

UNITED STATES OFFICIAL POSTAL GUIDE



Fourth Series

Monthly Supplement

Vol. 8, No. 4

▼ ▼ ▼ ▼ OCTOBER, 1928 ▼ ▼ ▼ ▼



WILLIAM DENNISON
OF OHIO

TWENTY-FIRST POSTMASTER GENERAL UNDER THE CONSTITUTION
OCTOBER 1, 1864 - JULY 24, 1866

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PUBLISHED BY THE POST OFFICE DEPARTMENT, WASHINGTON, D. C.

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OCTOBER, 1928

Vol. 8, No. 4

The Following Notices Were Issued from the Office of the Postmaster General

HARRY S. NEW, POSTMASTER GENERAL

POSTAGE-DUE MAIL, INCLUDING BUSINESS REPLY CARDS AND ENVELOPES, NOT TO BE PLACED IN DIRECT PACKAGES OR SACKS MADE UP FOR INDIVIDUAL PERSONS OR CONCERNS

Reports continue to reach the department that notwithstanding previous cautionary instructions issued by the Third Assistant Postmaster General under dates of February 23, 1927, July 10, 1928, and on page 27 of the August, 1928, Supplement to the Postal Guide, mail on which there is postage due, including business reply cards and letters in business reply envelopes, as well as Form 3547, is being placed in direct packages or sacks made up for persons or concerns to whom such mail is consequently delivered without collection of the additional postage lawfully chargeable thereon, thereby entailing serious loss of postal revenue.

This practice must be stopped. Postmasters and all postal employees concerned are directed to exercise the greatest possible care to see that no postage-due mail of any kind whatever is put in direct packages or sacks made up for persons or concerns. Such postage-due mail must be handled in the regular manner so as to make certain that the amount of postage chargeable on it will be collected.

Postmasters at post offices of address shall examine such direct packages and sacks from time to time, as may be practicable, in order to ascertain whether any postage-due mail is included in such directs and report to the Third Assistant Postmaster General, Division of Classification, each instance in which postage-due mail has been erroneously placed in a direct package or sack.

In this connection attention is directed to the last paragraph of my instructions which appeared in the May, 1927, Supplement to the Postal Guide, reading as follows:

"The matter of supervision of the collection of postage and the requirements with respect to the address and return card on mail are assigned to and come directly under the Third Assistant Postmaster General, Division of Classification. Instructions have been from time to time and as occasion requires will be in the future issued by the Third Assistant Postmaster General concerning the proper addressing of mail, the collection of postage, and the precautions necessary to be taken in order properly to protect the postal revenues. Postmasters and postal employees should govern themselves strictly by such instructions. All irregularities and requests for information with regard to postage matters, including short-paid matter, matter held for postage, method of treating it, addressing, return card, etc., should be referred to the Third Assistant Postmaster General, Division of Classification."

PURCHASE AND SALE OF POSITIONS

The attention of all employees in the Postal Service is directed to the law known as the act of December 11, 1926, relating to the purchase and sale of offices, and which provides as follows:

"SECTION 1. That it shall be unlawful to pay or offer or promise to pay any sum of money, or any other thing of value, to any person, firm, or corporation in consideration of the use or promise to use any influence, whatsoever, to procure

any appointive office under the Government of the United States for any person whatsoever.

"SEC. 2. It shall be unlawful to solicit or receive from anyone whatsoever, either as a political contribution or for personal emolument, any sum of money or thing of value, whatsoever, in consideration of the promise of support, or use of influence, or for the support or influence of the payee, in behalf of the person paying the money, or any other person, in obtaining any appointive office under the Government of the United States.

"SEC. 3. Anyone convicted of violating this act shall be punished by imprisonment of not more than one year, or by a fine of not more than \$1,000, or by both such fine and imprisonment.

"SEC. 4. All acts and parts of acts inconsistent herewith are hereby repealed."

It is desirable that postmasters give this law the widest publicity possible without expense to the department, in order that all employees of and applicants for positions in the Postal Service may be fully informed thereof.

MARKING ROOFS AS GUIDE TO AERIAL NAVIGATION

The proper identification of towns and cities as an aid to aerial navigation is one of the outstanding means of civil aviation in the United States. To that end the Daniel Guggenheim Fund for the Promotion of Aeronautics, with which Col. Charles A. Lindbergh is associated in cooperation with the Post Office Department, the Department of Commerce, and aeronautic organizations throughout the United States, has undertaken to accomplish this work in a comprehensive manner.

The scheme contemplates the painting of the names of cities or towns on the roofs of one or two prominent buildings in communities with population ranging from 1,000 to 50,000.

Within a few days the postmasters at such cities and towns will receive a letter from the Guggenheim fund setting forth very fully what is desired in the matter, and explaining in detail how they can be of assistance.

The Post Office Department was the pioneer in establishing air mail routes and is still vitally interested in national flying. Therefore, postmasters are requested, immediately upon receipt of a letter from the Guggenheim fund, to consult with local civic organizations such as chambers of commerce, boards of trade, etc., with a view to having accomplished what is desired. In other words, they are requested, as representatives of the Post Office Department, to do what they can to create and maintain an interest that will eventually result in having their cities and towns so labeled that they may be identified from the air. They are further authorized to communicate the result of their efforts to the Guggenheim fund.

AMENDMENTS TO THE POSTAL LAWS AND REGULATIONS

The amendments are printed on one side of pages at the back of the supplements, and should be clipped therefrom regularly each month, as they are intended for pasting directly opposite the sections amended or for pasting in a blank book, the margin of each section amended being marked with the number of the insert affecting that particular section. The following subjects are treated in the amendments published this month:

Insert No.

- 422. Business reply cards and letters in business reply envelopes.
- 423. Insurance and C. O. D. services, foreign countries.
- 424. Postmark on mail matter.

FRAUD ORDERS

Fraud orders have been issued against the following concerns and parties:

E. Jean Levy, Esther Jean Levy, Esther Jean E. Levy, Esther J. E. Levy, Jean Levy, and Esther Levy, at Windham, Cornwall-on-Hudson, and Cornwall, N. Y.

National Clipping Bureau, National Business Bureau, National, and its officers and agents as such; and Royal Dress Co. and its officers and agents as such; at Jamaica, N. Y.

Ad. Jac. Jacobsen, post box 156-161, Copenhagen K., Denmark.

Karl Aasted, post box 165 V. Rosengren, post box 164, and A. Ziegler, post box 164, Kobmagergade 33, Copenhagen K., Denmark.

Henry Glud, post box 140; Robert Hesseldal, post box 132, Albert Plambick, post box 140, and Karl Sondervang, post box 30, Kronprinsensgade 12, Copenhagen K., Denmark.

British Bonus Bonds, (Ltd.), Oswald Chambers, Glasgow, C. I., Scotland.

All mail addressed to the said concerns and parties should be returned to senders stamped "Fraudulent: Mail to this address returned by order of Postmaster General"; and no money orders payable to said concerns and parties should be issued, paid, or certified.

The Following Notice Was Issued From the Office of the Comptroller of the Post Office Department

W. E. BUFFINGTON, COMPTROLLER

NEW FORMS 1500 AND 1501 AND NIGHT-WORK DIFFERENTIAL

Pamphlet copies of night-work differential tables covering the 10 per cent increase, or night-work differential, authorized to be paid to certain employees at first and second class post offices for services performed between 6 o'clock postmeridian and 6 o'clock antemeridian have been prepared and forwarded to all such offices. The tables for the principal grades cover 112 hours, which it is believed will generally cover such service rendered in each half-month period. In the grades \$2,700 to \$5,000 the tables have been prepared for 56 hours only, but if it becomes necessary to determine the amount due for, say 97 hours, a combination of the amounts for 48 and 49 hours may be made to determine the amount to be paid.

Quarterly summaries for clerk hire and city-delivery payments, Forms 1500 and 1501, respectively, have also been prepared and distributed to the service. These summaries are in the main similar to the forms in use during the last fiscal year. Space, however, has been provided for the *increase* in pay for night work items 3 and 10, for regular and substitute clerks, respectively, and items 14 and 20, for watchmen, messengers, and laborers. In payments to city-delivery carriers the *increase* in pay for night work will be noted in items 2 and 9 for regular carriers and substitute carriers, respectively, and items 13 and 20 for regular employees and substitutes in the motor-vehicle service. No special space was provided in the form for the night work differential for assistant postmasters. This differential for night-work should be extended on the same line next to the amount of basic salary paid the assistant postmaster, in the 100 per cent column, with a notation under the line, "Night work differential." The total paid to the assistant postmaster should then be extended to the last column.

The item "other" under substitute service may be used for civil service, military, court, and other special duty; no separation as to class of duty need be made on the summary.

The Following Notices Were Issued from the Bureau of the First Assistant Postmaster General

JOHN H. BARTLETT, FIRST ASSISTANT

ADDITIONAL PAY FOR NIGHT WORK

Specific mention not having been made of them in the act of May 24, 1928, providing a differential in pay for night work in the Postal Service (p. 18, August 1928, Supplement to the Guide), under the above title, paragraph 5, substitute laborers, cleaners, janitors, elevator conductors, telephone operators, and village delivery carriers were excluded from the provisions of the act.

Under a decision, A-24000, dated September 6, 1928, the Comptroller General has ruled that all regular employees of first and second class post offices, including assistant postmasters, substitute laborers, cleaners, janitors, elevator conductors, telephone operators, village delivery carriers, and substitute motor-vehicle employees, whether regular or temporary, come within the purview of this act. (This does not include special-delivery messengers and cleaners or janitors employed on job work and receiving less than \$720 per annum.)

In view of the foregoing, all the employees enumerated, as well as those specifically mentioned in the act itself, shall be paid the 10 per cent additional for all authorized night service performed—that is, between the hours of 6 p. m. and 6 a. m.—on and from midnight of July 1, 1928, and such payments properly accounted for in your quarterly report.

In the case of substitute laborers, if any additional auxiliary allowances are necessary on this account, report of the expenditures incurred during the September quarter should be specifically set forth on Form 1525-a (which will be furnished later), upon receipt of which the necessary amount will be certified to the General Accounting Office.

MISTREATMENT OF "HOTEL LETTERS"

Postal employees, particularly those who handle letters, should familiarize themselves with the provisions of paragraph 4 of section 610 of the Postal Laws and Regulations covering the treatment of an unclaimed letter bearing the card of a hotel, school, college, or other public institution. Failure to properly observe the provisions of this regulation is the cause of many justifiable complaints by patrons of the service.

For more than a year the department has been carrying on a special campaign to persuade mail advertisers to use proper return addresses on their mailings. Among them many hotel proprietors and managers have at the department's suggestion added a return request to the card appearing on envelopes intended for their own use. But numerous complaints are being received on account of the failure of postmasters at offices of address to note the return requests on such letters, resulting in missending them to the dead letter office when undeliverable to the addressees, instead of returning them direct to the writers.

In view of the department's effort to secure the cooperation of mailers in the use of proper return cards it is particularly obligatory upon the Postal Service to carefully observe such cards and to properly dispose of letters bearing them. Undeliverable letters bearing cards of hotels and public institutions which include return requests should not be sent to the dead letter office but should be returned direct to the mailers, but those which do not include return requests are not returnable to the mailers and should go to the dead letter office.

RETURN OF UNDELIVERABLE LICENSE PLATES

Attention of South Carolina Postmasters:

It has been reported to this bureau by the South Carolina State Highway Department that a number of postmasters are delinquent in the return of undeliverable license plates, although all of the wrappers contain a request that the mail be returned in five days if not delivered, and bear a pledge for return postage. This matter has frequently been brought to the attention of postmasters through notices published in the Postal Guide, and it is requested

that all postmasters, as well as those in South Carolina, take immediate steps to the end that all mail will be promptly returned in the future in accordance with the instructions contained in the return card or, in the absence of such instructions, in accordance with the Postal Laws and Regulations. (See sections 608-616).

ATTENTION POSTMASTERS OF COLLEGE AND UNIVERSITY TOWNS

This is the season of the year to lay the proper foundation for the prompt handling and delivery of students' mail. Do not say to yourselves at this point that it is up to the student to notify both the post office and his correspondents of his new address if he wants his mail delivered without delay, but, instead, get busy as did the postmasters of Manhattan, Kans., and Palo Alto, Calif., to the end that closer cooperation may be secured between the students and the post office.

The methods utilized by the postmaster of Manhattan, Kans., were set forth fully on page 8 of the November, 1927, Supplement to the Postal Guide under the heading "Correct Addresses of Students in College Towns." You should turn to this notice and read it carefully. Stated briefly, this postmaster first obtained the cooperation of the college registrars' office to the extent that each student was required when registering to fill out a card for the post office showing his name in full, his address, including street and number, while attending college, and his home address. This card also contained an admonition to the student to notify the post office immediately of any change of address. These cards were then arranged in alphabetical order and used as a student directory. This plan was followed by a large number of college town postmasters with very good results, although in some cases it was found advantageous to transfer the students' names and addresses to loose leaf directory sheets, Form 88a. After this directory had been compiled a letter was mailed to each student calling attention to the importance of notifying the post office every time there is a change of address, using street and number only, without reference to fraternity or other house name, letter, or other designation, full prepayment of postage, mailing laundry bags early in the week, having clean and legible addresses on laundry bags, not inclosing notebooks, letters, or memoranda of any kind in laundry bags, suitcases, or other parcels, etc., besides general information concerning window service at the main office and stations, and train dispatches.

The postmaster of Palo Alto, Calif., did not wait for the arrival of the students at the beginning of the school year, but about June 1 began to obtain the names of students who had registered for the coming season. To each of these prospective students the postmaster sent a letter advising him of the steps to be taken to insure prompt delivery of his mail upon arrival at the university. As at Palo Alto the students are domiciled in dormitories to which no delivery of mail by carrier is made; the majority of them rent post-office boxes, the remainder obtaining their mail through the general delivery. In the letter to each student it was suggested that he rent a post-office box, thereby eliminating the delay and confusion incident to securing mail through the general delivery. The postmaster of Palo Alto has also further improved the plan of handling student mail in that he places a circular letter in each student's post-office box before the close of school suggesting that forwarding orders be filed and also that if the box holder intends returning to school next year he retain the box during the summer, thus insuring to himself the same post-office address each year while attending school. This renting of boxes in advance of the school year enables the regular clerks to properly label the boxes and make up lists of box holders during the light season, thereby saving auxiliary and familiarizing the clerks with the names of the new student box holders.

The plan outlined above necessarily means close cooperation between the postmaster and college authorities to the end that the students may receive the best possible postal service. I trust postmasters will make an earnest effort to secure this cooperation and I shall be glad to hear from them as to the success attending their efforts in this respect.

REVISED LIST OF SURETY COMPANIES ACCEPTABLE ON BONDS OF POSTAL EMPLOYEES

California

1. International Re-Insurance Corporation, Los Angeles.
2. National Automobile Insurance Co., Los Angeles.
3. Occidental Indemnity Co., San Francisco.
4. Pacific Indemnity Co., Los Angeles.

Connecticut

5. The Aetna Casualty & Surety Co., Hartford.
6. Century Indemnity Co., Hartford.
7. Hartford Accident & Indemnity Co., Hartford.

Indiana

8. Continental Casualty Co., Chicago, Ill.
9. Inland Bonding Co., South Bend.

Iowa

10. Federal Surety Co., Davenport.
11. Southern Surety Co., Des Moines.

Louisiana

12. Union Indemnity Co., New Orleans.

Maryland

13. American Bonding Co. of Baltimore.
14. Fidelity & Deposit Co. of Maryland, Baltimore.
15. Maryland Casualty Co., Baltimore.
16. United States Fidelity & Guaranty Co. of Baltimore.

Massachusetts

17. American Employers Insurance Co., Boston.
18. Massachusetts Bonding & Insurance Co., Boston.

Michigan

19. Central West Casualty Co., Detroit.
20. Detroit Fidelity & Surety Co., Detroit.
21. General Casualty & Surety Co., Detroit.
22. National Casualty Co., Detroit.
23. Standard Accident Insurance Co., Detroit.

Missouri

24. Central Surety & Insurance Corporation, Kansas City.
25. Employers Indemnity Corporation, Kansas City.

New Jersey

26. Commercial Casualty Insurance Co., Newark.
27. Excess Insurance Co. of America, New York, N. Y.
28. International Fidelity Insurance Co., Jersey City.
29. Liberty Surety Bond Insurance Co., Trenton.
30. New Jersey Fidelity & Plate Glass Insurance Co., Newark.
31. Reliance Casualty Insurance Co., Newark.

New York

32. American Surety Co. of New York.
33. Capital City Surety Co., New York.
34. Columbia Casualty Co., New York.
35. The Fidelity & Casualty Co. of New York.
36. Eagle Indemnity Co., New York.
37. Equitable Casualty & Surety Co. of New York.
38. Franklin Surety Co., New York.
39. General Reinsurance Corporation, New York.
40. Glens Falls Indemnity Co., Glens Falls.
41. Globe Indemnity Co., Newark, N. J.
42. Great American Indemnity Co., New York.
43. The Greater City Surety & Indemnity Corporation, New York.
44. Guardian Casualty Co., Buffalo.
45. London & Lancashire Indemnity Co. of America, New York.
46. Metropolitan Casualty Insurance Co. of New York.
47. National Surety Co., New York.
48. New Amsterdam Casualty Co., Baltimore, Md.
49. New York Casualty Co., New York.
50. New York Indemnity Co., New York.
51. Northeastern Surety Co., New York.
52. The Preferred Accident Insurance Co. of New York.
53. Seaboard Surety Co., New York.
54. Southern Surety Co. of New York, Des Moines, Iowa.
55. Royal Indemnity Co., New York.
56. Sun Indemnity Co., New York.
57. United States Casualty Co., New York.
58. United States Guarantee Co., New York.

Ohio

59. The Ohio Casualty Insurance Co., Hamilton.

Pennsylvania

60. American Reinsurance Co., New York, N. Y.
61. Constitution Indemnity Co. of Philadelphia.
62. Eureka Casualty Co., Philadelphia.
63. Indemnity Insurance Co. of North America, Philadelphia.
64. Independence Indemnity Co., Philadelphia.
65. National Union Indemnity Co., Pittsburgh.
66. Pennsylvania Surety Corporation, Pittsburgh.

South Dakota

67. Western Surety Co., Sioux Falls.

Texas

68. American Indemnity Co., Galveston.

Wisconsin

69. Northwestern Casualty & Surety Co., New Orleans, La.

FOREIGN COMPANIES AUTHORIZED TO DO A REINSURANCE BUSINESS ONLY

70. Employers' Liability Assurance Corporation (Ltd.), London, England
(United States office, Boston, Mass.).
71. The European General Reinsurance Co. (Ltd.), London, England (United
States office, New York, N. Y.).
72. The Guarantee Co. of North America, Montreal, Canada (United States
office, New York, N. Y.).
73. London Guarantee & Accident Co. (Ltd.), London, England (United States
office, New York, N. Y.).
74. The Ocean Accident & Guarantee Corporation (Ltd.), London, England
(United States office, New York, N. Y.).

The Following Notices Were Issued from the Bureau of the Second Assistant
Postmaster General

W. IRVING GLOVER, SECOND ASSISTANT

AIR-MAIL SERVICE

ESTABLISHMENT AND CHANGES

ESTABLISHMENT

Effective October 1, 1928, air mail service was established on route C. A. M. 22 between San Antonio and Laredo, Tex., so as to provide an air-mail connection with the route established October 1, 1928, by the Mexican Government between Mexico City and Nuevo Laredo, Mexico.

Effective October 1, 1928

South-bound Oct. 1	Daily	North-bound Oct. 2
7.45 a. m.	Lv.-----Dallas, Tex.-----	Ar. 7.35 p. m.
8.15 a. m.	-----Fort Worth, Tex.-----	7.15 p. m.
9.20 a. m.	-----Waco, Tex.-----	6.15 p. m.
10.25 a. m.	-----Austin, Tex.-----	5.10 p. m.
11.20 a. m.	-----San Antonio, Tex.-----	4.15 p. m.
12.55 p. m.	Ar.-----Laredo, Tex.-----	Lv. 2.35 p. m.
Oct. 1		Oct. 1
8.30 a. m. ¹	Lv.-----Nuevo Laredo, Tam.-----	Ar. 6.25 p. m.
10.25 a. m.	-----Monterey, N. L.-----	4.40 p. m.
11.25 a. m.	-----Saltillo, Coah.-----	3.45 p. m.
2.30 p. m.	-----San Luis Potosi, S. L. P.-----	12.45 p. m.
4.20 p. m.	-----Queretaro, Qro.-----	11.00 a. m.
5.40 p. m.	Ar.-----Mexico City, Mexico.-----	Lv. 9.15 a. m.

¹ The flying conditions are such as to require at the present time a lay-over at the border.

This route provides a direct connection via Fort Worth with the air mail route north, serving points on routes C. A. M. 3 and 17, and connecting lines, including the cities of Kansas City, Chicago, Cleveland, and New York.

Articles in the regular mails posted in this country and addressed for delivery in Mexico which are fully prepaid at the rate (postage plus air mail fee) of 20 cents for each ounce or fraction thereof, will be dispatched in this country by air and in Mexico by the route from Nuevo Laredo.

CHANGES

Change in schedule on C. A. M. 3

Southbound ¹		Effective Oct. 1, 1928	Northbound ¹	
(Night)	(Day)	(Central time)	(Day)	(Night)
8.00 p. m.	7.30 a. m.	Lv.-----Chicago, Ill.-----	Ar. 7.20 p. m.	5.40 a. m.
9.50 p. m.	9.30 a. m.	-----Moline, Ill.-----	5.30 p. m.	4.20 a. m.
-----	-----	-----St. Joseph, Mo.-----	2.40 p. m.	-----
1.10 a. m.	1.00 p. m.	-----Kansas City, Mo.-----	2.05 p. m.	1.10 a. m.
3.15 a. m.	-----	-----Wichita, Kans.-----	-----	11.10 p. m.
4.10 a. m.	-----	-----Ponca City, Okla.-----	-----	10.20 p. m.
5.20 a. m.	-----	Ar.-----Tulsa, Okla.-----	Lv.-----	6.30 p. m.
5.25 a. m.	-----	-----Oklahoma City, Okla.-----	-----	9.20 p. m.
7.35 a. m.	-----	-----Fort Worth, Tex.-----	-----	7.30 p. m.
8.00 a. m.	-----	Ar.-----Dallas, Tex.-----	Lv.-----	7.00 p. m.

¹ Daily.

Change in schedule effective September 17, 1928

SOUTHBOUND ¹
 Leave Atlanta, Ga., 5.30 a. m. C. T.
 Leave Birmingham, Ala., 7.10 a. m.
 Leave Mobile, Ala., 9.30 a. m.
 Arrive New Orleans, La., 11 a. m.

NORTHBOUND ²
 Leave New Orleans, La., 12 noon.
 Leave Mobile, Ala., 1.35 p. m.
 Leave Birmingham, Ala., 3.55 p. m.
 Arrive Atlanta, Ga., 5.30 p. m. C. T.

¹ Daily except Monday and days after holidays.
² Daily except Sunday and holidays.

Change in route C. A. M.—8

Effective October 15, San Jose, Calif., will be embraced for supply on route C. A. M. 8. A special cancellation will be furnished for use on the air-mail covers dispatched on the first flight.

Southbound ¹	(Pacific time)	Northbound ¹
² 11.45 p. m.	Lv. Seattle, Wash.-----Ar.	2.00 p. m.
² 1.30 a. m.	-----Tacoma, Wash.-----	1.30 p. m.
7.10 a. m.	-----Vancouver, Wash.-----	} 11.30 a. m.
9.30 a. m.	-----Portland, Oreg.-----	
1.15 p. m.	-----Medford, Oreg.-----	9.00 a. m.
3.15 p. m.	-----San Francisco, Calif.-----	5.00 a. m.
4.45 p. m.	-----Fresno, Calif.-----	3.00 a. m.
6.15 p. m.	-----Bakersfield, Calif.-----	1.30 a. m.
	Ar. Los Angeles, Calif.-----Lv.	12.01 a. m.
4.45 p. m.	Lv. San Francisco, Calif.-----Ar.	6.40 a. m.
5.10 p. m.	Ar. San Jose, Calif.-----Lv.	6.15 a. m.

¹ Daily except Monday. ² Dispatch is by train to Portland Field.

Change in route C. A. M. 26

Southbound ¹	Effective Oct. 15, 1928	Northbound ¹
	(Mountain time)	
8.30 a. m.	Lv. Great Falls, Mont.-----Ar.	4.30 p. m.
9.25 a. m.	-----Helena, Mont.-----	3.45 p. m.
10.10 a. m.	-----Butte, Mont.-----	3.00 p. m.
12.45 p. m.	-----Pocatello, Idaho.-----	12.40 p. m.
2.05 p. m.	-----Ogden, Utah.-----	10.50 a. m.
2.25 p. m.	Ar. Salt Lake City, Utah.-----Lv.	10.20 a. m.

¹ Daily.

Change in schedule on route C. A. M. 27

Westbound ¹	Effective Oct. 15, 1928	Eastbound ¹
4.05 p. m. E. T.	Lv. Bay City, Mich.-----Ar.	11.40 a. m. E. T.
4.15 p. m. E. T.	-----Saginaw, Mich.-----	11.30 a. m. E. T.
5.10 p. m. E. T.	-----Lansing, Mich.-----	10.45 a. m. E. T.
5.00 p. m. C. T.	Ar. Kalamazoo, Mich.-----Lv.	8.55 a. m. C. T.
3.45 p. m. E. T.	Lv. Detroit, Mich.-----Ar.	11.40 a. m. E. T.
4.15 p. m. E. T.	-----Ann Arbor, Mich.-----	11.15 a. m. E. T.
5.00 p. m. E. T.	-----Jackson, Mich.-----	10.45 a. m. E. T.
5.35 p. m. E. T.	-----Battle Creek, Mich.-----	10.15 a. m. E. T.
5.00 p. m. C. T.	Ar. Kalamazoo, Mich.-----Lv.	8.55 a. m. C. T.
4.05 p. m. C. T.	Lv. Muskegon, Mich.-----Ar.	9.55 a. m. C. T.
4.25 p. m. C. T.	-----Grand Rapids, Mich.-----	9.35 a. m. C. T.
5.00 p. m. C. T.	Ar. Kalamazoo, Mich.-----Lv.	8.55 a. m. C. T.
5.40 p. m. C. T.	Lv. Kalamazoo, Mich.-----Ar.	8.50 a. m. C. T.
6.25 p. m. C. T.	-----South Bend, Ind.-----	8.10 a. m. C. T.
6.30 p. m. C. T.	-----La Porte, Ind.-----	8.05 a. m. C. T.
7.20 p. m. C. T.	Ar. Chicago, Ill.-----Lv.	7.15 a. m. C. T.

¹ Daily.

Transcontinental route

Effective October 5, Des Moines, Iowa, will be a regular stop on the eastbound transcontinental route:

Westbound			Eastbound	
Daily except Sunday, Monday, holidays, and days after holidays	Daily		Daily	Daily except Saturday, Sunday, holidays, and days before holidays
		(Central time)		
5. 45 a. m.	7. 50 p. m.	Lv. Chicago, Ill.-----Ar.	5. 45 a. m.	7. 30 p. m.
	9. 40 p. m.	-----Iowa City, Iowa-----		
8. 00 a. m.		-----Cedar Rapids, Iowa-----		5. 30 p. m.
9. 00 a. m.		-----Des Moines, Iowa-----	1. 30 p. m.	4. 30 p. m.
10. 10 a. m.	12. 20 a. m.	Ar. } Omaha, Nebr.-----{Lv.	12. 30 a. m.	3. 15 p. m.
10. 15 a. m.	12. 35 a. m.	Lv. }-----{Ar.	12. 15 a. m.	3. 10 p. m.
10. 45 a. m.		Ar. Lincoln, Nebr.-----Lv.		2. 45 p. m.
	2. 50 a. m.	Ar. North Platte, Nebr.		
		Lv. (Mountain time)		
	2. 00 a. m.	Ar. } Cheyenne, Wyo.-----{Lv.	7. 30 p. m.	
	4. 30 a. m.	Lv. }-----{Ar.	7. 15 p. m.	
	4. 45 a. m.	-----Rock Springs, Wyo-----		
	7. 05 a. m.	Ar. } Salt Lake City, Utah-----{Lv.	3. 00 p. m.	
	10. 00 a. m.	Lv. } (Pacific time)-----{Ar.	1. 45 p. m.	
	9. 20 a. m.	Lv. } Elko, Nev.-----{Lv.	11. 00 a. m.	
	11. 15 a. m.	Ar. } Reno, Nev.-----{Ar.	9. 00 a. m.	
	1. 30 p. m.	Lv. } Sacramento, Calif.-----{Ar.	8. 45 a. m.	
	1. 45 p. m.	Ar. } San Francisco, Calif.-----	7. 45 a. m.	
	2. 45 p. m.		7. 00 a. m.	
	4. 30 p. m.			

DIVISION OF INTERNATIONAL POSTAL SERVICE

INCREASED PARCEL-POST FACILITIES FOR HUNGARY

A parcel-post convention has been concluded with Hungary, effective October 1, 1928, which provides for the exchange of insured as well as ordinary, but not registered parcels; and for the payment of indemnity for the loss, rifling, or damage of insured parcels in the actual amount, based on the actual value at the time and place of mailing, but not exceeding \$100 for parcels mailed in the United States, including Alaska, Hawaii, Porto Rico, Guam, Samoa, and the Virgin Islands of the United States, and 560 pengo for parcels mailed in Hungary, provided that the indemnity shall not exceed the sum for which the required insurance fee was paid in the country of origin. Note thereof should be made in connection with the information covering the parcel-post service with Hungary on page 340 of the current annual Postal Guide, and in section 63 on page 204, section 101 on page 216, and section 129 on page 221.

No indemnity will be paid in the case of loss or damage through force majeure, as that term is defined by the legal decisions or rulings of the country in the service of which the loss or damage occurs; or when loss, rifling, or damage has arisen from the fault or negligence of the sender or the addressee or of the representative of either or from the nature of the article.

Effective on the date named, postmasters will accept and insure, at the request of the senders and on payment of the required insurance fee in addition to the postage and transit charge, mailable parcel-post packages addressed for delivery in Hungary.

The limits of indemnity payable and the insurance fees chargeable will be as follows:

Limit of indemnity	Cents
For value not over \$10-----	20
From \$10.01 to \$25-----	25
From \$25.01 to \$50-----	35
From \$50.01 to \$100-----	55

Parcels addressed for delivery in Hungary which contain coin, bullion, valuable jewelry, or any other precious article must be insured. If a parcel for delivery in Hungary which contains coin, bullion, valuable jewelry, or any other precious article is mailed uninsured, it shall be placed under insurance by the post office which first observes the fact of its having been mailed uninsured and shall be treated accordingly.

There will be no change in the postage rate, transit charges, weight limit, dimensions, number of customs declarations, and prohibitions (except as set forth in the next preceding paragraph) now applicable to parcel-post packages for Hungary.

A dispatch note (Form 2972) properly filled out to show the office of mailing, name and address of the sender, number of customs declarations, weight, postage paid, name and address of the addressee, and the office of destination, and, in the case of insured parcels, the number given the parcel, shall be annexed to each parcel. Section 74 on page 205 of the annual Guide should be modified accordingly.

As is the present practice, ordinary parcels for Hungary may continue to be closed by means of wax, lead seals, or otherwise, at the option of the sender. Insured parcels for Hungary must in all cases be securely closed by means of wax or otherwise. The country of destination has the right to open sealed parcels (including the right to break the seal) as well as unsealed parcels, in order to inspect the contents. Parcels which have been so opened shall be closed again and officially resealed, except in the case of ordinary parcels, which need not be sealed if they were not sealed by the sender in the first instance. Section 66 on page 204 of the annual Guide should be modified accordingly.

The senders of parcels (ordinary or insured) addressed for delivery in Hungary may give instructions at the time of mailing for other disposition to be made of them if they are undeliverable as originally addressed, as set forth in section 53 on page 201 of the annual Postal Guide. Accordingly, Hungary should be added to the list in that section.

Senders' return receipts for insured parcels mailed in the United States for delivery in Hungary will be furnished only upon request therefor by the sender and upon payment of a fee of 5 cents in stamps affixed, in addition to the postage and insurance fee, for each receipt requested at the time of mailing. A fee of 10 cents will be charged for return receipts requested subsequent to mailing. When a return receipt is desired the article shall be marked in a conspicuous manner, "Advice of delivery requested" or with the letters "A. R." (See instructions in paragraphs 15, 16, and 17, pages 35 and 36 of the November, 1924, Postal Guide, which are equally applicable to return receipts for insured parcels addressed to Hungary.)

Insured parcels for and from Hungary will be handled in transit between the United States post offices of origin or delivery and the authorized United States exchange office of dispatch or receipt without being recorded or receipted for in transit between such offices, and, except as may be otherwise stated below, will be treated in other respects in the same manner as has been prescribed for insured parcels exchanged with other foreign countries, as set forth in the current annual Postal Guide.

If they can be sent as insured mail, insured parcels exchanged with Hungary may be returned to the sender in a third country, in accordance with a return address on the parcel, or they may be forwarded to a third country. Senders may indorse insured parcels for Hungary, "Do not forward to a third country," in which event the parcels shall not be forwarded to any other country.

In case of the loss, rifling, or damage of an insured parcel exchanged with Hungary which is forwarded or returned to a third country, the rightful claimant shall be entitled to only such indemnity, if any, as the country in which the loss, rifling, or damage occurred is willing or obliged to pay under any agreement in force between the countries directly involved in the forwarding or return.

Refused parcels (ordinary and insured) from Hungary must be returned at once from the post office of destination to the United States exchange office from which they were received, marked "Refused," while other parcels which can not be delivered must be returned at the expiration of 30 days (as at present), after being marked to show the cause of nondelivery, as "Unclaimed," etc., unless the parcels were marked by the senders to be otherwise disposed of, as "Abandon" or "If not deliverable as addressed, deliver to ———," in which case the parcels must be disposed of as instructed by the senders.

Parcels for Hungary may not be accepted for registration after September 29, 1928.

The attention of postmasters is directed to the necessity of keeping such separate records of the number of insured parcels addressed to Hungary originating at their offices, and of the insurance fees applicable to the parcels, as will enable them to render a report, upon request, showing, as separate items, the number of insured parcel-post packages, with their respective fees, accepted for mailing to Hungary during any fiscal year.

SPECIAL-DELIVERY SERVICE WITH PALESTINE

Registered and unregistered letters addressed for delivery in Palestine will be given the benefit of special-delivery service, when prepaid 20 cents *in addition to the regular postage* by United States special delivery or other stamps affixed to each letter. The said fee pays for the delivery within a distance of 1 kilometer from all offices in Palestine. For distances over 1 kilometer from the delivering office there is collected from the addressee an additional fee of 20 mills per kilometer.

The envelopes of letters intended for special delivery in Palestine should have affixed labels reading "Expres (Special Delivery)." Until a supply of the said labels can be secured from the Fourth Assistant Postmaster General, Division of Equipment and Supplies, the articles should in all cases be marked in red ink "Expres" directly below, but never on the stamps.

Insufficiently prepaid articles intended by the senders for special delivery in Palestine, posted in letter boxes and drops, should be marked by postmasters, "Not in special-delivery mail" and dispatched onward to destination as ordinary mail matter whenever such articles can not be returned to the sender for the deficiency of fee without seriously delaying the dispatch thereof.

Special-delivery articles received from Palestine will be subject to the same conditions in their delivery as special-delivery articles in the domestic service, attention being invited especially in this connection to section 1043 Postal Laws and Regulations, 1924, concerning the holding at the post office to be called for by the addressee, of special-delivery mail (registered) believed to contain large sums of money or securities which can not be delivered without unusual risk.

INCREASED PARCEL-POST FACILITIES FOR THE PORTUGUESE COLONY OF MACAO

Arrangements have been made, effective October 1, 1928, for the exchange with the Portuguese colony of Macao of insured as well as ordinary and registered parcel-post packages; and for the payment of indemnity for the loss, rifling, or damage of such insured parcels in the actual amount, based on the actual value at the time and place of mailing, but not exceeding \$100 for parcels mailed in the United States, including Alaska, Hawaii, Porto Rico, Guam, Samoa, and the Virgin Islands of the United States, and \$200 pacatas for parcels mailed in Macao, provided that the indemnity shall not exceed the sum for which the required insurance fee was paid in the country of origin.

No indemnity will be paid in the case of loss or damage through force majeure, as that term is defined by the legal decisions or rulings of the country in the service of which the loss or damage occurs; or when the loss, rifling, or damage has arisen from the fault or negligence of the sender or the addressee or of the representative of either or from the nature of the article.

Effective on the date named, postmasters will accept and insure, at the request of the senders and on payment of the required insurance fee in addition to the postage and transit charge, mailable parcel-post packages addressed for delivery in Macao. Note thereof should be made in connection with the information concerning the parcel-post service with Macao appearing on page 369 of the current annual Postal Guide and in section 63 on page 204, section 101 on page 216, and section 129 on page 221.

The limits of indemnity payable and the insurance fees chargeable will be as follows:

Limit of Indemnity	Cents
For value not over \$10	20
From \$10.01 to \$25	25
From \$25.01 to \$50	35
From \$50.01 to \$100	55

Parcels for Macao may not be both registered and insured.

The postage rate, transit charges, weight limit, dimensions, number of customs declarations, and prohibitions applicable to ordinary and registered parcels for Macao will also apply to insured parcels.

Insured parcels for and from Macao will be handled in transit between the United States post offices of origin or delivery and the authorized United States exchange offices of dispatch or receipt without being recorded or receipted for in transit between such offices; and, except as may be otherwise stated below, will be otherwise treated in the same manner as has been prescribed for insured parcels exchanged with other countries, as set forth in the current annual Postal Guide.

Insured parcels for delivery in Macao must be closed and securely sealed with wax or otherwise. The country of destination has the right to open them (including the right to break the seals) in order to inspect the contents. Parcels which have been so opened shall be closed again and officially resealed. Section 66 on page 204 of the annual Guide should be modified accordingly.

Sender's return receipts for insured parcels mailed in the United States for delivery in Macao will be furnished only upon request therefor by the sender and upon payment of a fee of 5 cents in stamps affixed, in addition to the postage and insurance fee, for each receipt requested at the time of mailing. A fee of 10 cents is charged for return receipts requested subsequent to mailing. When a return receipt is desired the article shall be marked in a conspicuous manner, "Advice of delivery requested", or with the letters "A. R." (See instructions in paragraphs 15, 16, and 17 on pages 35 and 36 of the November, 1924, Postal Guide which are equally applicable to return receipts for insured parcels addressed to Macao.)

As in the case of an ordinary or registered parcel for Macao, the sender of an insured parcel addressed for delivery in Macao may give instructions at the time of mailing for other disposition to be made of it if it is undeliverable as originally addressed, as set forth in section 53 on page 201 of the current annual Postal Guide.

Insured parcels exchanged with Macao will not be forwarded or returned to another country unless they are forwarded or returned as insured mail. Senders may indorse insured parcels for Macao, "Do not forward to a third country," in which event the parcels shall not be forwarded to any other country. Insured parcels exchanged with Macao may be returned to the sender in a third country, in accordance with a return address on the parcels, if they can be returned as insured mail.

In case of the loss, rifling, or damage of an insured parcel exchanged with Macao which is forwarded or returned to a third country, the rightful claimant shall be entitled to only such indemnity, if any, as the country in which the loss, rifling, or damage occurred is willing or obligated to pay under any agreement in force between the countries directly involved in the forwarding or return.

The attention of postmasters is directed to the necessity of keeping such separate records of the number of insured parcels addressed to Macao originating at their offices, and of the insurance fees applicable to the parcels, as will enable them to render a report, upon request, showing as separate items, the number of insured parcel-post packages, with their respective fees, accepted for mailing to Macao during any fiscal year.

PARCEL-POST SERVICE TO ST. PIERRE AND MIQUELON

The transit charges now applicable to parcel-post packages addressed for delivery in St. Pierre and Miquelon will be eliminated and parcels will be accepted for the country mentioned when prepaid at the postage rate of 14 cents a pound or fraction thereof.

PARCEL-POST PACKAGES TO SYRIA

The postal administration of Syria advises that unsealed parcel-post packages are being received in that service from this country.

Attention is drawn to the item "Syria—Parcel post" appearing on page 444 of the annual Postal Guide for 1928, from which it will be noted that sealing of parcel-post packages addressed for delivery in that country is compulsory, and postmasters will refuse to accept parcels in the future which are not prepared in accordance with the existing regulations.

MERCHANDISE FOR YUKON TERRITORY OVER WHITE HORSE-DAWSON ROUTE RESTRICTED TO CERTAIN POST OFFICES DURING WINTER SEASON

The Canadian postal administration advises that the transmission of merchandise to the Yukon territory during the winter season (from October 1, 1928, to May 31, 1929) will be restricted to merchandise for post offices at Champagne, Carcross, and White Horse. Postmasters will therefore decline to accept for mailing, until June 1, 1929, articles to be transmitted over the White Horse-Dawson route to either United States or Canadian points.

COMPUTATION OF POSTAGE DUE ON ARTICLES RECEIVED IN THE POSTAL UNION (OTHER THAN LETTERS) MAILED CONTAINING PERSONAL COMMUNICATIONS

The computation of postage due on articles received in the Postal Union (other than letters) mails from foreign countries found to contain personal correspondence should be made in accordance with the provisions of section 17 on page 176 of the annual Postal Guide for 1928. See notice titled "Postage at Letter Rate to be Collected on Articles Containing Personal Correspondence," appearing on page 25 of the August, 1928, supplement to the annual Postal Guide.

EXCHANGE OFFICES SHOULD IMPRESS C. O. D. STAMP ON C. O. D. REGISTERED PARCELS FROM MEXICO WHEN NOT SO MARKED OR NOT CLEARLY MARKED ON RECEIPT

It has come to the attention of the department that C. O. D. registered parcels from Mexico are being received indefinitely marked or not marked at all to show that they are intended for C. O. D. service.

In order that such parcels may be readily identified as C. O. D. at the office of address and handled accordingly, postmasters at exchange offices, upon noticing that the parcels are billed as C. O. D., but do not bear proper indicia, should, in addition to issuing a bulletin of verification, stamp the parcels C. O. D.

STORAGE CHARGES ON PARCEL-POST PACKAGES FROM FOREIGN COUNTRIES

Information has been received that undeliverable parcel-post packages originating in those countries mentioned in announcements issued by this office under dates of March 19 and June 6, published as change No. 179 on page 55 of the April Supplement and change No. 214 on pages 71 and 73 of the June Supplement to the annual Postal Guide for 1927, are, in many instances, received at exchange offices unindorsed to indicate the amount of storage charges due or whether no storage charges have accrued.

Postmasters will give this matter careful attention in the future, in order to prevent detention of parcels at exchange offices awaiting a statement from the postmaster at offices from which the parcels were returned as undeliverable as to whether storage charges are involved.

NEW YORK-ALBANY-MONTREAL AIR MAIL ROUTE

Schedule northbound on F. A. M. 1, New York-Albany-Montreal

Leave New York (airport) 7 a. m.

Arrive Albany 8.30 a. m.

Leave Albany 8.45 a. m.

Arrive Montreal 11.15 a. m.

Only letters in their usual and ordinary form and post cards will be accepted for dispatch by F. A. M. 1. Service on this route will start October 1, 1928, as previously announced. The Canadian Postal Administration will provide return air mail service from Montreal to Albany.

In connection with the air-mail service southbound from Montreal to Albany, inaugurated on October 1, 1928, there is set forth below, for the guidance of the United States Postal Service, a description of the new 5-cent Canadian air-mail postage stamp:

"The stamp is printed in sepia and bears a design as follows: Map of Canada on a globe with two female figures joining hands over a panel bearing the word 'air'; at the top an airplane; in each corner at the bottom a figure 5 with the word 'cents' between."

It is to be noted, however, that ordinary Canadian postage stamps may also be used in Canada to prepay the air-mail fee on articles for conveyance over any air-mail route in Canada or the United States.

The domestic rate of 5 cents for the first ounce or fraction and 10 cents for each additional ounce or fraction will apply to articles to be dispatched by this route, which rate will also include dispatch by the domestic air routes of this country and Canada, where available.

INAUGURATION AIR-MAIL SERVICE MONTREAL TO TORONTO

The Canadian Postal Administration advises that on October 1, 1928, air mail service between Montreal and Toronto will be inaugurated.

The service will be daily except Sunday and will be available for the dispatch of articles mailed in this country which are prepaid at the domestic air mail rate of 5 cents for the first ounce and 10 cents for each additional ounce or fraction.

FIRST FLIGHT AIR MAIL FROM MEXICO CITY TO NUEVO LAREDO

The Mexican Postal Administration has informed this office that the postmaster at Mexico City has been authorized to return to the senders in this country by the first flight, October 1, on the air route from Mexico City to Nuevo Laredo articles mailed to the postmaster from this country which are accompanied with a money order to prepay the return postage. The return postage will be 60 Mexican centavos for each 20 grams or fraction thereof.

FORTNIGHTLY AIR-MAIL SERVICE FROM BARRANQUILLA TO BUENAVENTURA TO GUAYAQUIL

The name "American Trading Co., 96 Wall Street, New York, N. Y.," appearing in the fifteenth line of the announcement under the above caption appearing on page 12 of the September Supplement to the annual Postal Guide for 1928 should be changed to read "Inter-American Aerotravel & Supplies (Inc.), 11 Broadway, New York."

DISPATCH OF LETTERS AND POST CARDS BETWEEN THIS COUNTRY AND GERMANY BY THE GERMAN AIRSHIP "GRAF (COUNT) ZEPPELIN"

The German Postal Administration has just notified this department it is proposed that the German airship *Graf (Count) Zeppelin* will make two or three flights during the months of September and October (exact dates not furnished), between Friedrichshafen, Germany, and Lakehurst, N. J. There will be dispatched on the flights from Germany to this country ordinary letters up to 20 grams each in weight and post cards.

There will be accepted for dispatch on the return flights ordinary letters weighing not more than 1 ounce each and ordinary post cards, addressed for delivery in any European country, which are prepaid, by United States stamps affixed, \$1 for each letter and 50 cents for each single post card, *in addition to the regular international postage* and, if applicable, special delivery or United States domestic air mail fees.

Articles to be dispatched by the airship named should be marked by the senders "By German Airship L. Z. 127 from Lakehurst, N. J.," and should be dispatched to New York from the offices of mailing, to be held at New York until it is determined whether they shall be forwarded to Lakehurst, N. J., to be dispatched by the *Graf Zeppelin* on its return flights or, if the return flights are not made, forwarded from New York to Europe by steamship. (Dispatch by the *Graf Zeppelin* can not be guaranteed.)

The Following Notices Were Issued from the Bureau of the Third Assistant
Postmaster General

ROBERT S. REGAR, THIRD ASSISTANT

DIVISION OF FINANCE

NEW COUNTERFEIT

The Treasury Department furnishes the following description of a new counterfeit note:

\$20 FEDERAL RESERVE NOTE

On the Federal Reserve Bank of Cleveland, Ohio; 1914 series; check letter "H"; face plate No. 208; back plate No. 980; Frank White, Treasurer of the United States; A. W. Mellon, Secretary of the Treasury; portrait of Cleveland. This counterfeit is printed from etched plates on bleached genuine paper. The face appears to have been printed too heavily, causing the lathework in the border to lose some of the fine line effects, while the portrait is not clearly produced and should attract attention immediately. The numbering is executed irregularly and heavily, the specimen at hand bearing number D34280506A. The back coloring is in a bright green tone.

STOPPAGE OF PAYMENT ON TREASURY CHECKS

When a check drawn by a postmaster on the Treasurer of the United States is lost, stolen, or destroyed and the postmaster wishes to stop payment thereof he should forward to the Treasurer a full description of the check and give a specific reason for the stoppage. If loss or nonreceipt of the check is alleged, it is important that the request be accompanied by the correspondence relating to the matter. If there is no correspondence a short statement of the facts, bearing the signature and the address of the payee, should be furnished if possible. This will enable the Treasurer to have on file for comparison a specimen of the payee's signature for determination of possible forgery, if the check should be presented for payment.

If the check was received by the payee and subsequently lost, he must say whether he indorsed the check.

The drawer should state that his records show the check to be unpaid and should give the period covered by the last statement of account received from the Treasurer.

When the check so stopped is subsequently recovered prompt notice must be given to the Treasurer, as no payment will be made until the original stoppage is formally withdrawn.

This action should be taken before the duplicate check, bond of indemnity or affidavit, accompanied by the acknowledgment of stoppage request by the Treasurer are sent to the Third Assistant Postmaster General, Division of Finance, for approval.

DIVISION OF CLASSIFICATION

BUSINESS REPLY CARDS AND LETTERS IN BUSINESS REPLY ENVELOPES

In connection with Order No. 8228, dated September 8, 1928, amending section 384½, Postal Laws and Regulations, with regard to the acceptance for mailing of business reply cards and letters in business reply envelopes without prepayment of postage, the following instructions shall be observed:

1. The 2-cent rate to be collected on business reply cards and the 3-cent rate to be collected on business reply envelopes become effective October 1, 1928.
2. Business reply cards and envelopes may be distributed in any quantity desired by the permit holder, no minimum being prescribed. They may be distributed through the mails from the post office to which they are to be returned or from such other post offices as the distributor may designate in the statements of mailing on Form 3615, or, if no abuse results, they may be distributed outside

the mails. Such cards and envelopes need not be presented at any particular place at the post office, but may be deposited in the same manner as other mail of the sender, or, as stated, distributed outside the mails.

3. The statement of mailing on Form 3615 submitted by the permit holder to the postmaster at the office to which the cards or envelopes are to be returned shall show the number of all cards or envelopes distributed, whether through the mails or otherwise. In cases where all the business reply cards or envelopes comprising one lot are not sent out at the same time, but are distributed along in the usual course of business as a regular feature, the permit holder may file a statement on the first business day of each month on Form 3615, showing the approximate number of such cards and envelopes that he will send out or distribute during that month, instead of filing a statement for each lot. The record of the number of cards or envelopes distributed by a permit holder shall be compiled from the statements of mailing on Form 3615 and no count or verification need be made at the time the cards or envelopes are distributed.

4. The cards may be sent out either as reply portions of double post cards or folded cards or may be inclosed with other matter, as also may the envelopes.


5. Business reply cards and envelopes will be accepted for return mailing at all post offices in the United States and its possessions, except the Canal Zone and the Philippine Islands. They should not be sent to any foreign countries, including Canada, Cuba, Mexico, and the Republic of Panama, as they can not be returned from any foreign country without prepayment of postage.

6. Business reply cards must conform to the conditions prescribed for post cards or private mailing cards and, therefore, may not be smaller than $2\frac{3}{4}$ inches by 4 inches (a size somewhat larger is preferable) nor larger than approximately $3\frac{9}{16}$ inches by $5\frac{9}{16}$ inches. They may be printed in two or more light colors.

7. The address side of such cards and envelopes shall bear the permit number, the name of the post office issuing the permit, the words "Business reply card" or "Business reply envelope," as the case may be, the inscription "No postage stamp necessary if mailed before ———," the words "Postage will be paid by addressee," or in lieu of such words the inscription "2 cents postage will be paid by" in the case of the cards, or "3 cents postage will be paid by" in the case of envelopes, over the name and complete address of the person or concern to whom the cards or envelopes are to be returned. A space of at least $1\frac{1}{8}$ inches shall be left for postmarking at the top of the card or envelope on the left of the indicia in the upper right corner. The date shown in the inscription may be selected by the permit holder but in no case shall it be later than the last day of the month one year subsequent to the distribution of the cards or envelopes, nor earlier than the last day of the month following their distribution. Such indicia shall be prominently printed and not obstructed or surrounded by any other matter. All of the foregoing shall be arranged in one of the forms illustrated below.

FORM "A"

<p>FIRST CLASS PERMIT No. 10 (Sec. 384½ P.L. & R.) BOSTON, MASS.</p>	
<p>BUSINESS REPLY CARD NO POSTAGE STAMP NECESSARY IF MAILED BEFORE JULY 31, 1929</p>	
<p>2c.-POSTAGE WILL BE PAID BY—</p>	
<p>JOHN DOE & CO. 1234 MARKET ST., BOSTON, MASS.</p>	



Postage Will be Paid by Addressee	<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> BUSINESS REPLY CARD <small>FIRST CLASS PERMIT No. 94, Sec. 384½ P.L.&R. BOSTON, MASS.</small> </div> <p style="text-align: center; margin: 0;">JOHN DOE & CO. 1234 MARKET ST., BOSTON, MASS.</p>	No Postage Stamp Necessary If Mailed Before July 31, 1929
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8. Postmasters must see that the proper postage is collected on all business reply cards and letters in business reply envelopes before delivering them to the addressees.

9. Permits to distribute business reply cards and envelopes are issued with the understanding that the permit holder guarantees to pay the postage on all that are returned. In view of this, no deposit will hereafter be required when the cards or envelopes are sent out. Postmasters may refund all deposits heretofore required under the provisions of paragraph 5, section 384½, Postal Laws and Regulations, taking a proper receipt therefor which shall be retained in the files of the post office.

RATES CHARGEABLE ON BUSINESS REPLY CARDS OR ENVELOPES RETURNED AFTER OCTOBER 1, 1928

Many postmasters have made inquiry as to the proper postage to charge on business reply cards and business reply envelopes returned after October 1, 1928, but bearing the old postage rates printed thereon.

Business reply cards or envelopes returned under the provisions of section 384½, Postal Laws and Regulations, after October 1, are subject to the new rates of postage effective October 1, namely, 2 cents for cards and 3 cents for letters in business reply envelopes weighing one ounce or less, regardless of whether they were sent out before or after October 1, or whether they have the new rates or the rates originally prescribed by section 384½, Postal Laws and Regulations, printed thereon.

Persons or concerns having on hand supplies of business reply cards or envelopes showing the old rates in the inscriptions "3¢—Postage will be paid by—3¢" and "4¢—Postage will be paid by—4¢," respectively, may use such cards or envelopes until the supplies thereof have been exhausted.

AIR-MAIL STAMPS FOR POSTAGE AND FEES ON AIR MAIL

When matter is prepared for dispatch as air mail, air-mail stamps may be used to pay not only the postage, but any fee that may be chargeable thereon for special services, such as special delivery, registry, insured, and C. O. D.

When postage on letters is prepaid at the air-mail rate with special air-mail stamps and for some reason the letters can not be carried by airplane the letters should, in such cases, be dispatched by regular mail instead, without question as to the stamps.

In some cases matter is prepared as air mail and fully prepaid at the rate for such mail, although addressed for local delivery or to some place not served by an air-mail route. This is done for advertising or philatelic purposes or for some other attention-attracting reason and in cases where the matter is fully prepaid at the air-mail rate there is no objection thereto. The use of air-mail stamps to pay postage on matter at less than the air-mail rate is not permissible.

LETTERS WEIGHING NOT IN EXCESS OF 1 OUNCE PREPAID AT AIR MAIL RATE BUT NOT INDORSED "VIA AIR MAIL"

Letters weighing not in excess of 1 ounce mailed with 5 cents postage in ordinary stamps prepaid thereon, even though they are not indorsed "Via air mail," should, if the reaching of their destination can be expedited by being dispatched as air mail, be indorsed by the postmaster "Via air mail" and so dispatched. Letters of this description should, of course, be dispatched in the regular mails if that is the most expeditious method of their reaching their destination.

PHYSICIANS' PRESCRIPTION BOOKS FILLED OUT IN WRITING SUBJECT TO POSTAGE AT THE FIRST-CLASS RATE

Some postmasters are accepting for mailing physicians' prescription blank books filled out in writing and returned to the Federal prohibition officers prepaid at the third or fourth class rate, whereas the filled out portions showing to whom and for what purpose, by whom and on what dates such certificates were issued, subject the matter to the first-class rate of postage.

Such books are refused by the Federal prohibition officers because of being rated with postage due at the first-class rate, and are then returned to the office of mailing to be delivered to the sender on payment of postage due chargeable thereon. This causes confusion and delay.

Postmasters at offices of mailing should take proper action to see that physicians' prescription blank books filled out in writing are properly prepaid with postage at the first-class rate before being dispatched.

NOTICES ON FORM 3547 REGARDING THIRD AND FOURTH CLASS MATTER

When ordinary mail of the third and fourth classes bear a notice like the following:

"POSTMASTER: If addressee has moved, notify sender on Form 3547, postage for which is guaranteed. In case of removal to another post office, do not notify addressee but hold the matter and state on Form 3547 amount of forwarding postage required, which sender will promptly furnish," and the addressee has removed to another post office and left a forwarding address, the senders should be notified on Form 3547, as requested, of the new address and the amount of forwarding postage required. The matter itself should be held to give the senders an opportunity to furnish the forwarding postage.

GAME AND FURS NOT TO BE ACCEPTED FOR MAILING IN VIOLATION OF LAW

As the hunting and trapping seasons are again here, postmasters are reminded that they must not accept for mailing any parcels containing the bodies of game animals or birds, or parts thereof, including furs and plumage, which have been killed or offered for shipment in violation of the laws of any State, Territory, or district, and that parcels containing game which may lawfully be shipped are not acceptable for mailing unless they are properly marked and otherwise conform to the laws of the particular State from which shipped. See section 465, Postal Laws and Regulations.

The special attention of postmasters in the States of Idaho, Montana, Nebraska, Oregon, Utah, Washington, and Wyoming is called to the fact that shipments of beaver hides have been accepted in violation of the game laws of those States and great care should be exercised to see that no beaver hides are accepted in future in violation of the law.

UNDELIVERABLE SECOND-CLASS MATTER RETURNED TO THE PUBLISHERS UNDER LABEL FORM 3579

Some postmasters when returning to publishers under label Form 3579 undeliverable copies of publications entered as second-class matter do not show on the label the date notice on Form 3578 was sent to the publishers, as required by paragraph 2, section 618, Postal Laws and Regulations, and the instructions in article 224, page 32 of the July, 1928, POSTAL GUIDE.

Postmasters and other postal employes should use care to see that when undeliverable second-class matter is returned to the publishers the date on which the notice on Form 3578 was sent to the publishers is given on the label Form 3579.

FORMS 3540 AND 3548 NOT BEARING NAMES OF POST OFFICES SENDING THEM

Form 3540 has been sent to the Title Insurance & Trust Co., Fifth and Spring Streets, Los Angeles, Calif., advising them that a parcel addressed to Bert E. Pollock is being held for 7 cents postage. The card does not bear the name of the post office sending it nor the State in which located and does not bear any postmark.

Form 3548 has been sent to C. F. Breeden, Depue, Ill., advising him that mail matter is being held for postage, but does not state the kind of mail or the amount of postage due nor bear the name of the post office sending it nor the State in which located, and it bears no postmark.

Form 3548 has been sent to Miss Elsie Prager, 1905 West Fourteenth Street, Dubuque, Iowa, informing her that a letter addressed to her is being held for 2 cents postage. The card does not bear the name of the post office sending it, nor the State in which located, and it bears no postmark.

Form 3548 has been sent by a postmaster to Mrs. H. Fancher, 1237 Steuben Street, Utica, N. Y., informing her that a letter is being held for 2 cents postage. The card Form 3548 does not bear the name of the office and State from which it was sent and it bears no postmark.

Form 3548 has been sent to Mr. and Mrs. John Callahan, Shawano, Wis., informing them that a post card addressed to them is being held for 1 cent postage. The form does not bear the name of the post office sending it nor the State in which located and it bears no postmark.

Form 3548 has been sent by a postmaster to Mrs. G. R. Thompson, 113 Third Street N., Moorhead, Minn., advising her that a letter addressed to her is being held for 2 cents postage. The form does not bear the name of the office and State from which it was sent and is not postmarked.

Form 3548 has been sent to Catherine Gaukler, Lidgerwood, N. Dak., informing her that a letter addressed to her is being held for 2 cents postage. The card does not bear the name of the post office sending it, nor the State in which located, and it bears no postmark.

Form 3548 has been sent by a postmaster to Mr. H. O'Brien, R. V. C. Golf Club, Rockville Center, N. Y., informing him that a piece of mail is being held for postage. The card Form 3548 does not bear the name of the office and State from which it was sent, and it bears an illegible postmark.

Form 3548 has been sent to Mr. and Mrs. Charles L. Frantz, 532 East First Street, Piqua, Ohio, advising them that a piece of mail addressed to them is held for postage. The card does not bear the name of the post office sending it nor the State in which located, and it bears no postmark.

The post offices sending the notices will communicate with the addressees immediately and inclose other forms completely and properly filled out.

PREPARE FORMS 3540 AND 3548 PROPERLY AND COMPLETELY

In view of the continued receipt of numerous complaints concerning the failure of postmasters to show the names of their offices on Forms 3540 and 3548 when notifying persons with respect to mail held for postage, attention is called to the instructions regarding these forms heretofore published in the supplements to the Postal Guide.

As directed in such instructions, in order to prevent the sending of any more of these forms without showing the name of the post office from which issued, the entire stock now on hand at all except first-class offices should have the name of

the office and State stamped or written in the proper space on the message side of the forms at once, and when new supplies are received they should be immediately stamped or written up in the same way.

At first-class offices a two weeks' supply of such forms with the name of the office and State stamped thereon in advance should be kept on hand at all times.

Of course, these card notices should also be postmarked at the time they are sent to the addressees, but this is sometimes overlooked in the rush of work, while at other times the postmark is too faint to be legible.

It is obvious that if the card fails to show the name of the post office, either in the postmark or elsewhere, no action can be taken by the person receiving the notice.

PREPARE FORMS 3540 AND 3548 PROPERLY AND COMPLETELY.

DIVISION OF REGISTERED MAILS

ACCURACY IN RECORDING THE MAILING PARTICULARS OF ALL REGISTERS

The department has experienced considerable difficulty in its adjustment of indemnity claims through the failure of postmasters to accurately record the names and *complete* addresses of sender and *addressee* appearing on mail matter presented at their office for registration.

The accuracy of these records is of the greatest importance to the department in determining the merits of claims arising through alleged improper delivery of registered mail, for, in the event the wrapper is lost, it is from this source only that information concerning the manner in which a registered article is addressed may be obtained.

In view of the existing necessity of having uniformly available throughout the service such records as will enable the department to equitably adjust such claims, and because of the greater responsibility accruing to the department in its adjustment of claims arising under the act of May 1, 1928, increasing indemnity to \$1,000, the attention of all postmasters is called to the importance of accurately recording the full particulars of mailing of all outgoing registers as they actually appear on the registered article itself, observing carefully, and properly recording any indorsement appearing on this matter which may restrict or otherwise affect its delivery. (See secs. 867 and 986, Postal Laws and Regulations, 1924.)

TREATMENT OF DOMESTIC REGISTERED MAIL FOUND TO BE UNDELIVERABLE AS ADDRESSED

It has been brought to the attention of the department that frequently when domestic registered articles are not deliverable at the addresses borne by the articles to the persons named as the addressees of the articles, directory service is given the matter and, based on information received from the directory section, the articles are delivered or forwarded to persons of the same or similar names for whom they were not intended by the senders. Such improper treatment of registered matter should be avoided.

In this connection your attention is invited to section 981, Postal Laws and Regulations, regarding the treatment to be accorded domestic registered matter known to be undeliverable as addressed.

BUSINESS REPLY ENVELOPES TO BE ACCEPTED FOR REGISTRATION WITH PREPAYMENT OF REGISTRY FEE

Business reply envelopes mailed under the provisions of section 384½ of the Postal Laws and Regulations without prepayment of postage may be registered by the prepayment of the registry fee at the time of registration. The registration fee, however, must be prepaid by means of stamps affixed to the letters, the stamps being affixed in such a manner that they will not cover the permit indicia, pertaining to postage, appearing on the envelopes. The deficiency in postage will be collected from the addressees of these letters in the same manner as is required for ordinary letters mailed in business reply envelopes.

INCREASE IN TIME LIMIT FROM 15 DAYS TO 20 DAYS FOR HOLDING C. O. D. PARCELS FOR WHICH NOTICE OF NONDELIVERY IS TRANSMITTED TO THE SENDERS' DESIGNATED AGENT

The instructions entitled "Conditions under which notices concerning undeliverable C. O. D. parcels may be sent to agent of the sender," appearing on pages 19, 20, and 21, of the June, 1925, Postal Guide specifically limit their attention of C. O. D. parcels mailed under this procedure to 15 days prior to their return to the senders if not accepted by the addressees or the senders' agents.

Some patrons who have adopted this procedure recently brought to the attention of the department conditions which would seem to indicate that 15 days is not sufficient time in which to enable many addressees of these C. O. D. parcels to accept delivery. It has therefore been decided for experimental purposes and in an effort to render better service to increase the present time limit of 15 days to 20 days whenever such increased time limit is requested in the instructions of the mailers appearing on the address labels affixed to their C. O. D. parcels. No OTHER CHANGE IS MADE IN THE PRESENT REQUIREMENTS GOVERNING THE HANDLING OF THESE C. O. D. PARCELS.

The instructions contained in article 149, paragraphs 6 and 7(d), pages 146 and 147, of the July, 1928, Postal Guide are modified accordingly.

TREATMENT OF C. O. D. PARCELS CONTAINING NURSERY STOCK

During the nursery stock shipping of last spring considerable complaint was made by various nursery companies regarding the failure of postmasters to carry out, either in whole or in part, the special instructions printed on the back of C. O. D. tags attached to C. O. D. parcels of nursery stock mailed in accordance with the special procedure previously authorized by the department.

The procedure which has been given publicity in the annual July Postal Guides for several years past, was changed in certain respects effective March 1, 1928. Notice on this subject entitled "Notices for and treatment of C. O. D. parcels containing nursery stock," was published in the supplement of March, 1928, on pages 18 and 19.

Present instructions require that postmasters should notify senders, *within five days after receipt* of all C. O. D. parcels containing nursery stock, mailed in accordance with article 150, page 147, of the July, 1928, Postal Guide, which fail of delivery for any reason. These instructions should be strictly complied with

and, furthermore, when such C. O. D. parcels are presented for delivery and the addressee refuses to pay the charges for any reason, the parcel should immediately be tendered to the addressee without collection of the C. O. D. charges. Certain nursery stock mailers have reported the receipt of numerous notices covering C. O. D. parcels which are held "on hand" because the addressee is not able to pay the C. O. D. charges. There should be no occasion for sending such a notice as the parcel should be delivered to the addressee without collection of the C. O. D. charges.

At present, C. O. D. parcels of this character bear an indorsement reading substantially as follows: "This parcel must not be returned." Despite this indorsement, postmasters at mailing offices have reported the return to the senders of numerous C. O. D. parcels containing nursery stock. It has been the practice of the mailing postmaster to immediately return such parcels to the offices of address, inviting attention to the special instructions which call for destruction of the stock after 30 days from date of receipt at the office of address. However, it appears that in certain exceptional cases, the senders have especially requested postmasters at offices of address to return certain C. O. D. parcels. To avoid unnecessary work and confusion at offices of mailing, all such C. O. D. parcels should be conspicuously indorsed "NOTICE—NURSERY STOCK RETURNED AT SENDER'S REQUEST." Unless the senders specifically request the return of C. O. D. parcels containing nursery stock, such parcels *should not be returned*.

The special instructions relating to the treatment of C. O. D. parcels containing nursery stock have now been in effect a sufficiently long time for postal employees to be thoroughly familiar with them and there should be no excuse for the improper treatment of such parcels.

The Following Notices Were Issued from the Bureau of the Fourth Assistant Postmaster General

H. H. BILLANY, FOURTH ASSISTANT

DUAL EMPLOYMENT ON RURAL ROUTES

Instructions were on page 30 of the September, 1928, Supplement, to the effect that the law (section 39, Postal Laws and Regulations) prohibits the employment of a person in two positions the combined salaries of which exceed \$2,000 per annum, and that the Comptroller General has ruled that the prohibition against dual employment applies when the *rate* of pay for the two positions exceeds \$2,000 per annum.

The Comptroller General has cited other laws which provide that no allowance or compensation shall be made for any extra services whatever and that no person whose salary, pay, or emoluments are fixed by law or regulation shall receive any additional pay for any other service whatever, unless authorized by law.

Therefore, postmasters are cautioned that they must not, even in an emergency, require a clerk, substitute clerk, city carrier, substitute city carrier or other classified post-office employee to serve a rural route; must not require a regular rural carrier to serve any other than the one route to which he is assigned (except by law), and must not employ a temporary, substitute, or auxiliary carrier to serve two separate routes on the same day, as the department can not authorize payment for the extra service rendered.

RURAL CARRIERS NOT TO PERMIT ANY UNAUTHORIZED PERSON TO RIDE IN THEIR VEHICLES WHILE THEY ARE ON DUTY

By reason of the considerable number of cases reported to the department where carriers have transported unauthorized persons and insist that they were not aware of the regulations on the subject, it is desired that all postmasters at offices from which rural routes emanate bring to the attention of the carriers the provisions of paragraph 3 of section 741, Postal Laws and Regulations of 1924.

They should impress upon the carriers the fact that they are not to permit any person not connected with the Postal Service to ride with them when in the performance of their duties, and are not permitted to have drivers or assistants without specific authority from the department.

REPAINTING OF STREET LETTER BOX EQUIPMENT

Inspection of a number of recently repainted letter boxes indicates that this work is not being performed in accordance with the latest effective specification requirements.

In some instances it is apparent that rust, dirt, etc., are not properly removed previous to the application of the new paint. It has been noted in a large number of localities that paint has not been applied to the outside of bottoms of boxes, and also, on the inner surfaces of legs of package, combination and storage boxes. It is important that all boxes be properly painted and that it be done at such intervals to prevent the occurrence of rust and maintain equipment in good appearance. The life of boxes is greatly lengthened if well painted and a material saving is effected in repair and replacement costs.

Postmasters are requested, therefore, to make inspections of all boxes after being painted and ascertain whether the work has been properly performed. Any improper painting should be brought to the attention of the contractor and all payments should be withheld until the satisfactory performance of contract is fulfilled. Where the work is performed by employees a like inspection should be made.

YEAR TYPE FOR CANCELING MACHINES AND HAND STAMPS

Postmasters operating Government-owned canceling machines are advised that they should not submit requisitions for "1929" year type for their machines. The correct "1929" year type or dies for all canceling machines will be furnished in due course, without requisition, in ample time for use January 1. However, year type for hand stamps, postmarking and canceling stamps, and rubber dating stamps must be specially requested from 30 to 60 days in advance of the forthcoming year.

1929 STEEL YEAR TYPE

If postmasters are in doubt as to correct item number in ordering steel year type, an impression of the stamp for which type is desired should be submitted with requisition.

CONCERNS AUTHORIZED TO MANUFACTURE AND SELL MAIL BOXES FOR USE ON RURAL AND STAR ROUTES

The following list shows the manufacturers of mail boxes, the respective shipping points, and the prices of the two sizes of boxes, as manufactured in accordance with specifications mentioned in section 813, Postal Laws and Regulations:

Manufacturer	Shipping point	Prices f. o. b. post office or cars
American Sheet Metal Works, Carrollton Avenue and Edinburgh Street, New Orleans, La.	New Orleans, La.	No. 1, \$1.50.
Cincinnati Pump Manufacturing Co., Cincinnati, Ohio	Cincinnati, Ohio	No. 1, \$1.20.
Deshler Mail Box Co., Deshler, Ohio	Deshler, Ohio	No. 1, \$1.75.
H. E. Hessler Co., 508-516 North Salina Street, Syracuse, N. Y.	Syracuse, N. Y.	No. 1, \$1.50.
Johnson Manufacturing Co., Irene, S. Dak.	Irene, S. Dak.	No. 1, \$3.00.
Kolstad Mail Box Co., 402 West First Street, Duluth, Minn.	Duluth, Minn.	No. 1, \$4.00. No. 2, \$5.50.
Northwestern Mail Box Co., 5029-5035 McKissock Avenue, St. Louis, Mo.	St. Louis, Mo.	No. 1, \$1.75. No. 2, \$4.00.
Northwestern Sheet Metal Mfg. Co., 149-153 West Spokane Street, Seattle, Wash.	Seattle, Wash.	No. 1, \$1.25.
Pacific Stove & Stamping Co., Hood and Cushman Streets, Tacoma, Wash.	Tacoma, Wash.	No. 1, \$1.25.
Phillips & Buttorff Mfg. Co., Nashville, Tenn.	Nashville, Tenn.	No. 1, \$1.50.
Schmid Bros., Conestoga and Filbert Streets, Lancaster, Pa.	Lancaster, Pa.	No. 1, \$1.50.
S. C. Sherry Co. (Inc.), Englewood, N. J.	Englewood, N. J.	No. 1, \$3.00.
Superior Sheet Metal Works Co., 3201 Roosevelt Avenue, Indianapolis, Ind.	Indianapolis, Ind.	No. 1, \$1.75. No. 2, \$3.75.
The Madewell Pipe & Culvert Works, East Twelfth Street and Twenty-fifth Avenue, Oakland, Calif.	Oakland, Calif.	No. 1, \$1.50.
The Superior Stamping Co., Second and Elm Streets, Cincinnati, Ohio.	Cincinnati, Ohio	No. 1, \$1.50.
United States Mail Box Co., Owensboro, Ky.	Owensboro, Ky.	No. 1, \$2.00. No. 2, \$3.50.
Western Steel Products Co., Duluth, Minn.	Duluth, Minn.	No. 1, \$1.50. No. 2, \$3.50.

LATEST CHANGES IN POST OFFICES

June 1 to September 30, 1928

NOTE.—This list, taken in connection with the list of offices in the GUIDE for July, 1928, shows the offices in operation. Former monthly lists should be disregarded. Commencing with the August supplement to the POSTAL GUIDE, the radical sign (√) before the name of an office will indicate information not previously published.

- A. Alphabetical list.
- S. State list.
- C. County list.
- N. New name of office.
- D. Office established since publication of July GUIDE and afterwards discontinued or name changed.

- * Do not issue money orders.
- † International money-order offices.
- ° Postal savings depositories.
- § Summer offices.
- || Winter offices.

PARCEL-POST CHANGES. The unit number appears between the office and the county.

ALABAMA

Established and name changed
 38716 √ Fountain (N) 2085... Monroe

Name changed
 38716 √ Hixon to Fountain.

Discontinued *Mail to*
 33371 Clinton, Greene... Eutaw
 38466 √ Deposit, Madison... New Market

39036 √ Oakchia, Choctaw... Edna
Branch office, Birmingham

38118 Boyles.

Correction
 Ashville, Saint Clair County, omit (c. h.) C. list.

ALASKA

Correction
 Chichagof not Chicagof, First Judicial District, C. list.

ARIZONA

Established
 05037 Coolidge Dam 4382... Gila
 05437 Hamburg* 4386... Cochise
 05447 Peoples Valley* 4630... Yavapai

Station, Phoenix
 05378 √ No. 5.

Discontinued *Mail to*
 05346 Fort McDowell*, Maricopa... Scottsdale
 05442 √ Kofa*, Yuma... Palomas
 05281 Williams Camp, Gila... Miami

ARKANSAS

Established and name changed
 73147 √ Forty Four 2576... Izard
 73547 Rolla (N) 2930... Hot Spring
 74000 Rosetta 2677... Johnson

Station, Conway
 72915 √ Central College.

Stations, El Dorado
 73105 No. 1.
 73107 No. 2.

Name changed
 73547 Lono to Rolla.

Discontinued *Mail to*
 72073 √ Athelstan, Mississippi... Osceola
 73092 Eros, Marion... Everton
 73131 Fir, Montgomery... Mount Ida

74036 √ Sandybend, Union... Urbana

CALIFORNIA

Established and names changed
 82317 Arrowbear Lake* §(N) 5080 San Bernardino
 81708 √ Big Basin* §(N) 5574 Santa Cruz

80866 Fenner 4879 San Bernardino
 81428 Minnelusa* 5030 San Bernardino
 82490 Oro Loma* 5425 Fresno
 81894 Sepulveda 5180 Los Angeles

81971 √ Temple City† (N) 5180 Los Angeles

Stations, Inglewood
 81051 No. 4.
 81069 No. 5.

Stations, Los Angeles
 82645 No. 78.
 82646 √ No. 79.

Stations, San Diego
 80646 √ Mission Beach†.
 80640 √ Ocean Beach†.

Station, Watsonville
 82201 C. O. D.

Names changed
 82317 Arrow Bear* to Arrowbear Lake.
 81708 √ Redwood Park* § to Big Basin
 81971 √ Temple† to Temple City.

Discontinued *Mail to*
 80905 √ Glenblair, Mendocino... Fort Bragg
 81433 √ Mission Beach†, San Diego... Mission Beach, Sta. San Diego
 81542 √ Ocean Beach†, San Diego... Ocean Beach, Sta. San Diego
 81952 √ Tecnor, Siskiyou... Macdoel

Station, Los Angeles
 81119 O.
Station, San Fernando
 81894 Sepulveda (Rural).
Branch office, Vallejo
 82904 Mare Island, Marine Bar-racks.

Correction
 √ Prather, unit 5274 not 4274.
 82625 √ Sta. No. 61 Los Angeles not 82265, S. list.

COLORADO

Established and name changed
 30059 √ Bartlett* 3571... Baca
 30612 Kings Canyon 3967... Jackson

30896 °Spivak† (N) 3869 Jefferson
 30948 Trump 3921... Park

Name changed
 30896 °Sanatorium† to Spivak.

Number changed
 Marvine, unit 4068 not 4118.

Discontinued *Mail to*
 31159 Ojo, Huerfano... Oakview
 31056 Osgood, Weld... Cornish
 30781 Patches*, Las Animas... Walsenburg

30856 Ruin Canyon, Montezuma... Ackmen

Stations, Trinidad
 31901 No. 1.
 31207 No. 2.

Correction
 Cary Ranch, Routt Co. omit * S. list.
 Starbuck, supplied from Mount Morrison, omit, p. 1160.

CONNECTICUT

Established
Station, Bridgeport
 32339 A. 2071 Main Street.
Station, Stamford
 32506 √ °Glenbrook†. (Ind)

Stations, Winsted
 32770 No. 1.
 32771 √ No. 2.

Discontinued *Mail to*
 32439 °Glenbrook†, Fairfield... Glenbrook
 Sta. Stamford.

Correction
 √ Sound View not Soundview, New London County, S. list.

DELAWARE

Established
Station, Frankford
33652 ✓ Johnson (Rural).
Stations, Wilmington
33520 No. 16.
33521 ✓ No. 17.

FLORIDA

Established
Stations, Saint Petersburg
79611 No. 4.
79612 No. 5.
Discontinued Mail to
78585 Gaiter, Marion... Dunnellon
79188 Gulfport, Pinellas...
Saint Petersburg
78860 Mineral City, Saint Johns...
Jacksonville Beach
79323 Scotts Ferry, Calhoun...
Blountstown
78821 Woodmere, Sarasota...
Venice

Corrections

Causeway Community, not
Causeway Community,
Hillsborough County, C.
list.
✓ Port Mayaca, unit 1445 not
7445.
Scanlon, not Scanlan, Taylor
County, C. list.

GEORGIA

Established
07501 ✓ Collegeboro* 1534... Bulloch
Discontinued Mail to
06963 Griswoldville, Jones...
Macon
07033 Liclog, Gilmer... Cartecay
Correction

Attapulgis not Attapuligus,
Decatur County, C. list.

IDAHO

Established
Station, Sandpoint
03470 No. 1.
Discontinued Mail to
03319 ✓ Magill*, Clearwater...
Ahsahka
03465 ✓ Seafoam*, Custer... Stanley

ILLINOIS

Established
Station, Chicago
10517 No. 338.
Station, East Saint Louis
11421 No. 16.
Station, Forest Park
11963 No. 3.
Station, Lombard
12364 Westmore.
Station, Mattoon
12461 C. O. D.
Discontinued Mail to
11523 Brookville, Ogle... Polo
11523 Fayville, Alexander...
Thebes
12424 ✓ Mannheim, Cook...
Bensenville

Corrections

Belmont Heights, Cook
County, insert C. list.
Cullom not Cullon, Liv-
ingston County, S. list.
Fairmount not Fairmont,
Vermilion County, C. list.
✓ Jacksonville, unit 2369 not
2639.

INDIANA

Discontinued Mail to
35213 ✓ Maumee, Jackson... Kurtz

IOWA

Discontinued Mail to
65435 Perlee, Jefferson... Fairfield
Corrections
✓ Churchville not Curchville,
Warren County, C. list.
Ernie, Floyd County, omit
C. list.

KANSAS

Discontinued Mail to
92895 Hatton, Hamilton... Syracuse

KENTUCKY

Established
89510 Bee* 1974... Hart
67048 ✓ Creeksville* 1724... Clay
67069 Crummies 1675... Harlan
67241 Eberle* 1774... Jackson
67633 Hamm* 1672... Rowan
67757 Hogard* 1875... Adair
65714 Revelo* 1775... McCreary
69573 Sharkey* 1722... Rowan
69034 Stoll* 1723... Menifee

Number changed

Truitt, unit 1671 not 1621.
Discontinued Mail to

66558 Barnsley, Hopkins...
Madisonville
66683 Bluefield*, Letcher... Ulvah
67413 ✓ Flora, Nicholas... Myers
67779 Hubbs*, Knox... Lay
69680 ✓ Keith*, Wayne... Kidder
68731 Richam*, Pike... Yeager

Correction

✓ Cumberland City, Clinton
County, omit § S. list.

LOUISIANA

Established
45625 Hackberry 2639... Cameron
Discontinued Mail to
45346 ✓ City Price, Plaquemines...
Diamond
45394 Cravens†, Vernon... Pitkin
45985 ✓ Neita, Saint Landry...
Woodside
46013 ✓ Ouachita, Union...
Sterlington
46045 Pharr†, Saint Mary...
Morgan City
46057 ✓ Poley, Livingston...
Port Vincent
46457 Richland Hill, East Felic-
iana... Wilson

Corrections

Martinville, Saint Martin
County, omit C. list.
Southwestern, Lafayette
County, insert () C.
list.
Sterlington not Sterling,
Ouachita County C. list.

MAINE

Discontinued Mail to
94672 Howe Brook, Aroostook...
Smyrna Mills

Corrections

Brownville, not Browns-
ville, Piscataquis County,
C. list.
Brownville Junction, not
Brownville Junction,
Piscataquis County, C.
list.
Mouse Island, omit A. list.

MARYLAND

Established
56204 Dares Wharf* 1021... Calvert
Discontinued Mail to
56110 Bucklodge, Montgomery...
Boys
56142 Charlton, Washington...
Big Spring
56355 Helen*, Saint Marys...
Morganza

Station, Baltimore

55109 Gardenville.

Correction

Issue, supplied from
Tompkinsville, omit D.
1162.

MASSACHUSETTS

Established
Station, Boston
61889 Federal Reserve.
Station, Gardner
60969 C. O. D.
Station, Peabody
61291 ✓ No. 3.
Discontinued Mail to
61237 North Leverett, Franklin...
Montague
Correction
✓ Hopedale not Hokedale,
Worcester County S. list.

MICHIGAN

Established
09516 ✓ Nowesco* 1806... Chippewa
Discontinued Mail to
68960 Entrican, Montcalm...
Stanton
09765 Secord, Gladwin... Gladwin
09995 Winters, Alger... Trenary
Discontinuance rescinded
Station, Detroit
08109 Detroit River.
Corrections
Hazel Park, Oakland
County, omit () C. list.
Hazel Park, Wayne County,
omit C. list.

MINNESOTA

Established
Branch office, Minneapolis
27184 ✓ Columbia Heights.

Discontinued Mail to
 27532 Brickton, Mille Lacs.....
 28573 Suomi, Itaska...Deer River

Corrections
 Bois Fort, supplied from
 Orr not Nett Lake, p.
 1163.
 La Crescent, La Cresecent,
 Houston County not S.
 list.

MISSISSIPPI

Established
 96218 Birdie 2380.....Quitman
Station, Greenville
 96702 C. O. D.
Station, Jackson
 96104 √ No. 1.

Discontinued Mail to
 96345 √ Clay, Itawamba.....Fulton
 96429 Derby, Pearl River Millard
 96593 Marydell, Leake...Carthage
 96938 Mizpah*, Copiah.....
 Hazlehurst
 97593 Otho*, Scott.....Forest
 97044 √ Parkway, Hinds...Jackson
 97468 √ Wilson, Greene.....Neely

MISSOURI

Established
 14943 Delbridge, 2423.....
 Washington
Station, Columbia
 15209 √ A. Stephens College.
Station, Independence
 16107 No. 1.

Discontinued Mail to
 14495 Athol, Jackson...Kansas City
 14750 Carico, Stone.....Galena
 15058 Englewood†, Jackson.....
 Independence
 15118 Fertile, Washington...Cadet
 15338 Hazel Run, Saint Francois...
 Bonne Terre
 15827 Mount Washington†, Jack-
 son.....Kansas City

Station, Columbia
 15204 √ No. 2.
Stations, Jefferson City
 14801 No. 1.
 16789 No. 2.
 16779 No. 3.

Correction
 Smallett, supplied from
 Ava, omit p. 1163.

MONTANA

Established and names changed
 49058 Bowers*, 3858.....
 Powder River
 49241 √ Corwine center*, 4101
 Phillips
 49964 Davidell (N) 4055...Rosebud
 49271 Drexel*, 4854.....Mineral
 X8068 Harb*, 4052.....Phillips
 49992 Heath (N) 4255.....Fergus

Names changed
 49992 Gypsum, to Heath.
 49964 Rim Rocks to Davidell.

Discontinued Mail to
 49345 √ Garnet, Granite...Bearmouth
 49499 √ Lake Five, Flathead.....
 Belton
 49631 Redwater, McCone...Circle
 49508 √ Sieben, Lewis and Clark...
 Wolf Creek

NEBRASKA

Discontinued Mail to
 25959 Houston*, York.....York

NEW HAMPSHIRE

Established
Station, Claremont
 01805 No. 4.
Station, Portsmouth
 01027 No. 3.

NEW JERSEY

Established
Station, Bayonne
 90315 Bergen Point.
Station, Englewood
 90250 No. 2.
Station, Jersey City
 90832 °Journal Square.†
Station, Palisades Park
 90720 No. 1.
Station, Woodbury
 91093 No. 3.
Site changed
 √ Franklin Park, Middlesex
 now in Somerset County.

NEW MEXICO

Discontinued Mail to
 04082 Chupadero*, Rio Arriba...
 Gallina
 04736 Sabinoso, San Miguel.....
 Solano
 04616 Venus, Santa Fe...Moriarty
Correction
 √ West Las Vegas, San
 Miguel Co., insert ()
 C. list.

NEW YORK

Established
 22872 Greenfield Park† (N) 785...
 Ulster
 24293 Ten Mile River*, 815.....
 Sullivan
Station, Baldwin
 22022 No. 1.
Stations, Brooklyn
 21117 Dyker Heights.†
 24042 No. 266.
 24943 No. 267.
Station, Flushing
 24925 √ No. 36.
Station, Glens Falls
 22010 No. 4.
Station, Hamilton
 22929 √ Colgate.

Station, Jamaica
 24633 √ No. 58.
Station, Massena
 23362 No. 1.
Branch offices, New York
 20607 Destroyer Division 43.
 20606 Destroyer Squadron 9,
 Scouting Fleet.
 20608 √ U. S. S. Pecos.

Station, New York
 20094 √ Van Nest.
Station, North Tonawanda
 23928 No. 5.
Station, Valley Stream
 24383 No. 1.

Name changed
 22872 Greenfield† to Greenfield
 Park.
Discontinued Mail to
 22827 Glen Eyrie‡, Washington...
 Hague
 23363 Massena Springs†, Saint
 Lawrence.....Massena
 23612 √ North Stephantown, Ren-
 sselaer, Stephantown.

Branch offices, New York
 20543 √ U. S. Marine Corps, Cape
 Haitien.
 20587 U. S. S. Villalobos.
Stations, Niagara Falls
 21847 No. 1.
 21846 No. 5.

Correction
 √ Ira-1, Cayuga Co., insert
 C. list
 √ Elmwood, Onondaga Co.,
 insert () C. list.

NORTH CAROLINA

Established
 75858 Butters, 1229.....Bladen
 77019 Spot* 926.....Currituck
Station, Spruce Pine
 77029 √ Mimpro (Rural).
Discontinued Mail to
 75925 Eastbrook, Brunswick...
 Leland
 76017 Flinty, Yancey...Newdale
 76313 √ Katesville, Franklin.....
 Franklinton
 76581 Murchison, Yancey.....
 Pensacola
 76827 Richardson, Bladen.....
 Bladenboro
 76992 Solola, Swain...Bryson City
 77327 Sunburst†, Haywood.....
 Canton

OHIO

Established
Station, Canton
 17885 √ No. 5.
Stations, Cuyahoga Falls
 18241 √ No. 3.
 18242 √ No. 4.

Station, Youngstown
 19763 No. 8.
Discontinued Mail to
 18540 Harris Station, Ross.....
 Spargursville
 18813 ✓ McLean*, Fayette.....
 Washington C. H.
 19182 Pleasant Bend, Henry.....
 New Bavaria
 19275 ✓ Robyville, Harrison Adena
 19295 Rosemont, Mahoning.....
 North Jackson
 19739 Siloam*, Gallia.....Gallipolis
Branch office, Ironton
 17872 Coal Grove.
Station, Ironton
 17875 No. 3.

OKLAHOMA

Established and name changed
 62832 ✓ Battiest (N) 2830.....
 McCurtain
 62418 ✓ Carter Nine 3025.....
 Osage
 62505 Countyline* 3130.....Carter
Station, Ardmore
 62401 C. O. D.
Station, Norman
 63428 ✓ C. O. D.
Stations, Tulsa
 62336 Carbondale.
 62338 Red Fork†.
 62359 ✓ No. 8.
Name changed
 62832 ✓ Ida to Battiest.
Discontinued Mail to
 62407 Carbondale, Tulsa.....
 Carbondale Sta., Tulsa
 62983 McKey, Sequoyah.....Vian
 63253 Red Fork†, Tulsa.....
 Red Fork Sta., Tulsa
Station, Muskogee
 62103 Caesar.
Corrections
 Pettit, supplied from Park
 Hill, omit p. 1185.
 ✓ Bidding Springs, Adair
 Co., omit C. list

OREGON

Established
 51013 Kernville 5759.....Lincoln
 50990 Kinzua 5359.....Wheeler
 51030 ✓ O'Brien*, 5714.....
 Josephine
Station, Salem
 50010 Hollywood.
Discontinued Mail to
 50045 ✓ Beaver Marsh*, Klamath...
 Diamond Lake
 51038 ✓ Deschutes, Deschutes.....
 Bend
 51090 Parkwood, Multnomah.....
 Portland

PENNSYLVANIA

Established
Stations, Allentown
 40488 ✓ No. 14.
 40489 ✓ No. 15.

Station, Beaver Falls
 44676 No. 1.
Stations, Berlin
 41041 Macdonaldton (Rural).
 41060 ✓ Pine Hill (Rural).
Branch office, Pittsburgh
 40410 ✓ Forest Hills.
Branch office, Wilkes-Barre
 40804 Forty Fort.
Number changed
 ✓ Saluvia, unit 1168 not 1169.
Discontinued Mail to
 40065 ✓ Amyville, Westmoreland...
 West Newton
 40983 Barronvale, Somerset.....
 Rockwood
 41001 Beatty†, Westmoreland...
 Latrobe
 41016 ✓ Bell, Somerset.....
 Boswell
 41242 ✓ Campbellville*, Sullivan...
 Eldredsville
 42282 ✓ Hoppenville, Montgomery...
 Red Hill
 42769 Macdonaldton, Somerset...
 Berlin
 43857 Soppitt*, Butler.....Boyers
 44076 ✓ Tivoli, Lycoming.....
 Hughesville

Station, Berlin

41080 ✓ Goodtown (Rural).
Correction
 ✓ Parkersburg, unit 919 not
 1919.
 ✓ Ralpton not Raption, A.
 list.

PORTO RICO

Established and name changed
 X2104 Orocovis (N) 04.
Name changed
 X2104 Barros to Orocovis.

RHODE ISLAND

Established
Station, Pawtucket
 47128 No. 23.
Branch office, Providence
 47272 ✓ Cranston.
Station, Wakefield
 47350 °Peace Dale†.
Station, Westerly
 47403 ✓ Misquamicut.
Discontinued Mail to
 47089 °Peace Dale†, Washington...
 Peace Dale Sta., Wake-
 field.
Station, Westerly
 47401 ✓ Pleasant View‡.
Correction
 Woodville, supplied from
 Hope Valley, not Wood
 River Junction, p. 1186.

SOUTH CAROLINA

Established and name changed
 59845 Isle of Palms‡ 1333.....
 Charleston
 59746 Pacolet Mills† (N) 1529...
 Spartanburg
 59646 Rocky Bottom* 1628.....
 Pickens
 59693 Slater* 1628.....Greenville
Station, Anderson
 59404 ✓ C. O. D.
Station, Columbia
 59114 Shandon.
Station, Greenwood
 59610 ✓ C. O. D.
Name changed
 59746 Trough† to Pacolet Mills.
Discontinued Mail to
 59286 Fowler, Williamsburg.....
 Kingstree
 59740 Tradesville*, Lancaster...
 Lancaster
SOUTH DAKOTA
Discontinued Mail to
 29292 Hawley*, Hyde Sedgwick
 29349 Kampeska, Codington.....
 Watertown
 29428 Masopia*, Bennett Patricia
 29716 Whitney, Perkins Meadow

TENNESSEE

Established
 58618 Tallassee* 1777.....Blount
 58636 Ten Mile 1827.....Meigs
 58750 ✓ Wolf River* 1825...Fentress
Branch office, Chattanooga
 57216 ✓ Brainerd.
Station, Cleveland
 58001 ✓ C. O. D.
Branch office, Johnson City
 58207 °Soldiers Home†.
Numbers changed
 Eva unit 2176 not 2126.
 Tennessee City, unit 2126
 not 2076.
Discontinued Mail to
 57012 ✓ Alticrest*, Fentress...Gernt
 57627 ✓ Brown Place*, Fentress...
 Gernt
 57746 ✓ Corbondale, Montgomery...
 Palmyra
 58765 ✓ Line Spring*‡, Sevier.....
 Sevierville
 58297 Mount Helen*, Fentress...
 Armathwaite
 58312 °National Sanatorium†,
 Washington.....Soldiers
 Home, Branch, Johnson
 City.
 58435 Purity*, Hardin...Olive Hill
Station, Chattanooga
 57207 C.
Correction
 Farnar not Farmer, Polk
 County, S. list.

TEXAS

Established
 52429 Blewett 3390.....Uvalde
 53431 Judkins 3635.....Ector
 53591 Linn*, 3195.....Hidalgo
 53750 Mazatlan, 3194.....Duval

Number changed
Kermit ✓ 3685 not 3635.

Discontinued *Mail to*
52596 ✓ Cass, Cass.....Bloomburg
53707 Mariscal*, Brewster.....Hot Springs

54163 ✓ Progress, Bailey Muleshoe
54305 Ruliff*, Newton.....Deweyville

54522 Stone Point, Van zant.....Canton

Correction
Los Indios not Los Indois.
A. list.

UTAH

Established
48509 National* 4469.....Carbon
48338 Panguitch Lake*, 4623.....Garfield

Discontinued *Mail to*
48253 Juab, Juab.....Levan
48442 Winterquarters†, Carbon...Schofield

Correction
48105 ✓ C. O. D. Sta. Salt Lake City
not 48015 S. list.

VERMONT

Established
02089 East Brookfield* 610.....Orange

Discontinued *Mail to*
02533 Fisk‡, Grand Isle.....Isle La Motte

Correction
Portia, omit A. list.

VIRGINIA

Established
84366 Jersey* 1072.....King George
Station, Richmond

83226 ✓ Kingsland (Rural)
Name changed

Station, Richmond
83148 ✓ Manchester † Ind. to South-
side

Discontinued *Mail to*
85986 Honest*, King William.....Mangohick
84432 Kopp, Prince William.....Manassas
84752 Motley*, Pittsylvania.....Hurt
85858 Round Bottom, Bland.....Niday

Correction
Golddale, supplied from
Mine Run, omit p. 1167.

WASHINGTON

Established
70080 Biarly, 5102.....Stevens
70889 Gooseprairie* 5455 Yakima
70883 Greenleaf* 5507.....Skamania
71195 Paradise Inn § 5505.....Pierce
71340 Sappho 5752.....Clallam

Station, Longview
71025 No. 1.
Stations, Seattle

70388 No. 65.
70389 No. 66.

Discontinued *Mail to*
70705 Coyle, Jefferson.....Seabeck
70918 Holly, Kitsap.....Seabeck
70995 Lantz*, Adams.....Benge
71040 ✓ McIntosh*, Thurston.....Ranier
71074 Maytown*, Thurston.....Olympia

Correction
✓ Longmire, Pierce Co., omit
§, S. list.
✓ Torpedo, Kitsap Co., omit
C. list.

WEST VIRGINIA

Established and name changed
87099 Fourteen 1572.....Lincoln
88142 Paisley (N) 1369.....Marion
88432 Watson 1370.....Marion

Name changed
88142 Scottdale to Paisley.

Discontinued *Mail to*
86011 ✓ Adlai*, Pleasant.....Hebron
86222 Baxter, Marion.....Rivesville
88548 Brake*, Hardy.....Bass

86598 Calvin, Nicholas.....Beaver
87418 Juverna*, McDowell Davy
88684 Klemeth*, Raleigh.....Pinkknob
87595 Lowsville†, Monongalia.....Everettville

Branch office, Fairmont
86302 Watson (Ind.).

Correction
✓ Jarrols Valley, Boone Co.,
omit C. list.
✓ Madeleine, Raleigh County,
omit *, S. list.

WISCONSIN

Established and name changed
37206 Lake Tomahawk (N) 2307.....Oneida

Station, Chippewa Falls
37501 ✓ C. O. D.

Name changed
37206 Tomahawk Lake to Lake
Tomahawk.

Discontinued *Mail to*
36098 ✓ Bethel, Wood.....Arpin
37383 ✓ Fern, Florence.....Florence
36346 Elmhurst, Langlade.....Antigo

WYOMING

Established and name changed
89172 Hawk Springs (N) 3765.....Goshen
89538 Seely* 3309.....Crook
89335 Spring Valley 4416.....Uinta
89357 Twayton, 3960.....Johnson

Name changed
89172 Hagie* to Hawk Springs.

Discontinued *Mail to*
89061 °Cambria†, Weston.....Newcastle

89218 Labarge, Lincoln.....Tulsa
89303 Rex*, Albany.....Centennial

Correction
Eden, supplied from Far-
son, omit p. 1168.

CHANGES TO BE INSERTED IN THE JULY, 1928, GUIDE

CHANGE No. 23 (Afghanistan, p. 224).

The subheading "Prohibitions—Regular Mails," of the item "Afghanistan" on page 224 is superseded by the following:

"Registered articles containing coins, bank notes and paper money, gold and silver bullion, precious stones, jewelry, and other precious articles.
"Bees and silk worms.

"Chemical dyes, dry or liquid, which because of insufficient fixity, are not suitable for the dyeing of woolen carpets; live plants.

"Regular mail articles in transit are not subject to any prohibition.
"Dutiable articles."

CHANGE No. 24 (Colombia, p. 273).

The following should be added to the subheading "Prohibitions" of the item "Colombia—Parcel post" appearing on page 273:

"Saccharine, regardless of the name by which it is designated, unless a permit is issued in every case by the national director of hygiene or by the respective departmental director, who likewise may restrict the quantities ordered when they deem it suitable. It is left to the decision of the national directorate of hygiene to regulate the sale of saccharine in pharmacies and drug stores."

CHANGE No. 25 (Great Britain and Northern Ireland, p. 323).

The following should be added to the subheading "Prohibitions" of the item "Great Britain and Northern Ireland—Regular mails," on page 323:

"Only bona fide sample pieces of cinematograph films, intended to show the customer the action of individual scenes, consisting of pieces not exceeding 50 meters in length of developed films, will be admitted.

"The portions of film must be packed in a tin box, placed in turn in a solid wooden box; and if any part of the box is composed of more than one piece of wood, the pieces must be joined together by means of dovetails. A lining of suitable material must be placed between the upper edges of the box and the cover; the cover must be firmly screwed on. A white label bearing the word "Films" in conspicuous black characters must be attached to the package.

"Each package must bear the complete name and address of the addressee, and be addressed 'c/o the Officer of Customs and Excise, Mount Pleasant Depot, General Post Office, London, E. C.' "

CHANGE No. 26 (Mexico, pp. 377 and 380).

The following should be added to the subheading "Prohibitions" of the item "Mexico—Regular mails," and "Parcel post" on pages 377 and 380.

"Benzo-bismutho-Millot, of the Millot Laboratories.

"Fenalgina, of the Etna Chemical Co.

"Humosanos, of the Blesser Co.

"Freinix ampoules, of the Buisson Laboratories.

"Cuticura soap, of the Potter Drug & Chemical Corporation."

CHANGE No. 27 (Tunis, pp. 450 and 451).

The subheading "Prohibitions" of the item "Tunis—Parcel post" appearing on pages 450 and 451 is modified as follows:

Delete the following words in the ninth and tenth lines at top of page 451:
"Watches and clocks of small volume, of foreign origin, and parts for watches or clocks."

CHANGE No. 28 (sec. 74, pp. 205 and 405).

The following modifies the information now shown in the fifteenth column of the table appearing under the item "Paraguay" on page 405, and in section 74 on page 205.

Postmasters of the first class will cause a dispatch note (Form 2972) properly filled out to indicate the office of mailing, name and address of sender, number of customs declarations, weight, postage paid, name and address of addressee and place of destination, to be attached to each parcel-post package mailed at their offices addressed for delivery in Paraguay.

Dispatch notes covering parcels for Paraguay, when mailed at second, third, and fourth class post offices, will be filled out and affixed at the appropriate dispatching exchange office.

Postmasters of the first class will please cause due notice to be taken at their offices and the widest publicity, without expense to the department, to be given thereto.

CHANGE No. 29 (sec. 59, p. 203).

The last sentence of section 59 on page 203 should be changed to read as follows:

"If, however, any such parcels are forwarded, the country of destination will collect upon the accompanying communication or communications double the letter rate of postage prescribed by the Universal Postal Convention, except that the single letter rate only should be collected on such communication or communications received from those countries which have ratified the Pan American Principal Convention of Buenos Aires or Mexico."

CHANGE No. 30 (Nursery stock, art. 150, p. 147).

The last sentence of this article should be changed to read as follows:

"(See art. 265, p. 163, of this Guide relative to the payment of indemnity for nursery stock mailed under these instructions.)"

CHANGE No. 31 (Leave without pay, p. 76).

Article 12 on page 76 of the Official Postal Guide for July, 1928, under the subheading "Leave without pay," is amended to read as follows:

"12. *Leave without pay.*—Leave of absence without pay for not exceeding 30 days may be granted rural carriers by postmasters without making a report thereof to the department. When a rural carrier desires leave of absence without pay in excess of 30 days, application for such extended leave should be presented to the department, with a statement of the reasons why such leave is needed or desired, without first taking such portion of the 30 days' leave without pay which the postmaster has authority to grant. Notation of such leave should be made on Forms 4251 and 4253, semimonthly certificates of service performed, which forms are to be sent to the disbursing postmaster three working days before the end of the half-monthly pay period."

CHANGE No. 32 (sec. 63½, p. 204).

The following item shall be included on page 204 as section 63½:

"63½. *Inquiries for ordinary parcels.*—A charge of 5 cents shall be made for inquiries (to be paid by postage stamps affixed to such inquiries and duly canceled) concerning the disposal made of any ordinary article (parcel post package or Postal Union article) addressed for delivery in a foreign country, unless the sender is able to show prima facie loss or other irregularity through fault of the Postal Service. The sender's statement that he has received information from the addressee denying receipt or alleging other irregularities on the part of the Postal Service may be accepted, or he may be required to submit other satisfactory evidence of mistreatment on the part of the Postal Service. If the charge is not collected when the inquiry is made because of a prima facie showing of irregularity through fault of the Postal Service, and it is subsequently found that there was not mistreatment of the article while in the mails or any other irregularity due to the fault of the Postal Service, the charge of 5 cent shall be collected before result of the trace is furnished the sender. Inquiries must be made within the period of one year, counting from the day following that of mailing.

"On requests therefor the Second Assistant Postmaster General, Division of International Postal Service, may authorize refunds to be made of fees collected for inquiries covering ordinary mail if it is subsequently found that the inquiries were due to some irregularity which was the fault of the Postal Service.

"See section 116 on page 218 regarding inquiries concerning registered and insured articles addressed for delivery in foreign countries."

CHANGE No. 33.

Section 21 on page 177 should be changed to read as follows:

"21. *Inquiries.*—See section 63½ on page 204 and section 116 on page 218."

CHANGE No. 34 (Austria, pp. 238 and 239).

The subitem "Parcel post" of the item "Austria" on pages 238 and 239 is modified as follows:

The weight limit for parcel-post packages exchanged with Austria is increased to 44 pounds (20 kilograms).

The maximum length is increased to 4 feet, provided that parcels over 42 and not over 44 inches in length are restricted to 24 inches in girth, those over 44 and not over 46 inches to 20 inches in girth, and those over 46 and up to 4 feet to 16 inches in girth.

There will be no change in the postage rate which is 14 cents a pound or fraction thereof.

The transit charges will be:

- 12 cents for each parcel not over 2 pounds in weight.
- 20 cents for each parcel over 2 and not over 11 pounds.
- 36 cents for each parcel over 11 and not over 22 pounds.
- 60 cents for each parcel over 22 and not over 33 pounds.
- 85 cents for each parcel over 33 and not over 44 pounds.

CHANGE No. 35 (Belgium, p. 246).

The subheading "Parcel Post" of the item "Belgium" on page 246 is modified as follows:

The weight limit applicable to parcel-post packages exchanged with Belgium will be increased to 44 pounds (20 kilograms).

There will be no change in the dimensions of parcels due to the increased weight limit.

CHANGE No. 36 (Macao, p. 369).

The following paragraph should be added under the table of registry fees in the subitem "Parcel Post" of the item "Macao" on page 369:

"All parcels addressed for delivery in Macao which contain coin, bullion, jewelry, or any other precious article must be registered. If a parcel containing coin, jewelry, or any other precious article is mailed unregistered, it shall be placed under registration by the post office which first observes the fact of its having been mailed unregistered and treated accordingly."

CHANGE No. 37 (France, p. 306).

The following should be added to the subheading "Prohibitions" of the item "France—Parcel post" on page 306:

"As a protective measure against the warty scab (*synchitrium endobioticum*), potatoes are admitted to importation into France only if they are accompanied in accordance with their origin, by the phytopathological certificate of one of the two models provided for by the decree of the Ministry of Agriculture under date of June 6, 1924. Information concerning the phytopathological certificate should be obtained from the French Government by the mailer before sending potatoes to that country.

"Subject to the prohibitions laid down from the sanitary point of view by the Ministry of Agriculture, the importation of fresh or salted meats may be effected through the offices specially designated for that purpose, after sanitary inspection and subject to the presentation of the certificate of health instituted by the decree of January 17, 1928. However, parcels containing animal products will be exempted from sanitary inspection at the border and production of the certificate of health."

CHANGE No. 38 (sec. 81, p. 210).

Section 81 on page 210 is modified to read as follows:

"Liable or supposed liable to customs duty articles received in the international parcel-post mails shall be treated in strict accordance with the provisions of the 'Joint regulations governing the treatment of dutiable and supposed dutiable articles received in the mails from foreign countries,' appearing in section 632, Postal Laws and Regulations. Postmasters should read and comply strictly with the requirements of this section. All foreign mails shall be carefully examined to the end that any customs duty chargeable may be collected. Whenever the failure of any postmaster to treat dutiable matter properly results in the loss of customs revenue, he will be held liable under his official bond for the loss. (See sec. 1005, P. L. & R.) Dutiable mail for appraisal is to be addressed to postmasters at places where customs officials are located (see list on pp. 186 and 187 of this Guide) and not direct to the customs officials. Parcels received at city-delivery offices from foreign countries on which there are no customs charges should be delivered in the same manner as domestic parcel post."

CHANGE No. 39.

The last sentence of the item "Printed matter—Newspapers and periodicals etc." shown in Change No. 5 on page 53 of the August supplement to the annual Postal Guide for July, 1928, is changed to read: "Limit of weight, 8 pounds 12 ounces."

CHANGE No. 40 (section 129, p. 222).

The following should be added as paragraphs (m), (n), (o), and (p) of section 129 on page 222.

"Senders' return receipts for insured parcels mailed in the United States will be furnished only upon request therefor by the sender (except in the case of insured parcels for Canada, for which no return receipts are furnished) upon payment of a fee of 5 cents in stamps affixed, in addition to postage and insurance fee, when requested at time of mailing; when received subsequent to the time of mailing a charge of 10 cents will be made.

"When a return receipt is desired the article shall be marked in a conspicuous manner, 'Return receipt requested' or with the letters 'A. R.' The foreign form of registry return receipt (Form 3870) will be used, the wording on the receipt being appropriately changed to refer to parcels of declared value instead of to registered articles. If the parcel is mailed at an office which is not furnished Form 3870, the proper form will be supplied at the United States exchange office making direct dispatch of the insured article to Great Britain or Northern Ireland if the article bears a request for a return receipt.

"If a return receipt, duly applied for by the sender at the time of mailing, is not received back at the office of origin at the end of a proper interval, an inquiry for the missing return receipt shall be instituted, in accordance with the procedure prescribed by the following paragraph (17). The office of origin shall enter at the top of the form of return receipt the words 'Duplicate advice of delivery,' or some equivalent expression.

"When the sender applies for a return receipt after an insured parcel has been mailed, the office of origin enters on a return receipt an exact description of the parcel (office of origin, date of mailing, number, and name and address of sender and of addressee). This form should be marked 'Request for advice of delivery made after mailing' and transmitted to the administration of destination with an indication of the mail in which the parcel under inquiry was dispatched to that administration. The office of destination completes the form and returns it to the office of origin as prescribed in paragraph (15), or if desired, to the central administration of the country of origin of the parcel."

CHANGE No. 41.

Delete "Tanganyika Territory" from the list in section 33 on page 183 and add it, in alphabetical order, to the list in section 32 on page 182.

CHANGE No. 42.

Delete the first sentence of the subitem "Prohibitions" of the item "Regular Mails" under "Tanganyika Territory" on page 445.

Add as a third paragraph of the same subitem:

"*Dutiable articles.*—Dutiable articles accepted, provided there is affixed to each letter or package prepaid at the letter rate a green label (Form D-quater), Form 2976, showing that the articles are to be submitted to the customs authorities for examination. A customs declaration properly completed or an invoice must also be inclosed in the package."

CHANGE No. 43 (Classified list, pp. 1095-1157).

The post offices listed below will be advanced from the fourth to the third class, under the provisions of the unusual-conditions clause in the act of February 28, 1925, and the salaries of the postmasters have been fixed at the rates stated, effective October 1, 1928:

Waterville, N. C.	\$1, 700
Irmo, S. C.	1, 300
Kermit, Tex.	1, 500
Skellytown, Tex.	1, 400
Rockport, Wash.	1, 800

AMENDMENTS TO THE POSTAL LAWS AND REGULATIONS

[Issued since the publication of the 1924 edition]

ARRANGED CHRONOLOGICALLY

[See p. 1182 of the July, 1928, Postal Guide for the list of inserts Nos. 1-383, inclusive, covering the amendments for four years]

Insert No.	Order No.	Date of order	Sections amended	Insert No.	Order No.	Date of order	Sections amended	Insert No.	Order No.	Date of order	Sections amended
		1928				1928				1928	
384	7850	June 18	243				623	405	7948	July 13	1481
385	7858	June 23	1072				624	406	7965	July 17	218½
386	7858	do	1076½				634	407	8002	July 18	220
387	7870	June 27	1072				634½	408	8003	do	1489
388	7870	do	1076½				635	409	8053	July 26	386
389	7871	June 23	1418				878	410	8063	do	445
390	7879	June 27	357				880	411	8053	do	575
391	7880	June 29	551				955	412	8053	do	614
392	7880	do	1537				976	413	8056	July 28	166
393	7897	June 30	165				983	414	8084	Aug. 4	65
394	7898	July 2	310				985	415	8110	Aug. 9	124
395	7899	do	45	403	7927	July 7	986	416	8120	Aug. 11	207
396	7900	do	311				1000	417	8142	Aug. 16	466
397	7901	do	308				1001	418	8148	Aug. 17	775
398	7918	June 30	1405				1009	419	8166	Aug. 22	719
399	7918	do	1406				1012	420	8167	do	720
400	7918	do	1407				1013	421	8193	Aug. 29	1056
401	7918	do	1407½				1014	422	8228	Sept. 8	384½
402	7918	do	1410½				1057				1072
			12				1059				1074½
			30				1072	423	8306	Sept. 27	1076
403	7927	July 7	323				1074½				1076½
			502½				1076				1076¾
			622	404	7934	July 6	1418	424	8327	Oct. 2	525

ARRANGED BY SECTIONS

[See p. 1183 of the July, 1928, Postal Guide for the list of inserts Nos. 1-383, inclusive, covering the amendments for four years]

Section amended	Paragraph amended	Insert No.	Section amended	Paragraph amended	Insert No.	Section amended	Paragraph amended	Insert No.
12	1, 3	403	614	4	412	1057	1	403
30	1	403	622	1	403	1059	1	403
45	1	395	623	2	403		2	423
65	1-4	414	624	1	403	1072	2(b)	385
124	2	415	634	1(d)	403		2(a, b)	387
165	1-10	393	634½	2-8	403		12, 20	403
166	4-18	413	635	2	403	1074½	19	403
207	1	416	719	1	419		1-19	423
218½	1	406	720	1, 4	420	1076	1(b), 6	403
220	2(m)	407	775	1	418		1-9	423
243	1-5	384	878	1	403		41-44	386
308	4, 5	397	880	1	403	1076½	45-47	388
310	1, 2	394	955	1(a)	403		1-47	423
311	1(b)	396	976	3, 4	403	1076¾	1-2	423
323	2	403	983	4	403	1405	1(b)	398
357	5, 6	390	985	2	403	1406	1	399
384½	1-6	422	986	2	403	1407	1	400
386	2	409	1000	1(h)	403	1407½	1	401
445	1	410	1001	1	403	1410½	1, 2	402
466	1(b)	417	1009	1	403	1418	1, 2	389
502½	1, 2	403	1012	1	403	1481	8	405
525	1	424	1013	1	403	1480	4	408
551	Note.	391	1014	1	403	1537	Note.	392
575	4	411	1056	1	421			

AMENDMENTS TO THE POSTAL LAWS AND REGULATIONS

INSERT No. 422. ORDER No. 8228.

SEPTEMBER 8, 1928.

1. Effective October 1, 1928, section 384 $\frac{1}{2}$, Postal Laws and Regulations, is amended to read as follows:

"SEC. 384 $\frac{1}{2}$. Under such regulations as the Postmaster General may prescribe, it shall be lawful to accept for transmission in the mails without prepayment of postage, business reply cards and letters in business reply envelopes, which have been sent out in the quantity and under the conditions he may establish, postage thereon at the regular rate, together with an additional postage charge of not more than 2 cents on each such card and letter, to be collected on delivery. (Act of May 29, 1928.)"

2. The postage on business reply cards when collected on delivery as provided in this section shall be 2 cents each, and the postage on letters in business reply envelopes shall be 2 cents an ounce or fraction thereof plus 1 cent additional for each letter, these rates being the regular rates plus 1 cent additional.

3. Persons desiring the privilege of sending out business reply cards and envelopes for return to them under the provisions of this section shall make application therefor on Form 3614 to the postmaster at the office to which the cards or envelopes are to be returned, who, except as otherwise instructed, shall transmit it to the Third Assistant Postmaster General, Division of Classification, and await the receipt of a permit and instructions as to procedure.

4. Business reply cards shall conform in size, form, and quality to the conditions prescribed in section 383 for private mailing or post cards. Such cards and also business reply envelopes, which must be furnished by the user without cost to the department, shall bear on the address side in the manner prescribed in the permit, the printed name and address of the person or concern to whom they are to be returned, together with the permit number and such other information as may be required. Each permit holder shall furnish at such times as may be required a statement on Form 3615 showing the permit number, the total number of business reply cards or envelopes distributed, and such other information as may be called for.

5. Business reply cards and envelopes deposited in the mails at any post office for return to the person or concern who sent them out under the provisions of this section shall be postmarked and promptly dispatched in accordance with the address thereon. (See sec. 310, concerning inclusion of postage at regular rates on business reply cards and envelopes in amounts upon which postmasters at fourth-class post offices are entitled to base their commissions on cancellations.)

6. When business reply cards and envelopes are returned to the office of origin, they shall be delivered to the person for whom they are intended upon payment of the postage chargeable thereon as prescribed in paragraph 2 of this section. Postage-due stamps representing the amount collected on the cards and envelopes so returned and delivered shall be affixed to one or more of the cards or envelopes or to a piece of paper attached thereto and canceled, stamps of the highest denominations available being used for such purpose. (See sec. 308 for amount of credit allowed at first, second, and third class offices in connection with the postage collected on business reply cards and envelopes.)

INSERT No. 423. ORDER No. 8306.

SEPTEMBER 27, 1928.

The caption of section 1072, Postal Laws and Regulations, 1924, is hereby amended to read as follows:

"Insurance and Collect-on-Delivery Services; Indemnity," and paragraph 2 of that section is amended to read:

"2. With respect to collect-on-delivery and insurance services to foreign countries, consult current Postal Guide and supplements."

Sections 1074 $\frac{1}{2}$, 1076, 1076 $\frac{1}{2}$, and 1076 $\frac{3}{4}$ are hereby rescinded.

INSERT No. 424. ORDER No. 8327.

OCTOBER 2, 1928.

The first paragraph of section 525, Postal Laws and Regulations, is hereby amended to read as follows:

"SEC. 525. All mail matter deposited in any post office for mailing to domestic destinations (except that of the second class mailed by publishers and news agents without stamps affixed, matter mailed without postage stamps affixed under the provisions of sections 435½ and 452, matter bearing precanceled stamps, and registered letters and other sealed registered articles which section 874, paragraph 3, stipulates shall be postmarked only on the back) shall be postmarked on the address side, the postmark to show the post-office name in full and the State name in full or abbreviated. All first-class mail, all insured, all C. O. D. mail, and all mail addressed to foreign countries (except second-class matter mailed by publishers and news agents, without stamps affixed, for dispatch to those countries to which domestic conditions apply) shall show, in addition to the post-office and State names, the date of mailing. All mail of the first class when dispatched from a post office having an hour-dating stamp shall show the names of post office and State and the date *and* (unless mailed under the provisions of section 452 or 452½), *the hour* of mailing. Special-delivery mail of all classes, all 'special handling' parcels, and all parcels of motion-picture films accepted for mailing at any post office shall be postmarked or otherwise indorsed to show the post office and State and the date and hour of mailing.

POST

No.	P. O. & County
79135	°Stuart†, Palm Beach
79905	(Sulphur Springs R. Sta. Tampa)
79137	Sumatra*, Liberty
79141	Sumica*, Polk
79138	Summerfield†, Marion
79139	Summer Haven*, Saint Johns 1
79308	Sumner*, Levy.. 1
79140	Sumterville*, Sumter 1
79143	Sutherland†, Pinellas 1
79144	Suwanee Valley, Columbia 10
79147	Switzerland*, Saint Johns 11
79149	Sydney*, Hillsborough 1
79150	Taft*, Orange... 1
79500	°Tallahassee†, Leon 1
79398	Tallevast, Manatee 10
79900	°Tampa†, Hillsborough 1
<i>Stations</i>	
79905	Sulphur Springs
79901	°West Tampa†
79902	°Ybor City†. (Ind
79903	No. 1. 79277
79284	No. 3. 79372
79381	No. 5. 79421
79904	No. 7.
79905	Tangerine*, Orange 11
79906	Tarpon Springs†, Pinellas 11
79907	Tampa†, Hillsborough 11
79908	Tampa†, Hillsborough 11
79909	Tampa†, Hillsborough 11
79910	Tampa†, Hillsborough 11
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79999	Tampa†, Hillsborough 11

Purchase and Sale of Positions



special attention of all employees is invited to the sale under the above title held on page 1 of this Supplement

