morocco (by Royal Mail Line) .....	3 (from Liverpool)
Brazil (by Royal Mail) .....	2	New Caledonia .....	7 (from Marseilles)
Brazil (Para) .....	2 (from Liverpool)	New Zealand .....	7
British East Africa & Uganda (by sea) .....	7	Nyasaland Protectorate (by sea) .....	3
British North Borneo .....	7	" " (via France and Aden) .....	6
Brunei (by sea) .....	7	Paraguay .....	2
Chile (via Andes) .....	2	Pitcairn Island .....	7 from Marseilles
China (British Agencies and Chinese Offices) by sea .....	7	Portugal (by sea) .....	2
Cuba .....	3 (from Hamburg)	Portuguese East Africa .....	3
Dutch East Indies (by sea) .....	7	Portuguese Timor .....	7
Dutch West Indies .....	2 from Amsterdam	Portuguese West Africa .....	1 and 7 (from Lisbon)
Ecuador (by Pacific Steam Nav. Line) .....	7	Rhodesia (by Aberdeen Line) .....	3
Fiji .....	3 from Liverpool	" " (via France and Aden) .....	6
French Settlements of Oceania .....	7 from Marseilles	St. Helena .....	3
French West Indies .....	7 from Bordeaux	Samoa (via New Zealand) .....	7
Gambia .....	7 from Liverpool	Sarawak .....	7
German New Guinea .....	7 (from Bremen)	Siam (by sea) .....	7
Hong Kong (by sea) .....	7	Straits Settlements (by sea) .....	7
Jamaica .....	2	Tonga .....	7
		Uruguay .....	2
		Zanzibar (by sea) .....	7

## Mails for the Belgian Congo by Belgian Packet.

In consequence of an alteration in the day of sailing from Antwerp, the Letter Mails from this Country for the Belgian Congo conveyed by Belgian Packet will be despatched from London on the morning of every third Friday for embarkation at La Rochelle-Pallice, instead of on the evening of every third Saturday as hitherto. The first Mail under the new arrangement will be despatched on Friday the 9th of January.

The Parcel Mails for the Belgian Congo conveyed by Belgian Packet will be despatched from Antwerp on the 8th and the 29th of January, the 19th of February, and the 12th of March respectively.

The correct dates of despatch of the Letter Mails have been inserted at page 714 of the new edition of the Post Office Guide; but the correct dates of despatch of the Parcel Mails from Antwerp are not shown. The necessary alterations should be made at page 782 of working copies of the Guide.

## Customs Declarations relative to Parcels for certain places abroad sent via France.

It is found that considerable numbers of parcels intended for transmission by way of France to the Balearic Isles, Benadir, Egypt, Eritrea, Greece, Italy, Libia, Spain, Switzerland and Turkey (Austrian Agencies) continue to reach London with less than the number of forms of Customs Declaration specified in the relative entries of the Parcel Post Tables of the Post Office Guide.

Renewed attention is, therefore, drawn to the notice on this subject which appeared in the Post Office Circular of the 30th of September last. Postmasters are requested to impress upon all Counter Officers the necessity of strict conformity with the requirements laid down in the Post Office Guide respecting parcels for the places in question.



